

MINUTES OF MEETING  
SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Wednesday, April 18, 2018 at 2:00 p.m. at the Offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.

Present and constituting a quorum were:

Mike Taylor	Chairman
Mike Veazey	Supervisor
Blake Weatherly	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Zach Brecht	District Engineer
Gregg Kern	Greenpointe Communities
Lynzi Chambers	Evergreen Lifestyles Management
Bob Johnson	Evergreen Lifestyles Management
Ernesto Torres	GMS, LLC

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order at 2:00 p.m.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There were no audience members in attendance.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the March 21, 2018 Meeting**

Mr. Oliver stated included in your agenda package are the minutes of the March 21, 2018 meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor the Minutes of the March 21, 2018 Meeting were approved.
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**FOURTH ORDER OF BUSINESS**

**Ratification of Agreement with First Coast Electric for Electrical Conduit Installation for TrailMark Phases 7 and 8**

Mr. Haber stated the agreement with First Coast Electric for electrical conduit installation has already been executed.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor the Agreement with First Coast Electric for Electrical Conduit Installation for TrailMark Phases 7 and 8 was ratified.

**FIFTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

There being none, the next item followed.

**B. Engineer**

**1. Consideration of Requisition 249 (2016 A Improvements Bonds)**

Mr. Brecht stated Requisition No. 249 is in the amount of \$85 for miscellaneous work in Phase 4.

**2. Ratification of Requisition 71 (2017 A & B Bond Series)**

Mr. Brecht presented Requisition 71 in the amount of \$51,924 for the boardwalk and dock improvements at the kayak park.

**3. Consideration of Requisitions 72-79 (2017 NW Parcel Subaccount (Phase 6))**

Mr. Brecht presented Requisition Nos. 72 through 79 in the amount of \$1,602,259.74. This is for work done by contractors in Phases 5A, 5B, 7 and 8.

**4. Consideration of Requisition 3 (2017 NW Parcel Subaccount (Phase 6))**

Mr. Brecht presented Requisition No. 3 to the NW Parcel Subaccount for the Phase 6 construction documents in the amount of \$4,925.86.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor Requisition Nos. 249, 72-79 & 3 were approved and Requisition No. 71 was ratified.

**C. Manager**

Mr. Oliver stated we will bring a proposed budget to your next meeting.

**D. Operations & Amenities - Report**

Mr. Kern and Ms. Chambers presented the operation managers report. The board authorized a proposal for resodding the dead sod at the front entrance. Proposals were presented for lighting the mail kiosk with solar lighting. Additional proposals will be sought for the next meeting. RMS pressure washed all of the pool furniture. Giddens Security will be replacing the security guard. There was discussion about the pool leak. Quotes will be sought for tinting of the fitness center windows and vendor machines.

**SEVENTH ORDER OF BUSINESS**

**Supervisors' Requests and Audience Comments**

A well will be drilled to service the SMF (stormwater management facility) at the amenity center pond.

**EIGHTH ORDER OF BUSINESS**

**Financial Reports**

**A. Balance Sheet as of March 31, 2018 and Statement of Revenues & Expenses for the Period Ending March 31, 2018**

Mr. Oliver stated included in your agenda package is a copy of the balance sheet and income statement as of March 31, 2018.

**B. Assessment Receipt Schedule**

Mr. Oliver stated included in your agenda package is an assessment receipt schedule.

**C. Check Register**

Mr. Oliver stated included in your agenda package is the check register.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor the Check Register was approved.

**NINTH ORDER OF BUSINESS**

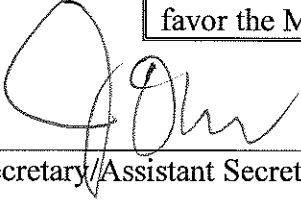
**Next Scheduled Meeting – Wednesday, May 16, 2018 @ 2:00 p.m. at the Offices of GMS**

Mr. Oliver stated the next regularly scheduled meeting is May 16, 2018 at 2:00 p.m. at the Offices of GMS.

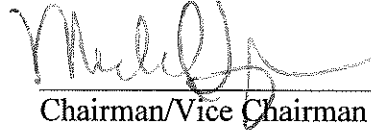
**TENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor the Meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman