

MINUTES OF MEETING
SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Wednesday, December 14, 2016 at 2:00 p.m. at the Offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.

Present and constituting a quorum were:

Chris Kuhn	Chairman
Grady Miars	Vice Chairman (by phone)
Chris O'Bannon	Supervisor
Rose Bock	Supervisor
Mike Veazey	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel (by phone)
Scott Wild	District Engineer
Daniel Laughlin	GMS, LLC
Shane Strickland	Facility Manager
Wesley Hunt	Evergreen
Lynzi Chambers	Evergreen

FIRST ORDER OF BUSINESS

Call to Order

Mr. Oliver called the meeting to order at 2:00 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience members in attendance.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Oath of Office for Newly Elected Supervisors

Mr. Oliver administered an oath of office to Mr. Kuhn, Ms. Bock and Mr. Veazey.

B. Consideration of Resolution 2017-05, Canvassing and Certifying the Results of the Landowners Election

Mr. Oliver stated Mr. Kuhn and Ms. Bock both received 404 votes and Mr. Veazey received 402 votes. Mr. Kuhn and Ms. Bock will serve four-year terms and Mr. Veazey will serve a two year term.

On MOTION by Mr. Kuhn seconded by Mr. O’Bannon with all in favor Resolution 2017-05 Canvassing and Certifying the Results of the Landowners Election was approved.

C. Consideration of Resolution 2017-06, Election of Officers

Mr. Oliver stated included in your agenda package is Resolution 2017-06, Election of Officers.

On MOTION by Mr. Kuhn seconded by Ms. Bock with all in favor Resolution 2017-06 Election of Officers with All Officers Remaining the Same was approved.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the October 19, 2016 Meeting and the November 8, 2016 Meeting

Mr. Oliver stated included in your agenda package is a copy of the minutes of the October 19, 2016 meeting and the November 8, 2016 meeting. Are there any additions, corrections or deletions?

On MOTION by Ms. Bock seconded by Mr. Veazey with all in favor the Minutes of the October 19, 2016 Meeting and the November 8, 2016 Meeting were approved.

FIFTH ORDER OF BUSINESS

Acceptance of Minutes of the November 16, 2016 Landowners Meeting

Mr. Oliver stated included in your agenda package is a copy of the minutes of the November 16, 2016 landowners meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Kuhn seconded by Mr. O’Bannon with all in favor the Minutes of the November 16, 2016 Landowners Meeting were accepted.

SIXTH ORDER OF BUSINESS

Ratification of Agreement for Janitorial Services

Mr. Oliver stated included in your agenda package is an agreement with RMS to provide janitorial services.

On MOTION by Mr. Kuhn seconded by Mr. O’Bannon with all in favor the Agreement with Riverside Management Services to Provide Janitorial Services was ratified.

SEVENTH ORDER OF BUSINESS

Discussion of Amenity Facilities Rates

Mr. Oliver stated at your November board meeting, you set a public hearing to be set January 18, 2017 to consider amenity facility rates.

EIGHTH ORDER OF BUSINESS

Consideration of Proposals for Security Equipment

This item was tabled.

NINTH ORDER OF BUSINESS

Consideration of Construction Related Matters

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

**1. Consideration of Requisitions 119-144
Bond Series: 2016A and 2016B**

Mr. Wild presented Requisition Nos. 119-144 totaling \$908,940.31.

On MOTION by Mr. Kuhn seconded by Mr. Veazey with all in favor Requisitions 119-144 totaling \$908,940.31 were approved.

**2. Consideration of ETM Work Authorization 24 (Public Facilities Report)
Bond Series 2016A and 2016B**

Mr. Wild presented Work Authorization No. 24 to prepare a public facilities report in an amount not exceeding of \$3,250 on an hourly basis.

On MOTION by Mr. Kuhn seconded by Mr. O'Bannon with all in favor ETM Work Authorization 24 was approved.

3. Consideration of ETM Work Authorization 25 (Phase 6 Construction)

Mr. Wild presented Work Authorization 25 for phase 6 construction documents in the amount of \$89,400.

On MOTION by Mr. Kuhn seconded by Mr. Veazey with all in favor ETM Work Authorization 25 was approved.

4. Consideration Scherer Construction Mail Kiosk Installation Proposal

Mr. Wild presented the proposal from Scherer Construction for the installation of the mail kiosks in the amount of \$27,581.40.

On MOTION by Mr. Kuhn seconded by Ms. Bock with all in favor the Proposal from Scherer Construction for the Installation of Mail Kiosks was approved.

5. Consideration of Proposals for Phase 4 Conservation Easements

Mr. Wild presented two proposals from surveyors for the preparation and sketches and legal descriptions for conservation easements. The first proposal is from Clary & Associates in the amount of \$3,700. The second proposal is from RMA in the amount of \$6,480.

On MOTION by Mr. Kuhn seconded by Mr. O'Bannon with all in favor the Proposal from Clary & Associates for Phase 4 Conservation Easements was approved.

6. Consideration of Proposals for Phase 1A, 1B & 1C Maintenance Bond Punch list Construction

Mr. Wild presented two proposals for phase 1A, 1B and 1C maintenance bond punch list construction. The proposals were from Florida Roads and Vallencourt Construction. Vallencourt’s proposal was for \$93,517 and Florida Roads proposal was for \$61,311.

On MOTION by Mr. Kuhn seconded by Mr. Veazey with all in favor the Proposal from Florida Road for Phase 1A, 1B & 1C Maintenance Bond Punch list Construction was approved.

Mr. Wild presented Change Order No. 1 to the Randy Suggs landscaping contract. It is for the addition of directional drills underneath the existing roads.

On MOTION by Mr. Kuhn seconded by Mr. O’Bannon with all in favor Change Order No. 1 to Randy Suggs Contract in the Amount of \$8,920.50 was approved.

Mr. Wild presented Change Order No. 1 to the Sunstate Nursery contract. This is also for directional drills for the installation of irrigation mains under the existing roads.

On MOTION by Mr. Kuhn seconded by Mr. Veazey with all in favor Change Order No. 1 to Sunstate Nursery Contract in the Amount of \$14,267 was approved.

C. Manager

There being none, the next item followed.

D. Field Services

There being none, the next item followed.

TWELFTH ORDER OF BUSINESS

Supervisors’ Requests and Audience Comments

Mr. Strickland requested a flag and flagpole be installed at the amenity center.

THIRTEENTH ORDER OF BUSINESS Financial Statements as of November 30, 2016

Mr. Oliver stated included in your agenda package is a copy of the financial statements as of November 30, 2016.

FOURTEENTH ORDER OF BUSINESS Next Scheduled Meeting -- Wednesday, January 18, 2017 @ 2:00 p.m.

Mr. Oliver stated the next scheduled meeting is January 18, 2017 at 2:00 p.m. at this location.

FIFTEENTH ORDER OF BUSINESS Adjournment

On MOTION by Mr. Kuhn seconded by Mr. O'Bannon with all in favor the Meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman