

MINUTES OF MEETING
SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Wednesday, May 16, 2018 at 2:00 p.m. at the Offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.

Present and constituting a quorum were:

Mike Taylor	Chairman
Mike Veazey	Supervisor
Blake Weatherly	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Zach Brecht	District Engineer
Gregg Kern	Greenpointe Communities
Lynzi Chambers	Evergreen
Bob Johnson	Evergreen
Ernesto Torres	GMS, LLC

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 2:00 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience members in attendance.

THIRD ORDER OF BUSINESS

Approval of Minutes of the April 18, 2018 Meeting

Mr. Oliver stated included in your agenda package are the minutes of the April 18, 2018 meeting. We will revise the motion box where Ms. Bock was credited with the motion but was actually by Mr. Weatherly. Are there any additions, corrections or deletions?

On MOTION by Ms. Bock seconded by Mr. Taylor with all in favor the Minutes of the April 18, 2018 Meeting were approved as amended,
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FOURTH ORDER OF BUSINESS

Consideration of Resolution 2018-04, Approving the Proposed Budget for Fiscal Year 2019 and Setting a Public Hearing Date for Adoption

Mr. Oliver presented Resolution 2018-04, which approves the proposed budget for Fiscal Year 2019 and sets a public hearing date for August 15, 2018 at 2:00 p.m. at this location. The proposed budget was discussed and the assessments are staying the same.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor Resolution 2018-04 Approving the Proposed Budget for Fiscal Year 2019 and Setting a Public Hearing Date for August 15, 2018 at 2:00 p.m. at the Offices of GMS, 475 West Town Place, Suite 114, St. Augustine, FL 32092 was approved.

FIFTH ORDER OF BUSINESS

Discussion of Letter to Joint Legislative Auditing Committee

Mr. Haber discussed the letter from the State and the response from the District indicating what we have been through so far and the fact that we are not looking for any State assistance as it relates to the defaulted bonds.

SIXTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

1. **Consideration of Requisition 250 (2016 A Improvements Bonds)**
2. **Consideration of Requisitions 80-86 (2017 A & B Bond Series)**
3. **Consideration of Requisitions 4 & 5 (2017 NW Parcel Subaccount (Phase 6))**

Mr. Brecht provided an updated requisition summary. Requisition No. 250 is in the amount of \$719. Requisition Nos. 80 through 86 total \$861,379.19 and Requisition Nos. 4 and 5 total \$17,638.60. The total of requisitions is \$879,736.79.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor Requisition Nos. 250, 80 through 86 and 4 and 5 were approved.

4. Ratification of Change Order No. 4 Revised – TrailMark Phase 7 & 8

Mr. Brecht presented Change Order No. 4 for the additional fill they dug out of the pond in Phase 8. They are now stock piling it in Phase 6 for construction.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor Change Order No. 4 Revised in the Amount of \$37,051.90 was ratified.

5. Ratification of Proposal for TrailMark 5A Primary Conduit

6. Ratification of Proposal for TrailMark 5A Street Crossing

Mr. Brecht presented three proposals for the installation of the primary conduit and the roadway sleeves in Phase 5A.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor the Proposals from Atkins for TrailMark 5A Primary Conduit & Street Crossing were ratified.

Mr. Brecht presented Work Authorization No. 32 Amendment No. 1 to increase the estimated fee from \$5,000 to \$10,000 for the site plan preparation to do some site planning for the front parcel.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor Work Authorization 32 Amendment No. 1 was approved.

C. Manager – Report on the Number of Registered Voters (201)

Mr. Oliver presented the letter from the supervisor of elections informing the District there are 201 registered voters residing in the District. The first general election cycle is projected for 2020 with two residents being added to the board after the November 2020 election.

D. Operations & Amenities - Report

Mr. Johnson and Ms. Chambers presented the operation managers report. The board authorized Operations Manager to proceed with tinting of west-facing windows in the fitness room. The amenity policies were amended to clarify no alcohol or glass containers at the pool. Summer Palooza at TrailMark will be on May 18th from 11:00 a.m. to 3:00 p.m. Amenities Vending Services will provide a snack/beverage vending machines with 7.5% of proceeds going back to the CDD on a quarterly basis. The board authorized a monthly Stargazing event and District Counsel will draft an agreement.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor to Clarify No Alcohol or Glass Containers at the Pool was ratified.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor License Agreement with Amenities Vending Services to Provide Snack/Beverage Vending Machines was approved in substantial form.

EIGHTH ORDER OF BUSINESS

Supervisors' Requests and Audience Comments

Ms. Cathy Schuster voiced her concerns about the high speed of traffic going down TrailMark. Mr. Johnson will request speed limit/radar trailer from St. Johns Sheriff's Office. Staff will also determine the best locations for a few more extra speed limit signs. Subcontractors will be reminded to obey speed limits and follow suggested construction traffic routes. An email blast will be sent out to remind residents to drive carefully.

NINTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet as of April 30, 2018 and Statement of Revenues & Expenses for the Period Ending April 30, 2018

Mr. Oliver stated included in your agenda package is a copy of the balance sheet and income statement as of April 30, 2018.

B. Assessment Receipt Schedule

Mr. Oliver stated included in your agenda package is an assessment receipt schedule.

C. Check Register

Mr. Oliver stated included in your agenda package is the check register.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor the Check Register was approved.

TENTH ORDER OF BUSINESS

Ratification of Funding Request FY18: No. 11

Mr. Oliver presented Funding Request FY18 No. 11.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor Funding Request FY18 No. 11 was ratified.

ELEVENTH ORDER OF BUSINESS

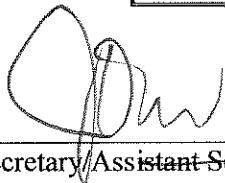
Next Scheduled Meeting – Wednesday, June 20, 2018 @ 2:00 p.m. at the Offices of GMS

Mr. Oliver stated the next regularly scheduled meeting is June 20, 2018 at 2:00 p.m. at the Offices of GMS.

TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor the Meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman