

MINUTES OF MEETING
SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Friday, December 19, 2014 at 9:30 a.m. at the offices of GMS, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.

Present and constituting a quorum were:

Chris Kuhn	Chairman
Grady Miars	Vice Chairman (by phone)
Mike Veazey	Supervisor
Chris O'Bannon	Supervisor
Rose Bock	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Scott Wild	District Engineer

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 9:30 a.m.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the November 19,
2014 Meeting**

Mr. Oliver asked if there were any corrections to the minutes of the November 19, 2014 meeting?

On MOTION by Mr. Kuhn seconded by Ms. Bock with all in favor the minutes of the November 19, 2014 Meeting were approved.
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FOURTH ORDER OF BUSINESS

**Acceptance of Minutes of the November
19, 2014 Landowners Meeting**

Mr. Oliver asked if there were any corrections?

On MOTION by Mr. Kuhn seconded by Mr. O'Bannon with all in favor the Minutes of the November 19, 2014 Landowners Meeting were accepted.

FIFTH ORDER OF BUSINESS

**Public Hearing to Consider Resolution
2015-14, Equalizing and Levying
Assessments Securing Series 2014
Special Assessment Bonds**

Mr. Oliver stated this public hearing was opened and continued at our last meeting. I would ask for a motion to reopen the public hearing.

On MOTION by Mr. Kuhn seconded by Mr. O'Bannon with all in favor the Public Hearing was reopened.

Mr. Haber stated the purpose of the continuation was because we were still identifying the exact property that is going to be subject to the assessments that would secure the new series of bonds that the district is considering issuing. We are still working through some of those details. I think the recommendation is to continue this meeting again to the District's February meeting. At that time we would either have the documents necessary to move forward to levy those assessments or with a further update. We would be looking for a motion to continue to this meeting to February 18, 2015 at 2:00 p.m. at this location.

On MOTION by Mr. Kuhn seconded by Ms. Bock with all in favor the Public Hearing was continued to the February 18, 2015 Meeting.

SIXTH ORDER OF BUSINESS

**Matters Related to Consideration of
Issuance of Series 2014 Refunding Bond
and Bond Issue for New Improvements**

Mr. Haber stated this is really more of a placeholder. The new bond issue is going to be continued until February. We do not have anything to bring up for the new bond issue. I think

that we are in pretty good shape for the refunding bond. We will provide an update at the next meeting.

SEVENTH ORDER OF BUSINESS

Consideration of Construction Related Matters

Mr. Wild stated I have a couple of items for my report, but nothing beyond that.

EIGHTH ORDER OF BUSINESS

Advertisement Seeking Proposals for Professional Design (Architecture & Landscape Architecture) Services

Mr. Haber stated the District is contemplating the design and installation construction of both landscape and amenity facilities. They would need to go through the CCNA in order to retain the professionals needed for those services. The board needs to authorize staff to put a notice in the newspaper. It is a simple notice. It is a one-page document that asks for qualifications. You can authorize us to do that today. You would also want to give your chair authorization to review the notice and take any other actions that are necessary in order to get the specific proposals that we are looking for. We would bring the proposals back for the board. Under Florida law those proposals would not include price. They would only include the qualifications of the various firms that are interested in providing services. The board would be asked to rank those proposals. Staff would seek to negotiate an agreement with the highest ranked proposer. We would just be looking for a motion to authorize staff together with input from your chair to put the necessary notices in the paper to get the proposals to the board.

On MOTION by Ms. Bock seconded by Mr. Veazey with all in favor the authorization of staff together with input from the chair to put notice in the paper to get proposals to the board was approved.

NINTH ORDER OF BUSINESS

Consideration of Proposals for Landscape & Irrigation Improvements for Project Entry, Boulevard Streetscape

Mr. Haber stated when we asked for this item to be put on the agenda we were a little more in the dark about what we thought the price for the installation of those improvements would be. Since then we have received rough estimates on what the costs of the improvements would be. It turns out that they are likely going to exceed the bidding thresholds under Florida

law. Those would require us to go through an RFP process as opposed to just informally getting bids and choosing the proposal that we want to go with. I have passed out a resolution to each of you. The resolution approves the documents attached in substantial form. The documents attached include both a notice for the RFP and evaluation criteria. That is the criteria you as a board would use to evaluate the proposers that submit to provide the services to install the improvements. The resolution itself grants broad authority to your chair for the purpose of working with District staff to make the determination as to how we want to procure these improvements. If it makes sense to do the hardscape separate from the landscape and irrigation then the hardscape may be removed from the RFP. By your adoption of this resolution we as staff could work with chair to get the RFP prepared, get it on the street, and come back to the board with the proposals for you to award. You are going to choose the one that you want to give the contract to.

Mr. Kuhn stated the scope of the improvements includes the entry monument for the community. It could be fencing or other things that are not structures. Landscape and irrigation is just what it says. It is installing the landscaping and irrigation treatments at the entry to the community as well as the streetscape treatment. That would be street trees and other landscaping improvements.

Mr. Haber stated I would pay extra attention to the evaluation criteria.

<p>On MOTION by Ms. Bock seconded by Mr. Veazey with all in favor the Resolution 2015-15 was approved.</p>
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TENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

1. Consideration of Requisitions 169-181, Bond Series, 2007A Bond Funds

Mr. Wild stated behind tab 11.B.1. in your agenda package is the requisition summary dated December 19, 2014. It contains requisitions 169-181 totaling \$525,433.14.

Mr. Haber asked if Vallencourt has been invoicing on a regular basis.

Mr. Wild stated there have been a couple of months that they have not invoiced.

On MOTION by Mr. Kuhn seconded by Mr. Veazey with all in favor the Requisitions 169-181, Bond Series, 2007A Bond Funds were approved.

2. Consideration of Change Order No.9 – Neighborhood Development Project

Mr. Wild stated behind the next tab is Change Order No.9 to the Vallencourt contract. This is for changing out the street signs that are out there. The price for that is \$3,422.

On MOTION by Mr. Kuhn seconded by Mr. O'Bannon with all in favor the Change Order No. 9 was approved.

Mr. Wild stated I have one additional change order that did not make it into the agenda package. It is Change Order No. 10. I passed one out to each of you. This is for flushing of an offsite force main. It is the forest main that was installed specifically for Whisper Creek back in the mid 2000s. The amount on this is \$39,778.22. We work closely with Vallencourt to validate these numbers. The scope of work is for both onsite and offsite. The total for that is \$66,198.45.

On MOTION by Mr. Kuhn seconded by Ms. Bock with all in favor the Change Order No. 10 was approved.

C. Manager

December 19, 2014

Six Mile Creek CDD



Secretary / Assistant Secretary



Chairman / Vice Chairman