

MINUTES OF MEETING  
SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Wednesday, November 28, 2018 at 2:00 p.m. at the offices of GMS, 475 West Town Place, St. Augustine, Florida 32092.

Present and constituting a quorum were:

Mike Taylor	Chairman
Rose Bock	Supervisor
Mike Veazey	Supervisor
Blake Weatherly	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Zachary Brecht	District Engineer
Gregg Kern	Greenpointe Communities
Bob Johnson	Evergreen Lifestyles Management
Lynzi Chambers	Evergreen Lifestyles Management

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order at 2:00 p.m.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

A resident thanked the amenity center employee for their work in fixing the issue with the interior wall at the amenity center.

**THIRD ORDER OF BUSINESS**

**Organizational Matters**

**A. Oath of Office for Newly Elected Supervisors**

Mr. Oliver stated a landowner's election was held two weeks ago.

*Mr. Oliver administered an oath of office to Mr. Mike Taylor and Mr. Mike Veazey.*

**B. Consideration of Resolution 2019-01, Canvassing and Certifying the Results of the Landowners Election**

Mr. Oliver stated there were three candidates elected to the board. The candidates appointed were Mike Taylor, Grady Miars and Mike Veazey. Grady Miars received 150 and Mike Taylor received 150 and Mike Veazey received 100 votes. Mike Taylor and Grady Miars will serve four-year terms and Mike Veazey will have a two-year term.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor Resolution 2019-01 Canvassing and Certifying the Results of the Landowners Election was approved.

**C. Consideration of Resolution 2019-02, Election of Officers**

Mr. Oliver presented Resolution 2019-02, Election of Officers.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor Resolution 2019-02 Election of Officers All Positions Remain the Same was approved.

**FOURTH ORDER OF BUSINESS**

**Approval of Minutes of the October 17, 2018 Meeting**

Mr. Oliver stated included in your agenda package is a copy of the minutes of the October 17, 2018 meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Veazey seconded by Mr. Weatherly with all in favor the Minutes of the October 17, 2018 Meeting were approved.

**FIFTH ORDER OF BUSINESS**

**Consideration of Landscape Maintenance Proposals**

This item was tabled until the December meeting.

**SIXTH ORDER OF BUSINESS**

**Consideration of Street Lighting Agreement**

Mr. Brecht presented the street lighting agreement to include seven streetlights at Clary's Run.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor the Street Lighting Agreement for 7 Streetlights at Clary's Run was approved with clarification of streetlight heights.

**SEVENTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Mr. Haber advised he will get with Gregg and finalize the policies for the kayaks.

**B. Engineer**

1. **Ratification of Requisitions 157 and 158 (2017 A/B Bond Series)**
2. **Consideration of Requisitions 159-165 (2017 A/B Bond Series)**
3. **Consideration of Requisitions 15-16 (2017 NW Parcel Subaccount – Phase 6)**

Mr. Brecht handed out an updated requisition summary. Requisition Nos. 157 & 158 are for landscape services on Trailmark Phase 5B for a total of \$65,413. There are six Resolutions from the 2017 A/B Bond Series to be approved and those are Resolution Nos. 159 through 165 totaling \$265,583.48. Requisition Nos. 15 and 16 are for the 2017 NW Parcel Subaccount for Phase 6 and total \$1,232.86. The total of all requisitions today is \$332,229.34.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor Requisition Nos. 157 & 158 were ratified & Requisition Nos. 159 through 165 and Requisition Nos. 15 & 16 were approved.

Mr. Brecht handed out a proposal from ARC Surveying and Mapping. This is to do the topographic survey of an existing ditch that is in the field for \$3,650.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor the Proposal from ARC Surveying and Mapping totaling \$3,650 was approved.

**C. Manager**

There being none, the next item followed.

**D. Operations & Amenities**

**1. Report**

Mr. Johnson presented the operation manager’s report. Items discussed were air quality report results. Scherer Construction came out and sealed the two exterior doors of the amenity

center and they re-inspected the roof for leaks and addressed those. HVAC ducts were also resealed. There are three events planned in December.

**2. Proposal for Fire Protection Services**

Mr. Johnson presented a list of vendors who performed the fire protection services last year and at what costs. I also got proposals from Security Engineering & Design and Cintas. The proposal from Security Engineering & Design totaled \$950. The proposal from Cintas totaled \$1,025.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor the Proposal from Security Engineering & Design for Fire Protection Services totaling \$950 was approved.

**3. Proposal for AED Machines**

This item was tabled.

**4. Proposal for 4 Kayaks, 4 Life Jackets & Kayak Rack**

Mr. Johnson discussed the purchase of four kayaks with a not to exceed amount of \$1,400.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor to Purchase 4 Kayaks at a not to exceed amount of \$1,400 was approved.

**NINTH ORDER OF BUSINESS**

**Supervisors' Requests and Audience Comments**

There being none, the next item followed.

**TENTH ORDER OF BUSINESS**

**Financial Reports**

**A. Balance Sheet as of October 31, 2018 and Statement of Revenues & Expenses for the Period Ending October 31, 2018**

Mr. Oliver stated included in your agenda package is a copy of the balance sheet and income statement as of October 31, 2018.

**B. Assessment Receipt Schedule**

Mr. Oliver stated included in your agenda package is an assessment receipt schedule.

**ELEVENTH ORDER OF BUSINESS      Ratification of Funding Request FY19: No. 2**

Mr. Oliver presented Funding Request FY19: No. 2.

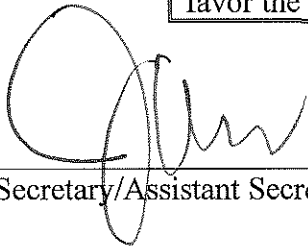
On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor Funding Request FY19: No. 2 was ratified.

**TWELFTH ORDER OF BUSINESS      Next Scheduled Meeting – Wednesday,  
December 19, 2018 @ 2:00 p.m. at the Offices  
of GMS**

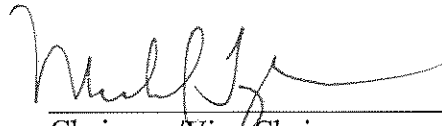
Mr. Oliver stated the next regularly scheduled meeting is December 19, 2018 at 2:00 p.m. at the Offices of GMS.

**THIRTEENTH ORDER OF BUSINESS      Adjournment**

On MOTION by Ms. Bock seconded by Mr. Veazey with all in favor the Meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman