

**MINUTES OF MEETING  
SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Wednesday, July 18, 2018 at 2:00 p.m. at the Offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.

Present and constituting a quorum were:

Mike Taylor	Chairman
Grady Miars	Vice Chairman (by phone)
Rose Bock	Supervisor
Mike Veazey	Supervisor
Blake Weatherly	Supervisor

Also present were:

Jim Oliver	District Manager
Katie Buchanan	District Counsel (by phone)
Scott Wild	District Engineer
Gregg Kern	Greenpointe Communities
Lynzi Chambers	Evergreen
Bob Johnson	Evergreen

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order at 2:00 p.m.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Mr. Ken Easterling discussed the garbage situation with pulling trashcans. Driveways are also being built too short into the alleyway.

Mr. Oliver stated the CDD is going to reach out to St. Johns County with a letter regarding the garbage situation. We can also reach out to Jeb Smith, who is the County Commissioner for the area, if necessary.

Ms. Susan Newman stated she contacted Jeb Smith. He got back to me within two or three hours. He kicked it up to Ms. Wendy Hicks and that is where it sat. There was no dialogue about having a compromise. We need support between the HOA, the CDD and the Developer. I

have prepared a few suggested solutions on this handout. The handout will be attached to the minutes for the District.

Mr. Lawrence Punty questioned why the District didn't have streetlights on 44 Clary.

Mr. Kern stated that FPL is still in the process of finishing the streetlights.

Ms. Kathy Shuster discussed the need for additional signage for people that speed.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the June 20, 2018 Meeting**

Mr. Oliver stated included in your agenda package are the minutes of the June 20, 2018 meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor the Minutes of the June 20, 2018 Meeting were approved.

**FOURTH ORDER OF BUSINESS**

**Acceptance of Fiscal Year 2017 Audit Report**

Mr. Oliver presented the Fiscal Year 2017 Audit Report.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor the Fiscal Year 2017 Audit Report was accepted.

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2018-06, Amending Resolution 2018-04 to Re-Set the Location of the Public Hearing on the Proposed Budget for Fiscal Year 2019**

Mr. Oliver stated we had originally set the public hearing for the budget to be at this location but the board thinks we need a bigger place to hold it.

On MOTION by Ms. Bock seconded by Mr. Weatherly with all in favor Resolution 2018-06 Amending Resolution 2018 to Re-Set the Location of the Public Hearing on the Proposed Budget for Fiscal Year 2019 to be August 15, 2018 at 2:00 p.m. at the World Golf Village Renaissance Hotel, 500 South Legacy Trail, St. Augustine, Florida 32092 was approved.

**SIXTH ORDER OF BUSINESS**

**Discussion of Fiscal Year 2019 Budget  
(budget hearing scheduled for August 15)**

Mr. Oliver discussed the Fiscal Year 2019 budget. There is a proposed increase in assessments. Mailed notices will be sent to all homeowners in the District. There will also be published notices in the St. Augustine Record of this increase.

**SEVENTH ORDER OF BUSINESS**

**Other Business**

Mr. Kern provided a proposal from North Florida Landscape in the form of change order request. This is for an additional irrigation pump station for phases 8, 7 and 5.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor Change Order No. 1 with North Florida Landscape in the Amount of \$78,381.84 for TrailMark 5B Mainline Change was approved.

Mr. Kern presented the proposals for landscape and irrigation for phases 7 and 8. We had three bidders, who were Sunstate, Randy Suggs and North Florida Landscape.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor the Proposals from Randy Suggs with a not to exceed amount of \$88,848.12 for Phase 7 & the Proposal for Phase 8 in an amount not to exceed \$294,274.75 were approved, subject to review by District Counsel and approval by the Chairman.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

There being none, the next item followed.

**B. Engineer**

- 1. Ratification of Requisition 98 (2017 A & B Bond Series)**
- 2. Consideration of Requisitions 99-113 (2017 A&B Bond Series)**
- 3. Consideration of Requisition 8 (2017 NW Parcel Subaccount (Phase 6))**

Mr. Wild presented the Requisition Summary. Requisition No. 98 is in the amount of \$8,312.75. Requisition Nos. 99 through 113 total \$1,117,802.66 and Requisition No. 8 is in the amount of \$5,310.46. The total for requisitions to be approved/ratified is \$1,131,425.87.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor Requisition No. 98 was ratified & Requisition Nos. 99 through 113 and 8 were approved.

**4. Ratification of Work Authorization No. 21, Amendment 1 – CUP Application**

Mr. Wild presented Work Authorization No. 21, Amendment 1. It is our work authorization to do the professional services necessary to modify the consumptive use permit. The application part is in the amount of \$6,000 and there is an hourly portion for responding to any requests for additional information that the agencies may have with a budget estimate of \$3,500.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor Work Authorization No. 21, Amendment 1 was ratified.

**5. Consideration of Change Order 9 - TrailMark Phase 7 and 8 – Kayak Park**

Mr. Wild presented Change Order No. 9 for Besch & Smith for Phases 7 and 8 kayak park.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor Change Order No. 9 for TrailMark Phases 7 & 8 in the Amount of \$5,286.96 was approved.

**6. Ratification of Environmental Services, Inc. Agreement – Phase 1 Cultural Resource Assessment Survey**

Mr. Wild presented the proposal from Environmental Services, Inc. for a Phase 1 Cultural Resource Assessment Survey.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor the Agreement with Environmental Services, Inc. for Phase 1 Cultural Resource Assessment Survey in the Amount of \$6,000 was ratified.

**7. Consideration of FPL Agreements for TrailMark PH 5B & 7**

Mr. Wild stated there are two FPL Agreements that were handed out. One agreement is for Phase 7 and one is for Phase 5B. These are for FPL to pull the cables and set the

transformers and energize the projects for which we paid to have the conduit installed. There is zero cost to Phase 7 for the offset of the work. The one for Phase 5B has \$10,093.48 cost.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor the FPL Agreements for TrailMark Phases 5B & 7 were approved in substantial form.

**C. Manager**

There being none, the next item followed.

**D. Operations & Amenities - Report**

Mr. Johnson discussed the operations and amenities report. District Counsel will send a follow up letter to Scherer regarding the requested reimbursement for increased water costs due to construction defects at the pool. Scherer’s counter offer was too low at \$1,000.

**NINTH ORDER OF BUSINESS**

**Supervisors’ Requests and Audience Comments**

There being none, the next item followed.

**TENTH ORDER OF BUSINESS**

**Financial Reports**

**A. Balance Sheet as of June 30, 2018 and Statement of Revenues & Expenses for the Period Ending June 30, 2018**

Mr. Oliver stated included in your agenda package is a copy of the balance sheet and income statement as of June 30, 2018.

**B. Assessment Receipt Schedule**

Mr. Oliver stated included in your agenda package is an assessment receipt schedule.

**ELEVENTH ORDER OF BUSINESS**

**Ratification of Funding Request FY18: No. 14**

Mr. Oliver presented Funding Request No. 14.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor Funding Request FY18: No. 14 was ratified.

**TWELFTH ORDER OF BUSINESS**

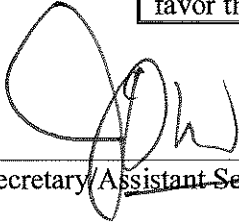
**Next Scheduled Meeting – Wednesday,  
August 15, 2018 @ 2:00 p.m. at the World  
Golf Village Renaissance Hotel**

Mr. Oliver stated the next regularly scheduled meeting is August 15, 2018 at 2:00 p.m. at the World Golf Village Renaissance Hotel.

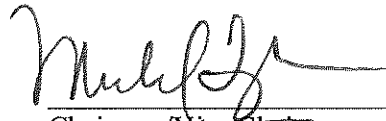
**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Ms. Bock seconded by Mr. Veazey with all in favor the Meeting was adjourned.



Secretary/~~Assistant Secretary~~



Chairman/~~Vice Chairman~~