

MINUTES OF MEETING
SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Wednesday, June 17, 2015 at 2:00 p.m. at the Offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.

Present and constituting a quorum were:

Chris Kuhn	Chairman
Grady Miars	Vice Chairman (by phone)
Chris O'Bannon	Supervisor
Mike Veazey	Supervisor
Rose Bock	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel (by phone)
Scott Wild	District Engineer

FIRST ORDER OF BUSINESS

Call to Order

Mr. Oliver called the meeting to order at 2:00 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience members in attendance.

THIRD ORDER OF BUSINESS

Approval of Minutes of the May 20, 2015 Meeting

Mr. Oliver stated included in your agenda package is a copy of the minutes of the May 20, 2015 meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Kuhn seconded by Ms. Bock with all in favor the Minutes of the May 20, 2015 Meeting were approved.

FOURTH ORDER OF BUSINESS

Acceptance of the Minutes of the May 20, 2015 Audit RFP Meeting

Mr. Oliver stated included in your agenda package is a copy of the minutes of the May 20, 2015 audit RFP meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Kuhn seconded by Mr. Veazey with all in favor the Minutes of the May 30, 2015 Audit RFP Meeting were accepted.

FIFTH ORDER OF BUSINESS

Consideration of Construction Related Matters

The District is in the position, where it is ready to begin looking at awarding work for certain infrastructure and utility improvement in phase 4. Before you, is a resolution that includes two exhibits; a form of notice of RFP and evaluation criteria. The resolution includes language that gives your Chair the authority to review the exhibits, as well as finalize and authorize other documents in connection with putting together an RFP, getting the notice out and commencing the process of having an RFP on the market, so that way we can come back to the board with some proposals for that work.

Mr. Kuhn stated it is the infrastructure and utilities and drainage improvements in support of the next phase of development for the project. It is generally located immediately adjacent to phases one, two and three.

Mr. Haber stated the resolution is one that you have seen before in connection with other RFPs. It includes fairly broad language regarding the Chair’s authority to approve the necessary documents in connection with the RFP. The evaluation criteria are what are used to ultimately evaluate the proposals that you receive. It is the same criteria and the same assignment of points that was used for similar projects.

On MOTION by Mr. Kuhn seconded by Mr. O’Bannon with all in favor Resolution 2015-23 RFP for District Infrastructure and Utility Project for Phase 4 was approved.

SIXTH ORDER OF BUSINESS

Discussion of:

A. Landscape Maintenance

Mr. Kuhn stated staff discussed keeping our current landscape maintenance contractor and expanding its scope of work to pick up the work on the recently installed or ongoing installation of the new material. Maybe later this year or next year, we may take that out to an RFP, so we can get some competitive pricing. It would be my recommendation that we just

solicit from our current contractor to maintain that system and those improvements. I will request an addendum or proposal from him and then bring it back to the board.

B. Street Sweeping

Mr. Oliver stated the street sweeping is on a per visit unit. Whenever you are ready to pull the trigger on that, we will have DBI Associates come out. It is for \$364 a visit.

Mr. Kuhn stated I don't think we are ready for that yet.

C. Security Services

Mr. Oliver stated we received proposals from Giddens Security and G4S. Giddens Security was the better value. You can work whatever hours you want to with them. We can also augment that with St. Johns County Off Duty Sheriff's Deputies.

Mr. Kuhn stated I have had conversations with Giddens. I would like to use the latitude that the board has given me to continue to negotiate that agreement. We will come back and ratify it at a future date.

SEVENTH ORDER OF BUSINESS Other Business

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

1. Consideration of Requisitions 213-217, Bond Series 2007A Bond Funds

Mr. Wild stated the requisition list has been updated from what was included in the agenda package. We have added a few. I distributed a copy of the new list. We have Requisition numbers 213 through 217 and 219 through 223 to be approved, which total \$439,476.29. Requisition number 218 is in the amount of \$11,693.85 to be ratified. The total amount of requisitions is \$451,170.14.

On MOTION by Mr. Kuhn seconded by Ms. Bock with all in favor the Requisition Nos. 213-217 & 219-223 were approved & Requisition No. 218 was ratified.

2. Consideration of Proposal for Geotechnical Exploration and Engineering Services – Trailmark Phase 4

Mr. Wild stated included in your agenda package is a proposal from Ellis & Associates for geotechnical work in the phase 4 portion of the development. This is for work that was outside of the footprint of what was originally designed and permitted and geotechd before. This is all a new scope that is necessary for the plans that we are currently designing and permitting. It is in the amount of \$7,900. We would like to amend our work authorization for phase 4 to include this scope under the District Engineer’s scope of services. “Wes, is that agreeable to you?”

Mr. Haber responded yes.

On MOTION by Mr. Kuhn seconded by Mr. Veazey with all in favor to Amend District Engineer Work Authorization for Phase 4 Infrastructure Design and Permitting to Include Geotechnical Exploration and Engineering Services by Ellis & Associates was approved.

C. Manager

There being none, the next item followed.

D. Field Services

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Supervisors’ Requests and Audience Comments

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Financial Statements as of May 31, 2015

Mr. Oliver stated included in your agenda package is a copy of the financial statements as of May 31, 2015.

ELEVENTH ORDER OF BUSINESS Consideration of Funding Request FY15-#10

Mr. Oliver stated included in your agenda package is Funding Request FY15-#10 in the amount of \$27,796.72.

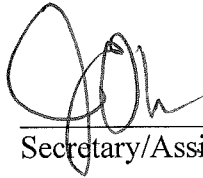
On MOTION by Mr. Kuhn seconded by Ms. Bock with all in favor Funding Request No. FY15-#10 was approved.

TWELFTH ORDER OF BUSINESS Next Scheduled Meeting – Wednesday, July 15, 2015 @ 2:00 p.m. at the Offices of GMS

Mr. Oliver stated the next scheduled meeting is July 15, 2015 at 2:00 p.m. at this location.

THIRTEENTH ORDER OF BUSINESS Adjournment

On MOTION by Mr. Kuhn seconded by Mr. Veazey with all in favor the Meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman