

MINUTES OF MEETING
SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Wednesday, October 17, 2018 at 2:00 p.m. at the Renaissance World Golf Village Resort, 500 South Legacy Trail, St. Augustine, Florida 32092.

Present and constituting a quorum were:

Mike Taylor	Chairman
Grady Miars	Vice Chairman (by phone)
Rose Bock	Supervisor
Mike Veazey	Supervisor
Blake Weatherly	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Zachary Brecht	District Engineer
Gregg Kern	Greenpointe Communities
Bob Johnson	Evergreen Lifestyles Management
Ernesto Torres	GMS

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 2:00 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

THIRD ORDER OF BUSINESS

Approval of Minutes of the September 19, 2018 Meeting

Mr. Oliver stated included in your agenda package is a copy of the minutes of the September 19, 2018 meeting. Are there any additions, corrections or deletions?

Mr. Veazey responded in the second order of business, where it says it was Mr. Brecht responded that Bob has been working on the repairs, it should be Mr. Kern.

On MOTION by Ms. Bock seconded by Mr. Weatherly with all in favor the Minutes of the September 19, 2018 Meeting were approved as amended.

FOURTH ORDER OF BUSINESS Other Business

There being none, the next item followed.

FIFTH ORDER OF BUSINESS Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

- 1. **Consideration of Requisitions 150-156 (2017 A & B Bond Series)**
- 2. **Consideration of Requisitions 12-14 (2017 NW Parcel Subaccount – Phase 6)**
- 3. **Ratification of Work Authorization No. 35**
- 4. **Consideration of Work Authorization No. 36**

Mr. Brecht handed out an updated requisition summary. I have added Requisition No. 156 and revised the total invoice amount on Requisition No. 13. Requisition Nos. 150 through 156 total \$143,079.91 and Requisition Nos. 12-14 total \$12,723.34.

Mr. Miars joined the meeting by phone.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor Requisition Nos. 150-156 & 12-14 totaling \$155,803.25 were approved.

Mr. Brecht discussed Work Authorization No. 35 for the mass grading for select wetland impacts.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor Work Authorization No. 35 in the Amount of \$19,200 was ratified.

Mr. Brecht presented Work Authorization No. 36 from ETM.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor Work Authorization No. 36 with a not to exceed amount of \$8,000 was approved.

Mr. Brecht presented Work Authorization No. 30, which is amendment to the original Work Authorization and an amendment to Work Authorization No. 33. Both of the Work Authorizations are for the CEI services for the current phases that are under construction, which are phases 5, 7 and 8. They are both for a not to exceed amount of \$10,000.

On MOTION by Mr. Veazey seconded by Ms. Bock with all in favor Work Authorization Nos. 30 & 33 were approved, subject to review by Chairman.

Mr. Brecht stated included in your agenda package is an agreement with Atkins Electric for the kayak park. Atkins Electric was engaged to do electrical service, as well as all of the up-lighting.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor the Agreement with Atkins Electric for Kayak Park with an amount of \$16,400 was approved.

Mr. Brecht presented a proposal from Atkins Electric for the Phase 8 Park to power the irrigation pump station.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor the Proposal from Atkins Electric for the Phase 8 Park in the Amount of \$12,300 was approved, subject to revising the time of payment to be paid upon completion.

Mr. Brecht discussed a contract from Onsite for additional signage throughout the development. It is in the amount of \$4,850.72 to be ratified.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor the Contract from Onsite for Additional Signage for a total of \$4,850.72 was ratified.

C. Manager

Mr. Oliver stated we contacted Commissioner Jeb Smith and he directed us to Wendy Hicks, who is the Solid Waste Director. I have a call at 3:30 p.m. today to discuss the situation with Republic Services. Our intent is to try to bring Republic Services back to the table for discussion to help find a resolution.

D. Operations & Amenities - Report

Mr. Johnson discussed the operations and amenities report. Crystal Clean provided a quote for pressure washing the amenity center buildings. Once the proposal is received from Riverside Management Services then a decision will be made between the two contractors. Staff should inform the pressure washing company to take caution around the Christmas lights and the windows.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor for Pressure Washing the Amenity Buildings with a not to exceed amount of \$3,400 was approved.

Mr. Johnson stated both companies were able to give me proposals on pressure washing the curbs and sidewalks. This item was deferred until the next board meeting. Pine straw is being installed at all of the common areas. The holiday lights were installed on October 3rd. Proposals will be presented in regards to an AED machine. With new areas coming onboard for landscape maintenance, staff wants proposals for new areas, as well as the whole District. Staff will publish a notice of landscape maintenance RFP and will bring proposals to the November 28, 2018 meeting for consideration.

On MOTION by Mr. Veazey seconded by Mr. Taylor with all in favor to Authorize Staff to Prepare & Publish a Landscape Maintenance RFP & Delegate Authority to Chairman to approve the Evaluation Criteria for the RFP and related documents was approved.

SIXTH ORDER OF BUSINESS

Supervisors' Requests and Audience Comments

Mr. Taylor suggested the purchase of four kayaks and associated equipment rack for storage and security. Staff will review policies and draft necessary documents and process regarding security of equipment, check out and return process and indemnification.

SEVENTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet as of September 30, 2018 and Statement of Revenues & Expenses for the Period Ending September 30, 2018

Mr. Oliver stated included in your agenda package is a copy of the balance sheet and income statement as of September 30, 2018.

B. Assessment Receipt Schedule

Mr. Oliver stated included in your agenda package is an assessment receipt schedule.

EIGHTH ORDER OF BUSINESS

Ratification of Funding Request FY18: Nos. 17 and 19

Mr. Oliver presented Funding Request Nos. 17 and 19.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor Funding Request FY18: Nos. 17 & 19-1 were ratified.

NINTH ORDER OF BUSINESS

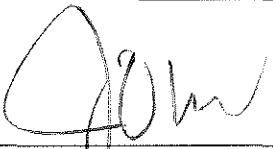
Next Scheduled Meeting – Wednesday, November 28, 2018 @ 2:00 p.m. at the Offices of GMS

Mr. Oliver stated the next regularly scheduled meeting is November 28, 2018 at 2:00 p.m. at the Offices of GMS.

TENTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Bock seconded by Mr. Taylor with all in favor the Meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman