

MINUTES OF MEETING  
SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Wednesday, December 16, 2015 at 2:00 p.m. at the Offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.

Present and constituting a quorum were:

Chris Kuhn	Chairman
Grady Miars	Vice Chairman (by phone)
Chris O'Bannon	Supervisor
Rose Bock	Supervisor
Mike Veazey	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Scott Wild	District Engineer

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Oliver called the meeting to order at 2:00 p.m.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There were no audience members in attendance.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the November 18, 2015 Meeting**

Mr. Oliver stated included in your agenda package is a copy of the minutes of the November 18, 2015 meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Kuhn seconded by Ms. Bock with all in favor the Minutes of the November 18, 2015 Meeting were approved.
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**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2016-03, Declaring Assessments for the Series 2016 Bonds**

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2016-04, Setting a Public Hearing for the Assessments for the Series 2016 Bonds**

Mr. Haber stated we are looking to table these two resolutions. We are still having a few discussions regarding the methodology and the structure of the assessments. The last conversation I had with Jon Kessler and with Jim, we were still looking at the structure of the transaction. These resolutions would have kicked off the assessment process for bonds to be issued that were going to be secured by the next phase of the project that was going to be platted. We are still looking at different ways of doing that.

Mr. Kuhn asked what does that do to our overall timeline?

Mr. Haber responded these resolutions require a 30 day mailed notice, so I think it is safe to say that we would not be able to issue bonds until at least 32 or 33 days from the day these resolutions are approved.

Mr. Kuhn stated we may want to look at continuing this meeting.

**SIXTH ORDER OF BUSINESS**

**Consideration of Construction Related Matters**

Mr. Haber stated at the previous meeting, we approved the funding agreement with the Developer for the amenity center and we got that signed. We have been pretty much putting the finishing touches on the contract with Scherer Construction for the construction of the amenity center. It is not signed yet but I anticipate that it will be signed in the near future.

Mr. Kuhn stated the contractor has signed it. There was something we noticed relative to the schedule of values and how we want the GMP to work as they buyout the job. We got a call this afternoon to decide whether we deal with that. They are ready to go and they are working on mobilizing their site contractor and getting them cued up. The amenity center will have started by the time we get together next.

Mr. Haber stated we have the RFP on the street for phase four that this board already approved.

Mr. Wild stated the proposal receipt date was amended to January 11<sup>th</sup>.

Mr. Haber stated we will bring those in and review them and hopefully award a contract.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Agreement with Prosser, Inc. for Engineering Services**

Mr. Oliver stated as you recall, we went through the RFQ process and Prosser, Inc. was selected for engineering services.

Mr. Kuhn stated I have reviewed the hourly rate schedule and I don't have any questions or concerns.

On MOTION by Mr. Kuhn seconded by Mr. Veazey with all in favor the Agreement with Prosser, Inc. for Engineering Services was approved.

**EIGHTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**NINTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

There being none, the next item followed.

**B. Engineer – Requisition Summary**

Mr. Wild stated we have added three requisitions to the requisition summary that was included in your agenda package. We have added Requisition No. 271 for Sundancer Sign Graphics in the amount of \$18,048.75. Requisition No. 272 is to Vallencourt Construction Company in the amount of \$198,439.55. Requisition No. 273 is to England-Thims & Miller in the amount of \$2,341.64.

Mr. Kuhn stated this invoice from Sign Talk is for \$2,635 and I would ask that we amend the requisition summary to include that.

Mr. Wild stated okay and then we will prepare the formal requisition.

On MOTION by Mr. Kuhn seconded by Mr. O'Bannon with all in favor the Requisition Summary was approved as revised.

**C. Manager**

Mr. Kuhn stated we still have the issue with Mr. East.

Mr. Haber stated I know Mr. East contacted Mike to ask the status and I advised Mike that the District was still looking into the cost and other related issues.

Mr. Kuhn stated my understanding from last conversation was he understands that there is no additional consideration beyond the specific scopes of work, so he has backed off of that initial position. I think we are also still waiting on him to produce some documentation for the septic.

Mr. Veazey stated I will call him.

Mr. Kuhn stated our team is working on the value of the water/sewer connections and the fencing along the property. I think for the board to get a complete picture of what that means, we just need to get the cost he says he has incurred for the septic system and then we can consider that when we meet next or at the regular January meeting.

**D. Field Services**

There being none, the next item followed.

**TENTH ORDER OF BUSINESS**

**Supervisors' Requests and Audience Comments**

There being none, the next item followed.

**ELEVENTH ORDER OF BUSINESS**

**Financial Statements as of November 30, 2015**

Mr. Oliver stated included in your agenda package is a copy of the financial statements as of November 30, 2015.

**TWELFTH ORDER OF BUSINESS**

**Consideration of Funding Request FY16-#3**

Mr. Oliver stated included in your agenda package is Funding Request FY16-#3 in the amount of \$2,426.98.

On MOTION by Mr. Kuhn seconded by Ms. Bock with all in favor Funding Request FY16-#3 was approved.

**THIRTEENTH ORDER OF BUSINESS      Consideration of Funding Request FY16-#4**

Mr. Oliver stated included in your agenda package is Funding Request FY16-#4 in the amount of \$15,232.40.


On MOTION by Mr. Kuhn seconded by Mr. O'Bannon with all in favor Funding Request FY16-#4 was approved.

**FOURTEENTH ORDER OF BUSINESS      Next Scheduled Meeting – Wednesday, January 20, 2016 @ 2:00 p.m. at the Offices of GMS**

Mr. Oliver stated the next meeting is scheduled for January 20, 2016 at 2:00 p.m. at this location.

On MOTION by Mr. Kuhn seconded by Mr. Veazey with all in favor the Meeting was Continued to January 5, 2016 at 2:00 p.m. at the Offices of GMS, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.

**FIFTEENTH ORDER OF BUSINESS      Adjournment**

  
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Secretary/Assistant Secretary

  
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Chairman/Vice Chairman