

MINUTES OF MEETING
SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT

A continued meeting of March 16, 2016 of the Board of Supervisors of the Six Mile Creek Community Development District was reconvened on Tuesday, April 5, 2016 at 11:00 a.m. at the Offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.

Present and constituting a quorum were:

Chris Kuhn	Chairman
Grady Miars	Vice Chairman (by phone)
Chris O'Bannon	Supervisor
Rose Bock	Supervisor
Mike Veazey	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel (by phone)
Stephen Dupris	District Engineer
Jim Perry	GMS, LLC
Peter Dame	Akerman Senterfit

FIRST ORDER OF BUSINESS

Call to Order

Mr. Oliver called the meeting to order at 11:00 a.m.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience members in attendance.

THIRD ORDER OF BUSINESS

Consideration of Resolution 2016-05, Request for Proposal Documents for the District Amenity Facility Landscaping and Irrigation Installation Project

Mr. Haber stated as the board is aware, we have previously awarded a contract and they are underway with the construction of the amenity facility. We are reaching a point in the project, where we need to start looking at getting the installation of the landscape for the amenity facility. I have prepared a resolution for prior RFPs that approves a draft of the notice of RFP, a

draft of the evaluation criteria and the resolution itself, which includes language granting authority to your Chair to make any changes to those documents, as well as authority to approve any documentation that is necessary to put an RFP in place. Since preparing these documents, I believe we have received estimates for the landscape work for the amenity facility. It appears that there is a possibility that the amount to do that work may come in below the threshold for construction, which is approximately \$348,000. What we would like the board to consider approving today is to authorize staff and the Chair to seek, on a less formal basis, proposals for the amenity center landscape work. If they come in below the threshold then the expectation would be that we would bring those proposals to the board to select one. If they don't come in below the threshold then we will rely on the resolution for the Chair and staff to have the authority to move forward with the formal RFP.

On MOTION by Mr. Kuhn seconded by Mr. Veazey with all in favor Resolution 2016-05 Request for Proposal Documents for the District Amenity Facility Landscaping and Irrigation Installation Project was approved subject to authority granted under the resolution to proposals coming in greater than the bidding threshold.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2016-06, Delegated Award Resolution

Mr. Dame stated we are serving as bond counsel for the District. The District is planning to issue some additional series of bonds. This is the action by the board to authorize that issuance. The details of the bonds are \$16M maximum with two series of bonds. The series of bonds is divided by the way in which the assessments are levied as opposed to a traditional A/B short long structure. This resolution approves the issuance of the bonds. It sets forth some of the details of the bonds. It approves the forms of the documents that we use to issue the bonds. It also authorizes the delegated award of the bonds. It authorizes staff to go out and market the bonds. It provides parameters. If the parameters are met then staff is authorized to go ahead and award those bonds and deliver them. The aggregate amount is \$16M. It is \$8M for Series A and \$8M for Series B. The interest rate is a not to exceed 6.5%. The underwriter assures us that he thinks he can bring it in below that. The underwriter's discount is a not to exceed amount of 2.5 points. The optional redemption on the bonds is not later than November of 2029. The final maturity on the bonds is not to exceed 2047.

On MOTION by Mr. Kuhn seconded by Mr. O'Bannon with all in favor Resolution 2016-06 Delegated Award Resolution was approved.

FIFTH ORDER OF BUSINESS

Consideration of Proposals Received in Response to the RFQ for Surveying Services

Mr. Oliver stated we received one response from DRMP and a copy of the proposal has been provided to the board members.

Mr. Haber stated you have two options. You can rank the proposal as qualified and authorize staff to begin negotiations for the work. You could reject the bid and go back out.

Mr. Kuhn stated I am familiar with DRMP. I know they are a pretty big reputable firm.

On MOTION by Mr. Kuhn seconded by Mr. Veazey with all in favor to Authorize Staff to Negotiate with DRMP to Provide Surveying Services was approved.

SIXTH ORDER OF BUSINESS

Supervisors' Requests and Audience Comments

There being none, the next item followed.

SEVENTH ORDER OF BUSINESS

Next Scheduled Meeting – Wednesday, April 20, 2016 @ 2:00 p.m. at the Offices of GMS

Mr. Oliver stated the next scheduled meeting is Wednesday, April 20, 2016 at 2:00 p.m. at this location.

EIGHTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Kuhn seconded by Mr. Veazey with all in favor the Meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman