

MINUTES OF MEETING
SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Wednesday, February 21, 2018 at 2:00 p.m. at the Offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.

Present and constituting a quorum were:

Mike Taylor	Chairman
Blake Weatherly	Supervisor
Mike Veazey	Supervisor
Rose Bock	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Zach Brecht	District Engineer
Gregg Kern	Greenpointe Communities
Lynzi Chambers	Evergreen
Bob Johnson	Evergreen
Ernesto Torres	GMS, LLC

FIRST ORDER OF BUSINESS

Call to Order

Mr. Oliver called the meeting to order at 2:00 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience members in attendance.

THIRD ORDER OF BUSINESS

Approval of Minutes of the January 17, 2018 Meeting

Mr. Oliver stated included in your agenda package are the minutes of the January 17, 2018 meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor the Minutes of the January 17, 2018 Meeting were approved.

FOURTH ORDER OF BUSINESS

Consideration of Proposals for Fiscal Year 2018 Audit Services

Mr. Oliver stated the audit committee met earlier today and they ranked the four proposals. The rankings were Berger, Toombs as number one, Carr, Riggs was second, McDermitt Davis was third and Alan Hanson was fourth.

On MOTION by Ms. Bock seconded by Mr. Veazey with all in favor the Rankings as Presented & Direct Staff for Engagement Letter with Berger, Toombs was approved.

FIFTH ORDER OF BUSINESS

Consideration of Agreement for Boardwalk Construction

Mr. Haber stated I just handed out the agreement for boardwalk construction. There is a RFP out for the work. We haven't received proposals back but the estimated cost of the project is below the public bidding threshold.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor the Agreement for Boardwalk Construction was approved in substantial form & Chair to sign off on the final version.

SIXTH ORDER OF BUSINESS

Consideration of Project Administrator Agreement

This item was tabled.

SEVENTH ORDER OF BUSINESS

Consideration of Disclosure of Public Finance

Mr. Haber presented the Disclosure of Public Finance.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor the Disclosure of Public Finance was approved in substantial form & Chair to sign off on the final version.

EIGHTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Staff Reports

A. Attorney

B. Engineer

1. Consideration of Requisitions 37-58 (2017 A Bond Series)

Mr. Brecht presented a revised Requisition list for a total of \$949,030.66.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor Requisitions 37-58 were approved.

2. Consideration of Work Authorization 32

Mr. Brecht presented Work Authorization 32. It is to provide a site plan for the future development uplands to the south of the current construction. Mr. Brecht will provide an update regarding the percent of tasks completed for ETM and Prosser Work Authorizations at the next meeting.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor Work Authorization 32 for \$5,000 was approved.

3. Consideration of Change Order No. 1 – Trailmark Phase 5A, Part 1

Mr. Brecht presented Change Order No. 1 for Phase 5A, Part 1. This is in the amount of \$16,869.72 for VJ Usina.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor Change Order No. 1 – Trailmark Phase 5A, Part 1 was approved.

4. Consideration of Change Order Nos. 2 & 3 – Trailmark Phases 7 & 8, Part 3

Mr. Brecht presented Change Order No. 2 for a credit of \$62,555.72 for Besch & Smith.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor Change Order No. 2 was approved.

Mr. Brecht presented Change Order No. 3 in the amount of \$12,816.10 for additional pond liner.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor Change Order No. 3 was approved, subject to the review of contract by District Counsel.

5. Ratification of Clary & Associates Proposal for Trailmark Kayak Park

Mr. Brecht presented the proposal from Clary & Associates for the kayak park.

On MOTION by Ms. Bock seconded by Mr. Veazey with all in favor the Proposal from Clary & Associates for Trailmark Kayak Park was approved.

Mr. Brecht presented a letter from St. Johns County Utility Department for the water connection fees for the kayak park.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor the Fees for Water Unit Connections for Kayak Launch in the Amount of \$1,816.83 was approved.

C. Manager

There being none, the next item followed.

D. Operations & Amenities - Report

Mr. Johnson presented an operation managers report. A proposal was presented from Evergreen for pressure washing the camp house. Mr. Taylor requested staff to get proposals for an annual contract for pressure washing.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor the Proposal with Evergreen for Pressure Washing was approved.

Mr. Johnson discussed the installation of lights at the mail kiosk. Proposals will be also be sought for security lighting for the cameras.

TENTH ORDER OF BUSINESS

Supervisors' Requests and Audience Comments

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS Financial Reports

A. Balance Sheet as of January 31, 2018 and Statement of Revenues & Expenses for the Period Ending January 31, 2018

Mr. Oliver stated included in your agenda package is a copy of the balance sheet and income statement as of January 31, 2018.

B. Assessment Receipt Schedule

Mr. Oliver stated included in your agenda package is an assessment receipt schedule.

C. Check Register

Mr. Oliver stated included in your agenda package is the check register.

On MOTION by Ms. Bock seconded by Mr. Veazey with all in favor the Check Register in the Amount of \$82,644.19 was approved.

TWELFTH ORDER OF BUSINESS

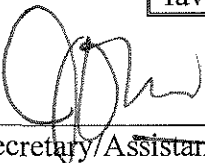
Next Scheduled Meeting – Wednesday, March 21, 2018 @ 2:00 p.m. at the Offices of GMS

Mr. Oliver stated the next regularly scheduled meeting is March 21, 2018 at 2:00 p.m. at the Offices of GMS.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor the Meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice-Chairman