

MINUTES OF MEETING  
SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Wednesday, October 18, 2017 at 2:00 p.m. at the Offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.

Present and constituting a quorum were:

Mike Taylor	Chairman
Blake Weatherly	Supervisor
Mike Veazey	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Zach Brecht	District Engineer
Gregg Kern	Greenpointe Communities
Wes Hunt	Evergreen Lifestyles Management
Lynzi Chambers	Evergreen Lifestyles Management
Bob Johnson	Evergreen Lifestyles Management

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Oliver called the meeting to order at 2:00 p.m.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There were no members of the audience in attendance.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the August 29, 2017  
Continued Meeting and the September 20,  
2017 Meeting**

Mr. Oliver stated included in your agenda package are the minutes of the August 29, 2017 continued meeting and the September 20, 2017 meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor the Minutes of the August 29, 2017 Continued and the September 20, 2017 Meeting were approved.

**FOURTH ORDER OF BUSINESS**

**Consideration of Audit Engagement Letter from Grau & Associates to Perform the Audit for Fiscal Year 2017**

Mr. Oliver presented the Audit Engagement Letter from Grau & Associates to perform the audit for Fiscal Year 2017. Grau & Associates was selected through the RFP process. Their engagement letter is for \$6,400, as budgeted.

On MOTION by Mr. Weatherly seconded by Mr. Veazey with all in favor the Audit Engagement Letter from Grau & Associates to Perform the Audit for Fiscal Year 2017 was approved.

**FIFTH ORDER OF BUSINESS**

**Matters Related to Issue of Series 2017 Bonds**

Mr. Haber advised the offering document is being finalized. Bonds will be issued later this year or the beginning of next year.

**SIXTH ORDER OF BUSINESS**

**Consideration of Construction Related Matters**

Mr. Brecht handed out the scoring evaluation on the bids received for TrailMark Phases 5A, 5B, 7 and 8. District Engineer recommended awarding Phases 5A and 5B to VJ Usina and Phases 7 and 8 to Basham Smith. District Counsel will send a Notice of Intent to award the bidders. After the appeal period, contracts will be prepared and executed and ratified at the next meeting.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor to Award Contract for Phases 5A and 5B to VJ Usina & Award Contract for Phases 7 and 8 to Basham Smith was approved.

**SEVENTH ORDER OF BUSINESS**

**Update Regarding Grand Opening**

Mr. Johnson briefed the board on the preparations for Saturday's Grand Opening Event. There have been 701 residents that have RSVP'd for the event. The CDD and/or the Developer will draft letter to FWC allowing enforcement of trespassing on the property. This is in response to the discovery of a deer stand and corn recently found in an undeveloped area near the CDD

boundary. The District policies will be updated to prohibit the use of ATV's being used on CDD property, unless otherwise specifically authorized by the CDD.

**EIGHTH ORDER OF BUSINESS                      Other Business**

There being none, the next item followed.

**NINTH ORDER OF BUSINESS                      Staff Reports**

**A. Attorney**

There being none, the next item followed.

**B. Engineer**

**1. Consideration of Work Authorization No. 31**

Mr. Brecht presented Work Authorization No. 31 for general consulting services for ETM in the amount of \$16,000.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor Work Authorization No. 31 was approved.

**2. Consideration of Proposal for Surveying and Mapping Services-Whisper Creek Phase 1 Unit C**

Mr. Brecht presented the proposal from Clary & Associates to prepare a sketch and legal for lot 140.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor the Proposal from Clary & Associates for Surveying and Mapping Services-Whisper Creek Phase 1 Unit C was approved.

**3. Requisition No. 241B**

Mr. Brecht presented Requisition No. 241B for Randy Suggs in the amount of \$5,747.47.

On MOTION by Mr. Veazey seconded by Mr. Taylor with all in favor Requisition No. 241B was approved.

**C. Manager**

There being none, the next item followed.

**D. Operations & Amenities**

Mr. Hunt provided an operation and amenities update.

**TENTH ORDER OF BUSINESS                      Supervisors' Requests and Audience Comments**

There being none, the next item followed.

**ELEVENTH ORDER OF BUSINESS                      Financial Reports**

**A. Balance Sheet as of September 30, 2017 and Statement of Revenues & Expenses for the Period Ending September 30, 2017**

Mr. Oliver stated included in your agenda package is a copy of the balance sheet and income statement as of September 30, 2017.

**B. Assessment Receipt Schedule**

Mr. Oliver stated included in your agenda package is an assessment receipt schedule.

**TWELFTH ORDER OF BUSINESS                      Ratification of Funding Request FY17 – No. 15**

Mr. Oliver presented Funding Request No. 15 in the amount of \$5,435.08

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor Funding Request FY17 No. 15 was ratified.

**THIRTEENTH ORDER OF BUSINESS                      Ratification of Funding Request FY18:**

- A. #1
- B. #2
- C. #3
- D. #4

Mr. Oliver presented Funding Request Nos. FY18-1 through FY18-4. Funding Request No. 1 totals \$50,571.12, Funding Request No. 2 totals \$35,551.67, Funding Request No. 3 totals \$350 and Funding Request No. 4 totals \$28,316.10.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor Funding Request FY18 No. 1, 2, 3 & 4 were ratified.

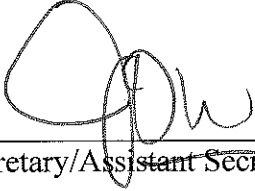
**FOURTEENTH ORDER OF BUSINESS                      Next Scheduled Meeting – Wednesday, November 15, 2017 @ 2:00 p.m. at the Offices of GMS**

Mr. Oliver stated the next meeting is scheduled for Wednesday, November 15<sup>th</sup> at 2:00 p.m. at this location.

**FIFTEENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Veazey seconded by Mr. Taylor with all in favor the Meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman