

MINUTES OF MEETING
SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Wednesday, December 20, 2017 at 2:00 p.m. at the Offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.

Present and constituting a quorum were:

Mike Taylor	Chairman
Grady Miars	Vice Chairman (by phone)
Blake Weatherly	Supervisor
Mike Veazey	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Zach Brecht	District Engineer
Gregg Kern	Greenpointe Communities (by phone)
Lynzi Chambers	Evergreen
Bob Johnson	Evergreen

FIRST ORDER OF BUSINESS

Call to Order

Mr. Oliver called the meeting to order at 2:00 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

There were two audience members in attendance but neither had any comments about agenda items.

THIRD ORDER OF BUSINESS

Approval of Minutes of the November 15, 2017 Meeting

Mr. Oliver stated included in your agenda package are the minutes of the November 15, 2017 meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Veazey seconded by Mr. Taylor with all in favor the Minutes of the November 15, 2017 Meeting were approved.
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FOURTH ORDER OF BUSINESS

**Consideration of Resolution 2018-03,
Ratifying the Issuance of the 2017 Bonds**

Mr. Haber stated prior to the last meeting, the board closed on its 2017 bonds. Resolution 2018-03 ratifies the issuance of the 2017 bonds.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor Resolution 2018-03 Ratifying the Issuance of the 2017 Bonds was approved.

FIFTH ORDER OF BUSINESS

**Approval of Audit Criteria and
Authorization for Staff to Publish an RFP for
Fiscal Year 2018 Auditing Services**

Mr. Oliver stated the audit committee met earlier today and they approved the audit RFP criteria.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor the Audit Criteria & Authorization for Staff to Publish an RFP for Fiscal Year 2018 for Auditing Services was approved.

SIXTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Haber discussed the ongoing negotiations with the neighboring property owner with respect to the easement for the traffic light.

Mr. Taylor stated I have had discussions with the property owner and he is not willing to grant the 20 foot easement along the front of his property in exchange for the compensation and the release of easement to the CDD. He is saying he only agreed to a 5x5 area around the poles.

On MOTION by Mr. Veazey seconded by Mr. Weatherly with all in favor for the Chairman & District Counsel to Continue Negotiations with Adjacent Landowner was approved.

B. Engineer

1. Ratification/Consideration of Requisitions

Mr. Brecht presented a revised Requisition list for a total of \$393,324.14.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor Requisition Nos. 1 through 23 for Series 2017 Bonds were approved.

2. Consideration of Work Authorization No. 33

Mr. Brecht presented Work Authorization No. 33 for ETM to provide CEI services for Phases 7 and 8.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor Work Authorization No. 33 was approved.

3. Ratification of Surveying and Mapping Proposal for TrailMark Phase 5A, 7 & 8

Mr. Brecht presented the proposal from Clary & Associates for the surveying and mapping for TrailMark Phases 5A, 7 and 8.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor the Surveying and Mapping Proposal for TrailMark Phase 5A, 7 & 8 was ratified.

Mr. Taylor requested that all future Clary & Associates proposals are addressed to Gregg Kern or himself.

Mr. Brecht presented the proposal from Ellis & Associates for the preparation of the geotechnical report for Phase 6.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor the Proposal from Ellis & Associates to Prepare the Geotechnical Report for Phase 6 totaling \$3,600 was approved.

Mr. Brecht presented Change Order No. 1 from Besch & Smith to do the site civil work at the kayak launch. Their cost proposal is \$158,475. There is also an Alternate No. 1 for an additional \$6,652.80 to take the mulch path and make it a concrete sidewalk. VJ Usina should also have their proposal to us for this work at the beginning of the New Year.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor Change Order to Either Besch & Smith or VJ Usina Contract to not exceed \$170,000 was approved.

Mr. Taylor requested a notice to be sent out to the contractor's onsite about not burning during the holidays.

C. Manager

There being none, the next item followed.

D. Operations & Amenities - Report

Mr. Johnson provided an operation and amenities update. Discussion topics: A freestanding flagpole, additional gym equipment, additional lighting at entrance, replacing damaged ceiling drywall, two lawn speakers were ordered, additional playground equipment for two to five year olds, to heat the pool, after hours burning from contractors and a water leak at the pool.

Ms. Chambers provided an update regarding the successful silent auction fundraiser to benefit the Florida School for the Deaf and Blind, as well as other recent and future events.

EIGHTH ORDER OF BUSINESS

Supervisors' Requests and Audience Comments

A resident questioned about how the CDD fee is calculated and how she can pay off her debt service bond assessment. Mr. Haber provided her with the information.

NINTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet as of November 30, 2017 and Statement of Revenues & Expenses for the Period Ending November 30, 2017

Mr. Oliver stated included in your agenda package is a copy of the balance sheet and income statement as of November 30, 2017.

B. Assessment Receipt Schedule

Mr. Oliver stated included in your agenda package is an assessment receipt schedule.

TENTH ORDER OF BUSINESS

Ratification of Funding Request FY18: No. 9 and No. 10

Mr. Oliver presented Funding Request FY18 Nos. 9 and 10, which totals \$49,018.68.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor Funding Request FY18 No. 9 and No. 10 were ratified.

ELEVENTH ORDER OF BUSINESS

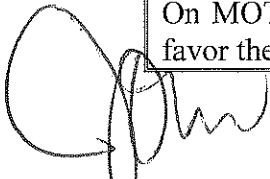
Next Scheduled Meeting – Wednesday, January 17, 2018 @ 2:00 p.m. at the Offices of GMS

Mr. Oliver stated the next regularly scheduled meeting is January 17, 2018 at 2:00 p.m. at the Offices of GMS.

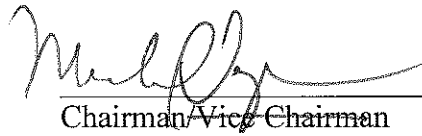
TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Veazey seconded by Mr. Taylor with all in favor the Meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman