

MINUTES OF MEETING
SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Tuesday, November 8, 2016 at 2:00 p.m. at the Offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.

Present and constituting a quorum were:

Chris Kuhn	Chairman
Grady Miars	Vice Chairman (by phone)
Chris O'Bannon	Supervisor
Rose Bock	Supervisor
Mike Veazey	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel (by phone)
Scott Wild	District Engineer
Daniel Laughlin	GMS, LLC
Shane Strickland	Facility Manager

FIRST ORDER OF BUSINESS

Call to Order

Mr. Oliver called the meeting to order at 2:00 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience members in attendance.

THIRD ORDER OF BUSINESS

**Ratification of Agreement for Pool
Maintenance Services**

Mr. Oliver stated included in your agenda package is a copy of the agreement with Crystal Clean Pools.

On MOTION by Mr. Kuhn seconded by Mr. Veazey with all in favor the Agreement for Pool Maintenance Services with Crystal Clean Pools was ratified.

FOURTH ORDER OF BUSINESS

Consideration of Agreement for Recreation Facility Management

Mr. Haber presented the agreement for recreation facility management with Evergreen Lifestyles Management, LLC.

On MOTION by Mr. Kuhn seconded by Ms. Bock with all in favor the Agreement for Recreation Facility Management was approved in substantial form.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2017-03, Authorizing and Approving Change of Designated Registered Agent and Registered Office

Mr. Haber stated previously Jonathan Johnson in my office was named as the registered agent. This resolution would just change his information to mine.

On MOTION by Mr. Kuhn seconded by Ms. Bock with all in favor Resolution 2017-03 Authorizing and Approving Change of Designated Registered Agent and Registered Office was approved.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2017-04, Setting a Public Hearing to Adopt Recreation Facility Rates

Mr. Haber discussed Resolution 2017-04, which sets the public hearing to adopt the recreation facility rates.

On MOTION by Mr. Kuhn seconded by Mr. O'Bannon with all in favor Resolution 2017-04 Setting a Public Hearing for January 18, 2017 at 2:00 p.m. at the Offices of GMS, 475 West Town Place, Suite 14, St. Augustine, FL 32092 to Adopt the Recreation Facility Rates was approved.

SEVENTH ORDER OF BUSINESS

Consideration of Proposals for Security Equipment

The board discussed specifics about the security equipment proposals. This item was tabled.

EIGHTH ORDER OF BUSINESS

Consideration of Proposal for Mailbox Clusters for Phase 4

Mr. Kuhn discussed the proposal from Sundancer Sign & Graphics for mailbox clusters for phase two. They were the low bidder. Sales tax will need to be removed from the proposal.

On MOTION by Mr. Kuhn seconded by Ms. Bock with all in favor the Proposal from Sundancer Sign & Graphics for Mailbox Clusters for Phase 4 was approved

NINTH ORDER OF BUSINESS

Consideration of Proposals for Lake Management

Mr. Oliver stated there are five proposals included in your agenda package for lake maintenance services.

Mr. Kuhn stated based on the pricing and experience, my recommendation would be to approve an agreement with Sitex.

On MOTION by Mr. Kuhn seconded by Mr. O'Bannon with all in favor the Proposal from Sitex for Lake Management Services was approved.

TENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

1. Ratification of Requisition 103

Mr. Wild presented Requisition No. 103 totaling \$15,942.25.

On MOTION by Mr. Kuhn seconded by Mr. O'Bannon with all in favor Requisition No. 103 was ratified.

**2. Consideration of Requisitions 104-118
Bond Series 2016A and 2016B**

Mr. Wild presented Requisition Nos. 104 through 118 totaling \$563,845.59.

On MOTION by Mr. Kuhn seconded by Mr. O'Bannon with all in favor Requisition Nos. 104 – 118 were approved.

3. Consideration of Work Authorization 3 for Prosser, Inc.

Mr. Wild presented Work Authorization 3 for Prosser, Inc. totaling \$43,300.

On MOTION by Mr. Kuhn seconded by Mr. Veazey with all in favor Work Authorization 3 for Prosser totaling \$43,300 was approved.

**4. Consideration of First Amendment to the Agreement Between Six
Mile Creek CDD and First Coast Electric, LLC**

Mr. Wild presented the First Amendment to the Agreement between Six Mile Creek CDD and First Coast Electric, LLC. This is for three additional bores under the roads in Trailmark Phase 4A in the amount of \$1,500.

On MOTION by Mr. Kuhn seconded by Mr. Veazey with all in favor the First Amendment to the Agreement between Six Mile Creek CDD and First Coast Electric, LLC was approved.

**5. Consideration of Change Order No. 6 – Trailmark Phase 4, Parts 2
and 4**

Mr. Wild presented Change Order No. 6 to Trailmark Phase 4, Parts 2 and 3. The one in the agenda package got revised.

On MOTION by Mr. Kuhn seconded by Mr. O'Bannon with all in favor the Change Order No. 6 was approved.

C. Manager

Mr. Oliver stated a landowners meeting is scheduled for November 16, 2016.

D. Field Services

There being none, the next item followed.

TWELFTH ORDER OF BUSINESS Supervisors' Requests and Audience Comments

There being none, the next item followed.

THIRTEENTH ORDER OF BUSINESS Consideration of Funding Request FY17-#1

Mr. Oliver stated included in your agenda package is Funding Request FY17-#1.

On MOTION by Mr. Kuhn seconded by Mr. O'Bannon with all in favor Funding Request FY17-#1 was approved.

FOURTEENTH ORDER OF BUSINESS Consideration of Funding Request FY17-#2

Mr. Oliver stated included in your agenda package is Funding Request FY17-#2.

On MOTION by Mr. Kuhn seconded by Mr. O'Bannon with all in favor Funding Request FY17-#2 was approved.

FIFTEENTH ORDER OF BUSINESS


Next Scheduled Meeting – Wednesday, November 16, 2016 @ 2:00 p.m. (Landowners Meeting) and December 21, 2016 at the Offices of GMS

Mr. Oliver stated the next scheduled meeting is December 21, 2016 at 2:00 p.m. at this location.

SIXTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Kuhn seconded by Ms. Bock with all in favor the Meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman