

MINUTES OF MEETING  
SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Wednesday, January 18, 2017 at 2:00 p.m. at the Offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.

Present and constituting a quorum were:

Chris Kuhn	Chairman
Grady Miars	Vice Chairman (by phone)
Chris O'Bannon	Supervisor
Rose Bock	Supervisor
Mike Veazey	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Scott Wild	District Engineer
Shane Strickland	Facility Manager
Wesley Hunt	Evergreen Management
Lynzi Chambers	Evergreen Management

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Oliver called the meeting to order at 2:00 p.m.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

A resident stated we need signage for the ponds because people are using boats in them.

**THIRD ORDER OF BUSINESS**

**Affidavit of Publication**

Mr. Oliver stated included in your agenda package is the affidavit of publication.

**FOURTH ORDER OF BUSINESS**

**Approval of Minutes of the December 14,  
2016 Meeting**

Mr. Oliver stated included in your agenda package is a copy of the minutes of the December 14, 2016 meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Veazey seconded by Mr. Kuhn with all in favor the Minutes of the December 14, 2016 Meeting were approved.

**FIFTH ORDER OF BUSINESS**

**Public Hearing Adopting Amenity Facility Rates, Resolution 2017-07**

On MOTION by Mr. Kuhn seconded by Ms. Bock with all in favor the Public Hearing Adopting Amenity Facility Rates was opened.

Mr. Haber stated the rental rate for the camp house is \$250 for four hours and \$75 for each additional hour. There is also a fee for identification card replacement fee of \$25. There is a mailbox key replacement fee of \$30 and mailbox kiosk lock replacement fee of \$90.

On MOTION by Mr. Kuhn seconded by Mr. Veazey with all in favor Resolution 2017-07 Adopting the Amenity Facility Rates was approved.

On MOTION by Mr. Kuhn seconded by Mr. O'Bannon with all in favor the Public Hearing Adopting Amenity Facility Rates was closed.

**SIXTH ORDER OF BUSINESS**

**Consideration of Proposals for Security Equipment**

Mr. Hunt discussed proposals from Envera and Pro-Vigil for security equipment.

On MOTION by Mr. Kuhn seconded by Mr. O'Bannon with all in favor the Proposal from Pro-Vigil to Provide Security Equipment was approved with staff to negotiate a lease agreement with Pro-Vigil and Chair to execute.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Construction Related Matters**

There being none, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**NINTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Mr. Haber explained that the Board previously approved an RFP for the construction of Dolcetto Drive. The District obtained proposals and will be able to complete the project for less than the bidding threshold and therefor an RFP will not be necessary. The District had a proposal from Besh & Smith for \$325,000.

On MOTION by Mr. Kuhn seconded by Ms. Bock with all in favor to Enter into Contract with Besh & Smith for the Extension of Dolcetto Drive in the Amount of \$325,000 was approved & Authorization for Chair for final review and execution.

**B. Engineer**

**1. Ratification of Requisition 145 (First Coast Electric)  
Bond Series: 2016A and 2016B**

Mr. Wild presented Change Order No. 2 to Randy Suggs contract for Trailmark Area No.

3. It is a deductive change order in the amount of \$6,030.

On MOTION by Mr. Kuhn seconded by Mr. O'Bannon with all in favor Change Order No. 2 to Randy Suggs Contract was approved.

**2. Ratification of Requisition 145 and Consideration of Requisitions  
407-420  
Bond Series: 2007 Reserve Account**

On MOTION by Mr. Kuhn seconded by Mr. Veazey with all in favor Requisition No. 145 was ratified & Requisition Nos. 407 through 420 were approved.

**C. Manager**

There being none, the next item followed.

**D. Operations & Amenities - Report**

Mr. Hunt discussed purchasing a golf cart type vehicle to help with daily activities at the facility. A proposal from USA Services was presented to provide street sweeping at Trailmark.

It is \$125 per hour with a four-hour minimum. The proposal from TelQuip was discussed for the installation of 12-channel mini-head end equipment, which will allow for connection to use the cable system.

On MOTION by Mr. Kuhn seconded by Ms. Bock with all in favor the Proposal from TelQuip to Install 12 Channel Mini-head end Equipment was approved.

Mr. Hunt was authorized to get proposals for a music license and a movie license.

On MOTION by Mr. Kuhn seconded by Mr. Veazey with all in favor to Purchase Floor mats in the amount of \$702.36 was approved.

Staff to purchase additional pool deck trashcans to be consistent with appearance of existing trashcans.

**TENTH ORDER OF BUSINESS** **Supervisors' Requests and Audience Comments**

There being none, the next item followed.

**ELEVENTH ORDER OF BUSINESS** **Financial Reports**

**A. Balance Sheet as of December 31, 2016 and Statement of Revenues & Expenses for the Period Ending December 31, 2016**

Mr. Oliver stated included in your agenda package is a copy of the balance sheet and income statement as of December 31, 2016.

**B. Assessment Receipt Schedule**

Mr. Oliver stated included in your agenda package is an assessment receipt schedule.

**C. Approval of Check Register**

Mr. Oliver stated included in your agenda package is the check register

On MOTION by Mr. Kuhn seconded by Ms. Bock with all in favor the Check Register was approved.

**TWELFTH ORDER OF BUSINESS**

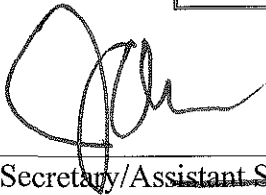
**Next Scheduled Meeting – Wednesday,  
February 15, 2017 @ 2:00 p.m.**

Mr. Oliver stated the next scheduled meeting is February 15, 2017 at 2:00 p.m. at this location.

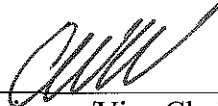
**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Kuhn seconded by Mr. O'Bannon with all in favor the Meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman