

MINUTES OF MEETING  
SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Wednesday, August 15, 2018 at 2:00 p.m. at the Renaissance World Golf Village Resort, 500 South Legacy Trail, St. Augustine, Florida 32092.

Present and constituting a quorum were:

Mike Taylor	Chairman
Grady Miars	Vice Chairman (by phone)
Rose Bock	Supervisor
Mike Veazey	Supervisor
Blake Weatherly	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Zachary Brecht	District Engineer
Gregg Kern	Greenpointe Communities
Lynzi Chambers	Evergreen
Bob Johnson	Evergreen
Wesley Hunt	Evergreen

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order at 2:00 p.m.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There being none, the next item followed.

**THIRD ORDER OF BUSINESS**

**Affidavit of Publication**

Mr. Oliver stated included in your agenda package is a copy of the affidavit of publication for today's meeting and public hearing.

**FOURTH ORDER OF BUSINESS**

**Approval of Minutes of the July 18, 2018 Meeting**

Mr. Oliver stated included in your agenda package are the minutes of the July 18, 2018 meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor the Minutes of the July 18, 2018 Meeting were approved.

**FIFTH ORDER OF BUSINESS**

**Public Hearing Adopting the Budget for Fiscal Year 2019**

**A. Consideration of Resolution 2018-07, Relating to the Annual Appropriations and Adopting the Budget for Fiscal Year 2019**

Mr. Oliver discussed the budget for Fiscal Year 2019. The \$5,000 allocated to the dog park will be reallocated to the kayak launch.

On MOTION by Mr. Veazey seconded by Mr. Taylor with all in favor the Public Hearing for Adopting the Budget for Fiscal Year 2019 was opened.

Ms. Susan Newman discussed the reallocation of the \$5,000 to the kayak launch. Staff will make the results of the poll open to the public. She also discussed the landscape maintenance providers.

A resident questioned whether the kayak launch would be open to the public. District Counsel advised that only District residents and their guests can use the kayak launch but also it would be open to members of the public that have paid the annual nonresident user fee.

A resident questioned how the decrease of \$30,000 for the amenity center is possible. Windows are bad and letting water in and mold is in the fitness center. The District Engineer will contact Scherer Construction to address/resolve potential water intrusion problems in the walls at the fitness center.

Mr. Miars joined the meeting by telephone.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor the Public Hearing for Adopting the Budget for Fiscal Year 2019 was closed.

Mr. Haber presented Resolution 2018-07, which adopts the budget for Fiscal Year 2019.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor Resolution 2018-07 Adopting the Budget for Fiscal Year 2019 was approved.

**B. Consideration of Resolution 2018-08, Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2019**

Mr. Haber discussed Resolution 2018-08, Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2019.

On MOTION by Mr. Veazey seconded by Ms. Bock with all in favor the Public Hearing Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2019 was opened.

Resident comments/questions on assessments were heard and staff provided answers.

On MOTION by Ms. Bock seconded by Mr. Veazey with all in favor the Public Hearing Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2019 was closed.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor Resolution 2018-08 Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2019 was approved.

**C. Consideration of Funding Agreement for Fiscal Year 2018/2019**

Mr. Haber presented the Funding Agreement for Fiscal Year 2018/2019.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor the Funding Agreement for Fiscal Year 2018/2019 was approved.

**SIXTH ORDER OF BUSINESS**

**Consideration of Miscellaneous Street Signage Proposal**

Mr. Kern presented a proposal from Onsite Industries to provide street signage. The total of the proposal is \$6,664.95.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor the Proposal from Onsite Industries to Provide Street Signs was approved.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Proposal from Riverside Management Services, Inc. for Fiscal Year 2019 Janitorial Services**

Mr. Oliver presented the proposal from Riverside Management Services, Inc. to provide janitorial services for Fiscal Year 2019.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor the Proposal from Riverside Management Services, Inc. for Fiscal Year 2019 Janitorial Services was approved.

**EIGHTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**NINTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

There being none, the next item followed.

**B. Engineer**

- 1. Ratification of Requisition 114 and 115 (2017 A & B Bond Series)**
- 2. Consideration of Requisitions 116-126 (2017 A&B Bond Series)**
- 3. Consideration of Requisition 9 (2017 NW Parcel Subaccount (Phase 6))**

Mr. Brecht presented Requisition Nos. 114 and 115 totaling \$113,169. Requisition Nos. 116 through 126 total \$664,025.97. Requisition No. 9 is part of the 2017 NW Parcel Sub account for Phase 6 totals \$402.86. The total of Requisitions to be approved is \$777,597.83.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor Requisition Nos. 114 & 115 was ratified & Requisition Nos. 116 through 126 and Requisition No. 9 were approved

- 4. Consideration of Work Authorization No. 34 – 2018/2019 General Consulting Services**

Mr. Brecht presented Work Authorization No. 34 for 2018/2019 general consulting engineering services.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor Work Authorization No. 34 for 2018/2019 General Consulting Services with an estimated fee of \$16,000 was approved.

**C. Manager – Discussion of Meeting Schedule for Fiscal Year 2019**

Mr. Oliver presented the proposed meeting schedule for Fiscal Year 2019. The meetings proposed will be on the third Wednesday of every month at 2:00 p.m. at the Offices of GMS.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor the Meeting Schedule for Fiscal Year 2019 was approved as presented.

**D. Operations & Amenities - Report**

Mr. Johnson discussed the operations and amenities report.

**TENTH ORDER OF BUSINESS**

**Supervisors’ Requests and Audience Comments**

A resident discussed the inconvenience of the CDD meetings being held at 2:00 p.m. The board will consider holding one or two meetings to be held later in the day in the next Fiscal Year.

A resident advised the reclaimed water access panels are not properly secured down. Some reclaimed water pipes causing a wash out because they weren’t correctly connected.

**ELEVENTH ORDER OF BUSINESS**

**Financial Reports**

**A. Balance Sheet as of July 31, 2018 and Statement of Revenues & Expenses for the Period Ending July 31, 2018**

Mr. Oliver stated included in your agenda package is a copy of the balance sheet and income statement as of July 31, 2018.

**B. Assessment Receipt Schedule**

Mr. Oliver stated included in your agenda package is an assessment receipt schedule.

**C. Check Register**

Mr. Oliver stated included in your agenda package is a copy of the check register.

On MOTION by Ms. Bock seconded by Mr. Veazey with all in favor the Check Register was approved.

**TWELFTH ORDER OF BUSINESS**

**Next Scheduled Meeting – Wednesday,  
September 19, 2018 @ 2:00 p.m. at the  
Offices of GMS**

Mr. Oliver stated the next regularly scheduled meeting is September 19, 2018 at 2:00 p.m. at the Offices of GMS.


**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Ms. Bock seconded by Mr. Taylor with all in favor the Meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman