

MINUTES OF MEETING  
SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Wednesday, September 19, 2018 at 2:00 p.m. at the Renaissance World Golf Village Resort, 500 South Legacy Trail, St. Augustine, Florida 32092.

Present and constituting a quorum were:

Mike Taylor	Chairman
Grady Miars	Vice Chairman (by phone)
Rose Bock	Supervisor
Mike Veazey	Supervisor
Blake Weatherly	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Zachary Brecht	District Engineer
Gregg Kern	Greenpointe Communities
Bob Johnson	Evergreen
Ernesto Torres	GMS, LLC

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order at 2:00 p.m.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

A resident asked did the study on mold for the amenity center come to fruition?

Mr. Kern responded Bob has been working on the repairs and the mold assessment was to be done after the repairs. We wanted to make sure we were getting the mold intrusion addressed first.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the August 15, 2018 Meeting**

Mr. Oliver stated included in your agenda package is a copy of the minutes of the August 15, 2018 meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Veazey seconded by Ms. Bock with all in favor the Minutes of the August 15, 2018 Meeting were approved.

**FOURTH ORDER OF BUSINESS**

**Consideration of Agreement with Environmental Services, Inc., Regarding the Provision of Environmental Consultation Services**

Mr. Haber stated the District has contracted with Environmental Services, Inc. in the past and each time we have done a new agreement with them. This agreement includes a provision where they will provide a work authorization instead of doing another new agreement.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor the Agreement with Environmental Services, Inc. Regarding the Provision of Environmental Consultation Services was approved.

**FIFTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

There being none, the next item followed.

**B. Engineer**

1. Ratification of Requisition 127A and 128A (2017 A & B Bond Series)
2. Requisition of Requisition 251 (2016 A Bond Series)
3. Ratification of ARC Proposal for Staking of Right of Way Line on Pacetti Road
4. Consideration of Requisition 252 (2016A Bond Series)
5. Consideration of Requisitions 129 – 142 (2017 NW Parcel Subaccount (Phase 6)
6. Consideration of Requisition 10 (2017 NW Parcel Subaccount (Phase 6)
7. Consideration of Change Order No. 4 – TrailMark Phases 7&8, Part 3
8. Consideration of Change Order No. 4 – TrailMark Phases 5A&5B, Parts 1&2

Mr. Brecht stated Requisition Nos. 127A and 128A total \$63,383.37. Requisition No. 251 is for payment from the general fund for a deposit for some additional street signs and totals \$3,332.48. Requisition No. 252 is to Basham Smith for various sidewalk repairs and additions

totaling \$32,817.19. Requisition Nos. 129 through 142 total \$559,579.57. Requisition Nos. 10 and 11 total \$7,439.47. The total of Requisitions to be approved/ratified is \$666,550.08.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor Requisition Nos. 127A, 128A & 251 were ratified & Requisition Nos. 252, 129 through 142 and 10 & 11 were approved.

Mr. Brecht stated this is the proposal that was provided to us by ARC Surveying for \$1,250 to stake the right of way line on Pacetti Road.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor the Proposal from ARC Surveying for Staking of Right of Way Line on Pacetti Road was ratified.

Mr. Brecht stated Change Order No. 4 for Besch & Smith for TrailMark Phases 7&8, Part 3. It is a net increase of \$80,506.48.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor Change Order No. 4 – TrailMark Phases 7&8, Part 3 was approved.

Mr. Brecht presented Change Order No. 4 is for VJ Usina for Phases 5A& 5B, Parts 1&2.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor Change Order No. 4 – Trailmark Phases 5A&5B, Parts 1&2 were approved.

**C. Manager**

Mr. Oliver stated the budget that you approved at your last meeting was put in the form of an assessment roll. It was certified and sent to the tax collector. The auditors will start the audit process shortly after the end of the fiscal year.

**D. Operations & Amenities - Report**

Mr. Johnson discussed the operations and amenities report. A lightening strike took out a lot of equipment at the amenity center. Before an insurance claim is filed, staff will contact the General Contractors about the building not being properly grounded. Republic Services refused

to provide alleyway service. Staff will continue to have ongoing discussions with the County and Republic Services to resolve this problem.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor to Purchase Five Umbrellas for \$1,500 was approved.

**SEVENTH ORDER OF BUSINESS**                      **Supervisors' Requests and Audience Comments**

There being none, the next item followed.

**EIGHTH ORDER OF BUSINESS**                      **Financial Reports**

**A. Balance Sheet as of August 31, 2018 and Statement of Revenues & Expenses for the Period Ending August 31, 2018**

Mr. Oliver stated included in your agenda package is a copy of the balance sheet and income statement as of August 31, 2018.

**B. Assessment Receipt Schedule**

Mr. Oliver stated included in your agenda package is an assessment receipt schedule.

**NINTH ORDER OF BUSINESS**                      **Ratification of Funding Request FY18: No. 15 & No. 16**

Mr. Oliver presented Funding Request Nos. 15 & 16 for the general fund.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor Funding Request Nos. 15 & 16 were ratified, subject to confirmation of Christmas Décor Invoice to be Paid in Two Installments (Down Payment and Final Payment when Work is Completed & Inspected).

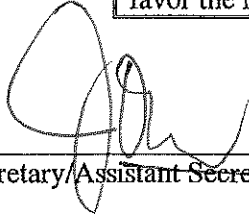
**TENTH ORDER OF BUSINESS**                      **Next Scheduled Meeting -- Wednesday, October 17, 2018 @ 2:00 p.m. at the Offices of GMS**

Mr. Oliver stated the next regularly scheduled meeting is October 17, 2018 at 2:00 p.m. at the Offices of GMS.


**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor the Meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman