

*Six Mile Creek  
Community Development District*

*October 22, 2019*

# *Six Mile Creek*

## *Community Development District*

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475 West Town Place, Suite 114, St. Augustine, Florida 32092

Phone: 904-940-5850 - Fax: 904-940-5899

October 15, 2019

Board of Supervisors  
Six Mile Creek Community  
Development District

Dear Board Members:

The Board of Supervisors Meeting of the Six Mile Creek Community Development District will be held Tuesday, October 22, 2019 at 3:00 p.m. at the offices of GMS, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092. Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments
- III. Approval of Minutes of the August 20, 2019 Meeting
- IV. Ratification of Audit Engagement Letter with Berger, Toombs, Elam, Gaines & Frank to Perform the Audit for Fiscal Year 2019
- V. Consideration of Resolution 2020-01, Setting a Public Hearing Date to Adopt the Revised Rules of Procedure
- VI. Other Business
- VII. Staff Reports
  - A. Attorney
  - B. Engineer
    1. Consideration of Requisitions 237-240 (2017A Bond Series)
    2. Ratification of Work Authorization No. 39 (Proposal Documents and RFP Process for Trailmark Phase 6 and Trailmark East Parcel Phase 1)
    3. Ratification of Proposal for Trailmark East Parcel Surveying and Mapping Services
    4. Ratification of Proposal for Trailmark Cultural Resource Survey
  - C. Manager – Discussion of Fiscal Year 2020 Meeting Schedule
  - D. Operations & Amenities - Report
- VIII. Supervisors' Requests and Audience Comments
- IX. Financial Reports
  - A. Balance Sheet as of September 30, 2019 and Statement of Revenues and Expenses for the Period Ending September 30, 2019
  - B. Assessment Receipt Schedule

- C. Ratification of Funding Requests
  - 1. FY 2019 - No. 17
  - 2. FY 2019 – No. 18
  - 3. FY 2020 – No. 1
- X. Next Scheduled Meeting – Wednesday, December 18, 2019 @ 2:00 p.m. at the offices of GMS, LLC
- XI. Adjournment

Enclosed for you review and approval are the minutes of the August 20, 2019 meeting.

The fourth order of business is ratification of audit engagement letter, which is enclosed for your review.

The fifth order of business is consideration of Resolution 2020-01, which is enclosed for your review.

Enclosed under the Engineer's report are the items as outlined above.

Enclosed under the Manager's report is a proposed meeting schedule for Fiscal Year 2020.

Enclosed is the Operations & Amenities report.

Enclosed is a copy of the financial reports as outlined above.

The balance of the agenda is routine in nature, and any additional support material will be presented and discussed at the meeting. I look forward to seeing you at the meeting and in the meantime if you have any questions, please contact me.

Sincerely,

*James Oliver*

James Oliver  
District Manager

cc: Jason Walters  
Scott Wild

## *AGENDA*



# *Six Mile Creek Community Development District*

Tuesday  
October 22, 2019  
3:00 p.m.

Offices of GMS, LLC  
475 West Town Place, Suite 114  
St. Augustine, Florida 32092  
**Call in #:** 1-888-450-5996  
**Passcode:** 555713

***District Website: [www.sixmilecreekcdd.com](http://www.sixmilecreekcdd.com)***

- I. Roll Call
- II. Audience Comments
- III. Approval of Minutes of the August 20, 2019 Meeting
- IV. Ratification of Audit Engagement Letter with Berger, Toombs, Elam, Gaines & Frank to Perform the Audit for Fiscal Year 2019
- V. Consideration of Resolution 2020-01, Setting a Public Hearing Date to Adopt the Revised Rules of Procedure
- VI. Other Business
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  - B. Assessment Receipt Schedule
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- XI. Adjournment

## *MINUTES*

MINUTES OF MEETING  
SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Tuesday, August 20, 2019 at 6:00 p.m. at the World Golf Village Renaissance St. Augustine Resort, 500 South Legacy Trail, St. Augustine, FL 32092.

Present and constituting a quorum were:

Mike Taylor	Chairman
Mike Veazey	Supervisor
Rose Bock	Supervisor

Also present were:

Jim Oliver	District Manager
Jason Walters	District Counsel
Zachary Brecht	District Engineer
Gregg Kern	Greenpointe Communities
Derrick Gilbert	Evergreen Lifestyles Management
Lynzi Chambers	Evergreen Lifestyles Management

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order at 6:00 p.m.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There being none, the next item followed.

**THIRD ORDER OF BUSINESS**

**Affidavit of Publication for Public Hearing**

Mr. Oliver advised the affidavit of publication of notices for the public hearing is included in your agenda package.

**FOURTH ORDER OF BUSINESS**

**Approval of Minutes of the July 17, 2019 Meeting**

Mr. Oliver stated included in your agenda package is a copy of the minutes of the July 17, 2019 meeting.

On MOTION by Mr. Veazey seconded by Mr. Taylor with all in favor the Minutes of the July 17, 2019 Meeting were approved.

**FIFTH ORDER OF BUSINESS**

**Public Hearing Adopting the Budget for Fiscal Year 2020**

**A. Consideration of Resolution 2019-04, Relating to the Annual Appropriations and Adopting the Budget for Fiscal Year 2020**

Mr. Oliver discussed the budget for Fiscal Year 2020. Discussion was opened up to resident questions and comments.

On MOTION by Ms. Bock seconded by Mr. Veazey with all in favor the Public Hearing Adopting the Budget for Fiscal Year 2020 was opened.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor the Public Hearing Adopting the Budget for Fiscal Year 2020 was closed.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor Resolution 2019-04 Relating to Annual Appropriations and Adopting the Budget for Fiscal Year 2020 was approved.

**B. Consideration of Resolution 2019-05, Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2020**

Mr. Walters discussed Resolution 2019-05, imposing special assessments and certifying an assessment roll for Fiscal Year 2020.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor Resolution 2019-05 Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2020 was approved.

**C. Consideration of Funding Agreement for Fiscal Year 2019/2020**

Mr. Walters discussed the Funding Agreement for Fiscal Year 2019/2020.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor the Funding Agreement for Fiscal Year 2019/2020 was approved.

**SIXTH ORDER OF BUSINESS**

**Consideration of Proposals**

There being none, the next item followed.

**SEVENTH ORDER OF BUSINESS**

**Ratification of Landscape & Irrigation  
Maintenance Agreement**

Mr. Oliver advised a termination letter was sent to Sitex effective August 1, 2019. The District has entered into an agreement with North Florida Landscape for landscape and irrigation maintenance services.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor the Landscape & Irrigation Maintenance Agreement with North Florida Landscape was ratified.

**EIGHTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**NINTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

There being none, the next item followed.

**B. Engineer – Consideration of Requisitions 231-235 (2017A Bond Series)**

Mr. Brecht presented Requisitions 231 – 235 totaling \$61,328.97.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor Requisition Nos. 231-235 Total \$61,328.97 were approved.

**C. Manager**

There being none, the next item followed.

**D. Operations & Amenities - Report**

Mr. Gilbert and Ms. Chambers presented the operations and amenities report.

**TENTH ORDER OF BUSINESS****Supervisors' Requests and Audience Comments**

Other matters discussed: Change of landscape companies, homebuilder construction debris on grounds and in lakes, drainage issues behind certain lots, security services (vendor responsibilities and other options such as SJSO off-duty officers), kayak launch, future development of TrailMark, status of pool repairs (coping issues), use of amenity center after hours, holiday decorations, dog park and recent and upcoming special events.

**ELEVENTH ORDER OF BUSINESS****Financial Reports****A. Balance Sheet as of July 31, 2019 and Statement of Revenues & Expenses for the Period Ending July 31, 2019**

Mr. Oliver stated included in your agenda package is a copy of the balance sheet and income statement as of July 31, 2019.

**B. Assessment Receipt Schedule**

Mr. Oliver stated included in your agenda package is an assessment receipt schedule.

**C. Check Register**

Mr. Oliver stated included in your agenda package is a check register for your approval.

On MOTION by Ms. Bock seconded by Mr. Taylor with all in favor the Check Register was approved.

**D. Consideration of Funding Request No. 15**

Mr. Oliver presented Funding Request No. 15.

On MOTION by Ms. Bock seconded by Mr. Taylor with all in favor Funding Request No. 15 was approved.

**ELEVENTH ORDER OF BUSINESS****Next Scheduled Meeting – Wednesday, September 18, 2019 @ 2:00 p.m. at the Offices of GMS, LLC**

Mr. Oliver stated the next scheduled meeting is Wednesday, September 18, 2019 at 2:00 p.m. at the Offices of GMS, LLC

**THIRTEENTH ORDER OF BUSINESS      Adjournment**

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor the Meeting was adjourned.

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairman/Vice Chairman



## *FOURTH ORDER OF BUSINESS*



# Berger, Toombs, Elam, Gaines & Frank

Certified Public Accountants PL

600 Citrus Avenue  
Suite 200  
Fort Pierce, Florida 34950

772/461-6120 // 461-1155  
FAX: 772/468-9278

September 18, 2019

James Oliver, District Manager  
Governmental Management Services, LLC  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

## **The Objective and Scope of the Audit of the Financial Statements**

You have requested that we audit the financial statements of Six Mile Creek Community Development District, which comprise governmental activities and each major fund for the General Fund as of and for the year ended September 30, 2019 which collectively comprise the basic financial statements. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter for the year ending September 30, 2019 and thereafter if mutually agreed by Six Mile Creek Community Development District and Berger, Toombs, Elam, Gaines & Frank, Certified Public Accountants PL.

Our audit will be conducted with the objective of our expressing an opinion on the financial statements.

## **The Responsibilities of the Auditor**

We will conduct the audit in accordance with auditing standards generally accepted in the United States of America and "Government Auditing Standards" issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with generally accepted auditing standards. Also, an audit is not designed to detect errors or fraud that are immaterial to the financial statements.

Fort Pierce / Stuart

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Private Companies practice Section

Member FICPA



Six Mile Creek Community Development District  
September 18, 2019  
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In making our risk assessments, we consider internal control relevant to Six Mile Creek Community Development District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

We will also communicate to the Board any fraud involving senior management and fraud that causes a material misstatement of the financial statements that becomes known to us during the audit, and any instances of noncompliance with laws and regulations that we become aware of during the audit.

The funds that you have told us are maintained by Six Mile Creek Community Development District and that are to be included as part of our audit are listed below:

1. General Fund
2. Special Purpose Entity Fund
3. Debt Service Fund
4. Capital Projects Fund

Six Mile Creek Community Development District  
September 18, 2019  
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### **The Responsibilities of Management and Identification of the Applicable Financial Reporting Framework**

Our audit will be conducted on the basis that management acknowledges and understands that it has responsibility:

1. For the preparation and fair presentations of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. To evaluate subsequent events through the date the financial statements are issued or available to be issued, and to disclose the date through which subsequent events were evaluated in the financial statements. Management also agrees that it will not evaluate subsequent events earlier than the date of the management representation letter referred to below;
3. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; and
4. To provide us with:
  - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation and other matters;
  - b. Additional information that we may request from management for the purpose of the audit; and
  - c. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.

As part of our audit, we will request certain written confirmation concerning representations made to us in connection with the audit including, among other items:

1. That management has fulfilled its responsibilities as set out in the terms of this letter; and
2. That it believes the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Six Mile Creek Community Development District  
September 18, 2019  
Page 4

Management is responsible for identifying and ensuring that Six Mile Creek Community Development District complies with the laws and regulations applicable to its activities, and for informing us about all known material violations of such laws or regulations. In addition, management is responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the entity involving management, employees who have significant roles in internal control, and others where the fraud could have a material effect on the financial statements. Management is also responsible for informing us of its knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, analysts, regulators, or others.

The Board is responsible for informing us of its views about the risks of fraud within the entity, and its knowledge of any fraud or suspected fraud affecting the entity.

Six Mile Creek Community Development District agrees that it will not associate us with any public or private securities offering without first obtaining our consent. Therefore, Six Mile Creek Community Development District agrees to contact us before it includes our reports or otherwise makes reference to us, in any public or private securities offering.

Because Berger, Toombs, Elam, Gaines & Frank will rely on Six Mile Creek Community Development District and its management and Board of Supervisors to discharge the foregoing responsibilities, Six Mile Creek Community Development District holds harmless and releases Berger, Toombs, Elam, Gaines & Frank, its partners, and employees from all claims, liabilities, losses and costs arising in circumstances where there has been a known misrepresentation by a member of Six Mile Creek Community Development District's management, which has caused, in any respect, Berger, Toombs, Elam, Gaines & Frank's breach of contract or negligence. This provision shall survive the termination of this arrangement for services.

### **Records and Assistance**

If circumstances arise relating to the condition of the Six Mile Creek Community Development District's records, the availability of appropriate audit evidence, or indications of a significant risk of material misstatement of the financial statements because of error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment, prevent us from completing the audit or forming an opinion, we retain the unilateral right to take any course of action permitted by professional standards, including declining to express an opinion, issuing a report, or withdrawing from the engagement.

During the course of our engagement, we may accumulate records containing data that should be reflected in the Six Mile Creek Community Development District books and records. The District will determine that all such data, if necessary, will be so reflected. Accordingly, the District will not expect us to maintain copies of such records in our possession.



Six Mile Creek Community Development District  
September 18, 2019  
Page 5

The assistance to be supplied, including the preparation of schedules and analyses of accounts, has been discussed and coordinated with Teresa Viscarra. The timely and accurate completion of this work is an essential condition to our completion of the audit and issuance of our audit report.

#### **Other Relevant Information**

In accordance with Government Auditing Standards, a copy of our most recent peer review report has been provided to you, for your information.

#### **Fees, Costs and Access to Workpapers**

Our fees for the services described above are based upon the value of the services performed and the time required by the individuals assigned to the engagement, plus direct expenses. Invoices for fees will be submitted in sufficient detail to demonstrate compliance with the terms of this engagement. Billings are due upon submission. Our fee for the services described in this letter for the year ending September 30, 2019 will not exceed \$5,315 unless the scope of the engagement is changed, the assistance which Six Mile Creek Community Development District has agreed to furnish is not provided, or unexpected conditions are encountered, in which case we will discuss the situation with you before proceeding. All other provisions of this letter will survive any fee adjustment. The two annual renewals must be mutually agreed and approved by the Board of Supervisors.

In the event we are requested or authorized by Six Mile Creek Community Development District or are required by government regulation, subpoena, or other legal process to produce our documents or our personnel as witnesses with respect to our engagement for Six Mile Creek Community Development District, Six Mile Creek Community Development District will, so long as we are not a party to the proceeding in which the information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests.

The audit documentation for this engagement is the property of Berger, Toombs, Elam, Gaines, & Frank and constitutes confidential information. However, you acknowledge and grant your assent that representatives of the cognizant or oversight agency or their designee, other government audit staffs, and the U.S. Government Accountability Office shall have access to the audit documentation upon their request and that we shall maintain the audit documentation for a period of at least three years after the date of the report, or for a longer period if we are requested to do so by the cognizant or oversight agency. Access to requested documentation will be provided under the supervision of Berger, Toombs, Elam, Gaines, & Frank audit personnel and at a location designated by our Firm.

Six Mile Creek Community Development District  
September 18, 2019  
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### **Information Security – Miscellaneous Terms**

Berger, Toombs, Elam, Gaines & Frank is committed to the safe and confidential treatment of Six Mile Creek Community Development District's proprietary information. Berger, Toombs, Elam, Gaines & Frank is required to maintain the confidential treatment of client information in accordance with relevant industry professional standards which govern the provision of services described herein. Six Mile Creek Community Development District agrees that it will not provide Berger, Toombs, Elam, Gaines & Frank with any unencrypted electronic confidential or proprietary information, and the parties agree to utilize commercially reasonable measures to maintain the confidentiality of Six Mile Creek Community Development District's information, including the use of collaborate sites to ensure the safe transfer of data between the parties.

If any term or provision of this arrangement letter is determined to be invalid or unenforceable, such term or provision will be deemed stricken and all other terms and provisions will remain in full force and effect.

### **Reporting**

We will issue a written report upon completion of our audit of Six Mile Creek Community Development District's financial statements. Our report will be addressed to the Board of Six Mile Creek Community Development District. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

In addition to our report on Six Mile Creek Community Development District's financial statements, we will also issue the following types of reports:

- Reports on internal control and compliance with laws, regulations, and the provisions of contracts or grant agreements. We will report on any internal control findings and/or noncompliance which could have a material effect on the financial statements;
- Management letter required by the Auditor General, State of Florida; and
- Attestation reports required by the Auditor General, State of Florida.

This letter constitutes the complete and exclusive statement of agreement between Berger, Toombs, Elam, Gaines, & Frank and Six Mile Creek Community Development District, superseding all proposals, oral or written, and all other communications, with respect to the terms of the engagement between the parties.



Berger, Toombs, Elam,  
Gaines & Frank  
Certified Public Accountants PL

Six Mile Creek Community Development District  
September 18, 2019  
Page 7

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

Sincerely,

*Berger Toombs Elam  
Gaines & Frank*

BERGER, TOOMBS, ELAM, GAINES & FRANK  
J. W. Gaines, CPA

Confirmed on behalf of the addressee:

*J. W. Gaines, Secretary*  

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*September 25, 2019*  

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Judson B. Baggett  
MBA, CPA, CVA, Partner  
Marcí Reutimann  
CPA, Partner

6815 Dairy Road  
Zephyrhills, FL 33542  
(813) 788-2155  
(813) 782-8606

## System Review Report

To the Directors

November 2, 2016

Berger, Toombs, Elam, Gaines & Frank, CPAs PL

and the Peer Review Committee of the Florida Institute of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Berger, Toombs, Elam, Gaines & Frank, CPAs PL (the firm), in effect for the year ended May 31, 2016. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control, and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary).

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards* and *audits of employee benefit plans*.

In our opinion, the system of quality control for the accounting and auditing practice of Berger, Toombs, Elam, Gaines & Frank, CPAs PL in effect for the year ended May 31, 2016 has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. Berger, Toombs, Elam, Gaines & Frank, CPAs PL, has received a peer review rating of *pass*.

*Baggett, Reutimann & Assoc.*

Baggett, Reutimann & Associates, CPAs, PA

(BERGER\_REPORT16)

**ADDENDUM TO ENGAGEMENT LETTER BETWEEN BERGER, TOOMBS,  
ELAM, GAINES AND FRANK AND POINCIANA COMMUNITY  
DEVELOPMENT DISTRICT  
(DATED SEPTEMBER 18, 2019)**

**Public Records.** Auditor shall, pursuant to and in accordance with Section 119.0701, Florida Statutes, comply with the public records laws of the State of Florida, and specifically shall:

- a. Keep and maintain public records required by the District to perform the services or work set forth in this Agreement; and
- b. Upon the request of the District's custodian of public records, provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law; and
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the Agreement if the Auditor does not transfer the records to the District; and
- d. Upon completion of the Agreement, transfer, at no cost to the District, all public records in possession of the Auditor or keep and maintain public records required by the District to perform the service or work provided for in this Agreement. If the Auditor transfers all public records to the District upon completion of the Agreement, the Auditor shall destroy any duplicate public records that are exempt or confidential and exempt from public disclosure requirements. If the Auditor keeps and maintains public records upon completion of the Agreement, the Auditor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the District, upon request from the District's custodian of public records, in a format that is compatible with the information technology systems of the District.

Auditor acknowledges that any requests to inspect or copy public records relating to this Agreement must be made directly to the District pursuant to Section 119.0701(3), Florida Statutes. If notified by the District of a public records request for records not in the possession of the District but in possession of the Auditor, the Auditor shall provide such records to the District or allow the records to be inspected or copied within a reasonable time. Auditor acknowledges that should Auditor fail to provide the public records to the District within a reasonable time, Auditor may be subject to penalties pursuant to Section 119.10, Florida Statutes.

IF THE AUDITOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE AUDITOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT/CONTRACT, THE AUDITOR MAY CONTACT THE CUSTODIAN OF PUBLIC RECORDS FOR THE DISTRICT AT:

GMS-SF, LLC  
135 WEST CENTRAL BLVD., SUITE 320  
ORLANDO, FL 32801  
TELEPHONE: 407-841-5524  
EMAIL: GFLINT@GMSCFL.COM

Auditor: J.W. Gaines

By: \_\_\_\_\_

Title: Director

Date: September 19, 2019

District: Six Mile Creek CDD

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## *FIFTH ORDER OF BUSINESS*

# Hopping Green & Sams

Attorneys and Counselors

## MEMORANDUM

TO: Six Mile Creek Community Development District  
Board of Supervisors

FROM: Jason Walters

RE: Updated Provisions of the District's Rules of Procedure

DATE: September 18, 2019

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Please find attached to this memorandum an updated version of the Six Mile Creek Community Development District's (the "District's") Rules of Procedure (the "Rules"). Several substantive revisions were made to maintain consistency between the Rules and the current Florida Statutes, including changes implemented in the most recent legislative session, as well as to facilitate greater efficiency in the operation of the District. An explanation of each material change to the Rules is provided below. Minor formatting changes and edits are not discussed. Should you have any questions regarding the revisions to the Rules, please do not hesitate to contact me via e-mail at [jasonw@hgslaw.com](mailto:jasonw@hgslaw.com) or via phone at 850-222-7500.

### Costs Associated With Public Records Requests (Pages 8–9)

Language was added to Rule 1.2(4) to reflect statutory language regarding calculation of special charges for responding to certain public records requests, and to state that the District is under no duty to produce requested records if the requestor has not paid the required costs or has outstanding charges. The language will help minimize expenses incurred by the District in responding to public records requests.

### Financial Disclosure Coordination (Page 9)

Rule 1.2(7) was added to maintain consistency with legislation that was passed during the 2019 legislative session. The rule designates the Secretary as the District's Financial Disclosure Coordinator (the "Coordinator") (unless the District designates otherwise by resolution) and requires the Coordinator to create, maintain, and update certain records and provide them to the Florida Commission on Ethics by certain deadlines. Each Supervisor or other Reporting Individual must notify the Coordinator in writing if there are changes to his or her name, e-mail address, or physical address, and must notify the Commission on Ethics of changes to his or her e-mail address.

### Agenda and Meeting Materials (Page 11)

Rule 1.3(3) was amended to reflect statutory requirements that the agenda and meeting materials available in an electronic format, excluding confidential and exempt information, shall be

made available to the public at least seven days before a meeting, hearing, or workshop. The amended rule also clarifies circumstances in which the agenda may be amended or additional materials added after initial posting. It additionally specifies which documents constitute "meeting materials." Documents that do not meet the definition of "meeting materials" may still be provided to the Board, but will be considered supplementary materials and are not required to be made available to the public before the meeting. Supplementary materials may include, but are not necessarily limited to, the following: financial statements, informational reports, and copies of receipts and invoices.

#### Flexibility for Board Authorization (Page 13)

Language was added to Rule 1.3(11) to allow the Board to waive formal approval or disapproval procedures. This will allow the Board flexibility to use different procedures when necessary and will protect the validity of the Board's actions where there is a technical irregularity but the Board has otherwise made its decision clear.

#### Security and Firesafety Board Discussions (Page 14)

Rule 1.3(14) was added to reflect the fact that portions of a meeting which would reveal a security or firesafety system plan or portion thereof made confidential and exempt by Florida law are exempt from Florida's statutory public meeting requirements. Including this rule will clarify the procedures the Board should use to ensure that confidential and exempt information is not made public.

#### Internal Controls to Prevent Fraud, Waste and Abuse (Page 15)

Rule 1.4 was added to reflect legislative changes enacted in the 2019 legislative session requiring special districts to establish and maintain internal controls to prevent fraud, waste, and abuse. Our office plans to work with the District Manager and auditor to develop the internal controls, which the Board will adopt in the same manner as it does policies.

#### Notice of Competitive Solicitation (Pages 27 and 36)

Rules 3.1(3) and 3.3(2)(c) have been amended to state that when a consultant has asked to be provided with notice of the District's competitive solicitations, the District Manager's failure to provide them with a copy of the notice will not give them bid protest rights or otherwise disqualify the District's otherwise valid procurement. This will reduce the District's exposure to potential bid protests and decrease the likelihood of a procurement being considered invalid due to a technical irregularity.

#### Procedure Regarding Auditor Selection (Page 31)

Language has been added to the introductory paragraph to Rule 3.2 to clarify that the District need not use the procedures set out by the Rule for audits required under Chapter 190 of the Florida Statutes but which do not meet the thresholds of Chapter 218 of the Florida Statutes.

Additionally, the requirements for composition of the Auditor Selection Committee in Rule 3.2(2) have been amended to reflect legislation passed during the 2019 legislative session. Now, at

least one individual on the Committee must be a member of the Board; the Chairperson of the Committee must be a member of the Board; and an employee, chief executive officer, or chief financial officer of the District may not be a member of the Committee but may serve in an advisory capacity.

#### Contract Periods (Pages 34, 56, and 59)

Rules 3.2(8)(d), 3.8(5), and 3.9(4) have been amended to set the maximum contract period for auditing services, the maximum renewal period for contracts for the purchase of goods, supplies, materials, and the maximum renewal period for contracts for maintenance services at five (5) years. This will provide greater specificity to guide contract terms.

#### Suspension, Revocation, or Denial of Qualification (Pages 40–42)

Rule 3.4(3) has been added to specify the procedures to be used if the District wishes to suspend, revoke, or deny a pre-qualified vendor's pre-qualified status. It specifies what constitutes good cause for such suspension, revocation, or denial; the effect of the suspension, revocation, or denial; hearing procedures the District must follow; and factors influencing the time period of the suspension, revocation, or denial.

#### Protest Bonds (Pages 61–62)

Rule 3.11(1)(c) has been amended to require that both the requirement for and the amount of the protest bond be disclosed in the competitive solicitation documents, and to allow the amount of the bond to be any amount within the limits imposed by Florida law.

### Minor Changes

The following minor changes have also been made to the Rules:

Rule 1.1(1): This Rule has been amended to clarify requirements for Board members appointed or elected to elector seats. (Page 2).

Rule 1.1(2)(c) and (d): These Rules have been amended to include the words “at least” before the required amounts of the Secretary’s or Treasurer’s fidelity bonds or employee theft insurance policies to accommodate the possibility of greater amounts. (Page 4).

Rule 1.1(6): This Rule has been amended to include the Florida Constitution as a governing authority on voting conflicts of interest. This change reflects the recently passed Amendment 12 to the Florida Constitution. (Pages 5–6).

Rules 1.3(1)(e), (1)(d), (1)(f); and 3.2(9): These Rules were amended to allow inclusion of language substantially similar to that recited in the Rules. (Pages 10–11 and 34).

Rule 1.3(6): This Rule was amended to require the chair or vice chair to consult with the District Manager and District Counsel, if they are available, before calling an emergency meeting. (Page 12).

Rule 2.0(12)(d): This Rule has been amended to allow 90 days instead of 60 days for the Board to announce a decision on a petition for variance or waiver of its Rules. (Page 21).

Rule 3.0(3)(b): The dollar thresholds in this Rule have been increased to \$2,000,000 for a study activity when the fee for such Professional Services to the District does not exceed the increased amount of \$200,000, to reflect the current statutory thresholds. (Page 22).

Rules 3.1(4)(b), 3.6(2)(c)(ii)6., and 3.8(2)(k): The word “responsive” has been added to allow the Board to proceed with evaluating and selecting a proposal from the submissions if it receives fewer than three responsive proposals. (Pages 28, 49 and 55).

Rule 3.2(3)(b): “Understanding of scope of work” has been removed from the list of required factors used to evaluate auditing proposals. The District may still include this as an evaluation criterion if it wishes, but it is not required to do so. (Page 32).

Rule 3.2(7)(b): Language has been added to specify that if the Board does not select the highest-ranked qualified auditing firm, it must document in its records its reason for not doing so. (Page 33).

Rules 3.5(2)(e) and 3.6(2)(c)(ii)3.: “Reemployment assistance” has been added to the non-exclusive list of subjects of federal labor or employment laws of which violation may render a contractor ineligible to submit a bid, response, or proposal for a District project. (Pages 44 and 48).

Rule 3.11(6): Language was added specifying that the District may reject all qualifications, proposals, replies, or responses and start the competitive solicitation process anew if all of the bids, proposals, replies, and responses are too high. (Page 63).



**RESOLUTION 2020-01**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT TO DESIGNATE DATE, TIME AND PLACE OF PUBLIC HEARING AND AUTHORIZATION TO PUBLISH NOTICE OF SUCH HEARING FOR THE PURPOSE OF ADOPTING AMENDED AND RESTATED RULES OF PROCEDURE; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, Six Mile Creek Community Development District (the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within St. Johns County, Florida; and

**WHEREAS**, the Board of Supervisors of the District (the "Board") is authorized by Section 190.011(5), *Florida Statutes*, to adopt rules and orders pursuant to Chapter 120, *Florida Statutes*.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1.** A Public Hearing will be held to adopt the District's Amended and Restated Rules of Procedure on \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_m., at the offices of GMS, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.

**SECTION 2.** The District Secretary is directed to publish notice of the hearing in accordance with Section 120.54, *Florida Statutes*.

**SECTION 3.** This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED** this 22<sup>nd</sup> day of October, 2019.

**ATTEST:**

**SIX MILE CREEK COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairman, Board of Supervisors

**AMENDED AND RESTATED**

**RULES OF PROCEDURE**

**COMMUNITY DEVELOPMENT DISTRICT**

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**EFFECTIVE AS OF \_\_\_\_\_, 20\_\_\_\_**

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**Rule 1.0      General.**

- (1) The \_\_\_\_\_ Community Development District (the "District") was created pursuant to the provisions of Chapter 190 of the Florida Statutes, and was established to provide for the ownership, operation, maintenance, and provision of various capital facilities and services within its jurisdiction. The purpose of these rules (the "Rules") is to describe the general operations of the District.
- (2) Definitions located within any section of these Rules shall be applicable within all other sections, unless specifically stated to the contrary.
- (3) Unless specifically permitted by a written agreement with the District, the District does not accept documents filed by electronic mail or facsimile transmission. Filings are only accepted during normal business hours.
- (4) A Rule of the District shall be effective upon adoption by affirmative vote of the District Board. After a Rule becomes effective, it may be repealed or amended only through the rulemaking procedures specified in these Rules. Notwithstanding, the District may immediately suspend the application of a Rule if the District determines that the Rule conflicts with Florida law. In the event that a Rule conflicts with Florida law and its application has not been suspended by the District, such Rule should be interpreted in the manner that best effectuates the intent of the Rule while also complying with Florida law. If the intent of the Rule absolutely cannot be effectuated while complying with Florida law, the Rule shall be automatically suspended.

Specific Authority: §§ 190.011(5), 190.011(15), Fla. Stat.

Law Implemented: §§ 190.011(5), 190.011(15), Fla. Stat.



**Rule 1.1 Board of Supervisors; Officers and Voting.**

- (1) Board of Supervisors. The Board of Supervisors of the District (the "Board") shall consist of five (5) members. Members of the Board ("Supervisors") appointed by ordinance or rule or elected by landowners must be citizens of the United States of America and residents of the State of Florida. Supervisors elected or appointed by ~~resident electors~~ the Board to elector seats must be citizens of the United States of America, residents of the State of Florida and of the District, and registered to vote with the Supervisor of Elections of the county in which the District is located, ~~and~~ and for those elected, shall also be qualified to run by the Supervisor of Elections. The Board shall exercise the powers granted to the District under Florida law.
  - (a) Supervisors shall hold office for the term specified by Section 190.006 of the Florida Statutes. If, during the term of office, any Board member(s) vacates their office, the remaining member(s) of the Board shall fill the vacancies by appointment for the remainder of the term(s). If three or more vacancies exist at the same time, a quorum, as defined herein, shall not be required to appoint replacement Board members.
  - (b) Three (3) members of the Board shall constitute a quorum for the purposes of conducting business, exercising powers and all other purposes. A Board member shall be counted toward the quorum if physically present at the meeting, regardless of whether such Board member is prohibited from, or abstains from, participating in discussion or voting on a particular item.
  - (c) Action taken by the Board shall be upon a majority vote of the members present, unless otherwise provided in the Rules or required by law. Subject to Rule 1.3(10), a Board member participating in the Board meeting by teleconference or videoconference ~~shall~~ be entitled to vote and take all other action as though physically present.
  - (d) Unless otherwise provided for by an act of the Board, any one Board member may attend a mediation session on behalf of the Board. Any agreement resulting from such mediation session must be approved pursuant to subsection (1)(c) of this Rule.
- (2) Officers. At the first Board meeting held after each election where the newly elected members take office, the Board shall select a Chairperson, Vice-Chairperson, Secretary, Assistant Secretary, and Treasurer.
  - (a) The Chairperson must be a member of the Board. If the Chairperson resigns from that office or ceases to be a member of the Board, the Board shall select a Chairperson. The Chairperson serves at the pleasure of the Board. The Chairperson shall be authorized to execute resolutions and contracts on the District's behalf. The Chairperson shall convene and

conduct all meetings of the Board. In the event the Chairperson is unable to attend a meeting, the Vice-Chairperson shall convene and conduct the meeting. The Chairperson or Vice-Chairperson may delegate the responsibility of conducting the meeting to the District's manager ("District Manager") or District Counsel, in whole or in part.

- (b) The Vice-Chairperson shall be a member of the Board and shall have such duties and responsibilities as specifically designated by the Board from time to time. The Vice-Chairperson has the authority to execute resolutions and contracts on the District's behalf in the absence of the Chairperson. If the Vice-Chairperson resigns from office or ceases to be a member of the Board, the Board shall select a Vice-Chairperson. The Vice-Chairperson serves at the pleasure of the Board.
- (c) The Secretary of the Board serves at the pleasure of the Board and need not be a member of the Board. The Secretary shall be responsible for maintaining the minutes of Board meetings and may have other duties assigned by the Board from time to time. An employee of the District Manager may serve as Secretary. The Secretary shall be bonded by a reputable and qualified bonding company in at least the amount of one million dollars (\$1,000,000), or have in place a fidelity bond, employee theft insurance policy, or a comparable product in at least the amount of one million dollars (\$1,000,000) that names the District as an additional insured.
- (d) The Treasurer need not be a member of the Board but must be a resident of the State of Florida. The Treasurer shall perform duties described in Section 190.007(2) and (3) of the Florida Statutes, as well as those assigned by the Board from time to time. The Treasurer shall serve at the pleasure of the Board. The Treasurer shall either be bonded by a reputable and qualified bonding company in at least the amount of one million dollars (\$1,000,000), or have in place a fidelity bond, employee theft insurance policy, or a comparable product in at least the amount of one million dollars (\$1,000,000) that names the District as an additional insured.
- (e) In the event that both the Chairperson and Vice-Chairperson are absent from a Board meeting and a quorum is present, the Board may designate one of its members or a member of District staff to convene and conduct the meeting. In such circumstances, any of the Board members present are authorized to execute agreements, resolutions, and other documents approved by the Board at such meeting. In the event that the Chairperson and Vice-Chairperson are both unavailable to execute a document previously approved by the Board, the Secretary or any Assistant Secretary may execute such document.



- (f) The Board may assign additional duties to District officers from time to time, which include, but are not limited to, executing documents on behalf of the District.
  - (g) The Chairperson, Vice-Chairperson, and any other person authorized by District Resolution may sign checks and warrants for the District, countersigned by the Treasurer or other persons authorized by the Board.
- (3) Committees. The Board may establish committees of the Board, either on a permanent or temporary basis, to perform specifically designated functions. Committees may include individuals who are not members of the Board. Such functions may include, but are not limited to, review of bids, proposals, and qualifications, contract negotiations, personnel matters, and budget preparation.
- (4) Record Book. The Board shall keep a permanent record book entitled "Record of Proceedings," in which shall be recorded minutes of all meetings, resolutions, proceedings, certificates, and corporate acts. The Records of Proceedings shall be located at a District office and shall be available for inspection by the public.
- (5) Meetings. For each fiscal year, the Board shall establish a schedule of regular meetings, which shall be published in a newspaper of general circulation in the county in which the District is located and filed with the local general-purpose governments within whose boundaries the District is located. All meetings of the Board and Committees serving an advisory function shall be open to the public in accord with the provisions of Chapter 286 of the Florida Statutes.
- (6) Voting Conflict of Interest. The Board shall comply with Section 112.3143 of the Florida Statutes, so as to ensure the proper disclosure of conflicts of interest on matters coming before the Board for a vote. For the purposes of this section, "voting conflict of interest" shall be governed by the Florida Constitution and Chapters 112 and 190 of the Florida Statutes, as amended from time to time. Generally, a voting conflict exists when a Board member is called upon to vote on an item which would inure to the Board member's special private gain or loss or the Board member knows would inure to the special private gain or loss of a principal by whom the Board member is retained, the parent organization or subsidiary of a corporate principal, a business associate, or a relative including only a father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law.
- (a) When a Board member knows the member has a conflict of interest on a matter coming before the Board, the member should notify the Board's Secretary prior to participating in any discussion with the Board on the matter. The member shall publicly announce the conflict of interest at the meeting. This announcement shall appear in the minutes.

If the Board member was elected at a landowner's election or appointed to fill a vacancy of a seat last filled at a landowner's election, the Board member may vote or abstain from voting on the matter at issue. If the Board member was elected by electors residing within the District, the Board member is prohibited from voting on the matter at issue. In the event that the Board member intends to abstain or is prohibited from voting, such Board member shall not participate in the discussion on the item subject to the vote.

The Board's Secretary shall prepare a Memorandum of Voting Conflict (Form 8B) which shall then be signed by the Board member, filed with the Board's Secretary, and provided for attachment to the minutes of the meeting within fifteen (15) days of the meeting.

- (b) If a Board member inadvertently votes on a matter and later learns he or she has a conflict on the matter, the member shall immediately notify the Board's Secretary. Within fifteen (15) days of the notification, the member shall file the appropriate Memorandum of Voting Conflict, which will be attached to the minutes of the Board meeting during which the vote on the matter occurred. The Memorandum of Voting Conflict shall immediately be provided to other Board members and shall be read publicly at the next meeting held subsequent to the filing of the Memorandum of Voting Conflict. The Board member's vote is unaffected by this filing.
- (c) It is not a conflict of interest for a Board member, the District Manager, or an employee of the District to be a stockholder, officer or employee of a landowner or of an entity affiliated with a landowner.
- (d) In the event that a Board member elected at a landowner's election or appointed to fill a vacancy of a seat last filled at a landowner's election, has a continuing conflict of interest, such Board member is permitted to file a Memorandum of Voting Conflict at any time in which it shall state the nature of the continuing conflict. Only one such continuing Memorandum of Voting Conflict shall be required to be filed for each term the Board member is in office.

**Specific Authority:** §§ 190.011(5), 190.011(15), Fla. Stat.

**Law Implemented:** §§ 112.3143, 190.006, 190.007, Fla. Stat.



**Rule 1.2      District Offices; Public Information and Inspection of Records; Policies; Service Contract Requirements; Financial Disclosure Coordination.**

- (1) District Offices. Unless otherwise designated by the Board, the official District office shall be the District Manager's office identified by the District Manager. If the District Manager's office is not located within the county in which the District is located, the Board shall designate a local records office within such county which shall at a minimum contain, but not be limited to, the following documents:
  - (a) Agenda packages for prior 24 months and next meeting;
  - (b) Official minutes of meetings, including adopted resolutions of the Board;
  - (c) Names and addresses of current Board members and District Manager, unless such addresses are protected from disclosure by law;
  - (d) Adopted engineer's reports;
  - (e) Adopted assessment methodologies/reports;
  - (f) Adopted disclosure of public financing;
  - (g) Limited Offering Memorandum for each financing undertaken by the District;
  - (h) Proceedings, certificates, bonds given by all employees, and any and all corporate acts;
  - (i) District policies and rules;
  - (j) Fiscal year end audits; and
  - (k) Adopted budget for the current fiscal year.

The District Manager shall ensure that each District records office contains the documents required by Florida law.

- (2) Public Records. District public records include all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received in connection with the transaction of official business of the District. All District public records not otherwise restricted by law may be copied or inspected at the District Manager's office during regular business hours. Certain District records can also be inspected and copied at the District's local records office during regular business hours. All written public records requests shall be directed to the Secretary who by these rules is appointed

as the District's records custodian. Regardless of the form of the request, any Board member or staff member who receives a public records request shall immediately forward or communicate such request to the Secretary for coordination of a prompt response. The Secretary, after consulting with District Counsel as to the applicability of any exceptions under the public records laws, shall be responsible for responding to the public records request. At no time can the District be required to create records or summaries of records, or prepare opinions regarding District policies, in response to a public records request.

- (3) Service Contracts. Any contract for services, regardless of cost, shall include provisions required by law that require the contractor to comply with public records laws. The District Manager shall be responsible for initially enforcing all contract provisions related to a contractor's duty to comply with public records laws.
- (4) Fees; Copies. Copies of public records shall be made available to the requesting person at a charge of \$0.15 per page for one-sided copies and \$0.20 per page for two-sided copies if not more than 8 ½ by 14 inches. For copies of public records in excess of the sizes listed in this section and for outside duplication services, the charge shall be equal to the actual cost of reproduction. Certified copies of public records shall be made available at a charge of one dollar (\$1.00) per page. If the nature or volume of records requested requires extensive use of information technology resources or extensive clerical or supervisory assistance, the District may charge, in addition to the duplication charge, a special service charge that is based on the cost the District incurs to produce the records requested. This charge may include, but is not limited to, the cost of information technology resource, employee labor, and fees charged to the District by consultants employed in fulfilling the request. In cases where the special service charge is based in whole or in part on the costs incurred by the District due to employee labor, consultant fees, or other forms of labor, those portions of the charge shall be calculated based on the lowest labor cost of the individual(s) who is/are qualified to perform the labor, taking into account the nature or volume of the public records to be inspected or copied. The charge may include the labor costs of supervisory and/or clerical staff whose assistance is required to complete the records request, in accordance with Florida law. For purposes of this Rule, the word "extensive" shall mean that it will take more than 15 minutes to locate, review for confidential information, copy and re-file the requested material. In cases where extensive personnel time is determined by the District to be necessary to safeguard original records being inspected, the special service charge provided for in ~~the this~~ section shall apply. If the total fees, including but not limited to special service charges, are anticipated to exceed twenty-five dollars (\$25.00), then, prior to commencing work on the request, the District will inform the person making the public records request of the estimated cost, with the understanding that the final cost may vary from that estimate. If the person making the public records request decides to proceed with the request, payment of the estimated cost is required in advance. Should the person fail to pay the estimate, the District is under no duty to produce



the requested records. After the request has been fulfilled, additional payments or credits may be due. The District is under no duty to produce records in response to future records requests if the person making the request owes the District for past unpaid duplication charges, special service charges, or other required payments or credits.

- (5) Records Retention. The Secretary of the District shall be responsible for retaining the District's records in accordance with applicable Florida law.
- (6) Policies. The Board may adopt policies related to the conduct of its business and the provision of services either by resolution or motion.
- (7) Financial Disclosure Coordination. Unless specifically designated by Board resolution otherwise, the Secretary shall serve as the Financial Disclosure Coordinator ("Coordinator") for the District as required by the Florida Commission on Ethics ("Commission"). The Coordinator shall create, maintain and update a list of the names, e-mail addresses, physical addresses, and names of the agency of, and the office or position held by, all Supervisors and other persons required by Florida law to file a statement of financial interest due to his or her affiliation with the District ("Reporting Individual"). The Coordinator shall provide this list to the Commission by February 1 of each year, which list shall be current as of December 31 of the prior year. Each Supervisor and Reporting Individual shall promptly notify the Coordinator in writing if there are any changes to such person's name, e-mail address, or physical address. Each Supervisor and Reporting Individual shall promptly notify the Commission in the manner prescribed by the Commission if there are any changes to such person's e-mail address.

Specific Authority: §§ 190.011(5), 190.011(15), Fla. Stat.

Law Implemented: §§ 112.31446(3), 112.3145(8)(a)1., 119.07, 119.0701, 190.006, ~~119.07~~, Fla. Stat.

**Rule 1.3      Public Meetings, Hearings, and Workshops.**

- (1) Notice. Except in emergencies, or as otherwise required by statute or these Rules, at least seven (7) days, but no more than thirty (30) days public notice shall be given of any public meeting, hearing or workshop of the Board. Public notice shall be given by publication in a newspaper of general circulation in the District and in the county in which the District is located. "General circulation" means a publication that is printed and published at least once a week for the preceding year, offering at least 25% of its words in the English language, qualifies as a periodicals material for postal purposes in the county in which the District is located, is for sale to the public generally, is available to the public generally for the publication of official or other notices, and is customarily containing information of a public character or of interest or of value to the residents or owners of property in the county where published, or of interest or of value to the general public. The annual meeting notice required to be published by Section 189.015 of the Florida Statutes, shall be published in a newspaper not of limited subject matter, which is published at least five days a week, unless the only newspaper in the county is published less than five days a week. Each Notice shall state, as applicable:
- (a) The date, time and place of the meeting, hearing or workshop;
  - (b) A brief description of the nature, subjects, and purposes of the meeting, hearing, or workshop;
  - (c) The District office address for the submission of requests for copies of the agenda, as well as a contact name and telephone number for verbal requests for copies of the agenda; and
  - (d) The following or substantially similar language:- "Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at ( ) \_\_\_\_\_. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770 or 1 (800) 955-8771, who can aid you in contacting the District Office."
  - (e) The following or substantially similar language: "A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based."



(f) The following or substantially similar language:- “The meeting [or hearing or workshop] may be continued in progress without additional notice to a time, date, and location stated on the record.”

(2) Mistake. In the event that a meeting is held under the incorrect assumption that notice required by law and these Rules has been given, the Board at its next properly noticed meeting shall cure such defect by considering the agenda items from the prior meeting individually and anew.

(3) Agenda. The District Manager, under the guidance of District Counsel and the Chairperson or Vice-Chairperson, shall prepare ~~a notice and~~ an agenda of the meeting/hearing/workshop. The ~~notice and~~ agenda and any meeting materials available in an electronic format, excluding any confidential and any confidential and exempt information, shall be available to the public at least ~~seventy-two (72) hours~~seven days before the meeting/hearing/workshop, except in an emergency. Meeting materials shall be defined as, and limited to, the agenda, meeting minutes, resolutions, and agreements of the District that District staff deems necessary for Board approval. Inclusion of additional materials for Board consideration other than those defined herein as “meeting materials” shall not convert such materials into “meeting materials.” For good cause, the agenda may be changed after it is first made available for distribution, and additional materials may be added or provided under separate cover at the meeting. The requirement of good cause shall be liberally construed to allow the District to efficiently conduct business and to avoid the expenses associated with special meetings.

The District may, but is not required to, use the following format in preparing its agenda for its regular meetings:

- Call to order
- Roll call
- Public comment
- Organizational matters
- Review of minutes
- Specific items of old business
- Specific items of new business
- Staff reports
  - (a) District Counsel
  - (b) District Engineer
  - (c) District Manager
    - 1. Financial Report
    - 2. Approval of Expenditures
- Supervisor’s requests and comments
- Public comment
- Adjournment

- (4) Minutes. The Secretary shall be responsible for preparing and keeping the minutes of each meeting of the Board. Minutes shall be corrected and approved by the Board at a subsequent meeting. The Secretary may work with other staff members in preparing draft minutes for the Board's consideration.
- (5) Special Requests. Persons wishing to receive, by mail, notices or agendas of meetings, may so advise the District Manager or Secretary at the District Office. Such persons shall furnish a mailing address in writing and shall be required to pre-pay the cost of the copying and postage.
- (6) Emergency Meetings. The Chairperson, or Vice-Chairperson if the Chairperson is unavailable, upon consultation with the District Manager and District Counsel, if available, may convene an emergency meeting of the Board without first having complied with sections (1) and (3) of this Rule, to act on emergency matters that may affect the public health, safety, or welfare. Whenever possible, the District Manager shall make reasonable efforts to provide public notice and notify all Board members of an emergency meeting twenty-four (24) hours in advance. Reasonable efforts may include telephone notification. Notice of the emergency meeting must be provided both before and after the meeting on the District's website, if it has one. Whenever an emergency meeting is called, the District Manager shall be responsible for notifying at least one newspaper of general circulation in the District. After an emergency meeting, the Board shall publish in a newspaper of general circulation in the District, the time, date and place of the emergency meeting, the reasons why an emergency meeting was necessary, and a description of the action taken. Actions taken at an emergency meeting may be ratified by the Board at a regularly noticed meeting subsequently held.
- (7) Public Comment. The Board shall set aside a reasonable amount of time at each meeting for public comment and members of the public shall be permitted to provide comment on any proposition before the Board. The portion of the meeting generally reserved for public comment shall be identified in the agenda. Policies governing public comment may be adopted by the Board in accordance with Florida law.
- (8) Budget Hearing. Notice of hearing on the annual budget(s) shall be in accord with Section 190.008 of the Florida Statutes. Once adopted in accord with Section 190.008 of the Florida Statutes, the annual budget(s) may be amended from time to time by action of the Board. Approval of invoices by the Board in excess of the funds allocated to a particular budgeted line item shall serve to amend the budgeted line item.
- (9) Public Hearings. Notice of required public hearings shall contain the information required by applicable Florida law and by these Rules applicable to meeting notices and shall be mailed and published as required by Florida law. The District Manager shall ensure that all such notices, whether mailed or published, contain the information required by Florida law and these Rules and are mailed and



published as required by Florida law. Public hearings may be held during Board meetings when the agenda includes such public hearing.

- (10) Participation by Teleconference/Videoconference. District staff may participate in Board meetings by teleconference or videoconference. Board members may also participate in Board meetings by teleconference or videoconference if in the good judgment of the Board extraordinary circumstances exist; provided however, at least three Board members must be physically present at the meeting location to establish a quorum. Such extraordinary circumstances shall be presumed when a Board member participates by teleconference or videoconference, unless a majority of the Board members physically present determines that extraordinary circumstances do not exist.
- (11) Board Authorization. The District has not adopted Robert's Rules of Order. For each agenda item, there shall be discussion permitted among the Board members during the meeting. Unless such procedure is waived by the Board, Approval or disapproval of resolutions and other proposed Board actions shall be in the form of a motion by one Board member, a second by another Board member, and an affirmative vote by the majority of the Board members present. Any Board member, including the Chairperson, can make or second a motion.
- (12) Continuances. Any meeting or public hearing of the Board may be continued without re-notice or re-advertising provided that:
  - (a) The Board identifies on the record at the original meeting a reasonable need for a continuance;
  - (b) The continuance is to a specified date, time, and location publicly announced at the original meeting; and
  - (c) The public notice for the original meeting states that the meeting may be continued to a date and time and states that the date, time, and location of any continuance shall be publicly announced at the original meeting and posted at the District Office immediately following the original meeting.
- (13) Attorney-Client Sessions. An Attorney-Client Session is permitted when the District's attorneys deem it necessary to meet in private with the Board to discuss pending litigation to which the District is a party before a court or administrative agency or as may be authorized by law. The District's attorneysattorney must request such session at a public meeting.- Prior to holding the Attorney-Client Session, the District must give reasonable public notice of the time and date of the session and the names of the persons anticipated to attend the session. -The session must commence at an open meeting in which the Chairperson or Vice-Chairperson announces the commencement of the session, the estimated length of the session, and the names of the persons who will be attending the session. The discussion during the session is confined to settlement negotiations or strategy

related to litigation expenses or as may be authorized by law. Only the Board, the District's attorneys (including outside counsel), the District Manager, and the court reporter may attend an Attorney-Client Session. During the session, no votes may be taken and no final decisions concerning settlement can be made. Upon the conclusion of the session, the public meeting is reopened, and the Chairperson or Vice-Chairperson must announce that the session has concluded. The session must be transcribed by a court-reporter and the transcript of the session filed with the District Secretary within a reasonable time after the session. The transcript shall not be available for public inspection until after the conclusion of the litigation.

- (14) Security and Firesafety Board Discussions. Portions of a meeting which relate to or would reveal a security or firesafety system plan or portion thereof made confidential and exempt by section 119.071(3)(a), Florida Statutes, are exempt from the public meeting requirements and other requirements of section 286.011, Florida Statutes, and section 24(b), Article 1 of the State Constitution. Should the Board wish to discuss such matters, members of the public shall be required to leave the meeting room during such discussion. Any records of the Board's discussion of such matters, including recordings or minutes, shall be maintained as confidential and exempt records in accordance with Florida law.

Specific Authority: §§ 190.011(5), 190.011(15), Fla. Stat.

Law Implemented: §§ 189.069(2)(a)16, 190.006, 190.007, 190.008, 286.0105, 286.011, 286.0113, 286.0114, Fla. Stat.



**Rule 1.4 Internal Controls to Prevent Fraud, Waste and Abuse**

- (1) Internal Controls. The District shall establish and maintain internal controls designed to:

  - (a) Prevent and detect “fraud,” “waste” and “abuse” as those terms are defined in section 11.45(1), Florida Statutes; and
  - (b) Promote and encourage compliance with applicable laws, rules contracts, grant agreements, and best practices; and
  - (c) Support economical and efficient operations; and
  - (d) Ensure reliability of financial records and reports; and
  - (e) Safeguard assets.
- (2) Adoption. The internal controls to prevent fraud, waste and abuse shall be adopted and amended by the District in the same manner as District policies.

Specific Authority: §§ 190.011(5), 190.011(15), Fla. Stat.  
Law Implemented: § 218.33(3), Fla. Stat.

**Rule 2.0      Rulemaking Proceedings.**

- (1) Commencement of Proceedings. Proceedings held for adoption, amendment, or repeal of a District rule shall be conducted according to these Rules. Rulemaking proceedings shall be deemed to have been initiated upon publication of notice by the District. A “rule” is a District statement of general applicability that implements, interprets, or prescribes law or policy, or describes the procedure or practice requirements of the District (“Rule”). Nothing herein shall be construed as requiring the District to consider or adopt rules unless required by Chapter 190 of the Florida Statutes. Policies adopted by the District which do not consist of rates, fees, rentals or other monetary charges may be, but are not required to be, implemented through rulemaking proceedings.
- (2) Notice of Rule Development.
  - (a) Except when the intended action is the repeal of a Rule, the District shall provide notice of the development of a proposed rule by publication of a Notice of Rule Development in a newspaper of general circulation in the District before providing notice of a proposed rule as required by section (3) of this Rule. Consequently, the Notice of Rule Development shall be published at least twenty-nine (29) days prior to the public hearing on the proposed Rule. The Notice of Rule Development shall indicate the subject area to be addressed by rule development, provide a short, plain explanation of the purpose and effect of the proposed rule, cite the specific legal authority for the proposed rule, and include a statement of how a person may promptly obtain, without cost, a copy of any preliminary draft, if available.
  - (b) All rules as drafted shall be consistent with Sections 120.54(1)(g) and 120.54(2)(b) of the Florida Statutes.
- (3) Notice of Proceedings and Proposed Rules.
  - (a) Prior to the adoption, amendment, or repeal of any rule other than an emergency rule, the District shall give notice of its intended action, setting forth a short, plain explanation of the purpose and effect of the proposed action, a reference to the specific rulemaking authority pursuant to which the rule is adopted, and a reference to the section or subsection of the Florida Statutes being implemented, interpreted, or made specific. The notice shall include a summary of the District’s statement of the estimated regulatory costs, if one has been prepared, based on the factors set forth in Section 120.541(2) of the Florida Statutes, and a statement that any person who wishes to provide the District with a lower cost regulatory alternative as provided by Section 120.541(1), must do so in writing within twenty-one (21) days after publication of the notice. The notice shall additionally include a statement that any affected person may request a public hearing

by submitting a written request within twenty-one (21) days after the date of publication of the notice. Except when intended action is the repeal of a rule, the notice shall include a reference to both the date on which and the place where the Notice of Rule Development required by section (2) of this Rule appeared.

- (b) The notice shall be published in a newspaper of general circulation in the District and each county in which the District is located not less than twenty-eight (28) days prior to the intended action. The proposed rule shall be available for inspection and copying by the public at the time of the publication of notice.
  - (c) The notice shall be mailed to all persons named in the proposed rule and to all persons who, at least fourteen (14) days prior to such mailing, have made requests of the District for advance notice of its rulemaking proceedings. Any person may file a written request with the District Manager to receive notice by mail of District proceedings to adopt, amend, or repeal a rule. Such persons must furnish a mailing address and may be required to pay the cost of copying and mailing. ~~Notice will then be mailed to all persons whom, at least fourteen (14) days prior to such mailing, have made requests of the District for advance notice of its proceedings.~~
- (4) Rule Development Workshops. Whenever requested in writing by any affected person, the District must either conduct a rule development workshop prior to proposing rules for adoption or the Chairperson must explain in writing why a workshop is unnecessary. The District may initiate a rule development workshop but is not required to do so.
- (5) Petitions to Initiate Rulemaking. All Petitions to Initiate Rulemaking proceedings must contain the name, address, and telephone number of the petitioner, the specific action requested, the specific reason for adoption, amendment, or repeal, the date submitted, the text of the proposed rule, and the facts showing that the petitioner is regulated by the District, or has a substantial interest in the rulemaking. Not later than sixty (60) calendar days following the date of filing a petition, the Board shall initiate rulemaking proceedings or deny the petition with a written statement of its reasons for the denial. If the petition is directed to an existing policy that the District has not formally adopted as a rule, the District may, in its discretion, notice and hold a public hearing on the petition to consider the comments of the public directed to the policy, its scope and application, and to consider whether the public interest is served adequately by the application of the policy on a case-by-case basis, as contrasted with its formal adoption as a rule. However, this section shall not be construed as requiring the District to adopt a rule to replace a policy.

- (6) Rulemaking Materials. After the publication of the notice referenced in section (3) of this Rule, the Board shall make available for public inspection and shall provide, upon request and payment of the cost of copies, the following materials:
- (a) The text of the proposed rule, or any amendment or repeal of any existing rules;
  - (b) A detailed written statement of the facts and circumstances justifying the proposed rule;
  - (c) A copy of the statement of estimated regulatory costs if required by Section 120.541 of the Florida Statutes; and
  - (d) The published notice.
- (7) Hearing. The District may, or, upon the written request of any affected person received within twenty-one (21) days after the date of publication of the notice described in section (3) of this Rule, shall, provide a public hearing for the presentation of evidence, argument, and oral statements, within the reasonable conditions and limitations imposed by the District to avoid duplication, irrelevant comments, unnecessary delay, or disruption of the proceedings. The District shall publish notice of the public hearing in a newspaper of general circulation within the District either in the text of the notice described in section (3) of this Rule or in a separate publication at least seven (7) days before the scheduled public hearing. The notice shall specify the date, time, and location of the public hearing, and the name, address, and telephone number of the District contact person who can provide information about the public hearing. Written statements may be submitted by any person prior to or at the public hearing. All timely submitted written statements shall be considered by the District and made part of the rulemaking record.
- (8) Emergency Rule Adoption. The Board may adopt an emergency rule if it finds that immediate danger to the public health, safety, or welfare exists which requires immediate action. Prior to the adoption of an emergency rule, the District Manager shall make reasonable efforts to notify a newspaper of general circulation in the District. Notice of emergency rules shall be published as soon as possible in a newspaper of general circulation in the District. The District may use any procedure which is fair under the circumstances in the adoption of an emergency rule as long as it protects the public interest as determined by the District and otherwise complies with these provisions.
- (9) Negotiated Rulemaking. The District may use negotiated rulemaking in developing and adopting rules pursuant to Section 120.54(2)(d) of the Florida Statutes, except that any notices required under Section 120.54(2)(d) of the Florida Statutes, may be published in a newspaper of general circulation in the county in which the District is located.

- (10) Rulemaking Record. In all rulemaking proceedings, the District shall compile and maintain a rulemaking record. The record shall include, if applicable:
- (a) The texts of the proposed rule and the adopted rule;
  - (b) All notices given for a proposed rule;
  - (c) Any statement of estimated regulatory costs for the rule;
  - (d) A written summary of hearings, if any, on the proposed rule;
  - (e) All written comments received by the District and responses to those written comments; and
  - (f) All notices and findings pertaining to an emergency rule.
- (11) Petitions to Challenge Existing Rules.
- (a) Any person substantially affected by a rule may seek an administrative determination of the invalidity of the rule on the ground that the rule is an invalid exercise of the District's authority.
  - (b) The petition seeking an administrative determination must state with particularity the provisions alleged to be invalid with sufficient explanation of the facts or grounds for the alleged invalidity and facts sufficient to show that the person challenging a rule is substantially affected by it.
  - (c) The petition shall be filed with the District. Within 10 days after receiving the petition, the Chairperson shall, if the petition complies with the requirements of subsection (b) of this section, designate any member of the Board (including the Chairperson), District Manager, District Counsel, or other person as a hearing officer who shall conduct a hearing within 30 days thereafter, unless the petition is withdrawn or a continuance is granted by agreement of the parties. The failure of the District to follow the applicable rulemaking procedures or requirements in this Rule shall be presumed to be material; however, the District may rebut this presumption by showing that the substantial interests of the petitioner and the fairness of the proceedings have not been impaired.
  - (d) Within 30 days after the hearing, the hearing officer shall render a decision and state the reasons therefor in writing.
  - (e) Hearings held under this section shall be de novo in nature. The petitioner has a burden of proving by a preponderance of the evidence that the

existing rule is an invalid exercise of District authority as to the objections raised. The hearing officer may:

- (i) Administer oaths and affirmations;
  - (ii) Rule upon offers of proof and receive relevant evidence;
  - (iii) Regulate the course of the hearing, including any pre-hearing matters;
  - (iv) Enter orders; and
  - (v) Make or receive offers of settlement, stipulation, and adjustment.
- (f) The petitioner and the District shall be adverse parties. Other substantially affected persons may join the proceedings as intervenors on appropriate terms which shall not unduly delay the proceedings.
- (12) Variances and Waivers. A “variance” means a decision by the District to grant a modification to all or part of the literal requirements of a rule to a person who is subject to the rule. A “waiver” means a decision by the District not to apply all or part of a rule to a person who is subject to the rule. Variances and waivers from District rules may be granted subject to the following:
- (a) Variances and waivers shall be granted when the person subject to the rule demonstrates that the purpose of the underlying statute will be or has been achieved by other means by the person, and when application of the rule would create a substantial hardship or would violate principles of fairness. For purposes of this section, "substantial hardship" means a demonstrated economic, technological, legal, or other type of hardship to the person requesting the variance or waiver. For purposes of this section, "principles of fairness" are violated when the literal application of a rule affects a particular person in a manner significantly different from the way it affects other similarly situated persons who are subject to the rule.
  - (b) A person who is subject to regulation by a District Rule may file a petition with the District, requesting a variance or waiver from the District's Rule. Each petition shall specify:
    - (i) The rule from which a variance or waiver is requested;
    - (ii) The type of action requested;
    - (iii) The specific facts that would justify a waiver or variance for the petitioner; and



- (iv) The reason why the variance or the waiver requested would serve the purposes of the underlying statute.
  - (c) The District shall review the petition and may request only that information needed to clarify the petition or to answer new questions raised by or directly related to the petition. If the petitioner asserts that any request for additional information is not authorized by law or by Rule of the District, the District shall proceed, at the petitioner's written request, to process the petition.
  - (d) The Board shall grant or deny a petition for variance or waiver, and shall announce such disposition at a publicly held meeting of the Board, within ~~sixty (60)~~ninety (90) days after receipt of the original petition, the last item of timely requested additional material, or the petitioner's written request to finish processing the petition. The District's statement granting or denying the petition shall contain a statement of the relevant facts and reasons supporting the District's action.
- (13) Rates, Fees, Rentals and Other Charges. All rates, fees, rentals, or other charges shall be subject to rulemaking proceedings. Policies adopted by the District which do not consist of rates, fees, rentals or other charges may be, but are not required to be, implemented through rulemaking proceedings.

Specific Authority: §§ 190.011(5), 190.011(15), 190.035, Fla. Stat.

Law Implemented: §§ 190.011(5), 190.035(2), Fla. Stat.

**Rule 3.0      Competitive Purchase.**

- (1) Purpose and Scope. In order to comply with Sections 190.033(1) through (3), 287.055 and 287.017 of the Florida Statutes, the following provisions shall apply to the purchase of Professional Services, insurance, construction contracts, design-build services, goods, supplies, and materials, Contractual Services, and maintenance services.
- (2) Board Authorization. Except in cases of an Emergency Purchase, a competitive purchase governed by these Rules shall only be undertaken after authorization by the Board.
- (3) Definitions.
  - (a) “Competitive Solicitation” means a formal, advertised procurement process, other than an Invitation to Bid, Request for Proposals, or Invitation to Negotiate, approved by the Board to purchase commodities and/or services which affords vendors fair treatment in the competition for award of a District purchase contract.
  - (b) “Continuing Contract” means a contract for Professional Services entered into in accordance with Section 287.055 of the Florida Statutes, between the District and a firm, whereby the firm provides Professional Services to the District for projects in which the costs do not exceed ~~one~~two million dollars (~~\$12~~\$2,000,000), for a study activity when the fee for such Professional Services to the District does not exceed ~~fifty~~two hundred thousand dollars (~~\$50~~\$200,000), or for work of a specified nature as outlined in the contract with the District, with no time limitation except that the contract must provide a termination clause (for example, a contract for general District engineering services). Firms providing Professional Services under Continuing Contracts shall not be required to bid against one another.
  - (c) “Contractual Service” means the rendering by a contractor of its time and effort rather than the furnishing of specific commodities. The term applies only to those services rendered by individuals and firms who are independent contractors. Contractual Services do not include auditing services, Maintenance Services, or Professional Services as defined in Section 287.055(2)(a) of the Florida Statutes, and these Rules. Contractual Services also do not include any contract for the furnishing of labor or materials for the construction, renovation, repair, modification, or demolition of any facility, building, portion of building, utility, park, parking lot, or structure or other improvement to real property entered into pursuant to Chapter 255 of the Florida Statutes, and Rules 3.5 or 3.6.



- (d) “Design-Build Contract” means a single contract with a Design-Build Firm for the design and construction of a public construction project.
- (e) “Design-Build Firm” means a partnership, corporation or other legal entity that:
  - (i) Is certified under Section 489.119 of the Florida Statutes, to engage in contracting through a certified or registered general contractor or a certified or registered building contractor as the qualifying agent; or
  - (ii) Is certified under Section 471.023 of the Florida Statutes, to practice or to offer to practice engineering; certified under Section 481.219 of the Florida Statutes, to practice or to offer to practice architecture; or certified under Section 481.319 of the Florida Statutes, to practice or to offer to practice landscape architecture.
- (f) “Design Criteria Package” means concise, performance-oriented drawings or specifications for a public construction project. The purpose of the Design Criteria Package is to furnish sufficient information to permit Design-Build Firms to prepare a bid or a response to the District’s Request for Proposals, or to permit the District to enter into a negotiated Design-Build Contract. The Design Criteria Package must specify performance-based criteria for the public construction project, including the legal description of the site, survey information concerning the site, interior space requirements, material quality standards, schematic layouts and conceptual design criteria of the project, cost or budget estimates, design and construction schedules, site development requirements, provisions for utilities, stormwater retention and disposal, and parking requirements applicable to the project. Design Criteria Packages shall require firms to submit information regarding the qualifications, availability, and past work of the firms, including the partners and members thereof.
- (g) “Design Criteria Professional” means a firm who holds a current certificate of registration under Chapter 481 of the Florida Statutes, to practice architecture or landscape architecture, or a firm who holds a current certificate as a registered engineer under Chapter 471 of the Florida Statutes, to practice engineering, and who is employed by or under contract to the District to provide professional architect services, landscape architect services, or engineering services in connection with the preparation of the Design Criteria Package.
- (h) “Emergency Purchase” means a purchase necessitated by a sudden unexpected turn of events (for example, acts of God, riot, fires, floods, hurricanes, accidents, or any circumstances or cause beyond the control of the Board in the normal conduct of its business), where the Board finds

that the delay incident to competitive purchase would be detrimental to the interests of the District. This includes, but is not limited to, instances where the time to competitively award the project will jeopardize the funding for the project, will materially increase the cost of the project, or will create an undue hardship on the public health, safety, or welfare.

- (i) "Invitation to Bid" is a written solicitation for sealed bids with the title, date, and hour of the public bid opening designated specifically and defining the commodity or service involved. It includes printed instructions prescribing conditions for bidding, qualification, evaluation criteria, and provides for a manual signature of an authorized representative. It may include one or more bid alternates.
- (j) "Invitation to Negotiate" means a written solicitation for competitive sealed replies to select one or more vendors with which to commence negotiations for the procurement of commodities or services.
- (k) "Negotiate" means to conduct legitimate, arm's length discussions and conferences to reach an agreement on a term or price.
- (l) "Professional Services" means those services within the scope of the practice of architecture, professional engineering, landscape architecture, or registered surveying and mapping, as defined by the laws of Florida, or those services performed by any architect, professional engineer, landscape architect, or registered surveyor and mapper, in connection with the firm's or individual's professional employment or practice.
- (m) "Proposal (or Reply or Response) Most Advantageous to the District" means, as determined in the sole discretion of the Board, the proposal, reply, or response that is:
  - (i) Submitted by a person or firm capable and qualified in all respects to perform fully the contract requirements, who has the integrity and reliability to assure good faith performance;
  - (ii) The most responsive to the Request for Proposals, Invitation to Negotiate, or Competitive Solicitation as determined by the Board; and
  - (iii) For a cost to the District deemed by the Board to be reasonable.
- (n) "Purchase" means acquisition by sale, rent, lease, lease/purchase, or installment sale. It does not include transfer, sale, or exchange of goods, supplies, or materials between the District and any federal, state, regional or local governmental entity or political subdivision of the State of Florida.

- (o) "Request for Proposals" or "RFP" is a written solicitation for sealed proposals with the title, date, and hour of the public opening designated and requiring the manual signature of an authorized representative. It may provide general information, applicable laws and rules, statement of work, functional or general specifications, qualifications, proposal instructions, work detail analysis, and evaluation criteria as necessary.
- (p) "Responsive and Responsible Bidder" means an entity or individual that has submitted a bid that conforms in all material respects to the Invitation to Bid and has the capability in all respects to fully perform the contract requirements and the integrity and reliability that will assure good faith performance. "Responsive and Responsible Vendor" means an entity or individual that has submitted a proposal, reply, or response that conforms in all material respects to the Request for Proposals, Invitation to Negotiate, or Competitive Solicitation and has the capability in all respects to fully perform the contract requirements and the integrity and reliability that will assure good faith performance. In determining whether an entity or individual is a Responsive and Responsible Bidder (or Vendor), the District may consider, in addition to factors described in the Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation, the following:
  - (i) The ability and adequacy of the professional personnel employed by the entity/individual;
  - (ii) The past performance of the entity/individual for the District and in other professional employment;
  - (iii) The willingness of the entity/individual to meet time and budget requirements;
  - (iv) The geographic location of the entity's/individual's headquarters or office in relation to the project;
  - (v) The recent, current, and projected workloads of the entity/individual;
  - (vi) The volume of work previously awarded to the entity/individual;
  - (vii) Whether the cost components of the bid or proposal are appropriately balanced; and
  - (viii) Whether the entity/individual is a certified minority business enterprise.

- (q) “Responsive Bid,” “Responsive Proposal,” “Responsive Reply,” and “Responsive Response” all mean a bid, proposal, reply, or response which conforms in all material respects to the specifications and conditions in the Invitation to Bid, Request for Proposals, Invitations to Negotiate, or Competitive Solicitation document and these Rules, and the cost components of which, if any, are appropriately balanced. A bid, proposal, reply or response is not responsive if the person or firm submitting it fails to meet any material requirement relating to the qualifications, financial stability, or licensing of the bidder.

**Specific Authority:** §§ 190.011(5), 190.011(15), Fla. Stat.

**Law Implemented:** §§ 190.033, 255.20, 287.055, Fla. Stat.

**Rule 3.1 Procedure Under ~~The~~the Consultants' Competitive Negotiations Act.**

- (1) Scope. The following procedures are adopted for the selection of firms or individuals to provide Professional Services exceeding the thresholds herein described, for the negotiation of such contracts, and to provide for protest of actions of the Board under this Rule. As used in this Rule, "Project" means that fixed capital outlay study or planning activity when basic construction cost is estimated by the District to exceed the threshold amount provided in Section 287.017 of the Florida Statutes, for CATEGORY FIVE, or for a planning study activity when the fee for Professional Services is estimated by the District to exceed the threshold amount provided in Section 287.017 for CATEGORY TWO, as such categories may be amended or adjusted from time to time.
- (2) Qualifying Procedures. In order to be eligible to provide Professional Services to the District, a consultant must, at the time of receipt of the firm's qualification submittal:
  - (a) Hold all required applicable ~~federal licenses in good standing, if any;~~
  - ~~(b) Hold all required applicable~~ state professional licenses in good standing;
  - ~~(b) Hold all required applicable federal licenses in good standing, if any;~~
  - (c) Hold a current and active Florida corporate charter or be authorized to do business in the State of Florida in accordance with Chapter 607 of the Florida Statutes, if the consultant is a corporation; and
  - (d) Meet any qualification requirements set forth in the District's Request for Qualifications.

Evidence of compliance with this Rule may be submitted with the qualifications, if requested by the District. In addition, evidence of compliance must be submitted any time requested by the District.

- (3) Public Announcement. Except in cases of valid public emergencies as certified by the Board, the District shall announce each occasion when Professional Services are required for a Project or a Continuing Contract by publishing a notice providing a general description of the Project, or the nature of the Continuing Contract, and the method for interested consultants to apply for consideration. The notice shall appear in at least one (1) newspaper of general circulation in the District and in such other places as the District deems appropriate. The notice must allow at least fourteen (14) days for submittal of qualifications from the date of publication. The District may maintain lists of consultants interested in receiving such notices. These consultants are encouraged to submit annually statements of qualifications and performance data. ~~Consultants who provide their name and address to the District Manager for inclusion on the list shall receive~~

notices by mail. The District shall make reasonable efforts to provide copies of any notices to such consultants, but the failure to do so shall not give such consultants any bid protest or other rights or otherwise disqualify any otherwise valid procurement process. The Board has the right to reject any and all qualifications, and such reservation shall be included in the published notice. Consultants not receiving a contract award shall not be entitled to recover from the District any costs of qualification package preparation or submittal.

(4) Competitive Selection.

- (a) The Board shall review and evaluate the data submitted in response to the notice described in section (3) of this Rule regarding qualifications and performance ability, as well as any statements of qualifications on file. The Board shall conduct discussions with, and may require public presentation by consultants regarding their qualifications, approach to the Project, and ability to furnish the required services. The Board shall then select and list the consultants, in order of preference, deemed to be the most highly capable and qualified to perform the required Professional Services, after considering these and other appropriate criteria:
  - (i) The ability and adequacy of the professional personnel employed by each consultant;
  - (ii) Whether a consultant is a certified minority business enterprise;
  - (iii) Each consultant's past performance;
  - (iv) The willingness of each consultant to meet time and budget requirements;
  - (v) The geographic location of each consultant's headquarters, office and personnel in relation to the project;
  - (vi) The recent, current, and projected workloads of each consultant; and
  - (vii) The volume of work previously awarded to each consultant by the District.
- (b) Nothing in these Rules shall prevent the District from evaluating and eventually selecting a consultant if less than three (3) Responsive qualification packages, including packages indicating a desire not to provide Professional Services on a given Project, are received.
- (c) If the selection process is administered by any person or committee other than the full Board, the selection made will be presented to the full Board



with a recommendation that competitive negotiations be instituted with the selected firms in order of preference listed.

- (d) Notice of the rankings adopted by the Board, including the rejection of some or all qualification packages, shall be provided in writing to all consultants by United States Mail, hand delivery, facsimile, or overnight delivery service. The notice shall include the following statement: "Failure to file a protest within the time prescribed in Rule 3.11 of the Rules of the District shall constitute a waiver of proceedings under those Rules," or wording to that effect. Protests of the District's ranking decisions under this Rule shall be in accordance with the procedures set forth in Rule 3.11.

(5) Competitive Negotiation.

- (a) After the Board has authorized the beginning of competitive negotiations, the District may begin such negotiations with the firm listed as most qualified to perform the required Professional Services at a rate or amount of compensation which the Board determines is fair, competitive, and reasonable.
- (b) In negotiating a lump-sum or cost-plus-a-fixed-fee professional contract for more than the threshold amount provided in Section 287.017 of the Florida Statutes, for CATEGORY FOUR, the firm receiving the award shall be required to execute a truth-in-negotiation certificate stating that "wage rates and other factual unit costs supporting the compensation are accurate, complete and current at the time of contracting." In addition, any professional service contract under which such a certificate is required, shall contain a provision that "the original contract price and any additions thereto, shall be adjusted to exclude any significant sums by which the Board determines the contract price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs."
- (c) Should the District be unable to negotiate a satisfactory agreement with the firm determined to be the most qualified at a price deemed by the District to be fair, competitive, and reasonable, then negotiations with that firm shall be terminated and the District shall immediately begin negotiations with the second most qualified firm. If a satisfactory agreement with the second firm cannot be reached, those negotiations shall be terminated and negotiations with the third most qualified firm shall be undertaken.
- (d) Should the District be unable to negotiate a satisfactory agreement with one of the top three (3) ranked consultants, additional firms shall be selected by the District, in order of their competence and qualifications.

Negotiations shall continue, beginning with the first-named firm on the list, until an agreement is reached or the list of firms is exhausted.

- (6) Contracts; Public Records. In accordance with Florida law, each contract entered into pursuant to this Rule shall include provisions required by law that require the contractor to comply with public records laws.
- (7) Continuing Contract. Nothing in this Rule shall prohibit a Continuing Contract between a consultant and the District.
- (8) Emergency Purchase. The District may make an Emergency Purchase without complying with these Rules. The fact that an Emergency Purchase has occurred or is necessary shall be noted in the minutes of the next Board meeting.

**Specific Authority:** §§ 190.011(5), 190.011(15), Fla. Stat.

**Law Implemented:** §§ 119.0701, 190.011(3), 190.033, 287.055, Fla. Stat.



### Rule 3.2 Procedure Regarding Auditor Selection.

In order to comply with the requirements of Section 218.391 of the Florida Statutes, the following procedures are outlined for selection of firms or individuals to provide Auditing Services and for the negotiation of such contracts. For audits required under Chapter 190 of the Florida Statutes but not meeting the thresholds of Chapter 218 of the Florida Statutes, the District need not follow these procedures but may proceed with the selection of a firm or individual to provide Auditing Services and for the negotiation of such contracts in the manner the Board determines is in the best interests of the District.

(1) Definitions.

- (a) "Auditing Services" means those services within the scope of the practice of a certified public accounting firm licensed under Chapter 473 of the Florida Statutes, and qualified to conduct audits in accordance with government auditing standards as adopted by the Florida Board of Accountancy.
- (b) "Committee" means the ~~audit~~auditor selection committee appointed by the Board as described in section (2) of this Rule.

(2) Establishment of ~~Audit~~Auditor Selection Committee. Prior to a public announcement under section (4) of this Rule that Auditing Services are required, the Board shall establish an ~~audit~~auditor selection committee ("Committee"), the primary purpose of which is to assist the Board in selecting an auditor to conduct the annual financial audit required by Section 218.39 of the Florida Statutes. The Committee ~~should~~shall include at least three individuals, ~~some or all~~at least one of ~~whom may~~which must also ~~serve as members~~be a member of the Board. The establishment and selection of the Committee must be conducted at a publicly noticed and held meeting of the Board. The Chairperson of the Committee must be a member of the Board. An employee, a chief executive officer, or a chief financial officer of the District may not serve as a member of the Committee; provided however such individual may serve the Committee in an advisory capacity.

- (3) Establishment of Minimum Qualifications and Evaluation Criteria. Prior to a public announcement under section (4) of this Rule that Auditing Services are required, the Committee shall meet at a publicly noticed meeting to establish minimum qualifications and factors to use for the evaluation of Auditing Services to be provided by a certified public accounting firm licensed under Chapter 473 of the Florida Statutes, and qualified to conduct audits in accordance with government auditing standards as adopted by the Florida Board of Accountancy.
- (a) Minimum Qualifications. In order to be eligible to submit a proposal, a firm must, at all relevant times including the time of receipt of the proposal by the District:

- (i) Hold all required applicable ~~federal~~state professional licenses in good standing, ~~if any~~;
- (ii) Hold all required applicable ~~state professional~~federal licenses in good standing, ~~if any~~;
- (iii) Hold a current and active Florida corporate charter or be authorized to do business in the State of Florida in accordance with Chapter 607 of the Florida Statutes, if the proposer is a corporation; and
- (iv) Meet any pre-qualification requirements established by the Committee and set forth in the RFP or other specifications.

If requested in the RFP or other specifications, evidence of compliance with the minimum qualifications as established by the Committee must be submitted with the proposal.

- (b) Evaluation Criteria. The factors established for the evaluation of Auditing Services by the Committee shall include, but are not limited to:
  - (i) Ability of personnel;
  - (ii) Experience;
  - (iii) ~~Understanding of scope of work;~~
  - ~~(iv)~~—Ability to furnish the required services; and
  - ~~(v)~~iv) Such other factors as may be determined by the Committee to be applicable to its particular requirements.

The Committee may also choose to consider compensation as a factor. If the Committee establishes compensation as one of the factors, compensation shall not be the sole or predominant factor used to evaluate proposals.

- (4) Public Announcement. After identifying the factors to be used in evaluating the proposals for Auditing Services as set forth in section (3) of this Rule, the Committee shall publicly announce the opportunity to provide Auditing Services. Such public announcement shall include a brief description of the audit and how interested firms can apply for consideration and obtain the RFP. The notice shall appear in at least one (1) newspaper of general circulation in the District and the county in which the District is located. The public announcement shall allow for at least seven (7) days for the submission of proposals.



- (5) Request for Proposals. The Committee shall provide interested firms with a Request for Proposals ("RFP"). The RFP shall provide information on how proposals are to be evaluated and such other information the Committee determines is necessary for the firm to prepare a proposal. The RFP shall state the time and place for submitting proposals.
- (6) Committee's Evaluation of Proposals and Recommendation. The Committee shall meet at a publicly held meeting that is publicly noticed for a reasonable time in advance of the meeting to evaluate all qualified proposals and may, as part of the evaluation, require that each interested firm provide a public presentation where the Committee may conduct discussions with the firm, and where the firm may present information, regarding the firm's qualifications. At the public meeting, the Committee shall rank and recommend in order of preference no fewer than three firms deemed to be the most highly qualified to perform the required services after considering the factors established pursuant to subsection (3)(b) of this Rule. If fewer than three firms respond to the RFP or if no firms respond to the RFP, the Committee shall recommend such firm as it deems to be the most highly qualified. Notwithstanding the foregoing, the Committee may recommend that any and all proposals be rejected.
- (7) Board Selection of Auditor.
- (a) Where compensation was not selected as a factor used in evaluating the proposals, the Board shall negotiate with the firm ranked first and inquire of that firm as to the basis of compensation. If the Board is unable to negotiate a satisfactory agreement with the first ranked firm at a price deemed by the Board to be fair, competitive, and reasonable, then negotiations with that firm shall be terminated and the Board shall immediately begin negotiations with the second ranked firm. If a satisfactory agreement with the second ranked firm cannot be reached, those negotiations shall be terminated and negotiations with the third ranked firm shall be undertaken. The Board may reopen formal negotiations with any one of the three top-ranked firms, but it may not negotiate with more than one firm at a time. If the Board is unable to negotiate a satisfactory agreement with any of the selected firms, the Committee shall recommend additional firms in order of the firms' respective competence and qualifications. Negotiations shall continue, beginning with the first-named firm on the list, until an agreement is reached or the list of firms is exhausted.
- (b) Where compensation was selected as a factor used in evaluating the proposals, the Board shall select the highest-ranked qualified firm-or document in its public records the reason for not selecting the highest-ranked qualified firm.

- (c) In negotiations with firms under this Rule, the Board may allow the District Manager, District Counsel, or other designee to conduct negotiations on its behalf.
  - (d) Notwithstanding the foregoing, the Board may reject any or all proposals. The Board shall not consider any proposal, or enter into any contract for Auditing Services, unless the proposed agreed-upon compensation is reasonable to satisfy the requirements of Section 218.39 of the Florida Statutes, and the needs of the District.
- (8) Contract. Any agreement reached under this Rule shall be evidenced by a written contract, which may take the form of an engagement letter signed and executed by both parties. The written contract shall include all provisions and conditions of the procurement of such services and shall include, at a minimum, the following:
- (a) A provision specifying the services to be provided and fees or other compensation for such services;
  - (b) A provision requiring that invoices for fees or other compensation be submitted in sufficient detail to demonstrate compliance with the terms of the contract;
  - (c) A provision setting forth deadlines for the auditor to submit a preliminary draft audit report to the District for review and to submit a final audit report no later than ~~July 1~~ June 30 of the fiscal year that follows the fiscal year for which the audit is being conducted;
  - (d) A provision specifying the contract period, including renewals, and conditions under which the contract may be terminated or renewed. The maximum contract period including renewals shall be five (5) years. A renewal may be done without the use of the auditor selection procedures provided in this Rule, but must be in writing.
  - (e) Provisions required by law that require the auditor to comply with public records laws.
- (9) Notice of Award. Once a negotiated agreement with a firm or individual is reached, or the Board authorizes the execution of an agreement with a firm where compensation was a factor in the evaluation of proposals, notice of the intent to award, including the rejection of some or all proposals, shall be provided in writing to all proposers by United States Mail, hand delivery, facsimile, or overnight delivery service. The notice shall include the following statement: "Failure to file a protest within the time prescribed in Rule 3.11 of the Rules of the District shall constitute a waiver of proceedings under those Rules," or wording to that effect. Protests regarding the award of contracts under this Rule

shall be as provided for in Rule 3.11. No proposer shall be entitled to recover any costs of proposal preparation or submittal from the District.

| **Specific Authority:** §§ 190.011(5), 190.011(15), Fla. Stat.  
**Law Implemented:** §§ 119.0701, 218.33, 218,391, Fla. Stat.



### Rule 3.3 Purchase of Insurance.

- (1) Scope. The purchases of life, health, accident, hospitalization, legal expense, or annuity insurance, or all of any kinds of such insurance for the officers and employees of the District, and for health, accident, hospitalization, and legal expenses upon a group insurance plan by the District, shall be governed by this Rule. This Rule does not apply to the purchase of any other type of insurance by the District, including but not limited to liability insurance, property insurance, and directors and officers insurance. Nothing in this Rule shall require the District to purchase insurance.
- (2) Procedure. For a purchase of insurance within the scope of these Rules, the following procedure shall be followed:
  - (a) The Board shall cause to be prepared a Notice of Invitation to Bid.
  - (b) Notice of the Invitation to Bid shall be advertised at least once in a newspaper of general circulation within the District. The notice shall allow at least fourteen (14) days for submittal of bids.
  - (c) The District may maintain a list of persons interested in receiving notices of Invitations to Bid. ~~Persons who provide their name and address to the District Manager for inclusion on the list shall receive notices by mail. The District shall make reasonable efforts to provide copies of any notices to such persons, but the failure to do so shall not give such consultants any bid protest or other rights or otherwise disqualify any otherwise valid procurement process.~~
  - (d) Bids shall be opened at the time and place noted in the Invitation to Bid.
  - (e) If only one (1) response to an Invitation is received, the District may proceed with the purchase. If no response to an Invitation to Bid is received, the District may take whatever steps are reasonably necessary in order to proceed with the purchase.
  - (f) The Board has the right to reject any and all bids and such reservations shall be included in all solicitations and advertisements.
  - (g) Simultaneously with the review of the submitted bids, the District may undertake negotiations with those companies that have submitted reasonable and timely bids and, in the opinion of the District, are fully qualified and capable of meeting all services and requirements. Bid responses shall be evaluated in accordance with the specifications and criteria contained in the Invitation to Bid; in addition, the total cost to the District, the cost, if any, to the District officers, employees, or their dependents, the geographic location of the company's headquarters and

offices in relation to the District, and the ability of the company to guarantee premium stability may be considered. A contract to purchase insurance shall be awarded to that company whose response to the Invitation to Bid best meets the overall needs of the District, its officers, employees, and/or dependents.

- (h) Notice of the intent to award, including rejection of some or all bids, shall be provided in writing to all bidders by United States Mail, by hand delivery, or by overnight delivery service. The notice shall include the following statement: "Failure to file a protest within the time prescribed in Rule 3.11 of the Rules of the District shall constitute a waiver of proceedings under those Rules," or wording to that effect. Protests of the District's procurement of insurance under this Rule shall be in accordance with the procedures set forth in Rule 3.11.

**Specific Authority:** §§ 190.011(5), 190.011(15), Fla. Stat.

**Law Implemented:** § 112.08, Fla. Stat.

### **Rule 3.4      Pre-qualification**

- (1) Scope. In its discretion, the District may undertake a pre-qualification process in accordance with this Rule for vendors to provide construction services, goods, supplies, and materials, Contractual Services, and maintenance services.
- (2) Procedure. When the District seeks to pre-qualify vendors, the following procedures shall apply:
  - (a) The Board shall cause to be prepared a Request for Qualifications.
  - (b) For construction services exceeding the thresholds described in Section 255.20 of the Florida Statutes, the Board must advertise the proposed pre-qualification criteria and procedures and allow at least seven (7) days notice of the public hearing for comments on such pre-qualification criteria and procedures. At such public hearing, potential vendors may object to such pre-qualification criteria and procedures. Following such public hearing, the Board shall formally adopt pre-qualification criteria and procedures prior to the advertisement of the Request for Qualifications for construction services.
  - (c) The Request for Qualifications shall be advertised at least once in a newspaper of general circulation within the District and within the county in which the District is located. The notice shall allow at least seven (7) days for submittal of qualifications for goods, supplies and materials, Contractual Services, maintenance services, and construction services under two hundred fifty thousand dollars (\$250,000). The notice shall allow at least twenty-one (21) days for submittal of qualifications for construction services estimated to cost over two hundred fifty thousand dollars (\$250,000) and thirty (30) days for construction services estimated to cost over five hundred thousand dollars (\$500,000).
  - (d) The District may maintain lists of persons interested in receiving notices of Requests for Qualifications. The District shall make a good faith effort to provide written notice, by electronic mail, United States Mail, hand delivery, or facsimile, to persons who provide their name and address to the District Manager for inclusion on the list. However, failure of a person to receive the notice shall not invalidate any pre-qualification determination or contract awarded in accordance with these Rules and shall not be a basis for a protest of any pre-qualification determination or contract award.
  - (e) If the District has pre-qualified vendors for a particular category of purchase, at the option of the District, only those persons who have been pre-qualified will be eligible to submit bids, proposals, replies or



responses in response to the applicable Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation.

(f) In order to be eligible to submit qualifications, a firm or individual must, at the time of receipt of the qualifications:

- (i) Hold ~~the~~all required applicable state professional licenses in good standing;
- (ii) Hold all required applicable federal licenses in good standing, if any;
- (iii) Hold a current and active Florida corporate charter or be authorized to do business in the State of Florida in accordance with Chapter 607 of the Florida Statutes, if the vendor is a corporation; and
- (iv) Meet any special pre-qualification requirements set forth in the Request for Qualifications.

Evidence of compliance with these Rules must be submitted with the qualifications if required by the District. Failure to submit evidence of compliance when required may be grounds for rejection of the qualifications.

- (g) Qualifications shall be presented to the Board, or a committee appointed by the Board, for evaluation in accordance with the Request for Qualifications and this Rule. Minor variations in the qualifications may be waived by the Board. A variation is minor if waiver of the variation does not create a competitive advantage or disadvantage of a material nature.
- (h) All vendors determined by the District to meet the pre-qualification requirements shall be pre-qualified. To assure full understanding of the responsiveness to the requirements contained in a Request for Qualifications, discussions may be conducted with qualified vendors. Vendors shall be accorded fair treatment prior to the submittal date with respect to any opportunity for discussion and revision of qualifications. For construction services, any contractor pre-qualified and considered eligible by the Department of Transportation to bid to perform the type of work the project entails shall be presumed to be qualified to perform the project.
- (i) The Board shall have the right to reject all qualifications if there are not enough to be competitive or if rejection is determined to be in the best interest of the District. No vendor shall be entitled to recover any costs of qualification preparation or submittal from the District.

(j) Notice of intent to pre-qualify, including rejection of some or all qualifications, shall be provided in writing to all vendors by United States Mail, electronic mail, hand delivery, facsimile, or overnight delivery service. The notice shall include the following statement: "Failure to file a protest within the time prescribed in Rule 3.11 of the Rules of the District shall constitute a waiver of proceedings under those Rules," or wording to that effect. Protests of the District's pre-qualification decisions under this Rule shall be in accordance with the procedures set forth in Rule 3.11; provided however, protests related to the pre-qualification criteria and procedures for construction services shall be resolved in accordance with section (2)(b) of this Rule and Section 255.20(1)(b) of the Florida Statutes.

(3) Suspension, Revocation, or Denial of Qualification

(a) The District, for good cause, may deny, suspend, or revoke a prequalified vendor's pre-qualified status. A suspension, revocation, or denial for good cause shall prohibit the vendor from bidding on any District construction contract for which qualification is required, shall constitute a determination of non-responsibility to bid on any other District construction or maintenance contract, and shall prohibit the vendor from acting as a material supplier or subcontractor on any District contract or project during the period of suspension, revocation, or denial. Good cause shall include the following:

- i. One of the circumstances specified under Section 337.16(2), Fla. Stat., has occurred.
- ii. Affiliated contractors submitted more than one proposal for the same work. In this event the pre-qualified status of all of the affiliated bidders will be revoked, suspended, or denied. All bids of affiliated bidders will be rejected.
- iii. The vendor made or submitted false, deceptive, or fraudulent statements, certifications, or materials in any claim for payment or any information required by any District contract.
- iv. The vendor or its affiliate defaulted on any contract or a contract surety assumed control of financial responsibility for any contract of the vendor.
- v. The vendor's qualification to bid is suspended, revoked, or denied by any other public or semi-public entity, or the vendor has been the subject of a civil enforcement proceeding or settlement involving a public or semi-public entity.
- vi. The vendor failed to comply with contract or warranty requirements or failed to follow District direction in the performance of a contract.



- vii. The vendor failed to timely furnish all contract documents required by the contract specifications, special provisions, or by any state or federal statutes or regulations. If the vendor fails to furnish any of the subject contract documents by the expiration of the period of suspension, revocation, or denial set forth above, the vendor's pre-qualified status shall remain suspended, revoked, or denied until the documents are furnished.
  - viii. The vendor failed to notify the District within 10 days of the vendor, or any of its affiliates, being declared in default or otherwise not completing work on a contract or being suspended from qualification to bid or denied qualification to bid by any other public or semi-public agency.
  - ix. The vendor did not pay its subcontractors or suppliers in a timely manner or in compliance with contract documents.
  - x. The vendor has demonstrated instances of poor or unsatisfactory performance, deficient management resulting in project delay, poor quality workmanship, a history of payment of liquidated damages, untimely completion of projects, uncooperative attitude, contract litigation, inflated claims or defaults.
  - xi. An affiliate of the vendor has previously been determined by the District to be non-responsible, and the specified period of suspension, revocation, denial, or non-responsibility remains in effect.
  - xii. The vendor or affiliate(s) has been convicted of a contract crime.
    - 1. The term "contract crime" means any violation of state or federal antitrust laws with respect to a public contract or any violation of any state or federal law involving fraud, bribery, collusion, conspiracy, or material misrepresentation with respect to a public contract.
    - 2. The term "convicted" or "conviction" means a finding of guilt or a conviction of a contract crime, with or without an adjudication of guilt, in any federal or state trial court of record as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
- (b) A denial, suspension, or revocation shall prohibit the vendor from being a subcontractor on District work during the period of denial, suspension, or revocation, except when a prime contractor's bid has used prices of a subcontractor who becomes disqualified after the bid, but before the request for authorization to sublet is presented.

(c) The District shall inform the vendor in writing of its intent to deny, suspend, or revoke its pre-qualified status and inform the vendor of its right to a hearing, the procedure which must be followed, and the applicable time limits. If a hearing is requested within 10 days after the receipt of the notice of intent, the hearing shall be held within 30 days after receipt by the District of the request for the hearing. The decision shall be issued within 15 days after the hearing.

(d) Such suspension or revocation shall not affect the vendor's obligations under any preexisting contract.

(e) In the case of contract crimes, the vendor's pre-qualified status under this Rule shall be revoked indefinitely. For all violations of Rule 3.4(3)(a) other than for the vendor's conviction for contract crimes, the revocation, denial, or suspension of a vendor's pre-qualified status under this Rule shall be for a specific period of time based on the seriousness of the deficiency.

Examples of factors affecting the seriousness of a deficiency are:

- i. Impacts on project schedule, cost, or quality of work;
- ii. Unsafe conditions allowed to exist;
- iii. Complaints from the public;
- iv. Delay or interference with the bidding process;
- v. The potential for repetition;
- vi. Integrity of the public contracting process;
- vii. Effect on the health, safety, and welfare of the public.

Specific Authority: §§ 190.011(5), 190.011(15), Fla. Stat.  
Law Implemented: §§ 190.033, 255.0525, 255.20, Fla. Stat.

**Rule 3.5      Construction Contracts, Not Design-Build.**

- (1) Scope. All contracts for the construction or improvement of any building, structure, or other public construction works authorized by Chapter 190 of the Florida Statutes, the costs of which are estimated by the District in accordance with generally accepted cost accounting principles to be in excess of the threshold amount for applicability of Section 255.20 of the Florida Statutes, as that amount may be indexed or amended from time to time, shall be let under the terms of these Rules and the procedures of Section 255.20 of the Florida Statutes, as the same may be amended from time to time. A project shall not be divided solely to avoid the threshold bidding requirements.
- (2) Procedure. When a purchase of construction services is within the scope of this Rule, the following procedures shall apply:
  - (a) The Board shall cause to be prepared an Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation.
  - (b) Notice of the Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation shall be advertised at least once in a newspaper of general circulation in the District and in the county in which the District is located. The notice shall also include the amount of the bid bond, if one is required. The notice shall allow at least twenty-one (21) days for submittal of sealed bids, proposals, replies, or responses, unless the Board, for good cause, determines a shorter period of time is appropriate. Any project projected to cost more than five hundred thousand dollars (\$500,000) must be noticed at least thirty (30) days prior to the date for submittal of bids, proposals, replies, or responses. If the Board has previously pre-qualified contractors pursuant to Rule 3.4 and determined that only the contractors that have been pre-qualified will be permitted to submit bids, proposals, replies, and responses, the Notice of Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation need not be published. Instead, the Notice of Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation shall be sent to the pre-qualified contractors by United States Mail, hand delivery, facsimile, or overnight delivery service.
  - (c) The District may maintain lists of persons interested in receiving notices of Invitations to Bid, Requests for Proposals, Invitations to Negotiate, and Competitive Solicitations. The District shall make a good faith effort to provide written notice, by electronic mail, United States Mail, hand delivery, or facsimile, to persons who provide their name and address to the District Manager for inclusion on the list. However, failure of a person to receive the notice shall not invalidate any contract awarded in accordance with this Rule and shall not be a basis for a protest of any contract award.



- (d) If the District has pre-qualified providers of construction services, then, at the option of the District, only those persons who have been pre-qualified will be eligible to submit bids, proposals, replies, or responses to Invitations to Bid, Requests for Proposals, Invitations to Negotiate, and Competitive Solicitations.
- (e) In order to be eligible to submit a bid, proposal, reply, or response, a firm or individual must, at the time of receipt of the bids, proposals, replies, or responses:
  - (i) Hold ~~the all~~ required applicable state professional licenses in good standing;
  - (ii) Hold all required applicable federal licenses in good standing, if any;
  - (iii) Hold a current and active Florida corporate charter or be authorized to do business in the State of Florida in accordance with Chapter 607 of the Florida Statutes, if the bidder is a corporation; and
  - (iv) Meet any special pre-qualification requirements set forth in the Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation.

Any contractor that has been found guilty by a court of any violation of federal labor or employment tax laws regarding subjects ~~such as including~~ but not limited to, reemployment assistance, safety, tax withholding, worker's compensation, unemployment tax, social security and Medicare tax, wage or hour, or prevailing rate laws within the past 5 years may be considered ineligible by the District to submit a bid, response, or proposal for a District project.

Evidence of compliance with these Rules must be submitted with the bid, proposal, reply, or response, if required by the District. Failure to submit evidence of compliance when required may be grounds for rejection of the bid, proposal, reply, or response.

- (f) Bids, proposals, replies, and responses, or the portions of which that include the price, shall be publicly opened at a meeting noticed in accordance with Rule 1.3, and at which at least one district representative is present. The name of each bidder and the price submitted in the bid shall be announced at such meeting; and shall be made available upon request. Minutes should be taken at the meeting and maintained by the District. Bids, proposals, replies, and responses shall be evaluated in



accordance with the respective Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation and these Rules. Minor variations in the bids, proposals, replies, or responses may be waived by the Board. A variation is minor if waiver of the variation does not create a competitive advantage or disadvantage of a material nature. Mistakes in arithmetic extension of pricing may be corrected by the Board. Bids and proposals may not be modified or supplemented after opening; provided however, additional information may be requested and/or provided to evidence compliance, make non-material modifications, clarifications, or supplementations, and as otherwise permitted by Florida law.

- (g) The lowest Responsive Bid submitted by a Responsive and Responsible Bidder in response to an Invitation to Bid shall be accepted. In relation to a Request for Proposals, Invitation to Negotiate, or Competitive Solicitation, the Board shall select the Responsive Proposal, Reply, or Response submitted by a Responsive and Responsible Vendor which is most advantageous to the District. To assure full understanding of the responsiveness to the solicitation requirements contained in a Request for Proposals, Invitation to Negotiate, or Competitive Solicitation, discussions may be conducted with qualified vendors. Vendors shall be accorded fair treatment prior to the submittal date with respect to any opportunity for discussion, preparation, and revision of bids, proposals, replies, and responses.
- (h) The Board shall have the right to reject all bids, proposals, replies, or responses because they exceed the amount of funds budgeted for the purchase, if there are not enough to be competitive, or if rejection is determined to be in the best interest of the District. No contractor shall be entitled to recover any costs of bid, proposal, response, or reply preparation or submittal from the District.
- (i) The Board may require potential contractors to furnish bid bonds, performance bonds, and/or other bonds with a responsible surety to be approved by the Board.
- (j) Notice of intent to award, including rejection of some or all bids, proposals, replies, or responses, shall be provided in writing to all contractors by United States Mail, hand delivery, facsimile, or overnight delivery service. The notice shall include the following statement: "Failure to file a protest within the time prescribed in Rule 3.11 of the Rules of the District shall constitute a waiver of proceedings under those Rules," or wording to that effect. Protests of the District's purchase of construction services under this Rule shall be in accordance with the procedures set forth in Rule 3.11.

- (k) If less than three (3) Responsive Bids, Proposals, Replies, or Responses are received, the District may purchase construction services or may reject the bids, proposals, replies, or responses for a lack of competitiveness. If no Responsive Bid, Proposal, Reply, or Response is received, the District may ~~take whatever steps reasonably necessary in order to~~ proceed with the procurement of construction services, in the manner the Board determines is in the best interests of the District, which ~~steps~~ may include but is not limited to a direct purchase of the construction services without further competitive selection processes.
- (3) Sole Source; Government. Construction services that are only available from a single source are exempt from this Rule. Construction services provided by governmental agencies are exempt from this Rule. This Rule shall not apply to the purchase of construction services, which may include goods, supplies, or materials, that are purchased under a federal, state, or local government contract that has been competitively procured by such federal, state, or local government in a manner consistent with the material procurement requirements of these Rules. A contract for construction services is exempt from this Rule if state or federal law prescribes with whom the District must contract or if the rate of payment is established during the appropriation process.
- (4) Contracts; Public Records. In accordance with Florida law, each contract entered into pursuant to this Rule shall include provisions required by law that require the contractor to comply with public records laws.
- (5) Emergency Purchases. The District may make an Emergency Purchase without complying with these rules. The fact that an Emergency Purchase has occurred or is necessary shall be noted in the minutes of the next Board Meeting.
- (6) Exceptions. This Rule is inapplicable when:
- (a) The project is undertaken as repair or maintenance of an existing public facility;
  - (b) The funding source of the project will be diminished or lost because the time required to competitively award the project after the funds become available exceeds the time within which the funding source must be spent;
  - (c) The District has competitively awarded a project and the contractor has abandoned the project or the District has terminated the ~~contractor contract;~~ or
  - (d) The District, after public notice, conducts a public meeting under Section 286.011 of the Florida Statutes, and finds by a majority vote of the Board that it is in the public's best interest to perform the project using its own services, employees, and equipment.

Specific Authority: §§ 190.011(5), 190.011(15), Fla. Stat.

Law Implemented: §§ 119.0701, 189.053, 190.033, 255.0518, 255.0525, 255.20, 287.055, Fla. Stat.

**Rule 3.6 Construction Contracts, Design-Build.**

- (1) Scope. The District may utilize Design-Build Contracts for any public construction project for which the Board determines that use of such contract is in the best interest of the District. When letting a Design-Build Contract, the District shall use the following procedure:
- (2) Procedure.
  - (a) The District shall utilize a Design Criteria Professional meeting the requirements of Section 287.055(2)(k) of the Florida Statutes, when developing a Design Criteria Package, evaluating the proposals and qualifications submitted by Design-Build Firms, and determining compliance of the project construction with the Design Criteria Package. The Design Criteria Professional may be an employee of the District, may be the District Engineer selected by the District pursuant to Section 287.055 of the Florida Statutes, or may be retained pursuant to Rule 3.1. The Design Criteria Professional is not eligible to render services under a Design-Build Contract executed pursuant to the Design Criteria Package.
  - (b) A Design Criteria Package for the construction project shall be prepared and sealed by the Design Criteria Professional. If the project utilizes existing plans, the Design Criteria Professional shall create a Design Criteria Package by supplementing the plans with project specific requirements, if any.
  - (c) The Board may either choose to award the Design-Build Contract pursuant to the competitive proposal selection process set forth in Section 287.055(9) of the Florida Statutes, or pursuant to the qualifications-based selection process pursuant to Rule 3.1.
    - (i) Qualifications-Based Selection. If the process set forth in Rule 3.1 is utilized, subsequent to competitive negotiations, a guaranteed maximum price and guaranteed completion date shall be established.
    - (ii) Competitive Proposal-Based Selection. If the competitive proposal selection process is utilized, the Board, in consultation with the Design Criteria Professional, shall establish the criteria, standards and procedures for the evaluation of Design-Build Proposals based on price, technical, and design aspects of the project, weighted for the project. After a Design Criteria Package and the standards and procedures for evaluation of proposals have been developed,

competitive proposals from qualified firms shall be solicited pursuant to the design criteria by the following procedure:

1. A Request for Proposals shall be advertised at least once in a newspaper of general circulation in the county in which the District is located. The notice shall allow at least twenty-one (21) days for submittal of sealed proposals, unless the Board, for good cause, determines a shorter period of time is appropriate. Any project projected to cost more than five hundred thousand dollars (\$500,000) must be noticed at least thirty (30) days prior to the date for submittal of proposals.
2. The District may maintain lists of persons interested in receiving notices of Requests for Proposals. The District shall make a good faith effort to provide written notice, by electronic mail, United States Mail, hand delivery, or facsimile, to persons who provide their name and address to the District Manager for inclusion on the list. However, failure of a person to receive the notice shall not invalidate any contract awarded in accordance with this Rule and shall not be a basis for a protest of any contract award.
3. In order to be eligible to submit a proposal, a firm must, at the time of receipt of the proposals:
  - a. Hold the required applicable state professional licenses in good standing, as defined by Section 287.055(2)(h) of the Florida Statutes;
  - b. Hold all required applicable federal licenses in good standing, if any;
  - c. Hold a current and active Florida corporate charter or be authorized to do business in the State of Florida in accordance with Chapter 607 of the Florida Statutes, if the proposer is a corporation;
  - d. Meet any special pre-qualification requirements set forth in the Request for Proposals and Design Criteria Package.

Any contractor that has been found guilty by a court of any violation of federal labor or employment tax laws regarding subjects ~~such as~~ including but not limited to reemployment assistance, safety, tax withholding, worker's compensation,



unemployment tax, social security and Medicare tax, wage or hour, or prevailing rate laws within the past 5 years may be considered ineligible by the District to submit a bid, response, or proposal for a District project.

Evidence of compliance with these Rules must be submitted with the proposal if required by the District. Failure to submit evidence of compliance when required may be grounds for rejection of the proposal.

4. The proposals, or the portions of which that include the price, shall be publicly opened at a meeting noticed in accordance with Rule 1.3, and at which at least one district representative is present. The name of each bidder and the price submitted in the bid shall be announced at such meeting, and shall be made available upon request. Minutes should be taken at the meeting and maintained by the District. In consultation with the Design Criteria Professional, the Board shall evaluate the proposals received based on evaluation criteria and procedures established prior to the solicitation of proposals, including but not limited to qualifications, availability, and past work of the firms and the partners and members thereof. The Board shall then select no fewer than three (3) Design-Build Firms as the most qualified.
5. The Board shall have the right to reject all proposals if the proposals are too high, or rejection is determined to be in the best interest of the District. No vendor shall be entitled to recover any costs of proposal preparation or submittal from the District.
6. If less than three (3) ~~proposals~~Responsive Proposals are received, the District may purchase design-build services or may reject the proposals for lack of competitiveness. If no ~~proposals~~Responsive Proposals are received, the District may ~~take whatever steps reasonably necessary in order to~~ proceed with the procurement of design-build services in the manner the Board determines is in the best interests of the District, which ~~steps~~ may include but is not limited to a direct purchase of the design-build services without further competitive selection processes.
7. Notice of the rankings adopted by the Board, including the rejection of some or all proposals, shall be provided in writing to all consultants by United States Mail, hand

delivery, facsimile, or overnight delivery service. The notice shall include the following statement: "Failure to file a protest within the time prescribed in Rule 3.11 of the Rules of the District shall constitute a waiver of proceedings under those Rules," or wording to that effect. Protests of the District's rankings under this Rule shall be in accordance with the procedures set forth in Rule 3.11.

8. The Board shall negotiate a contract with the firm ranking the highest based on the evaluation standards and shall establish a price which the Board determines is fair, competitive and reasonable. Should the Board be unable to negotiate a satisfactory contract with the firm considered to be the most qualified at a price considered by the Board to be fair, competitive, and reasonable, negotiations with that firm must be terminated. The Board shall then undertake negotiations with the second most qualified firm, based on the ranking by the evaluation standards. ~~Failing accord~~Should the Board be unable to negotiate a satisfactory contract with the firm considered to be the second most qualified firm, the Board at a price considered by the Board to be fair, competitive, and reasonable, negotiations with that firm must terminate negotiations, be terminated. The Board shall then undertake negotiations with the third most qualified firm. Should the Board be unable to negotiate a satisfactory contract with the firm considered to be the third most qualified at a price considered by the Board to be fair, competitive, and reasonable, negotiations with that firm must be terminated. Should the Board be unable to negotiate a satisfactory contract with any of the selected firms, the Board shall select additional firms in order of their rankings based on the evaluation standards and continue negotiations until an agreement is reached or the list of firms is exhausted.
9. After the Board contracts with a firm, the firm shall bring to the Board for approval, detailed working drawings of the project.
10. The Design Criteria Professional shall evaluate the compliance of the detailed working drawings and project construction with the Design Criteria Package, and shall provide the Board with a report of the same.



- (3) Contracts; Public Records. In accordance with Florida law, each contract entered into pursuant to this Rule shall include provisions required by law that require the contractor to comply with public records laws.
- (4) Emergency Purchase. The Board may, in case of public emergency, declare an emergency and immediately proceed with negotiations with the best qualified Design-Build Firm available at the time. The fact that an Emergency Purchase has occurred shall be noted in the minutes of the next Board meeting.
- (5) Exceptions. This Rule is inapplicable when:
  - (a) The project is undertaken as repair or maintenance of an existing public facility;
  - (b) The funding source of the project will be diminished or lost because the time required to competitively award the project after the funds become available exceeds the time within which the funding source must be spent;
  - (c) The District has competitively awarded a project and the contractor has abandoned the project or the District has terminated the contractor; or
  - (d) The District, after public notice, conducts a public meeting under Section 286.011 of the Florida Statutes, and finds by a majority vote of the Board that it is in the public's best interest to perform the project using its own services, employees, and equipment.

**Specific Authority:** §§ 190.011(5), 190.011(15), Fla. Stat.

**Law Implemented:** §§ 119.0701, 189.053, 190.033, 255.0518, 255.0525, 255.20, 287.055, Fla. Stat.

**Rule 3.7      Payment and Performance Bonds.**

- (1) Scope. This Rule shall apply to contracts for the construction of a public building, for the prosecution and completion of a public work, or for repairs upon a public building or public work, and shall be construed in addition to terms prescribed by any other Rule that may also apply to such contracts.
- (2) Required Bond. Upon entering into a contract for any of the services described in section (1) of this Rule in excess of \$200,000, the Board should require that the contractor, before commencing the work, execute and record a payment and performance bond in an amount equal to the contract price. Notwithstanding the terms of the contract or any other law, the District may not make payment to the contractor until the contractor has provided to the District a certified copy of the recorded bond.
- (3) Discretionary Bond. At the discretion of the Board, upon entering into a contract for any of the services described in section (1) of this Rule for an amount not exceeding \$200,000, the contractor may be exempted from executing a payment and performance bond.

**Specific Authority:** §§ 190.011(5), 190.011(15), Fla. Stat.  
**Law Implemented:** § 255.05, Fla. Stat.

**Rule 3.8 Goods, Supplies, and Materials.**

- (1) Purpose and Scope. All purchases of goods, supplies, or materials exceeding the amount provided in Section 287.017 of the Florida Statutes, for CATEGORY FOUR, shall be purchased under the terms of this Rule. Contracts for purchases of “goods, supplies, and materials” do not include printing, insurance, advertising, or legal notices. A contract involving goods, supplies, or materials plus maintenance services may, in the discretion of the Board, be treated as a contract for maintenance services. However, a purchase shall not be divided solely in order to avoid the threshold bidding requirements.
- (2) Procedure. When a purchase of goods, supplies, or materials is within the scope of this Rule, the following procedures shall apply:
  - (a) The Board shall cause to be prepared an Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation.
  - (b) Notice of the Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation shall be advertised at least once in a newspaper of general circulation within the District and within the county in which the District is located. The notice shall also include the amount of the bid bond, if one is required. The notice shall allow at least seven (7) days for submittal of bids, proposals, replies, or responses.
  - (c) The District may maintain lists of persons interested in receiving notices of Invitations to Bid, Requests for Proposals, Invitations to Negotiate, or Competitive Solicitations. The District shall make a good faith effort to provide written notice, by electronic mail, United States Mail, hand delivery, or facsimile, to persons who provide their name and address to the District Manager for inclusion on the list. However, failure of a person to receive the notice shall not invalidate any contract awarded in accordance with this Rule and shall not be a basis for a protest of any contract award.
  - (d) If the District has pre-qualified suppliers of goods, supplies, and materials, then, at the option of the District, only those persons who have been pre-qualified will be eligible to submit bids, proposals, replies, or responses.
  - (e) In order to be eligible to submit a bid, proposal, reply, or response, a firm or individual must, at the time of receipt of the bids, proposals, replies, or responses:
    - (i) Hold ~~the~~all required applicable state professional licenses in good standing;
    - (ii) Hold all required applicable federal licenses in good standing, if any;

- (iii) Hold a current and active Florida corporate charter or be authorized to do business in the State of Florida in accordance with Chapter 607 of the Florida Statutes, if the vendor is a corporation; and
- (iv) Meet any special pre-qualification requirements set forth in the Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation.

Evidence of compliance with these Rules must be submitted with the bid, proposal, reply or response if required by the District. Failure to submit evidence of compliance when required may be grounds for rejection of the bid, proposal, reply, or response.

Any firm or individual whose principal place of business is outside the State of Florida must also submit a written opinion of an attorney at law licensed to practice law in that foreign state, as to the preferences, if any or none, granted by the law of that foreign state to business entities whose principal places of business are in that foreign state, in the letting of any or all public contracts. Failure to submit such a written opinion or submission of a false or misleading written opinion may be grounds for rejection of the bid, proposal, reply, or response.

- (f) Bids, proposals, replies, and responses shall be publicly opened at the time and place noted on the Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation. Bids, proposals, replies, and responses shall be evaluated in accordance with the respective Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation, and this Rule. Minor variations in the bids, proposals, replies, or responses may be waived by the Board. A variation is minor if waiver of the variation does not create a competitive advantage or disadvantage of a material nature. Mistakes in arithmetic extension of pricing may be corrected by the Board. Bids and proposals may not be modified or supplemented after opening; provided however, additional information may be requested and/or provided to evidence compliance, make non-material modifications, clarifications, or supplementations, and as otherwise permitted by Florida law.
- (g) The lowest Responsive Bid, after taking into account the preferences provided for in this subsection, submitted by a Responsive and Responsible Bidder in response to an Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation shall be accepted. If the lowest Responsive Bid is submitted by a Responsive and Responsible Bidder whose principal place of business is located in a foreign state which does not grant a preference in competitive purchase to businesses whose principal place of business are in that foreign state, the

lowest Responsible and Responsive Bidder whose principal place of business is in the State of Florida shall be awarded a preference of five (5) percent. If the lowest Responsive Bid is submitted by a Responsive and Responsible Bidder whose principal place of business is located in a foreign state which grants a preference in competitive purchase to businesses whose principal place of business are in that foreign state, the lowest Responsible and Responsive Bidder whose principal place of business is in the State of Florida shall be awarded a preference equal to the preference granted by such foreign state.

To assure full understanding of the responsiveness to the solicitation requirements contained in an Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation, discussions may be conducted with qualified vendors. Vendors shall be accorded fair treatment prior to the submittal date with respect to any opportunity for discussion, preparation, and revision of bids, proposals, replies, and responses.

- (h) The Board shall have the right to reject all bids, proposals, replies, or responses because they exceed the amount of funds budgeted for the purchase, if there are not enough to be competitive, or if rejection is determined to be in the best interest of the District. No vendor shall be entitled to recover any costs of bid, proposal, reply, or response preparation or submittal from the District.
- (i) The Board may require bidders and proposers to furnish bid bonds, performance bonds, and/or other bonds with a responsible surety to be approved by the Board.
- (j) Notice of intent to award, including rejection of some or all bids, proposals, replies, or responses shall be provided in writing to all vendors by United States Mail, hand delivery, facsimile, or overnight delivery service. The notice shall include the following statement: "Failure to file a protest within the time prescribed in Rule 3.11 of the Rules of the District shall constitute a waiver of proceedings under those Rules," or wording to that effect. Protests of the District's purchase of goods, supplies, and materials under this Rule shall be in accordance with the procedures set forth in Rule 3.11.
- (k) If less than three (3) ~~bids, proposals, replies~~Responsive Bids, Proposals, Replies, or ~~responses~~Responses are received, the District may purchase goods, supplies, or materials, or may reject the bids, proposals, replies, or responses for a lack of competitiveness. If no Responsive Bid, Proposal, Reply, or Response is received, the District may ~~take whatever steps reasonably necessary in order to~~ proceed with the procurement of goods, supplies, and materials, in the manner the Board determines is in the best



interests of the District. which ~~steps~~ may include but is not limited to a direct purchase of the goods, supplies, and materials without further competitive selection processes.

- (3) Goods, Supplies, and Materials included in a Construction Contract Awarded Pursuant to Rule 3.5 or 3.6. There may be occasions where the District has undergone the competitive purchase of construction services which contract may include the provision of goods, supplies, or materials. In that instance, the District may approve a change order to the contract and directly purchase the goods, supplies, and materials. Such purchase of goods, supplies, and materials deducted from a competitively purchased construction contract shall be exempt from this Rule.
- (4) Exemption. Goods, supplies, and materials that are only available from a single source are exempt from this Rule. Goods, supplies, and materials provided by governmental agencies are exempt from this Rule. A contract for goods, supplies, or materials is exempt from this Rule if state or federal law prescribes with whom the District must contract or if the rate of payment is established during the appropriation process. This Rule shall not apply to the purchase of goods, supplies or materials that are purchased under a federal, state, or local government contract that has been competitively procured by such federal, state, or local government in a manner consistent with the material procurement requirements of these Rules.
- (5) Renewal. Contracts for the purchase of goods, supplies, and/or materials subject to this Rule may be renewed for ~~a period that may not exceed three (3) years or the term of the original contract, whichever period is longer~~ a maximum period of five (5) years.
- (6) Emergency Purchases. The District may make an Emergency Purchase without complying with these rules. The fact that an Emergency Purchase has occurred or is necessary shall be noted in the minutes of the next Board meeting.

Specific Authority: §§ 190.011(5), 190.011(15), Fla. Stat.

Law Implemented: §§ 189.053, 190.033, 287.017, 287.084, Fla. Stat.



**Rule 3.9      Maintenance Services.**

- (1) Scope. All contracts for maintenance of any District facility or project shall be set under the terms of this Rule if the cost exceeds the amount provided in Section 287.017 of the Florida Statutes, for CATEGORY FOUR. A contract involving goods, supplies, and materials plus maintenance services may, in the discretion of the Board, be treated as a contract for maintenance services. However, a purchase shall not be divided solely in order to avoid the threshold bidding requirements.
- (2) Procedure. When a purchase of maintenance services is within the scope of this Rule, the following procedures shall apply:
  - (a) The Board shall cause to be prepared an Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation.
  - (b) Notice of the Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation shall be advertised at least once in a newspaper of general circulation within the District and within the county in which the District is located. The notice shall also include the amount of the bid bond, if one is required. The notice shall allow at least seven (7) days for submittal of bids, proposals, replies, or responses.
  - (c) The District may maintain lists of persons interested in receiving notices of Invitations to Bid, Requests for Proposals, Invitations to Negotiate, and Competitive Solicitations. The District shall make a good faith effort to provide written notice, by electronic mail, United States Mail, hand delivery, or facsimile, to persons who provide their name and address to the District Manager for inclusion on the list. However, failure of a person to receive the notice shall not invalidate any contract awarded in accordance with this Rule and shall not be a basis for a protest of any contract award.
  - (d) If the District has pre-qualified suppliers of maintenance services, then, at the option of the District, only those persons who have been pre-qualified will be eligible to submit bids, proposals, replies, and responses.
  - (e) In order to be eligible to submit a bid, proposal, reply, or response, a firm or individual must, at the time of receipt of the bids, proposals, replies, or responses:
    - (i) Hold ~~the~~all required applicable state professional licenses in good standing;
    - (ii) Hold all required applicable federal licenses in good standing, if any;

- (iii) Hold a current and active Florida corporate charter or be authorized to do business in the State of Florida in accordance with Chapter 607 of the Florida Statutes, if the vendor is a corporation; and
- (iv) Meet any special pre-qualification requirements set forth in the Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation.

Evidence of compliance with these Rules must be submitted with the bid, proposal, reply, or response if required by the District. Failure to submit evidence of compliance when required may be grounds for rejection of the bid, proposal, reply, or response.

- (f) Bids, proposals, replies, and responses shall be publicly opened at the time and place noted on the Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation. Bids, proposals, replies, and responses shall be evaluated in accordance with the respective Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation, and these Rules. Minor variations in the bids, proposals, replies, and responses may be waived by the Board. A variation is minor if waiver of the variation does not create a competitive advantage or disadvantage of a material nature. Mistakes in arithmetic extension of pricing may be corrected by the Board. Bids and proposals may not be modified or supplemented after opening; provided however, additional information may be requested and/or provided to evidence compliance, make non-material modifications, clarifications, or supplementations, and as otherwise permitted by Florida law.
- (g) The lowest Responsive Bid submitted in response to an Invitation to Bid by a Responsive and Responsible Bidder shall be accepted. In relation to a Request for Proposals, Invitation to Negotiate or Competitive Solicitation the Board shall select the Responsive Proposal, Reply, or Response submitted by a Responsive and Responsible Vendor which is most advantageous to the District. To assure full understanding of the responsiveness to the solicitation requirements contained in a Request for Proposals, Invitation to Negotiate, or Competitive Solicitation, discussions may be conducted with qualified vendors. Vendors shall be accorded fair treatment prior to the submittal date with respect to any opportunity for discussion, preparation, and revision of bids, proposals, replies, or responses.
- (h) The Board shall have the right to reject all bids, proposals, replies, or responses because they exceed the amount of funds budgeted for the purchase, if there are not enough to be competitive, or if rejection is determined to be in the best interest of the District. No Vendor shall be

entitled to recover any costs of bid, proposal, reply, or response preparation or submittal from the District.

- (i) The Board may require bidders and proposers to furnish bid bonds, performance bonds, and/or other bonds with a responsible surety to be approved by the Board.
  - (j) Notice of intent to award, including rejection of some or all bids, proposals, replies, or responses shall be provided in writing to all vendors by United States Mail, hand delivery, facsimile, or overnight delivery service. The notice shall include the following statement: "Failure to file a protest within the time prescribed in Rule 3.11 of the Rules of the District shall constitute a waiver of proceedings under those Rules," or wording to that effect. Protests of the District's procurement of maintenance services under this Rule shall be in accordance with the procedures set forth in Rule 3.11.
  - (k) If less than three (3) Responsive Bids, Proposals, Replies, or Responses are received, the District may purchase the maintenance services or may reject the bids, proposals, replies, or responses for a lack of competitiveness. If no Responsive Bid, Proposal, Reply, or Response is received, the District may ~~take whatever steps reasonably necessary in order to~~ proceed with the procurement of maintenance services, in the manner the Board determines is in the best interests of the District, which ~~steps~~ may include but is not limited to a direct purchase of the maintenance services without further competitive selection processes.
- (3) Exemptions. Maintenance services that are only available from a single source are exempt from this Rule. Maintenance services provided by governmental agencies are exempt from this Rule. A contract for maintenance services is exempt from this Rule if state or federal law prescribes with whom the District must contract or if the rate of payment is established during the appropriation process.
  - (4) Renewal. Contracts for the purchase of maintenance services subject to this Rule may be renewed for ~~a period that may not exceed three (3) years or the term of the original contract, whichever period is longer. a maximum period of five (5) years.~~
  - (5) Contracts; Public Records. In accordance with Florida law, each contract entered into pursuant to this Rule shall include provisions required by law that require the contractor to comply with public records laws.
  - (6) Emergency Purchases. The District may make an Emergency Purchase without complying with these rules. The fact that an Emergency Purchase has occurred or is necessary shall be noted in the minutes of the next Board meeting.

Specific Authority: §§ 190.011(5), 190.011(15), 190.033, Fla. Stat.

**Law Implemented: §§ 119.0701, 190.033, 287.017, Fla. Stat.**

**Rule 3.10 Contractual Services.**

- (1) Exemption from Competitive Purchase. Pursuant to Section 190.033(3) of the Florida Statutes, Contractual Services shall not be subject to competitive purchasing requirements. If an agreement is predominantly for Contractual Services, but also includes maintenance services or the purchase of goods and services, the contract shall not be subject to competitive purchasing requirements. Regardless of whether an advertisement or solicitation for Contractual Services is identified as an Invitation to Bid, Request for Proposals, Invitation to Negotiate, or Competitive Solicitation, no rights or remedies under these Rules, including but not limited to protest rights, are conferred on persons, firms, or vendors proposing to provide Contractual Services to the District.
- (2) Contracts; Public Records. In accordance with Florida law, each contract for Contractual Services shall include provisions required by law that require the contractor to comply with public records laws.

**Specific Authority:** §§ 190.011(5), 190.011(15), Fla. Stat.

**Law Implemented:** §§ 119.0701, 190.011(3), 190.033, Fla. Stat.

~~Rule 3.11 — Protests~~ **With Respect To Proceedings under Rules 3.1, 3.2, 3.3,  
3.4, 3.5, 3.6, 3.8, and 3.9.**



Rule 3.11 Protests

with Respect to Proceedings under Rules 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.8, and 3.9.

The resolution of any protests with respect to proceedings under Rules 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.8, and 3.9 shall be in accordance with this Rule.

(1) Filing.

- (a) With respect to a protest regarding qualifications, specifications, documentation, or other requirements contained in a Request for Qualifications, Request for Proposals, Invitation to Bid, or Competitive Solicitation issued by the District, the notice of protest shall be filed in writing within seventy-two (72) calendar hours (excluding Saturdays, Sundays, and state holidays) after the first advertisement of the Request for Qualifications, Request for Proposals, Invitation to Bid, or Competitive Solicitation. A formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days (including Saturdays, Sundays, and state holidays) after the initial notice of protest was filed. For purposes of this Rule, wherever applicable, filing will be perfected and deemed to have occurred upon receipt by the District. Failure to file a notice of protest shall constitute a waiver of all rights to protest the District's intended decision. Failure to file a formal written protest shall constitute an abandonment of the protest proceedings and shall automatically terminate the protest proceedings.
- (b) Except for those situations covered by subsection (1)(a) of this Rule, any firm or person who is affected adversely by a District's ranking or intended award under Rules 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.8, or 3.9 and desires to contest the District's ranking or intended award, shall file with the District a written notice of protest within seventy-two (72) calendar hours (excluding Saturdays, Sundays, and state holidays) after receipt of the notice of the District's ranking or intended award. A formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days (including Saturdays, Sundays, and state holidays) after the initial notice of protest was filed. For purposes of this Rule, wherever applicable, filing will be perfected and deemed to have occurred upon receipt by the District. Failure to file a notice of protest shall constitute a waiver of all rights to protest the District's ranking or intended award. Failure to file a formal written protest shall constitute an abandonment of the protest proceedings and shall automatically terminate the protest proceedings.

- ~~(e)~~ If (c) If the requirement for the posting of a protest bond and the amount of the protest bond, which may be expressed by a percentage of the contract to be awarded or a set amount, is disclosed in the District's competitive solicitation documents for a particular purchase under Rules 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.8, or 3.9, ~~the Board may require~~

any person who files a notice of protest ~~to~~must post ~~the~~a protest bond ~~in the. The~~ amount ~~equal to 1% of the anticipated contract amount that is the subject of the protest~~ bond shall be determined by District staff after consultation with the Board and within the limits, if any, imposed by Florida law. In the event the protest is successful, the protest bond shall be refunded to the protestor. In the event the protest is unsuccessful, the protest bond shall be applied towards the District's costs, expenses, and attorney's fees associated with hearing and defending the protest. In the event the protest is settled by mutual agreement of the parties, the protest bond shall be distributed as agreed to by the District and protestor.

- (d) The District does not accept documents filed by electronic mail or facsimile transmission. Filings are only accepted during normal business hours.
- (2) Contract Execution. Upon receipt of a notice of protest which has been timely filed, the District shall not execute the contract under protest until the subject of the protest is resolved. However, if the District sets forth in writing particular facts and circumstances showing that delay incident to protest proceedings will jeopardize the funding for the project, will materially increase the cost of the project, or will create an immediate and serious danger to the public health, safety, or welfare, the contract may be executed.
- (3) Informal Proceeding. If the Board determines a protest does not involve a disputed issue of material fact, the Board may, but is not obligated to, schedule an informal proceeding to consider the protest. Such informal proceeding shall be at a time and place determined by the Board. Notice of such proceeding shall be sent via facsimile, United States Mail, or hand delivery to the protestor and any substantially affected persons or parties not less than three (3) calendar days prior to such informal proceeding. Within thirty (30) calendar days following the informal proceeding, the Board shall issue a written decision setting forth the factual, legal, and policy grounds for its decision.
- (4) Formal Proceeding. If the Board determines a protest involves disputed issues of material fact or if the Board elects not to use the informal proceeding process provided for in section (3) of this Rule, the District shall schedule a formal hearing to resolve the protest. The Chairperson shall designate any member of the Board (including the Chairperson), District Manager, District Counsel, or other person as a hearing officer to conduct the hearing. The hearing officer may:
  - (a) Administer oaths and affirmations;
  - (b) Rule upon offers of proof and receive relevant evidence;
  - (c) Regulate the course of the hearing, including any pre-hearing matters;



(d) Enter orders; and

(e) Make or receive offers of settlement, stipulation, and adjustment.

The hearing officer shall, within thirty (30) days after the hearing or receipt of the hearing transcript, whichever is later, file a recommended order which shall include a caption, time and place of hearing, appearances entered at the hearing, statement of the issues, findings of fact and conclusions of law, separately stated, and a recommendation for final District action. The District shall allow each party fifteen (15) days in which to submit written exceptions to the recommended order. The District shall issue a final order within sixty (60) days after the filing of the recommended order.

(5) Intervenors. Other substantially affected persons may join the proceedings as intervenors on appropriate terms which shall not unduly delay the proceedings.

(6) Rejection of all Qualifications, Bids, Proposals, Replies and Responses after Receipt of Notice of Protest. If the Board determines there was a violation of law, defect, or an irregularity in the competitive solicitation process, the Bids, Proposals, Replies, and Responses are too high, or if the Board determines it is otherwise in the District's best interest, the Board may reject all qualifications, bids, proposals, replies, and responses and start the competitive solicitation process anew. If the Board decides to reject all qualifications, bids, proposals, replies, and responses and start the competitive solicitation process anew, any pending protests shall automatically terminate.

(7) Settlement. Nothing herein shall preclude the settlement of any protest under this Rule at any time.

Specific Authority: §§ 190.011(5), 190.011(15), Fla. Stat.

Law Implemented: § 190.033, Fla. Stat.

**Rule 4.0      Effective Date.**

These Rules shall be effective \_\_\_\_\_, ~~2018,20~~, except that no election of officers required by these Rules shall be required until after the next regular election for the Board.

Specific Authority: §§ 190.011(5), 190.011(15), Fla. Stat.

Law Implemented: §§ 190.011(5), 190.011(15), Fla. Stat.

## *SEVENTH ORDER OF BUSINESS*



*B.*

## **Six Mile Creek Community Development District**

**October 22, 2019**

1. Consideration of Requisitions 237 – 240 (2017A Bond Series)
2. Ratification of Work Authorization No. 39 (Proposal Documents and RFP Process for Trailmark Phase 6 and Trailmark East Parcel Phase 1)
3. Ratification of proposal for Trailmark East Parcel Surveying and Mapping Services
4. Ratification of proposal for Trailmark Cultural Resource Survey

**Scott A. Wild  
District Engineer  
England-Thims & Miller, Inc.**

*1.*

**SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT  
2017 A/B Bond Series  
REQUISITION SUMMARY**

**Tuesday, October 22, 2019**

<u>Date of Requisition</u>	<u>Req #</u>	<u>Payee</u>	<u>Reference</u>	<u>INVOICE AMOUNT</u>
<b>2017A &amp; 2017B Bond Series to be Approved</b>				
10/22/2019	237	ETM	East Parcel Phase 1 Construction Documents (WA#38) - Invoice 191858	\$ 7,035.04
10/22/2019	238	ECS Florida, LLC	Geotechnical Services - Trailmark Phase 2 and 3 - Invoice 754865	\$ 9,000.00
10/22/2019	239	North Florida Landscape Co.	Landscape Services- Phase 5A- Invoice 21802	\$ 11,042.50
10/22/2019	240	ECS Florida, LLC	Geotechnical Services - Trailmark Phase 1 - Invoice 753540	\$ 4,600.00
			<b>TOTAL REQUISITIONS TO BE APPROVED October 22, 2019</b>	<b>\$ 31,677.54</b>

2.



**WORK AUTHORIZATION NO. 39  
SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT  
PROPOSAL DOCUMENTS AND RFP PROCESS  
FOR  
TRAILMARK PHASE 6 AND TRAILMARK EAST PARCEL PHASE 1  
CONSTRUCTION SERVICES**

**Scope of Work**

England-Thims & Miller, Inc. shall provide consulting engineering services associated with the Improvement Plan for the Six Mile Creek Community Development District construction improvements. Consulting services shall include proposal documents and RFP process including but not limited to:

**Proposal Documents and RFP Process (Hourly)**

**CDD board meeting draft documents and approval**

- Draft Request For Proposals documents for CDD approval
  - Request for Proposals / advertisement
  - Proposal evaluation criteria/ points
  - Minimum contractor qualifications
  - Mandatory pre bid meeting requirement
- CDD board review and approval of RFP process
- Coordinate CDD board selection of evaluation committee

**Prepare final RFP front end documents and coordinate processing**

- Request for Proposals / advertisement
- Proposal evaluation criteria (points)
- Contractor's Minimum qualifications statement
- Coordinate Mandatory pre bid meeting requirement

**Preparation of RFP project manual documents**

- Instructions to Proposers
- Contractor's Proposal/Bid, coordination with Engineer for Scope of Work, etc.
- Proposal attachments
  - Subcontractor list
  - Trench Safety Act
  - Form of bid bond, payment bond, performance bond
- Contractor's qualifications statement
- Contractor's public entity crime statement
- Proposal evaluation criteria
- Draft Contract
- General Conditions
- Special Conditions
- Technical specs.
- Coordination with Engineer and HGS to review documents

**RFP process**

- Set up FTP and provide RFP documents to proposers
- Prepare and coordinate RFP and mandatory pre bid meeting advertisement
- Conduct Pre Bid meeting
- Receive contractor's RFI's and coordinate with Engineer for clarifications
- Prepare and distribute addendums
- Receive contractor's proposals
- Coordinate Bid opening process

**Evaluation committee process**

- Review and coordinate with Engineer and evaluate contractor's proposals
- Distribute contractor's proposals to evaluation committee
- Prepare and coordinate with District Manager to run ad for Evaluation Committee Meeting
- Coordinate with District Manager and coordinate with Engineer and District Counsel to conduct evaluation Committee Meeting
- Summarize Evaluation Committee results and prepare for presentation to CDD board

**CDD board coordination**

- Coordinate with District Manager, District Counsel and coordinate with Engineer and CDD board to select contractor

**Contractor coordination**

- Issue Notice of Intent to Award to contractor
- Monitor Protest period
- Issue Notice of Award and transmit contract and instructions to contractor
- Coordinate with contractor to execute contracts
- Coordinate with CDD chairman and CDD staff to execute contract
- Coordinate Payment and Performance bonds recording
- Issue Notice to Proceed to contractor

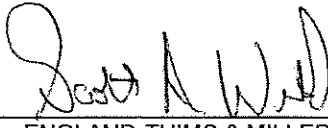

ESTIMATED FEE..... HOURLY  
 (Budget Estimate - \$20,000.00)

FEE SUMMARY		
Task Description	Fee Type	Fee Amount
Proposal Documents and RFP Process	Hourly	\$ 20,000.00
<b>Work Authorization No. 29 Total</b>		<b>\$20,000.00</b>

**ENGLAND-THIMS & MILLER, INC.**  
**HOURLY FEE SCHEDULE - 2019**

Principal – CEO/CSO/President.....	\$265.00/Hr.
Principal – Vice President .....	\$245.00/Hr.
Senior Engineer.....	\$195.00/Hr.
Engineer .....	\$154.00/Hr.
Project Manager .....	\$180.00/Hr.
Assistant Project Manager .....	\$146.00/Hr.
Senior Planner.....	\$180.00/Hr.
Planner.....	\$148.00/Hr.
CEI Senior Engineer.....	\$215.00/Hr.
Senior Inspector .....	\$148.00/Hr.
Inspector .....	\$120.00/Hr.
Senior Landscape Architect .....	\$166.00/Hr.
Landscape Architect.....	\$148.00/Hr.
Senior Graphics Technician.....	\$148.00/Hr.
GIS Programmer.....	\$158.00/Hr.
GIS Analyst .....	\$132.00/Hr.
Senior Engineering Designer / Senior LA Designer ....	\$148.00/Hr.
Engineering/Landscape Designer .....	\$128.00/Hr.
CADD/GIS Technician .....	\$120.00/Hr.
Administrative Support .....	\$82.00/Hr.
Accountant.....	\$100.00/Hr.

Expenses shall be invoiced in accordance with previously approved General Consulting Services Contract and District Policy.

Approval  
Submitted by:  Date: 9/25/19  
ENGLAND-THIMS & MILLER, INC.  
Approved by:  Date: 9/24/19  
SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT

3.



Batby

BrechtZ@etminc.com

October 1, 2019

Six Mile Creek Community Development District  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Attn: Mike Taylor

Re: Trailmark East Parcel  
St. Johns County, Florida

Dear Mr. Taylor:

Pursuant to the request of Zach Brecht, we are pleased to submit to you our proposal for the surveying and mapping services on the above referenced property. The scope of our services to be provided is outlined as follows:

Perform a Tree Survey of the site in accordance with the following scope:

- Survey of all protected trees 8" and above (excluding pine trees) within the upland areas of the + 210 acres.
- Survey of all trees 2" and above (including pine trees) in the upland areas in Phase 1 highlighted in green on the attached PDF.

Our fees to perform the above outlined scope of services will be a lump sum of \$32,500.00 (Thirty-Two Thousand Five Hundred Dollars).

Whether this proposal is executed or not, the ordering of, acceptance of, or reliance on services performed by Clary & Associates, Inc. constitutes acceptance of the price and terms contained in the proposal.

Any additional work or additional certifications requested outside of the above outlined scope of work can be quoted at that time on a lump sum basis or will be billed to you at our current hourly rates. In addition to the lump sum fees in this contract, any out-of-pocket expenses will be billed to you at our cost.

**TERMS:**

The CLIENT will be billed on a progress-completed basis, and the **BILL WILL BE DUE UPON RECEIPT**. Balances outstanding more than thirty (30) days from the date of billing shall bear interest at the rate of one and one-half percent (1-1/2%) per month. All collection costs, including reasonable attorney's fees, shall be paid by the CLIENT.

Initial \_\_\_\_\_



October 1, 2019

Page 2

Six Mile Creek Community Development District

This agreement may be terminated without cause by either party upon fifteen (15) days written notice. In the event of termination, Clary & Associates, Inc. shall be compensated, as provided herein, for services performed to termination date and for all termination expenses.

We certainly appreciate the opportunity of submitting this proposal to you and if the above meets with your approval, please execute one copy of this agreement by initialing the preceding pages, signing below, and returning this to our office for our files. If you have any questions, please do not hesitate to call.

This proposal consists of 3 pages. Any additions or exclusions to this document are not considered a part hereof.

Sincerely,  
Clary & Associates, Inc.  
Professional Surveyors & Mappers



Jeff Starnes  
President

JS/bct

Company  
(CLIENT) Name: Mulberry

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone No: \_\_\_\_\_ Fax No: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Name/Signature: \_\_\_\_\_

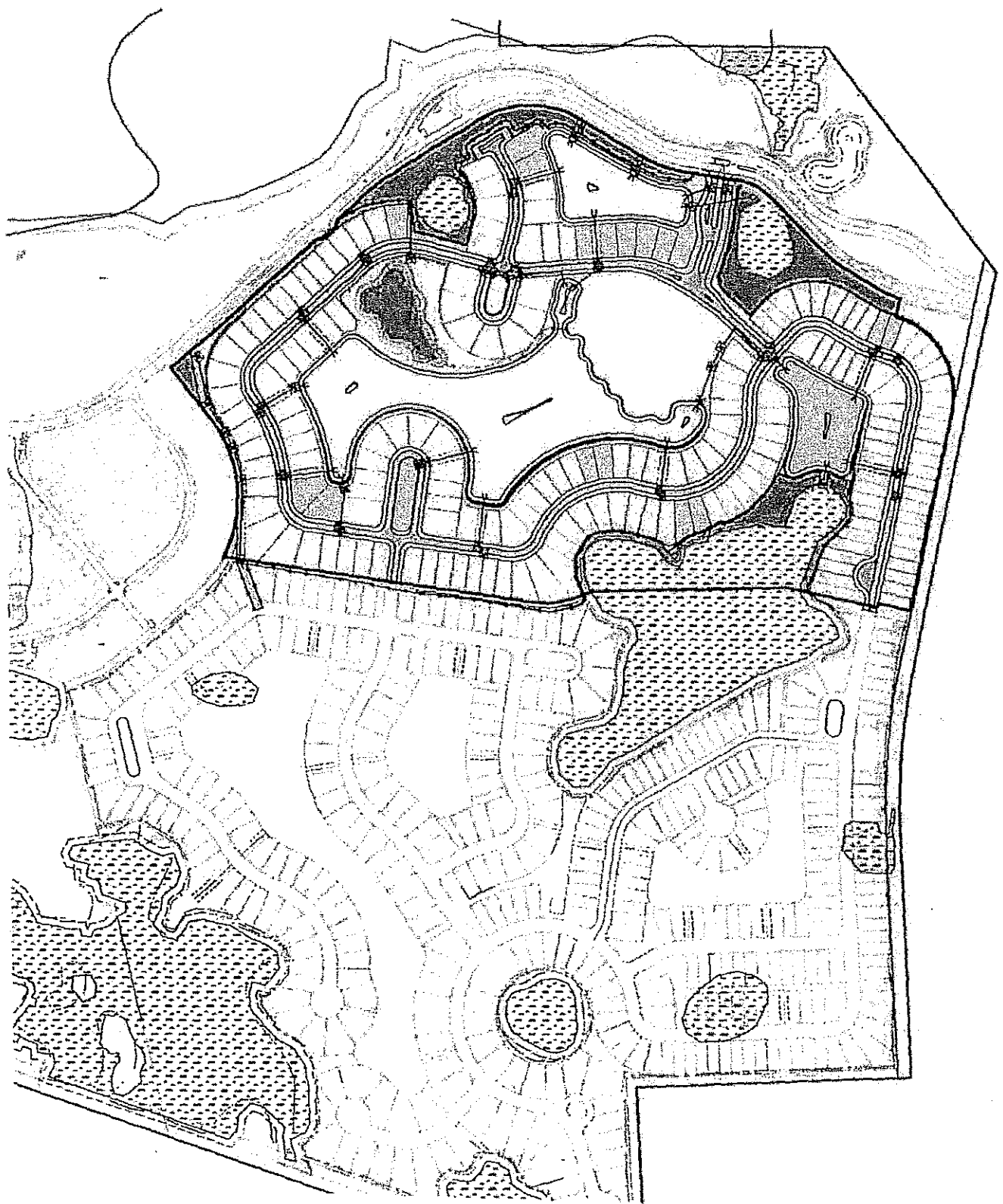
Title: \_\_\_\_\_ Date: \_\_\_\_\_

Company  
(BILLING) Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Billing Contact: \_\_\_\_\_ Billing Email: \_\_\_\_\_



4.

Bathy



## ENVIRONMENTAL SERVICES, INC.

A Terracon COMPANY

7220 Financial Way, Suite 100  
Jacksonville, Florida 32256  
P (904) 470 2200  
F (904) 470 2112  
environmentalservicesinc.com

7 October 2019

Mr. Gregg Kern  
Six Mile Creek CDD  
475 West Town Place, Suite 114  
St. Augustine, Florida 32092

Dear Mr. Kern:

Environmental Services, Inc., A Terracon Company ("ESI") appreciates the opportunity to present Six Mile Creek CDD with this proposal. An outline of the project, ESI's proposed scope of services, including schedule and compensation are provided in the following sections.

**Project Name:** Trailmark Cultural Resource Survey (PHK197342)  
**Project Location:** St. Johns County, Florida

### SCOPE OF SERVICES

**Task 1: Cultural Resource Assessment Survey - East Parcel \$10,700.00**

✓ Tasks will include background research, pedestrian inspection of exposed ground surface, subsurface testing at prescribed intervals, laboratory analysis (if applicable), preparation of a final report according to professional standards, and correspondence with the appropriate agency. If archaeological sites are encountered, artifacts will be delineated with additional shovel tests at reduced intervals, and the appropriate form will be filled out and submitted to the Florida Site Files after the review process.

If any archaeological sites or historic structures are deemed potentially eligible, they will need to be preserved in place or be subjected to additional testing if preservation is not a viable option to the project. Additional testing will exceed the scope and budget of the Phase I survey and will require modifying the contract.

Environmental

Facilities

Geotechnical

Materials



**Task 2: Cultural Resource Assessment Survey - South Parcel**

**\$8,500.00**

✓ Tasks will include background research, pedestrian inspection of exposed ground surface, subsurface testing at prescribed intervals, laboratory analysis (if applicable), preparation of a final report according to professional standards, and correspondence with the appropriate agency. If archaeological sites are encountered, artifacts will be delineated with additional shovel tests at reduced intervals, and the appropriate form will be filled out and submitted to the Florida Site Files after the review process.

If any archaeological sites or historic structures are deemed potentially eligible, they will need to be preserved in place or be subjected to additional testing if preservation is not a viable option to the project. Additional testing will exceed the scope and budget of the Phase I survey and will require modifying the contract.

~~**Task 3: Cultural Resource Assessment Survey - New Parcel**~~

~~**\$3,800.00**~~

Tasks will include background research, pedestrian inspection of exposed ground surface, subsurface testing at prescribed intervals, laboratory analysis (if applicable), preparation of a final report according to professional standards, and correspondence with the appropriate agency. If archaeological sites are encountered, artifacts will be delineated with additional shovel tests at reduced intervals, and the appropriate form will be filled out and submitted to the Florida Site Files after the review process.

If any archaeological sites or historic structures are deemed potentially eligible, they will need to be preserved in place or be subjected to additional testing if preservation is not a viable option to the project. Additional testing will exceed the scope and budget of the Phase I survey and will require modifying the contract.

**TERMS:**

- . ESI will complete the work described above in a timely manner unless delayed by Client's request, lack of information, or intervening factors beyond our control.
- . Client assures ESI that it has permission to work on the subject property and will advise ESI of proper procedures for accessing subject property.
- . Outside services and expenses such as subcontractors and special purchases will be invoiced with a handling fee of 15 percent.
- . A retainer of \$0.00 is required; the retainer will be subtracted from the last invoice and is required by ESI to initiate work.



- . Client will provide ESI with any special billing formats or considerations with the signed contract.
- . ESI rates change on March 1 of each year.

We are pleased to submit this proposal and appreciate your consideration of our services. If the scope of services and budget as described herein are acceptable, work may be initiated by returning an original copy of the Agreement for Services to our Jacksonville office. This proposal and the Agreement for Services shall constitute the exclusive terms and conditions for the services to be performed for this project. **This proposal is valid for a period of 60 days following the date of issuance.** We appreciate the opportunity to provide this proposal and look forward to working with you on this project. If you should have any questions or comments regarding this proposal, please contact either of the undersigned.

Sincerely yours,

ENVIRONMENTAL SERVICES, INC.  
A TERRACON COMPANY

Brent Handley  
Department Manager

Attachments:  
Agreement for Services



**AGREEMENT FOR SERVICES**

This **AGREEMENT** is between Six Mile Creek CDD ("Client") and Environmental Services, Inc. ("Consultant") for Services to be provided by Consultant for Client on the Trailmark Cultural Resource Survey project ("Project"), as described in Consultant's Proposal dated 7 October 2019 ("Proposal"), including but not limited to the Project Information section, unless the Project is otherwise described in Exhibit A to this Agreement (which section or Exhibit is incorporated into this Agreement).

1. **Scope of Services.** The scope of Consultant's services is described in the Proposal, including but not limited to the Scope of Services section ("Services"), unless Services are otherwise described in Exhibit B to this Agreement (which section or exhibit is incorporated into this Agreement). Portions of the Services may be subcontracted. Consultant's Services do not include the investigation or detection of, nor do recommendations in Consultant's reports address the presence or prevention of biological pollutants (e.g., mold, fungi, bacteria, viruses, or their byproducts) or occupant safety issues, such as vulnerability to natural disasters, terrorism, or violence. If Services include purchase of software, Client will execute a separate software license agreement. Consultant's findings, opinions, and recommendations are based solely upon data and information obtained by and furnished to Consultant at the time of the Services.
2. **Acceptance/ Termination.** Client agrees that execution of this Agreement is a material element of the consideration Consultant requires to execute the Services, and if Services are initiated by Consultant prior to execution of this Agreement as an accommodation for Client at Client's request, both parties shall consider that commencement of Services constitutes formal acceptance of all terms and conditions of this Agreement. Additional terms and conditions may be added or changed only by written amendment to this Agreement signed by both parties. In the event Client uses a purchase order or other form to administer this Agreement, the use of such form shall be for convenience purposes only and any additional or conflicting terms it contains are stricken. This Agreement shall not be assigned by either party without prior written consent of the other party. Either party may terminate this Agreement or the Services upon written notice to the other. In such case, Consultant shall be paid costs incurred and fees earned to the date of termination plus reasonable costs of closing the Project.
3. **Change Orders.** Client may request changes to the scope of Services by altering or adding to the Services to be performed. If Client so requests, Consultant will return to Client a statement (or supplemental proposal) of the change setting forth an adjustment to the Services and fees for the requested changes. Following Client's review, Client shall provide written acceptance. If Client does not follow these procedures, but instead directs, authorizes, or permits Consultant to perform changed or additional work, the Services are changed accordingly and Consultant will be paid for this work according to the fees stated or its current fee schedule. If project conditions change materially from those observed at the site or described to Consultant at the time of proposal, Consultant is entitled to a change order equitably adjusting its Services and fee.
4. **Compensation and Terms of Payment.** Client shall pay compensation for the Services performed at the fees stated in the Proposal, including but not limited to the Compensation section, unless fees are otherwise stated in Exhibit C to this Agreement (which section or Exhibit is incorporated into this Agreement). If not stated in either, fees will be according to Consultant's current fee schedule. Fee schedules are valid for the calendar year in which they are issued. Fees do not include sales tax. Client will pay applicable sales tax as required by law. Consultant may invoice Client at least monthly and payment is due upon receipt of invoice. Client shall notify Consultant in writing, at the address below, within 15 days of the date of the invoice if Client objects to any portion of the charges on the invoice, and shall promptly pay the undisputed portion. Client shall pay a finance fee of 1.5% per month, but not exceeding the maximum rate allowed by law, for all unpaid amounts 30 days or older. Client agrees to pay all collection-related costs that Consultant incurs, including attorney fees. Consultant may suspend Services for lack of timely payment. It is the responsibility of Client to determine whether federal, state, or local prevailing wage requirements apply and to notify Consultant if prevailing wages apply. If it is later determined that prevailing wages apply, and Consultant was not previously notified by Client, Client agrees to pay the prevailing wage from that point forward, as well as a retroactive payment adjustment to bring previously paid amounts in line with prevailing wages. Client also agrees to defend, indemnify, and hold harmless Consultant from any alleged violations made by any governmental agency regulating prevailing wage activity for failing to pay prevailing wages, including the payment of any fines or penalties.
5. **Third Party Reliance.** This Agreement and the Services provided are for Consultant and Client's sole benefit and exclusive use with no third party beneficiaries intended. Reliance upon the Services and any work product is limited to Client, and is not intended for third parties other than those who have executed Consultant's reliance agreement, subject to the prior approval of Consultant and Client.
6. **LIMITATION OF LIABILITY.** CLIENT AND CONSULTANT HAVE EVALUATED THE RISKS AND REWARDS ASSOCIATED WITH THIS PROJECT, INCLUDING CONSULTANT'S FEE RELATIVE TO THE RISKS ASSUMED, AND AGREE TO ALLOCATE CERTAIN OF THE ASSOCIATED RISKS. TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL AGGREGATE LIABILITY OF CONSULTANT (AND ITS RELATED CORPORATIONS AND EMPLOYEES) TO CLIENT AND THIRD PARTIES GRANTED RELIANCE IS LIMITED TO THE GREATER OF \$50,000 OR CONSULTANT'S FEE, FOR ANY AND ALL INJURIES, DAMAGES, CLAIMS, LOSSES, OR EXPENSES (INCLUDING ATTORNEY AND EXPERT FEES) ARISING OUT OF CONSULTANT'S SERVICES OR THIS AGREEMENT. PRIOR TO ACCEPTANCE OF THIS AGREEMENT AND UPON WRITTEN REQUEST FROM CLIENT, CONSULTANT MAY NEGOTIATE A HIGHER LIMITATION FOR ADDITIONAL CONSIDERATION IN THE FORM OF A SURCHARGE TO BE ADDED TO THE AMOUNT STATED IN THE COMPENSATION SECTION OF THE PROPOSAL. THIS LIMITATION SHALL APPLY REGARDLESS OF AVAILABLE PROFESSIONAL LIABILITY INSURANCE COVERAGE, CAUSE(S), OR THE THEORY OF LIABILITY, INCLUDING NEGLIGENCE, INDEMNITY, OR OTHER RECOVERY. THIS LIMITATION SHALL NOT APPLY TO THE EXTENT THE DAMAGE IS PAID UNDER CONSULTANT'S COMMERCIAL GENERAL LIABILITY POLICY.
7. **Indemnity/Statute of Limitations.** Consultant and Client shall indemnify and hold harmless the other and their respective employees from and against legal liability for claims, losses, damages, and expenses to the extent such claims, losses, damages, or expenses are legally determined to be caused by their negligent acts, errors, or omissions. In the event such claims, losses, damages, or expenses are legally determined to be caused by the joint or concurrent negligence of Consultant and Client, they shall be borne by each party in proportion to its own negligence under comparative fault principles. Neither party shall have a duty to defend the other party, and no duty to defend is hereby created by this indemnity provision and such duty is explicitly waived under this Agreement. Causes of action arising out of Consultant's Services or this Agreement regardless of cause(s) or the theory of liability, including negligence, indemnity or other recovery shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than the date of Consultant's substantial completion of Services on the project.
8. **Warranty.** Consultant will perform the Services in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions in the same locale. EXCEPT FOR THE STANDARD OF CARE PREVIOUSLY STATED, CONSULTANT MAKES NO WARRANTIES OR GUARANTEES, EXPRESS OR IMPLIED, RELATING TO CONSULTANT'S SERVICES AND CONSULTANT DISCLAIMS ANY IMPLIED WARRANTIES OR WARRANTIES IMPOSED BY LAW, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.
9. **Insurance.** Consultant represents that it now carries, and will continue to carry: (i) workers' compensation insurance in accordance with the laws of the states having jurisdiction over Consultant's employees who are engaged in the Services, and employer's liability insurance (\$1,000,000); (ii)

commercial general liability insurance (\$1,000,000 occ / \$2,000,000 agg); (iii) automobile liability insurance (\$1,000,000 B.I. and P.D. combined single limit); and (iv) professional liability insurance (\$1,000,000 claim / agg). Certificates of insurance will be provided upon request. Client and Consultant shall waive subrogation against the other party on all general liability and property coverage.

- 10. CONSEQUENTIAL DAMAGES.** NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR LOSS OF PROFITS OR REVENUE; LOSS OF USE OR OPPORTUNITY; LOSS OF GOOD WILL; COST OF SUBSTITUTE FACILITIES, GOODS, OR SERVICES; COST OF CAPITAL; OR FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT, PUNITIVE, OR EXEMPLARY DAMAGES.
- 11. Dispute Resolution.** Client shall not be entitled to assert a Claim against Consultant based on any theory of professional negligence unless and until Client has obtained the written opinion from a registered, independent, and reputable engineer, architect, or geologist that Consultant has violated the standard of care applicable to Consultant's performance of the Services. Client shall provide this opinion to Consultant and the parties shall endeavor to resolve the dispute within 30 days, after which Client may pursue its remedies at law. This Agreement shall be governed by and construed according to Kansas law.
- 12. Subsurface Explorations.** Subsurface conditions throughout the site may vary from those depicted on logs of discrete borings, test pits, or other exploratory services. Client understands Consultant's layout of boring and test locations is approximate and that Consultant may deviate a reasonable distance from those locations. Consultant will take reasonable precautions to reduce damage to the site when performing Services; however, Client accepts that invasive services such as drilling or sampling may damage or alter the site. Site restoration is not provided unless specifically included in the Services.
- 13. Testing and Observations.** Client understands that testing and observation are discrete sampling procedures, and that such procedures indicate conditions only at the depths, locations, and times the procedures were performed. Consultant will provide test results and opinions based on tests and field observations only for the work tested. Client understands that testing and observation are not continuous or exhaustive, and are conducted to reduce - not eliminate - project risk. Client shall cause all tests and inspections of the site, materials, and Services performed by Consultant to be timely and properly scheduled in order for the Services to be performed in accordance with the plans, specifications, contract documents, and Consultant's recommendations. No claims for loss or damage or injury shall be brought against Consultant by Client or any third party unless all tests and inspections have been so performed and Consultant's recommendations have been followed. Unless otherwise stated in the Proposal, Client assumes sole responsibility for determining whether the quantity and the nature of Services ordered by Client is adequate and sufficient for Client's intended purpose. Client is responsible (even if delegated to contractor) for requesting services, and notifying and scheduling Consultant so Consultant can perform these Services. Consultant is not responsible for damages caused by Services not performed due to a failure to request or schedule Consultant's Services. Consultant shall not be responsible for the quality and completeness of Client's contractor's work or their adherence to the project documents, and Consultant's performance of testing and observation services shall not relieve Client's contractor in any way from its responsibility for defects discovered in its work, or create a warranty or guarantee. Consultant will not supervise or direct the work performed by Client's contractor or its subcontractors and is not responsible for their means and methods. The extension of unit prices with quantities to establish a total estimated cost does not guarantee a maximum cost to complete the Services. The quantities, when given, are estimates based on contract documents and schedules made available at the time of the Proposal. Since schedule, performance, production, and charges are directed and/or controlled by others, any quantity extensions must be considered as estimated and not a guarantee of maximum cost.
- 14. Sample Disposition, Affected Materials, and Indemnity.** Samples are consumed in testing or disposed of upon completion of the testing procedures (unless stated otherwise in the Services). Client shall furnish or cause to be furnished to Consultant all documents and information known or available to Client that relate to the identity, location, quantity, nature, or characteristic of any hazardous waste, toxic, radioactive, or contaminated materials ("Affected Materials") at or near the site, and shall immediately transmit new, updated, or revised information as it becomes available. Client agrees that Consultant is not responsible for the disposition of Affected Materials unless specifically provided in the Services, and that Client is responsible for directing such disposition. In no event shall Consultant be required to sign a hazardous waste manifest or take title to any Affected Materials. Client shall have the obligation to make all spill or release notifications to appropriate governmental agencies. The Client agrees that Consultant neither created nor contributed to the creation or existence of any Affected Materials conditions at the site and Consultant shall not be responsible for any claims, losses, or damages allegedly arising out of Consultant's performance of Services hereunder, or for any claims against Consultant as a generator, disposer, or arranger of Affected Materials under federal, state, or local law or ordinance.
- 15. Ownership of Documents.** Work product, such as reports, logs, data, notes, or calculations, prepared by Consultant shall remain Consultant's property. Proprietary concepts, systems, and ideas developed during performance of the Services shall remain the sole property of Consultant. Files shall be maintained in general accordance with Consultant's document retention policies and practices.
- 16. Utilities.** Unless otherwise stated in the Proposal, Client shall provide the location and/or arrange for the marking of private utilities and subterranean structures. Consultant shall take reasonable precautions to avoid damage or injury to subterranean structures or utilities. Consultant shall not be responsible for damage to subterranean structures or utilities that are not called to Consultant's attention, are not correctly marked, including by a utility locate service, or are incorrectly shown on the plans furnished to Consultant.
- 17. Site Access and Safety.** Client shall secure all necessary site related approvals, permits, licenses, and consents necessary to commence and complete the Services and will execute any necessary site access agreement. Consultant will be responsible for supervision and site safety measures for its own employees, but shall not be responsible for the supervision or health and safety precautions for any other parties, including Client, Client's contractors, subcontractors, or other parties present at the site.

Consultant: **Environmental Services, Inc.**  
 By: Brent Handley Date: **10/7/2019**  
 Name/Title: **Brent Handley, Department Manager I**  
 Address: **7220 Financial Way, Suite 100**  
**Jacksonville, FL 32256**  
 Phone: **904-470-2200** Fax: \_\_\_\_\_  
 Email: \_\_\_\_\_

Client: **Six Mile Creek CDD**  
 By: Michael J. [Signature] Date: **10/8/19**  
 Name/Title: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Email: \_\_\_\_\_

Reference Number: PHK197342

*\* TASK ONE AND TWO ONLY*  
*10/8/19*



Environmental Services, Inc., A Terracon Company, provides services in a variety of disciplines, please keep us in mind for your future environmental, cultural and sustainable resource needs.

#### **Cultural Resource Management**

- Archaeology Surveys
- Historic Structure Surveys
- Underwater Archaeology
- Conservation Analysis
- Predictive Modeling
- Cemetery Studies/Conservation

#### **Forestry**

- Tree Ordinance & Compliance
- Arboricultural Assessments & Landscape Planning
- Land Management Planning
- Fire Management & Prescribed Burning
- Timber Assessment & Management

#### **Ecology**

- Due Diligence
- Permitting & Compliance
- Wetland Delineation/ Assessment
- Endangered & Threatened Species
- Mitigation
- Soil & Site Evaluation
- Aquatic & Marine Assessments
- Erosion & Sediment Control

#### **Site Assessment & Remediation**

- Phase I & II Environmental Site Assessments
- Soil & Groundwater Assessments
- Soil & Groundwater Remediation
- Petroleum/Hazardous Materials
- Storage Tank Management
- Brownfields Assessments
- Industrial Hygiene
- HUD Environmental Assessments
- USGBC LEED Green Building

Questions? Email us at [info@esinc.cc](mailto:info@esinc.cc)

*C.*

**NOTICE OF MEETINGS  
SIX MILE CREEK  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the **Six Mile Creek Community Development District** will hold its regularly scheduled public meetings for **Fiscal Year 2020** at **2:00 p.m. at the offices of GMS, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092** on the third Wednesday of each month as follows:

October 16, 2019  
December 18, 2019  
February 19, 2020  
April 15, 2020  
June 17, 2020  
August 19, 2020

*D.*





**EVERGREEN**  
LIFESTYLES MANAGEMENT

# **SIX MILE CREEK CDD**

October 2019 - Manager's Report

**Derek Gilbert**

**Six Mile Creek CDD Facility Manager  
Evergreen Lifestyles Management**

## DISTRIBUTION LIST

Six Mile Creek CDD	Board of Directors	Via E-mail
Jim Oliver	District Manager	Via E-mail
Wes Haber	District Attorney	Via E-mail
Scott Wild	District Engineer	Via E-mail

## ADMINISTRATION

\*CDD Violations: Landscaping upkeep. Parking regularly on the street.

Additional Access Cards Given Out This Month: 0

Replacement Access Cards Given Out This Month: 0

Replacement Mailbox Keys Given Out This Month: 0

Camp House Rentals Approved this Month: 0

## ADMINISTRATIVE PROJECT UPDATES:

Staff continues to add new residents to community website, e-mail list, and access control software.

Staff continues to provide new owners with mailbox keys and community welcome packets.

## MAINTENANCE PROJECTS COMPLETED

- End of Split Oak Rd additional barrier installation
- Sundancer street sign repairs
- Trailmark Drive pedestrian signage and crosswalk installation
- TrailMark entrance sign post installation
- Dead oak tree removal in amenity grove area
- Amenity Center light pole builder signage replacement
- Kayak cart relocation and security at kayak park rack and dock
- Two pot hole fillings on Cedarstone Way
- Welcome Center file cabinet installed
- Pool bucket repair

## **MAINTENANCE PROJECTS IN PROCESS OF BEING COMPLETED**

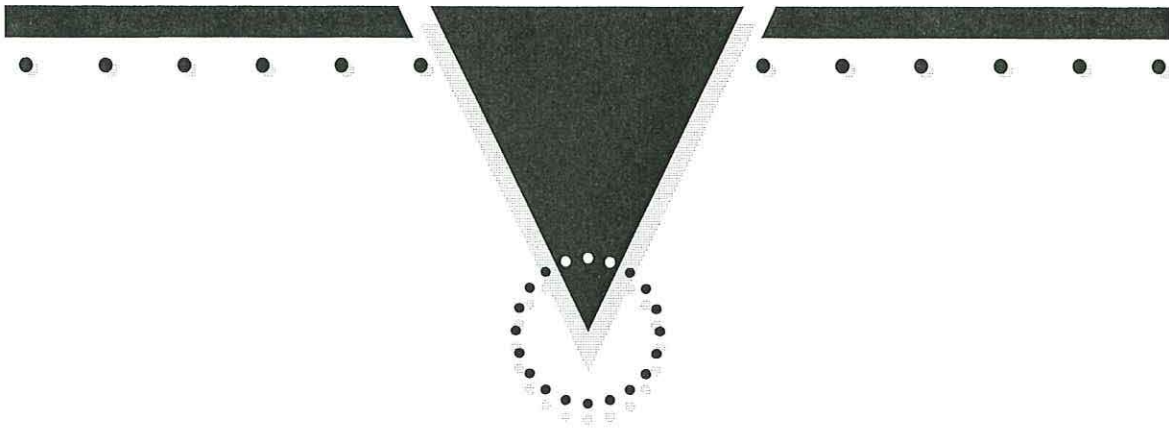
- Kayak/Canoe relocation and security for vessels for kayak park rack
- Gravel installation at kayak park rack
- Pressure washing of amenity center buildings, pickle ball court, Topiary Ave pocket park sidewalks and curbs, selected areas of sidewalks and curbs at entrance of TrailMark
- Camp House women's faucet repair; Fitness Center women's toilet repair
- Lock replacement for gate at end of Trailmark Drive

## **SCHEDULED EVENTS**

- October 19th - Yard Sale
- October 26th - Boos & Booze
- November 9th - Groovin in the Groves
- November 23rd - Tree Decorating Party
- December 21st - Holiday Fest

## *NINTH ORDER OF BUSINESS*

*A.*



**Six Mile Creek  
Community Development District**

**Unaudited Financial Reporting  
September 30, 2019**





**Six Mile Creek**  
**Community Development District**  
**Combined Balance Sheet**  
September 30, 2019

	<u>Governmental Fund Types</u>			<u>Totals</u>
	<u>General</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>(Memorandum Only)</u>
<u>ASSETS:</u>				<u>2019</u>
Cash	\$1,990	—	—	\$1,990
Assessment Receivable	—	\$102,861	—	\$102,861
<u>Investments:</u>				
Series 2007				
Reserve	—	\$43,126	—	\$43,126
Construction	—	—	\$2,157	\$2,157
Series 2015				
Reserve	—	\$161,625	—	\$161,625
Revenue	—	\$88,255	—	\$88,255
Prepayment	—	\$1	—	\$1
Series 2016A				
Reserve	—	\$448,319	—	\$448,319
Revenue	—	\$293,858	—	\$293,858
Prepayment	—	\$22,139	—	\$22,139
Construction	—	—	\$236,304	\$236,304
Cost of Issuance	—	—	\$2,567	\$2,567
Series 2016B				
Reserve	—	\$205,331	—	\$205,331
Revenue	—	\$83,341	—	\$83,341
Interest	—	\$747	—	\$747
Prepayment	—	\$56,922	—	\$56,922
Construction	—	—	\$1	\$1
Series 2017A				
Reserve	—	\$703,838	—	\$703,838
Revenue	—	\$232,964	—	\$232,964
Capitalized Interest	—	\$779	—	\$779
Construction	—	—	\$0	\$0
Construction - NW Parcel	—	—	\$990,592	\$990,592
Series 2017B				
Reserve	—	\$68,012	—	\$68,012
Revenue	—	\$2,216	—	\$2,216
Interest	—	\$1	—	\$1
Capitalized Interest	—	\$0	—	\$0
Prepayment	—	\$4,263	—	\$4,263
Construction	—	—	\$2	\$2
Due from Capital Projects	—	—	\$956	\$956
Due from Developer	\$74,870	—	—	\$74,870
Due from General Fund	—	\$3,144	\$4,153	\$7,297
Prepaid Expenses	\$26,276	—	—	\$26,276
<b>TOTAL ASSETS</b>	<b>\$103,137</b>	<b>\$2,521,742</b>	<b>\$1,236,732</b>	<b>\$3,861,611</b>
<u>LIABILITIES:</u>				
Accounts Payable	\$76,875	—	\$129,350	\$206,225
Due to Debt Service 2015	\$2,073	—	—	\$2,073
Due to Debt Service 2016A	\$1,071	—	—	\$1,071
Due to Capital Projects	\$4,153	—	\$956	\$5,109
Accrued Principal Payable Series 2007	—	\$2,160,000	—	\$2,160,000
Accrued Interest Payable Series 2007	—	\$6,600,206	—	\$6,600,206
<u>FUND BALANCES:</u>				
Unrestricted for Debt Service Series 2007	—	(\$8,717,081)	—	(\$8,717,081)
Restricted for Debt Service Series 2015	—	\$251,954	—	\$251,954
Restricted for Debt Service Series 2016A	—	\$868,249	—	\$868,249
Restricted for Debt Service Series 2016B	—	\$346,342	—	\$346,342
Restricted for Debt Service Series 2017A	—	\$937,580	—	\$937,580
Restricted for Debt Service Series 2017B	—	\$74,492	—	\$74,492
Restricted for Capital Projects Series 2015	—	—	\$2,157	\$2,157
Restricted for Capital Projects Series 2016A	—	—	\$242,068	\$242,068
Restricted for Capital Projects Series 2016B	—	—	\$1	\$1
Restricted for Capital Projects Series 2017A	—	—	\$862,198	\$862,198
Restricted for Capital Projects Series 2017B	—	—	\$2	\$2
Unassigned	\$18,965	—	—	\$18,965
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$103,137</b>	<b>\$2,521,742</b>	<b>\$1,236,732</b>	<b>\$3,861,611</b>

**Six Mile Creek**  
**COMMUNITY DEVELOPMENT DISTRICT**

**General Fund**  
Statement of Revenues & Expenditures  
For the period ending  
September 30, 2019

	ADOPTED BUDGET	PRORATED BUDGET THRU 9/30/19	ACTUAL THRU 9/30/19	VARIANCE
<b>REVENUES:</b>				
Special Assessments - Tax Roll	\$328,300	\$328,300	\$336,042	\$7,742
Special Assessments - Direct Billed	\$125,532	\$125,532	\$125,532	\$0
Developer Contributions	\$534,362	\$534,362	\$334,310	(\$200,052)
Miscellaneous Revenue	\$0	\$0	\$17,663	\$17,663
<b>TOTAL REVENUES</b>	<b>\$988,194</b>	<b>\$988,194</b>	<b>\$813,547</b>	<b>(\$174,647)</b>
<b>EXPENDITURES:</b>				
<b>ADMINISTRATIVE:</b>				
Supervisors Fees	\$12,000	\$12,000	\$6,800	\$5,200
Engineering Fees	\$16,000	\$16,000	\$9,328	\$6,672
Arbitrage	\$3,600	\$3,600	\$600	\$3,000
Trustee Fees	\$21,550	\$21,550	\$12,391	\$9,159
Dissemination	\$5,000	\$5,000	\$6,350	(\$1,350)
Attorney Fees	\$22,000	\$22,000	\$23,917	(\$1,917)
Annual Audit	\$5,315	\$5,315	\$5,315	\$0
Assessment Administration	\$5,000	\$5,000	\$5,000	\$0
Management Fees	\$29,000	\$29,000	\$29,000	(\$0)
Information Technology	\$1,200	\$1,200	\$1,200	\$0
Telephone	\$250	\$250	\$186	\$64
Postage	\$1,250	\$1,250	\$1,053	\$197
Insurance	\$6,400	\$6,400	\$5,778	\$622
Printing & Binding	\$2,000	\$2,000	\$2,733	(\$733)
Travel Per Diem	\$600	\$600	\$0	\$600
Legal Advertising	\$2,000	\$2,000	\$2,084	(\$84)
Bank Fees	\$750	\$750	\$540	\$210
Other Current Charges	\$250	\$250	\$424	(\$174)
Office Supplies	\$250	\$250	\$378	(\$128)
Dues, Licenses, Subscriptions	\$175	\$175	\$175	\$0
<b>TOTAL ADMINISTRATIVE</b>	<b>\$134,590</b>	<b>\$134,590</b>	<b>\$113,251</b>	<b>\$21,339</b>
<b>OPERATION &amp; MAINTENANCE:</b>				
Property Insurance	\$19,600	\$19,600	\$19,187	\$413
Electric	\$25,000	\$25,000	\$33,033	(\$8,033)
Water & Sewer	\$8,000	\$8,000	\$0	\$8,000
Landscape Maintenance	\$300,000	\$300,000	\$192,639	\$107,361
Landscape Contingency	\$40,000	\$40,000	\$34,473	\$5,527
Irrigation Maintenance	\$12,000	\$12,000	\$15,606	(\$3,606)
Lake Maintenance	\$22,000	\$22,000	\$19,330	\$2,670
Lake Contingency	\$5,000	\$5,000	\$0	\$5,000
Security Patrol	\$40,000	\$40,000	\$40,833	(\$833)
Street Sweeping	\$12,000	\$12,000	\$5,000	\$7,000
General Maintenance	\$9,000	\$9,000	\$23,413	(\$14,413)
Dog Park - General Maintenance	\$0	\$0	\$0	\$0
Kayak Launch - General Maintenance	\$10,000	\$10,000	\$83	\$9,918
<b>TOTAL OPERATION &amp; MAINTENANCE</b>	<b>\$502,600</b>	<b>\$502,600</b>	<b>\$383,597</b>	<b>\$119,003</b>

**Six Mile Creek**  
**COMMUNITY DEVELOPMENT DISTRICT**

**General Fund**  
Statement of Revenues & Expenditures  
For the period ending  
September 30, 2019

	ADOPTED BUDGET	PRORATED BUDGET THRU 9/30/19	ACTUAL THRU 9/30/19	VARIANCE
<b>AMENITY CENTER</b>				
Utilities				
Telephone	\$8,200	\$8,200	\$4,948	\$3,252
Electric	\$12,000	\$12,000	\$12,466	(\$466)
Water/Irrigation	\$16,000	\$16,000	\$9,523	\$6,477
Cable	\$0	\$0	\$0	\$0
Gas	\$1,500	\$1,500	\$363	\$1,137
Trash Removal	\$2,500	\$2,500	\$1,264	\$1,236
Security				
Security Alarm Monitoring	\$1,200	\$1,200	\$315	\$885
Security Monitoring	\$11,460	\$11,460	\$13,460	(\$2,000)
Access Cards	\$1,000	\$1,000	\$0	\$1,000
Management Contracts				
Facility Management	\$43,680	\$43,680	\$40,488	\$3,192
Landscape Maintenance	\$23,040	\$23,040	\$21,851	\$1,189
Landscape Seasonal (Annuals & Pinestraw)	\$8,000	\$8,000	\$0	\$8,000
Landscape Contingency	\$8,000	\$8,000	\$4,420	\$3,580
Field Management/Administrative	\$59,104	\$59,104	\$54,181	\$4,923
Pool Maintenance	\$16,680	\$16,680	\$15,530	\$1,150
Pool Repairs	\$5,000	\$5,000	\$8,554	(\$3,554)
Pool Chemicals	\$12,000	\$12,000	\$0	\$12,000
Janitorial Services	\$13,740	\$13,740	\$13,975	(\$235)
Janitorial Supplies	\$1,260	\$1,260	\$2,768	(\$1,508)
Facility Maintenance	\$15,000	\$15,000	\$11,405	\$3,595
Fitness Equipment Lease	\$13,784	\$13,784	\$13,784	(\$0)
Pest Control	\$1,500	\$1,500	\$2,140	(\$640)
Pool Permits	\$1,000	\$1,000	\$350	\$650
Repairs & Maintenance	\$8,000	\$8,000	\$9,053	(\$1,053)
Maintenance Reserves	\$20,000	\$20,000	\$0	\$20,000
New Capital Projects	\$12,000	\$12,000	\$6,580	\$5,420
Special Events	\$10,000	\$10,000	\$10,048	(\$48)
Holiday Decorations	\$10,856	\$10,856	\$10,884	(\$28)
Fitness Center Repairs/Supplies	\$3,000	\$3,000	\$3,408	(\$408)
Office Supplies	\$500	\$500	\$973	(\$473)
Operating Supplies	\$10,000	\$10,000	\$6,053	\$3,947
ASCAP/BMI Licenses	\$1,000	\$1,000	\$1,700	(\$700)
<b>TOTAL AMENITY CENTER</b>	<b>\$351,004</b>	<b>\$351,004</b>	<b>\$280,484</b>	<b>\$70,520</b>
<b>TOTAL EXPENDITURES</b>	<b>\$988,194</b>	<b>\$988,194</b>	<b>\$777,332</b>	<b>\$210,862</b>
<b>EXCESS REVENUES/(EXPENDITURES)</b>	<b>\$0</b>		<b>\$36,214</b>	
<b>Fund Balance - Beginning</b>	<b>\$0</b>		<b>(\$17,250)</b>	
<b>Fund Balance - Ending</b>	<b>\$0</b>		<b>\$18,965</b>	

\*Includes \$13,921.46 from Florida Insurance Alliance for 9/2/18 lightning damage claim.

**Six Mile Creek**  
**Community Development District**  
**Debt Service Fund - Series 2007A**  
**Statement of Revenues & Expenditures**  
**September 30, 2019**

ADOPTED BUDGET	PRORATED BUDGET THRU 9/30/19	ACTUAL THRU 9/30/19	VARIANCE
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**REVENUES:**

Interest	\$0	\$0	\$867	\$867
Other Income	\$1,283,552	\$1,283,552	\$0	(\$1,283,552)
<b>TOTAL REVENUES</b>	<b>\$1,283,552</b>	<b>\$1,283,552</b>	<b>\$867</b>	<b>(\$1,282,685)</b>

**EXPENDITURES:**

**Series 2007**

Debt Service Obligation	\$1,283,552	\$1,283,552	\$0	\$1,283,552
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<b>TOTAL EXPENDITURES</b>	<b>\$1,283,552</b>	<b>\$1,283,552</b>	<b>\$0</b>	<b>\$1,283,552</b>
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<b>EXCESS REVENUES/(EXPENDITURES)</b>	<b>\$0</b>	<b>\$867</b>		
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**OTHER SOURCES/(USES)**

Interfund Transfer Out	\$0	\$0	\$0	\$0
Other Debt Service Costs	\$0	\$0	(\$6,085)	(\$6,085)

<b>TOTAL OTHER SOURCES/(USES)</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$6,085)</b>	<b>(\$6,085)</b>
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<b>Net Change in Fund Balance</b>	<b>\$0</b>	<b>(\$5,218)</b>		
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<b>Fund Balance - Beginning</b>	<b>\$0</b>	<b>(\$8,711,863)</b>		
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<b>Fund Balance - Ending</b>	<b>\$0</b>	<b>(\$8,717,081)</b>		
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**Fund Balance Calculation**

Reserve	\$43,126
Accrued Principal Payable	(\$2,160,000)
Accrued Interest Payable	(\$6,600,206)
	<b>(\$8,717,081)</b>

**Six Mile Creek**  
**Community Development District**  
**Debt Service Fund - Series 2015**  
Statement of Revenues & Expenditures  
September 30, 2019

	ADOPTED BUDGET	PRORATED BUDGET THRU 9/30/19	ACTUAL THRU 9/30/19	VARIANCE
<b>REVENUES:</b>				
Assessments - Tax Roll	\$223,613	\$223,613	\$219,471	(\$4,143)
Assessments - Prepayment	\$0	\$0	\$0	\$0
Interest Income	\$0	\$0	\$5,252	\$5,252
<b>TOTAL REVENUES</b>	<b>\$223,613</b>	<b>\$223,613</b>	<b>\$224,723</b>	<b>\$671,949</b>
<b>EXPENDITURES:</b>				
<b>Series 2015</b>				
Special Call - 11/1	\$120,000	\$120,000	\$125,000	(\$5,000)
Interest Expense - 11/1	\$67,622	\$67,622	\$67,669	(\$47)
Principal Expense - 05/1	\$90,000	\$90,000	\$85,000	\$5,000
Interest Expense - 05/1	\$67,622	\$67,622	\$64,691	\$2,931
Special Call - 05/1	\$0	\$0	\$10,000	(\$10,000)
<b>TOTAL EXPENDITURES</b>	<b>\$345,244</b>	<b>\$345,244</b>	<b>\$352,359</b>	<b>(\$7,116)</b>
<b>EXCESS REVENUES/(EXPENDITURES)</b>	<b>(\$121,631)</b>		<b>(\$127,637)</b>	
<b>Fund Balance - Beginning</b>	<b>\$206,855</b>		<b>\$379,590</b>	
<b>Fund Balance - Ending</b>	<b>\$85,224</b>		<b>\$251,954</b>	

**Fund Balance Calculation**

<b>Series 2015</b>	
Reserve	\$161,625
Revenue	\$88,255
Prepayment	\$1
Due from General Fund	\$2,073
	<b>\$251,954</b>

**Six Mile Creek**  
**Community Development District**  
**Debt Service Fund - Series 2016A**  
**Statement of Revenues & Expenditures**  
**September 30, 2019**

	ADOPTED BUDGET	PRORATED BUDGET THRU 9/30/19	ACTUAL THRU 9/30/19	VARIANCE
<b><u>REVENUES:</u></b>				
Assessments	\$502,050	\$502,050	\$461,804	(\$40,246)
Assessments-Prepayments	\$0	\$0	\$54,967	\$54,967
Interest Income	\$0	\$0	\$2,462	\$2,462
<b>TOTAL REVENUES</b>	<b>\$502,050</b>	<b>\$502,050</b>	<b>\$519,233</b>	<b>\$17,183</b>
<b><u>EXPENDITURES:</u></b>				
<b><u>Series 2016A</u></b>				
Special Call - 11/1	\$695,000	\$695,000	\$740,000	(\$45,000)
Interest Expense - 11/1	\$194,094	\$194,094	\$194,094	\$0
Principal Expense - 11/1	\$110,000	\$110,000	\$110,000	\$0
Interest Expense - 05/1	\$192,031	\$192,031	\$171,884	\$20,147
Special Call - 05/1	\$0	\$0	\$90,000	(\$90,000)
<b>TOTAL EXPENDITURES</b>	<b>\$1,191,125</b>	<b>\$1,191,125</b>	<b>\$1,305,978</b>	<b>(\$114,853)</b>
<b>EXCESS REVENUES/(EXPENDITURES)</b>	<b>(\$689,075)</b>		<b>(\$786,745)</b>	
<b>Fund Balance - Beginning</b>	<b>\$1,046,295</b>		<b>\$1,654,993</b>	
<b>Fund Balance - Ending</b>	<b>\$357,220</b>		<b>\$868,249</b>	
<b>Fund Balance Calculation</b>				
<b><u>Series 2016A</u></b>				
Reserve	\$448,319			
Revenue	\$293,858			
Prepayment	\$22,139			
Assessment Receivable	\$103,932			
	<u>\$868,249</u>			



**Six Mile Creek**  
**Community Development District**  
**Debt Service Fund - Series 2016B**  
**Statement of Revenues & Expenditures**  
**September 30, 2019**

	ADOPTED BUDGET	PRORATED BUDGET THRU 9/30/19	ACTUAL THRU 9/30/19	VARIANCE
<b>REVENUES:</b>				
Assessments - Direct	\$227,656	\$227,656	\$203,184	(\$24,472)
Assessments - Prepayments	\$0	\$0	\$138,104	\$138,104
Assessments - Interest	\$0	\$0	\$3,170	\$3,170
Interest Income	\$0	\$0	\$1,206	\$1,206
<b>TOTAL REVENUES</b>	<b>\$227,656</b>	<b>\$227,656</b>	<b>\$345,664</b>	<b>\$118,008</b>
<b>EXPENDITURES:</b>				
<b>Series 2016B</b>				
Special Call - 11/1	\$195,000	\$195,000	\$380,000	(\$185,000)
Interest Expense - 11/1	\$113,828	\$113,828	\$113,828	\$0
Principal Expense - 05/1	\$0	\$0	\$0	\$0
Interest Expense - 05/1	\$113,828	\$113,828	\$102,666	\$11,163
Special Call - 05/1	\$0	\$0	\$105,000	(\$105,000)
<b>TOTAL EXPENDITURES</b>	<b>\$422,656</b>	<b>\$422,656</b>	<b>\$701,494</b>	<b>(\$278,838)</b>
<b>EXCESS REVENUES/(EXPENDITURES)</b>	<b>(\$195,000)</b>		<b>(\$355,830)</b>	
<b>Fund Balance - Beginning</b>	<b>\$323,418</b>		<b>\$702,172</b>	
<b>Fund Balance - Ending</b>	<b>\$128,418</b>		<b>\$346,342</b>	

**Fund Balance Calculation**

<b>Series 2016B</b>	
Reserve	\$205,331
Revenue	\$83,341
Interest	\$747
Prepayment	\$56,922
	<b>\$346,342</b>

**Six Mile Creek**  
**Community Development District**  
**Debt Service Fund - Series 2017A**  
Statement of Revenues & Expenditures  
September 30, 2019

	ADOPTED BUDGET	PRORATED BUDGET THRU 9/30/19	ACTUAL THRU 9/30/19	VARIANCE
<b>REVENUES:</b>				
Assessments	\$704,394	\$704,394	\$470,967	(\$233,427)
Assessments - Lot Closings	\$0	\$0	\$24,152	\$24,152
Interest Income	\$0	\$0	\$2,729	\$2,729
<b>TOTAL REVENUES</b>	<b>\$704,394</b>	<b>\$704,394</b>	<b>\$497,848</b>	<b>(\$206,546)</b>
<b>EXPENDITURES:</b>				
<u>Series 2017A</u>				
Interest Expense - 11/1	\$264,872	\$264,872	\$264,872	\$0
Interest Expense - 05/1	\$264,872	\$264,872	\$264,872	\$0
Transfer Out	\$0	\$0	\$1,117	(\$1,117)
<b>TOTAL EXPENDITURES</b>	<b>\$529,744</b>	<b>\$529,744</b>	<b>\$530,860</b>	<b>(\$1,117)</b>
<b>EXCESS REVENUES/(EXPENDITURES)</b>	<b>\$174,650</b>		<b>(\$33,013)</b>	
<b>Fund Balance - Beginning</b>	<b>\$266,472</b>		<b>\$970,593</b>	
<b>Fund Balance - Ending</b>	<b>\$441,122</b>		<b>\$937,580</b>	
<b>Fund Balance Calculation</b>				
<u>Series 2017A</u>				
Reserve	\$703,838			
Revenue	\$232,964			
Capitalized Interest	\$779			
	<b>\$937,580</b>			

**Six Mile Creek**  
**Community Development District**  
**Debt Service Fund - Series 2017B**  
**Statement of Revenues & Expenditures**  
**September 30, 2019**

	ADOPTED BUDGET	PRORATED BUDGET THRU 9/30/19	ACTUAL THRU 9/30/19	VARIANCE
<b>REVENUES:</b>				
Assessments - Prepayments	\$212,949	\$212,949	\$2,093,103	\$1,880,153
Assessments - Interest	\$0	\$0	\$101,516	\$101,516
Transfer In	\$0	\$0	\$1,117	\$1,117
Interest	\$0	\$0	\$2,793	\$2,793
<b>TOTAL REVENUES</b>	<b>\$212,949</b>	<b>\$212,949</b>	<b>\$2,198,528</b>	<b>\$1,985,579</b>
<b>EXPENDITURES:</b>				
<u><b>Series 2017B</b></u>				
Special Call - 11/1	\$0	\$0	\$165,000	(\$165,000)
Interest Expense - 11/1	\$105,930	\$105,930	\$105,930	\$0
Interest Expense - 05/1	\$105,930	\$105,930	\$101,516	\$4,414
Special Call - 05/1	\$0	\$0	\$2,100,000	(\$2,100,000)
Interest Expense - 08/1	\$0	\$0	\$1,070	(\$1,070)
Special Call - 08/1	\$0	\$0	\$80,000	(\$80,000)
<b>TOTAL EXPENDITURES</b>	<b>\$211,860</b>	<b>\$211,860</b>	<b>\$2,553,516</b>	<b>(\$2,341,656)</b>
<b>EXCESS REVENUES/(EXPENDITURES)</b>	<b>\$1,089</b>		<b>(\$354,988)</b>	
<b>Fund Balance - Beginning</b>	<b>\$109,042</b>		<b>\$429,479</b>	
<b>Fund Balance - Ending</b>	<b>\$110,131</b>		<b>\$74,492</b>	

**Fund Balance Calculation**

<u><b>Series 2017B</b></u>	
Reserve	\$68,012
Revenue	\$2,216
Interest	\$1
Capitalized Interest	\$0
Prepayment	\$4,263
	<b>\$74,492</b>

**Six Mile Creek**  
**Community Development District**  
**Capital Projects Fund - Series 2007A**  
**Statement of Revenues & Expenditures**  
**September 30, 2019**

ADOPTED BUDGET	PRORATED BUDGET THRU 9/30/19	ACTUAL THRU 9/30/19	VARIANCE
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**REVENUES:**

Interest Income	\$0	\$0	\$42	\$42
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$42</b>	<b>\$42</b>

**EXPENDITURES:**

Capital Outlay	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>EXCESS REVENUES/(EXPENDITURES)</b>	<b>\$0</b>	<b>\$42</b>		
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**OTHER SOURCES/(USES)**

Interfund Transfer In	\$0	\$0	\$0	\$0
<b>TOTAL OTHER SOURCES/(USES)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Net Change in Fund Balance</b>	<b>\$0</b>	<b>\$42</b>		
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<b>Fund Balance - Beginning</b>	<b>\$0</b>	<b>\$2,115</b>		
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<b>Fund Balance - Ending</b>	<b>\$0</b>	<b>\$2,157</b>		
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**Fund Balance Calculation**

Construction	\$2,157			
	<u>\$2,157</u>			

**Six Mile Creek**  
**Community Development District**  
**Capital Projects Fund - Series 2016A**  
**Statement of Revenues & Expenditures**  
**September 30, 2019**

	ADOPTED BUDGET	PRORATED BUDGET THRU 9/30/19	ACTUAL THRU 9/30/19	VARIANCE
<b><u>REVENUES:</u></b>				
Miscellaneous Revenue	\$0	\$0	\$193,857	\$193,857
Interest Income	\$0	\$0	\$312	\$312
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$194,169</b>	<b>\$194,169</b>
<b><u>EXPENDITURES:</u></b>				
Capital Outlay - Construction	\$0	\$0	\$9,135	(\$9,135)
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,135</b>	<b>(\$9,135)</b>
<b>EXCESS REVENUES/(EXPENDITURES)</b>	<b>\$0</b>		<b>\$185,034</b>	
<b><u>OTHER SOURCES/(USES)</u></b>				
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0
<b>TOTAL OTHER SOURCES/(USES)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Change in Fund Balance</b>	<b>\$0</b>		<b>\$185,034</b>	
<b>Fund Balance - Beginning</b>	<b>\$0</b>		<b>\$57,034</b>	
<b>Fund Balance - Ending</b>	<b>\$0</b>		<b>\$242,068</b>	
<b><u>Fund Balance Calculation</u></b>				
Constuction	\$236,304			
Cost of Issuance	\$2,567			
Due from General Fund	\$4,153			
Due to Capital Projects Series 2017A	(\$956)			
	<b>\$242,068</b>			

**Six Mile Creek**  
**Community Development District**  
**Capital Projects Fund - Series 2016B**  
**Statement of Revenues & Expenditures**  
**September 30, 2019**

	ADOPTED BUDGET	PRORATED BUDGET THRU 9/30/19	ACTUAL THRU 9/30/19	VARIANCE
<b><u>REVENUES:</u></b>				
Interest Income	\$0	\$0	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b><u>EXPENDITURES:</u></b>				
Capital Outlay - Construction	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXCESS REVENUES/(EXPENDITURES)</b>	<b>\$0</b>		<b>\$0</b>	
<b><u>OTHER SOURCES/(USES)</u></b>				
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0
<b>TOTAL OTHER SOURCES/(USES)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Change in Fund Balance</b>	<b>\$0</b>		<b>\$0</b>	
<b>Fund Balance - Beginning</b>	<b>\$0</b>		<b>\$1</b>	
<b>Fund Balance - Ending</b>	<b>\$0</b>		<b>\$1</b>	
<b>Fund Balance Calculation</b>				
Construction	\$1			
	\$1			



**Six Mile Creek**  
**Community Development District**  
**Capital Projects Fund - Series 2017A**  
**Statement of Revenues & Expenditures**  
**September 30, 2019**

	ADOPTED BUDGET	PRORATED BUDGET THRU 9/30/19	ACTUAL THRU 9/30/19	VARIANCE
<b><u>REVENUES:</u></b>				
Developer Contributions	\$0	\$0	\$1,246,082	\$1,246,082
Interest	\$0	\$0	\$3,360	\$3,360
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,249,441</b>	<b>\$1,249,441</b>
<b><u>EXPENDITURES:</u></b>				
Capital Outlay - Construction	\$0	\$0	\$1,769,203	(\$1,769,203)
Capital Outlay - Construction NW Parcel	\$0	\$0	\$1,233	(\$1,233)
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,770,436</b>	<b>(\$1,770,436)</b>
<b>EXCESS REVENUES/(EXPENDITURES)</b>	<b>\$0</b>		<b>(\$520,995)</b>	
<b><u>OTHER SOURCES/(USES)</u></b>				
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0
<b>TOTAL OTHER SOURCES/(USES)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Change in Fund Balance</b>	<b>\$0</b>		<b>(\$520,995)</b>	
<b>Fund Balance - Beginning</b>	<b>\$0</b>		<b>\$1,383,192</b>	
<b>Fund Balance - Ending</b>	<b>\$0</b>		<b>\$862,198</b>	
<b><u>Fund Balance Calculation</u></b>				
Construction	\$0			
Construction - NW Parcel	\$990,592			
Due from Capital Projects Series 2016A	\$956			
Contracts Payable	(\$129,350)			
	<b>\$862,198</b>			

**Six Mile Creek**  
**Community Development District**  
**Capital Projects Fund - Series 2017B**  
**Statement of Revenues & Expenditures**  
**September 30, 2019**

	ADOPTED BUDGET	PRORATED BUDGET THRU 9/30/19	ACTUAL THRU 9/30/19	VARIANCE
<b><u>REVENUES:</u></b>				
Developer Contributions	\$0	\$0	\$129,502	\$129,502
Interest	\$0	\$0	\$105	\$105
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$129,607</b>	<b>\$129,607</b>
<b><u>EXPENDITURES:</u></b>				
Capital Outlay - Construction	\$0	\$0	\$218,678	(\$218,678)
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$218,678</b>	<b>(\$218,678)</b>
<b>EXCESS REVENUES/(EXPENDITURES)</b>	<b>\$0</b>		<b>(\$89,071)</b>	
<b><u>OTHER SOURCES/(USES)</u></b>				
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0
<b>TOTAL OTHER SOURCES/(USES)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net Change in Fund Balance</b>	<b>\$0</b>		<b>(\$89,071)</b>	
<b>Fund Balance - Beginning</b>	<b>\$0</b>		<b>\$89,073</b>	
<b>Fund Balance - Ending</b>	<b>\$0</b>		<b>\$2</b>	
<b>Fund Balance Calculation</b>				
Construction	\$2			
	\$2			

**Six Mile Creek Community Development District**  
General Fund

	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Total
<b>Revenues:</b>													
Special Assessments - Tax Roll	\$0	\$4,485	\$73,416	\$17,073	\$51,365	\$123,177	\$590	\$18,353	\$30,161	\$17,422	\$0	\$0	\$336,042
Special Assessments - Direct Billed	\$32,495	\$0	\$3,837	\$7,730	\$0	\$0	\$0	\$50,086	\$0	\$0	\$31,383	\$0	\$125,532
Developer Contributions	\$65,591	\$57,756	\$14,690	\$25,932	\$0	\$0	\$0	\$0	\$14,270	\$0	\$81,200	\$74,870	\$334,310
Miscellaneous Revenue	\$0	\$0	\$0	\$525	\$0	\$10	\$600	\$1,075	\$800	\$14,236	\$0	\$417	\$17,663
<b>Total Revenues</b>	<b>\$98,086</b>	<b>\$62,241</b>	<b>\$91,944</b>	<b>\$51,260</b>	<b>\$51,365</b>	<b>\$123,187</b>	<b>\$1,190</b>	<b>\$69,515</b>	<b>\$45,232</b>	<b>\$31,657</b>	<b>#####</b>	<b>\$75,287</b>	<b>\$813,547</b>
<b>Expenditures:</b>													
<b>Administrative</b>													
Supervisor Fees	\$1,000	\$1,000	\$1,000	\$0	\$0	\$600	\$1,000	\$1,000	\$0	\$600	\$600	\$0	\$6,800
Engineering Fees	\$1,101	\$263	\$1,392	\$490	\$665	\$652	\$1,644	\$1,098	\$385	\$773	\$866	\$0	\$9,328
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600	\$0	\$0	\$600
Trustee Fees	\$0	\$0	\$0	\$4,310	\$0	\$0	\$0	\$8,081	\$0	\$0	\$0	\$0	\$12,391
Dissemination	\$1,417	\$417	\$417	\$417	\$417	\$417	\$417	\$417	\$767	\$417	\$417	\$417	\$6,350
Attorney Fees	\$2,382	\$3,028	\$2,685	\$1,385	\$1,385	\$1,458	\$2,306	\$1,900	\$1,380	\$2,941	\$3,088	\$0	\$23,917
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,315	\$0	\$0	\$5,315
Assessment Administration	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Management Fees	\$2,417	\$2,417	\$2,417	\$2,417	\$2,417	\$2,417	\$2,417	\$2,417	\$2,417	\$2,417	\$2,417	\$2,417	\$29,000
Information Technology	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$1,200
Telephone	\$23	\$20	\$30	\$14	\$0	\$0	\$0	\$39	\$22	\$16	\$0	\$22	\$166
Postage	\$77	\$58	\$16	\$373	\$84	\$20	\$23	\$22	\$73	\$183	\$64	\$59	\$1,053
Insurance	\$5,778	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,778
Printing & Binding	\$506	\$122	\$76	\$211	\$88	\$14	\$157	\$182	\$208	\$535	\$241	\$392	\$2,733
Travel Per Diem	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Legal Advertising	\$431	\$249	\$72	\$72	\$72	\$72	\$76	\$72	\$72	\$898	\$0	\$0	\$2,084
Bank Fees	\$40	\$38	\$40	\$40	\$41	\$45	\$41	\$61	\$59	\$36	\$50	\$51	\$540
Other Current Charges	\$0	\$0	\$0	\$0	\$0	\$49	\$0	\$0	\$188	\$0	\$188	\$0	\$424
Office Supplies	\$13	\$13	\$13	\$8	\$173	\$0	\$13	\$13	\$21	\$80	\$10	\$19	\$378
Dues, Licenses, Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
<b>Total Administrative</b>	<b>\$20,458</b>	<b>\$7,723</b>	<b>\$8,257</b>	<b>\$9,837</b>	<b>\$5,421</b>	<b>\$5,843</b>	<b>\$8,195</b>	<b>\$15,400</b>	<b>\$5,690</b>	<b>\$14,910</b>	<b>\$8,040</b>	<b>\$3,478</b>	<b>\$113,251</b>
<b>Operation &amp; Maintenance</b>													
Property Insurance	\$17,798	\$0	\$0	\$0	\$0	\$0	\$1,389	\$0	\$0	\$0	\$0	\$0	\$19,187
Electric	\$3,150	\$2,265	\$2,293	\$2,455	\$2,434	\$2,575	\$2,621	\$2,685	\$3,207	\$3,075	\$3,017	\$3,258	\$33,033
Water & Sewer	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Landscape Maintenance	\$17,807	\$15,917	\$15,917	\$15,917	\$15,917	\$15,217	\$14,517	\$14,517	\$9,072	\$14,917	\$21,463	\$21,463	\$192,639
Landscape Contingency	\$18,915	\$2,040	\$2,040	\$1,890	\$4,430	\$1,260	\$0	\$1,273	\$2,200	\$0	\$425	\$0	\$34,473
Irrigation Maintenance	\$7,660	\$0	\$0	\$0	\$0	\$641	\$2,327	\$1,708	\$0	\$0	\$0	\$3,271	\$15,606
Lake Maintenance	\$1,290	\$1,290	\$1,675	\$1,675	\$1,675	\$1,675	\$1,675	\$1,675	\$1,675	\$1,675	\$1,675	\$1,675	\$19,330
Lake Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Security Patrol	\$3,428	\$3,293	\$3,579	\$3,312	\$3,074	\$3,567	\$3,359	\$3,492	\$3,366	\$3,510	\$3,376	\$3,477	\$40,833
Street Sweeping	\$0	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$0	\$5,000
General Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$11,068	\$8,824	\$0	\$0	\$446	\$3,075	\$23,413
Dog Park - General Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Kayak Launch - General Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$83	\$0	\$0	\$0	\$83
<b>Total Operation &amp; Maintenance</b>	<b>\$70,048</b>	<b>\$25,305</b>	<b>\$26,004</b>	<b>\$25,749</b>	<b>\$28,030</b>	<b>\$25,434</b>	<b>\$37,456</b>	<b>\$34,673</b>	<b>\$20,103</b>	<b>\$23,677</b>	<b>\$30,901</b>	<b>\$36,218</b>	<b>\$383,597</b>

**Six Mile Creek Community Development District**  
General Fund

	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Total
<b>Amenity Center</b>													
Utilities													
Telephone	\$370	\$391	\$382	\$393	\$417	\$504	\$287	\$443	\$431	\$523	\$409	\$399	\$4,948
Electric	\$924	\$898	\$1,075	\$1,115	\$947	\$786	\$730	\$897	\$1,212	\$1,142	\$1,403	\$1,336	\$12,466
Water/Irrigation	\$471	\$967	\$951	\$1,070	\$743	\$644	\$709	\$781	\$685	\$768	\$669	\$1,064	\$9,523
Cable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Gas	\$0	\$4	\$45	\$47	\$39	\$47	\$34	\$42	\$33	\$24	\$24	\$25	\$363
Trash Removal	\$138	\$0	\$139	\$139	\$138	\$137	\$136	\$138	\$0	\$150	\$150	\$0	\$1,264
Security													
Security Alarm Monitoring	\$0	\$0	\$0	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$315
Security Monitoring	\$2,068	\$1,033	\$1,033	\$1,033	\$1,033	\$1,033	\$1,033	\$1,033	\$1,033	\$1,033	\$1,033	\$1,064	\$13,460
Access Cards	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management Contracts													
Facility Management	\$3,864	\$3,696	\$3,528	\$3,864	\$3,360	\$3,528	\$4,032	\$3,528	\$3,528	\$3,864	\$3,696	\$0	\$40,488
Landscape Maintenance	\$1,920	\$1,920	\$1,920	\$1,920	\$1,920	\$1,290	\$1,650	\$1,650	\$1,650	\$1,650	\$2,180	\$2,180	\$21,851
Landscape Contingency	\$0	\$3,125	\$0	\$0	\$560	\$0	\$0	\$0	\$0	\$220	\$295	\$220	\$4,420
Field Management/Administrative	\$4,925	\$4,927	\$4,925	\$4,925	\$4,925	\$4,925	\$4,925	\$4,925	\$4,925	\$4,925	\$4,925	\$0	\$54,181
Pool Maintenance	\$1,390	\$1,390	\$1,390	\$1,390	\$1,390	\$1,390	\$1,390	\$1,505	\$1,515	\$1,390	\$1,390	\$0	\$15,530
Pool Repairs	\$0	\$0	\$0	\$0	\$0	\$472	\$1,114	\$0	\$981	\$253	\$5,735	\$0	\$8,554
Pool Chemicals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Janitorial Services	\$1,145	\$1,145	\$1,145	\$1,145	\$1,145	\$1,145	\$1,145	\$1,380	\$1,145	\$1,145	\$1,145	\$1,145	\$13,975
Janitorial Supplies	\$135	\$344	\$125	\$192	\$412	\$276	\$288	\$167	\$355	\$264	\$212	\$0	\$2,768
Facility Maintenance	\$1,362	\$3,482	\$1,431	\$0	\$305	\$950	\$136	\$1,983	\$589	\$578	\$590	\$0	\$11,405
Fitness Equipment Lease	\$1,149	\$1,149	\$1,149	\$1,149	\$1,149	\$1,149	\$1,149	\$1,149	\$1,149	\$1,149	\$1,149	\$1,149	\$13,784
Pest Control	\$0	\$0	\$270	\$0	\$0	\$390	\$120	\$100	\$740	\$250	\$0	\$270	\$2,140
Pool Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$350	\$0	\$0	\$0	\$350
Repairs & Maintenance	\$0	\$549	\$1,025	\$1,025	\$896	\$0	\$3,798	\$926	\$0	\$638	\$198	\$0	\$9,053
Maintenance Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
New Capital Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,580	\$0	\$6,580
Special Events	\$1,292	\$1,710	\$2,388	\$79	\$546	\$86	\$1,647	\$1,660	\$331	\$0	\$310	\$0	\$10,048
Holiday Decorations	\$10,856	\$0	\$0	\$28	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,884
Fitness Center Repairs/Supplies	\$150	\$0	\$1,245	\$250	\$0	\$0	\$150	\$240	\$978	\$340	\$55	\$0	\$3,408
Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$238	\$0	\$272	\$463	\$0	\$973
Operating Supplies	\$586	\$18	\$1,395	\$93	\$125	\$241	\$283	\$373	\$2,331	\$46	\$562	\$0	\$6,053
ASCAP/BMI Licenses	\$0	\$0	\$0	\$0	\$373	\$0	\$0	\$0	\$0	\$1,327	\$0	\$0	\$1,700
<b>Total Amenity Center</b>	<b>\$32,742</b>	<b>\$26,747</b>	<b>\$25,580</b>	<b>\$19,891</b>	<b>\$20,458</b>	<b>\$19,028</b>	<b>\$24,788</b>	<b>\$23,193</b>	<b>\$23,995</b>	<b>\$21,985</b>	<b>\$33,208</b>	<b>\$8,887</b>	<b>\$280,484</b>
<b>Total Expenditures</b>	<b>\$123,249</b>	<b>\$59,775</b>	<b>\$59,822</b>	<b>\$55,477</b>	<b>\$53,909</b>	<b>\$50,305</b>	<b>\$70,439</b>	<b>\$73,267</b>	<b>\$49,788</b>	<b>\$60,572</b>	<b>\$72,149</b>	<b>\$48,583</b>	<b>\$777,332</b>
<b>Excess Revenues (Expenditures)</b>	<b>(\$25,163)</b>	<b>\$2,466</b>	<b>\$32,122</b>	<b>(\$4,217)</b>	<b>(\$2,544)</b>	<b>\$72,883</b>	<b>(\$89,249)</b>	<b>(\$3,752)</b>	<b>(\$4,556)</b>	<b>(\$28,915)</b>	<b>\$40,434</b>	<b>\$26,705</b>	<b>\$36,214</b>

**Six Mile Creek Community Development District  
Developer Contributions/Due to Developer**

Funding Request #	Prepare Date	Check#	Received Date	Payment Amount	Total Funding Request	General Fund Portion (FY18)	General Fund Portion (FY19)	General Fund Portion (FY20)	Capital 2017 (Due to Developer)	Over and (short) Balance Due
15	8/31/18	1655	9/25/18	\$37,143.69	\$37,143.69	\$26,287.42	\$10,856.27	\$0.00	\$0.00	\$0.00
16	9/12/18	1655	9/25/18	\$35,932.91	\$35,932.91	\$35,932.91	\$0.00	\$0.00	\$0.00	\$0.00
17	9/28/18	1672	10/22/18	\$47,328.18	\$47,328.18	\$17,325.26	\$30,002.92	\$0.00	\$0.00	\$0.00
1	10/9/18	1672	10/22/18	\$31,491.18	\$31,491.18	\$6,759.62	\$24,731.56	\$0.00	\$0.00	\$0.00
2	11/13/18	1683	11/20/18	\$57,756.16	\$57,756.16	\$0.00	\$57,756.16	\$0.00	\$0.00	\$0.00
3	12/17/18	1712	2/4/19	\$14,690.39	\$14,690.39	\$0.00	\$14,690.39	\$0.00	\$0.00	\$0.00
4	1/15/19	1712	2/4/19	\$25,932.38	\$25,932.38	\$0.00	\$25,932.38	\$0.00	\$0.00	\$0.00
5	1/16/19	1712	2/4/19	\$505,898.20	\$505,898.20	\$0.00	\$0.00	\$0.00	\$505,898.20	\$0.00
6	1/25/19	1712	2/4/19	\$129,237.59	\$129,237.59	\$0.00	\$0.00	\$0.00	\$129,237.59	\$0.00
7	2/25/19	1724	3/5/19	\$95,611.10	\$95,611.10	\$0.00	\$0.00	\$0.00	\$95,611.10	\$0.00
8	3/30/19	WIRE	4/23/19	\$258,374.24	\$258,374.24	\$0.00	\$0.00	\$0.00	\$258,374.24	\$0.00
9	4/18/19	WIRE	4/23/19	\$121,716.12	\$121,716.12	\$0.00	\$0.00	\$0.00	\$121,716.12	\$0.00
10	5/17/19	WIRE	5/23/19	\$26,901.49	\$26,901.49	\$0.00	\$0.00	\$0.00	\$26,901.49	\$0.00
11	5/31/19	1761	7/8/19	\$101,196.65	\$101,196.65	\$0.00	\$0.00	\$0.00	\$101,196.65	\$0.00
12	6/14/19	1770	7/22/19	\$34,789.90	\$34,789.90	\$0.00	\$14,270.42	\$0.00	\$20,519.48	\$0.00
13	6/27/19	1774	8/19/19	\$63,516.59	\$63,516.59	\$0.00	\$0.00	\$0.00	\$63,516.59	\$0.00
14	7/18/19	1774	8/19/19	\$73,131.20	\$73,131.20	\$0.00	\$0.00	\$0.00	\$73,131.20	\$0.00
15	8/12/19	1782	9/5/19	\$81,199.67	\$81,199.67	\$0.00	\$81,199.67	\$0.00	\$0.00	\$0.00
16	8/30/19	1795	10/4/19	\$61,328.97	\$61,328.97	\$0.00	\$0.00	\$0.00	\$61,328.97	\$0.00
17	9/11/19	1795	10/4/19	\$48,483.34	\$48,483.34	\$0.00	\$48,483.34	\$0.00	\$0.00	\$0.00
18	9/25/19				\$37,512.87	\$0.00	\$6,236.87	\$31,276.00	\$0.00	(\$37,512.87)
19	9/26/19				\$68,021.35	\$0.00	\$0.00	\$0.00	\$68,021.35	(\$68,021.35)
20	10/14/19				\$76,579.69	\$0.00	\$20,149.88	\$56,429.81	\$0.00	(\$76,579.69)
Due to Developer				\$1,851,659.95	\$2,033,773.86	\$86,305.21	\$334,309.86	\$87,705.81	\$1,525,452.98	(\$182,113.91)

**Total Developer Contributions FY19**

**\$334,309.86**

\*FY18 column does not include Funding Requests #1-14 on FY18 summary schedule.

**Six Mile Creek  
Community Development District**

**Capital Improvement Revenue Bonds, Series 2016A**

Date	Requisition #	Contractor	Description	Requisition
<b>Fiscal Year 2018</b>				
10/26/17		St. Johns City Board of City Commissioners	Chk#551062 Utility Reimbursement	\$ (25,845.53)
11/21/17	242A	Clary & Associates	Map & Descriptions Lot 40 - Whisper Creek Unit 1C - Inv#2017-642	\$ 350.00
11/21/17	243A	Rollings Construction, Inc.	Contractor Application #2 - TrailMark Box Kiosk	\$ 25,210.00
2/28/18		St. Johns City Board of City Commissioners	Chk#553907 Utility Reimbursement	\$ (42,055.00)
3/6/18	245A	Prosser Inc.	Landscape Architect & Design - Invoice# 38060	\$ 959.52
3/6/18	246A	Prosser Inc.	Kayak Launch Design - Invoice# 38680	\$ 5,749.73
4/23/18	249A	England-Thims & Miller	Invoice# 186674 - Trailmark Phase 4 CEI Services (WA#19)	\$ 85.00
5/21/18	250A	England-Thims & Miller	Invoice# 186932 - Trailmark Phase 4 CEI Services (WA#19)	\$ 719.00
7/31/18		St. Johns City Board of City Commissioners	Chk#557014 Utility Reimbursement	\$ (34,046.57)
7/31/18		St. Johns City Board of City Commissioners	Chk#559543 Utility Reimbursement	\$ (24,824.64)
8/29/18	251A	Six Mile Creek CDD	Reimbursement - Onsite Inv#232919 - Steel Signs 50% Deposit	\$ 3,332.48
9/21/18	252A	Besch & Smith Civil Group, Inc.	Application 9 - Phase 7, 8,, Part 3	\$ 32,817.19
<b>TOTAL</b>				<b>\$ (57,548.82)</b>

**Fiscal Year 2018**

10/1/17	Interest	\$ -
11/1/17	Interest	\$ 0.85
12/1/17	Interest	\$ 2.85
1/1/18	Interest	\$ 0.05
2/1/18	Interest	\$ 0.05
3/1/18	Interest	\$ 0.28
4/1/18	Interest	\$ 6.24
5/1/18	Interest	\$ 7.27
6/1/18	Interest	\$ 7.50
7/1/18	Interest	\$ 7.16
8/1/18	Interest	\$ 9.32
9/1/18	Interest	\$ 23.80
<b>TOTAL</b>		<b>\$ 65.37</b>

Acquisition/Construction Fund at 9/30/17	\$ 6.81
Interest Earned thru 9/30/18	\$ 65.37
Requisitions Paid thru 9/30/18	\$ 57,548.82
<b>Remaining Acquisition/Construction Fund</b>	<b>\$ 57,621.00</b>

Date	Requisition #	Contractor	Description	Requisition
<b>Fiscal Year 2019</b>				
12/24/18	253A	England-Thims & Miller	Invoice# 188855 - Trailmark Phase 4 CEI Services (WA#19)	\$ 474.06
3/4/19	254A	England-Thims & Miller	Invoice# 189443 - Trailmark Phase 4 CEI Services (WA#19)	\$ 139.00
3/4/19	255A	Hardwick Fence	Invoice# 144399 - Kayak Racks	\$ 1,586.00
3/4/19	256A	North Florida Landscape	Invoice# 21663 - Cui-de-sac Planting/Landscape Services (Foxcross & Shelmore)	\$ 1,911.85
3/27/19	257A	Hardwick Fence	Invoice# 144491 - Double Arbor	\$ 3,424.00
3/27/19	258A	Adkins Electric Inc.	Invoice# H20171 - Electrical Work Trailmark Phase 5A	\$ 1,600.00
<b>TOTAL</b>				<b>\$ 9,134.91</b>

**Fiscal Year 2019**

10/1/18	Interest		\$	19.60
11/2/18	Interest		\$	14.69
12/3/18	Interest		\$	14.22
1/2/19	Interest		\$	14.66
1/30/19	St.Johns Cty Board Commissioners	Chk#565208 Utility Reimbursement	\$	37,565.55
1/30/19	St.Johns Cty Board Commissioners	Chk#565508 Utility Reimbursement	\$	43,808.19
2/1/19	Interest		\$	15.91
3/1/19	Interest		\$	31.90
4/1/19	Interest		\$	34.28
5/1/19	Interest		\$	32.06
6/3/19	Interest		\$	33.13
7/1/19	Interest		\$	32.07
7/9/19	Transfer Out	Transfer to Series 2017A Construction	\$	(24,325.22)
7/29/19	St.Johns Cty Board Commissioners	Chk#567884 Utility Reimbursement	\$	69,120.61
7/29/19	St.Johns Cty Board Commissioners	Chk#570825 Utility Reimbursement	\$	36,062.93
8/1/19	Interest		\$	25.95
8/30/19	Transfer In	Transfer from Series 2017A Construcion	\$	25,281.15
9/1/19	Interest		\$	36.12
TOTAL			\$	187,817.80

Acquisition/Construction Fund at 9/30/18	\$ 57,621.00
Interest Earned thru 9/30/19	\$ 187,817.80
Requisitions Paid thru 9/30/19	\$ (9,134.91)
<b>Remaining Acquisition/Construction Fund</b>	<b>\$ 236,303.89</b>

**Six Mile Creek  
Community Development District  
Capital Improvement Revenue Bonds, Series 2016B**

Date	Requisition #	Contractor	Description	Requisition
<b>Fiscal Year 2018</b>				
2418	11/8/17	Randy Suggs Inc.	Deposit for Well - Pay Application#3 - Inv#21569	\$ 5,751.46
<b>TOTAL</b>				<b>\$ 5,751.46</b>
<b>Fiscal Year 2018</b>				
10/1/17		Interest		\$ 0.60
11/1/17		Interest		\$ 0.98
12/1/17		Interest		\$ 0.22
1/1/18		Interest		\$ -
2/1/18		Interest		\$ -
3/1/18		Interest		\$ -
4/1/18		Interest		\$ -
5/1/18		Interest		\$ -
6/1/18		Interest		\$ -
7/1/18		Interest		\$ -
8/1/18		Interest		\$ -
9/1/18		Interest		\$ -
<b>TOTAL</b>				<b>\$ 1.80</b>
Acquisition/Construction Fund at 9/30/17				\$ 5,750.86
Interest Earned thru 9/30/18				\$ 1.80
Requisitions Paid thru 9/30/18				\$ (5,751.46)
Remaining Acquisition/Construction Fund				<b>\$ 1.20</b>
<b>Fiscal Year 2019</b>				
<b>TOTAL</b>				<b>\$ -</b>
<b>Fiscal Year 2019</b>				
10/1/18		Interest		\$ -
11/1/18		Interest		\$ -
12/1/18		Interest		\$ -
1/1/19		Interest		\$ -
2/1/19		Interest		\$ -
3/1/19		Interest		\$ -
4/1/19		Interest		\$ -
5/1/19		Interest		\$ -
6/3/19		Interest		\$ -
7/1/19		Interest		\$ -
8/1/19		Interest		\$ -
9/1/19		Interest		\$ -
<b>TOTAL</b>				<b>\$ -</b>
Acquisition/Construction Fund at 9/30/18				\$ 1.20
Interest Earned thru 9/30/19				\$ -
Requisitions Paid thru 9/30/19				\$ -
Remaining Acquisition/Construction Fund				<b>\$ 1.20</b>



**Six Mile Creek  
Community Development District**

**Capital Improvement Revenue Bonds, Series 2017A**

Date	Requisition #	Contractor	Description	Requisition
<b>Fiscal Year 2018</b>				
12/29/17	1A	Besch and Smith Civil Group, Inc.	Contract Application - Payment# 5 - Dolcetto Dr. - PH3 Whisper Creek	\$ 56,066.14
12/29/17	2A	Besch and Smith Civil Group, Inc.	Contract Application - Payment# 6 - Dolcetto Dr. - PH3 Whisper Creek	\$ 19,522.43
12/29/17	3A	Six Mile Creek Investment Co., LLC	Reimbursement for 2017 expenses paid in advance of bond issuance	\$ 207,171.90
12/29/17	4A	England-Thims & Miller, Inc.	Invoice# 185181 - RFP Process for Trailmark PH5A & 5B	\$ 7,953.41
12/29/17	5A	England-Thims & Miller, Inc.	Invoice# 185189 - Trailmark PH7 Construction Documents (WA#27)	\$ 941.83
12/29/17	6A	England-Thims & Miller, Inc.	Invoice# 185199 - Trailmark PH8 Construction Documents (WA#29)	\$ 10,865.30
12/29/17	7A	England-Thims & Miller, Inc.	Invoice# 185136 - PH3 (Dolcetto Dr.) (WA#26)	\$ 188.75
12/29/17	8A	England-Thims & Miller, Inc.	Invoice# 185141 - PH3 CEI Services & Plat Coordination (WA#30)	\$ 690.00
12/29/17	9A	Hopping, Green & Sams	Invoice# 97321 - Professional Services related to PH5A, 5B, 7 & 8	\$ 1,625.50
12/29/17	10A	Prosser Inc.	Invoice# 38837 - Irrigation Plan/Design PH5A, 5B, 7 & 8	\$ 2,402.07
12/29/17	11A	Prosser Inc.	Invoice# 38965 - Irrigation Plan/Design PH5A, 5B, 7 & 8	\$ 682.50
12/29/17	12A	England-Thims & Miller, Inc.	Invoice# 185450 - Trailmark Entrance Lane Removal (WA#24)	\$ 1,527.00
12/29/17	13A	England-Thims & Miller, Inc.	Invoice# 185440 - PH5 Construction Documents (WA#20)	\$ 6,354.11
12/29/17	14A	England-Thims & Miller, Inc.	Invoice# 185423 - PH3 (Dolcetto Dr.) (WA#26)	\$ 400.50
12/29/17	15A	England-Thims & Miller, Inc.	Invoice# 185421 - Trailmark PH7 Construction (WA#27)	\$ 11,529.46
12/29/17	16A	England-Thims & Miller, Inc.	Invoice# 185472 - PH5 CEI Services & Plat Coordination (WA#30)	\$ 6,894.08
12/29/17	17A	England-Thims & Miller, Inc.	Invoice# 185473 - Trailmark PH8 Construction Documents (WA#29)	\$ 18,121.65
12/29/17	18A	England-Thims & Miller, Inc.	Invoice# 185632 - PH5 Construction Documents (WA#20)	\$ 1,787.24
12/29/17	19A	England-Thims & Miller, Inc.	Invoice# 185683 - PH3 (Dolcetto Dr.) (WA#26)	\$ 657.40
12/29/17	20A	England-Thims & Miller, Inc.	Invoice# 185645 - PH5 CEI Services & Plat Coordination (WA#30)	\$ 6,155.70
12/29/17	21A	England-Thims & Miller, Inc.	Invoice# 185639 - Trailmark PH7 Construction Documents (WA#27)	\$ 9,008.76
12/29/17	22A	England-Thims & Miller, Inc.	Invoice# 185640 - Trailmark PH8 Construction Documents (WA#29)	\$ 10,978.41
12/29/17	23A	Wilson Green, LLC	Trailmark PH5 - ACOE Credits	\$ 11,800.00
1/23/18	24A	Clary & Associates, Inc.	Invoice# 2017-752 - Phase 5B - Stake Centerline Control	\$ 3,952.50
1/23/18	25A	Clary & Associates, Inc.	Invoice# 2017-754 - Phase 8 - Stake Centerline Control	\$ 6,396.25
1/23/18	26A	Besch and Smith Civil Group, Inc.	Payment #1 - Trailmark Phases 7, 8 & Part 3	\$ 170,595.00
1/23/18	27A	V.J. Usina Contracting, Inc.	Payment #1 - Trailmark Part 1 - Phase 5A	\$ 46,475.28
1/23/18	28A	V.J. Usina Contracting, Inc.	Payment #1 - Trailmark Part 1 - Phase 5B	\$ 109,747.07
1/23/18	29A	England-Thims & Miller, Inc.	Invoice# 185923 - Phase 6 Construction Documents (WA#25)	\$ 1,161.88
1/23/18	30A	England-Thims & Miller, Inc.	Invoice# 185922 - Trailmark Phase 7 Construction Documents (WA#27)	\$ 4,337.84
1/23/18	31A	England-Thims & Miller, Inc.	Invoice# 185853 - Trailmark Phase 4 CEI Services (WA#19)	\$ 1,344.36
1/23/18	32A	England-Thims & Miller, Inc.	Invoice# 185856 - Phase Construction Documents (WA#20)	\$ 5,295.78
1/23/18	33A	England-Thims & Miller, Inc.	Invoice# 185859 - Trailmark Phase 8 Construction Documents (WA#29)	\$ 4,863.00
1/23/18	34A	England-Thims & Miller, Inc.	Invoice# 185863 - Phase 5 CEI Services & Plat Coordination (WA#30)	\$ 3,086.26
1/23/18	35A	England-Thims & Miller, Inc.	Invoice# 185879 - Phase 3 (Dolcetto Drive) (WA#26)	\$ 605.20
1/23/18	36A	England-Thims & Miller, Inc.	Invoice# 185892 - Phase 7 & 8 CEI (WA#33)	\$ 2,757.56
2/28/18	37A	England-Thims & Miller, Inc.	Invoice# 186221 - Phase 7 & 8 CEI (WA#33)	\$ 3,570.18
3/6/18	38A	England-Thims & Miller, Inc.	Invoice# 186150 - Trailmark Phase 7 Construction Documents (WA#27)	\$ 1,755.26
2/28/18	39A	England-Thims & Miller, Inc.	Invoice# 186149 - Phase 6 Construction Documents (WA#25)	\$ 4,489.49
2/28/18	40A	England-Thims & Miller, Inc.	Invoice# 186137 - Phase 5 CEI Services & Plat Coordination (WA#30)	\$ 3,649.62
2/28/18	41A	England-Thims & Miller, Inc.	Invoice# 186193 - Phase 5 Construction Documents (WA#20)	\$ 4,044.86
2/28/18	42A	England-Thims & Miller, Inc.	Invoice# 186129 - Trailmark Phase 4 CEI Services (WA#19)	\$ 459.20
2/28/18	43A	England-Thims & Miller, Inc.	Invoice# 185393 - Trailmark Phase CEI Services (WA#19)	\$ 1,800.95
2/28/18	44A	England-Thims & Miller, Inc.	Invoice# 185126 - Trailmark Phase 4 CEI Services (WA#19)	\$ 824.01
2/28/18	45A	Prosser Inc.	Invoice# 39325 - Irrigation Plan/Design	\$ 16,786.89
2/28/18	46A	Prosser Inc.	Invoice# 39324 - Irrigation Plan/Design	\$ 2,079.44
2/28/18	47A	Prosser Inc.	Invoice# 39326 - Trailmark Kayak Launch Park	\$ 994.50
2/28/18	48A	Besch and Smith Civil Group, Inc.	Application for Payment 2 - Trailmark Phases 7, 8, Part 3	\$ 310,335.14
2/28/18	49A	Clary & Associates, Inc.	Invoice# 2017-624 - Whisper Creek Unit 1C	\$ 272.00
2/28/18	50A	Prosser Inc.	Invoice# 39069 - Irrigation Plan/Design	\$ 19,100.62
2/28/18	51A	V.J. Usina Contracting, Inc.	Application for Payment 2 - Trailmark Part 1 - Phase 5A	\$ 50,811.61
2/28/18	52A	V.J. Usina Contracting, Inc.	Application for Payment 2 - Trailmark Part 1 - Phase 5B	\$ 368,295.31
2/28/18	53A	England-Thims & Miller, Inc.	Invoice# 185629 - Trailmark Phase 4 CEI Services (WA#19)	\$ 1,841.10
	54A	VOID	VOID	\$ -
	55A	VOID	VOID	\$ -
2/28/18	56A	Clary & Associates, Inc.	Invoice# 2017-751 - Whisper Creek Unit 5A	\$ 4,908.75
2/28/18	57A	Clary & Associates, Inc.	Invoice# 2017-753 - Whisper Creek Unit 7	\$ 2,890.00
3/6/18	58A	Prosser Inc.	Invoice# 39065 - Trailmark Kayak Launch Park	\$ 2,064.28
3/27/18	59A	Besch and Smith Civil Group, Inc.	Contract Application - Payment# 3 - Trailmark Phases 7, 8, Part 3	\$ 633,466.51
3/27/18	60A	V.J. Usina Contracting, Inc.	Contract Application - Payment# 3 - Trailmark Part 1 - Phase 5A	\$ 114,266.17
3/27/18	61A	V.J. Usina Contracting, Inc.	Contract Application - Payment# 3 - Trailmark Part 1 - Phase 5B	\$ 270,079.41
3/27/18	62A	Prosser Inc.	Invoice# 39439 - Kayak Launch Park	\$ 193.38
3/27/18	63A	Prosser Inc.	Invoice# 39438 - Irrigation Plan/Design	\$ 17,220.12
3/27/18	64A	England-Thims & Miller, Inc.	Invoice# 186392 - Phase 5 CEI Services & Plat Coordination (WA#30)	\$ 3,476.36
3/27/18	65A	England-Thims & Miller, Inc.	Invoice# 186407 - Trailmark Phase 8 Construction Documents (WA#29)	\$ 2,982.59
3/27/18	66A	England-Thims & Miller, Inc.	Invoice# 186484 - Trailmark Phase 7 Construction Documents (WA#27)	\$ 151.44
3/27/18	67A	England-Thims & Miller, Inc.	Invoice# 186447 - Phase 7 & 8 CEI (WA#33)	\$ 4,476.41
3/27/18	68A	England-Thims & Miller, Inc.	Invoice# 186439 - Yield/Site Plan Preparation (WA#32)	\$ 1,685.69
3/27/18	69A	Hopping, Green & Sams	Invoice# 99092 - Professional Services related to Project Construction	\$ 471.33
3/27/18	70A	Hopping, Green & Sams	Invoice# 98508 - Professional Services related to Project Construction	\$ 399.50

4/2/18	71A	Dynamic Foundation Solutions LLC	40% Down Payment - Boardwalk & Dock Improvements - Kayak Park	\$ 44,135.40
4/23/18	72A	Prosser Inc.	Invoice# 39607 - Kayak Launch Park	\$ 3,378.75
4/23/18	73A	Besch and Smith Civil Group, Inc.	Contract Application - Payment# 4 - Trailmark Phases 7, 8 Part 3	\$ 747,652.86
4/23/18	74A	V.J. Usina Contracting, Inc.	Contract Application - Payment# 4 - Trailmark Part 1 - Phase 5A	\$ 117,611.34
4/23/18	75A	V.J. Usina Contracting, Inc.	Contract Application - Payment# 4 - Trailmark Part 1 - Phase 5B	\$ 479,277.86
4/23/18	76A	England-Thims & Miller, Inc.	Invoice# 186743 - Phase 7 & 8 CEI (WA#33)	\$ 6,369.19
4/23/18	77A	England-Thims & Miller, Inc.	Invoice# 186754 - Phase 5 CEI Services & Plat Coordination (WA#30)	\$ 3,476.36
4/23/18	78A	England-Thims & Miller, Inc.	Invoice# 186755 - Yield/Site Plan Preparation (WA#32)	\$ 2,581.93
4/23/18	79A	Clary & Associates, Inc.	Invoice# 2018-72 - Kayak Launch - Construction Survey	\$ 1,572.50
5/4/18		England-Thims & Miller, Inc.	Check#015465	\$ (12,427.48)
5/21/18	76A	England-Thims & Miller, Inc.	Invoice# 186743 - Phase 7 & 8 CEI (WA#33)	\$ 14,092.74
5/21/18	77A	England-Thims & Miller, Inc.	Invoice# 186754 - Phase 5 CEI Services & Plat Coordination (WA#30)	
5/21/18	78A	England-Thims & Miller, Inc.	Invoice# 186755 - Yield/Site Plan Preparation (WA#32)	
5/21/18	80A	England-Thims & Miller, Inc.	Invoice# 187083 - Phase 7 & 8 CEI (WA#33)	\$ 6,365.51
5/21/18	81A	England-Thims & Miller, Inc.	Invoice# 187060 - Yield/Site Plan Preparation (WA#32)	\$ 17.83
5/21/18	82A	Besch and Smith Civil Group, Inc.	Contract Application - Payment# 5 - Trailmark Phases 7, 8, Part 3	\$ 315,817.19
5/21/18	83A	V.J. Usina Contracting, Inc.	Contract Application - Payment# 5 - Trailmark Part 1 - Phase 5A	\$ 210,058.19
5/21/18	84A	V.J. Usina Contracting, Inc.	Contract Application - Payment# 5 - Trailmark Part 1 - Phase 5B	\$ 171,710.74
5/21/18	85A	Prosser Inc.	Invoice# 39780 - Irrigation Plan/Design	\$ 27,816.11
5/21/18	86A	Prosser Inc.	Invoice# 39607 - Kayak Launch Park	\$ 386.75
6/26/18	87A	England-Thims & Miller, Inc.	Invoice# 186954 - Phase 5 CEI Services & Plat Coordination (WA#30)	\$ 8,091.83
6/26/18	88A	Dynamic Marine Construction	Invoice# A119 - Piling Installation & Deck Framing	\$ 24,262.13
6/26/18	89A	North Florida Landscape	Invoice# 21493 - Landscape Services - Trailmark Screening	\$ 6,794.22
6/26/18	90A	First Coast Electric	Invoice# 14437 - Primary conduit installation	\$ 10,587.60
6/26/18	91A	Dynamic Marine Construction	Invoice# 119-2 - Docking Installation	\$ 11,635.57
6/26/18	92A	V.J. Usina Contracting, Inc.	Contract Application - Payment# 6 - Trailmark Part 1 - Phase 5B	\$ 78,854.64
6/26/18	93A	V.J. Usina Contracting, Inc.	Contract Application - Payment# 6 - Trailmark Part 1 - Phase 5B	\$ 48,943.73
6/26/18	94A	Besch and Smith Civil Group, Inc.	Contract Application - Payment# 6 - Trailmark Phases 7, 8, Part 3	\$ 282,722.33
6/26/18	95A	ETM	Invoice# 187246 - Phase 5 CEI Services & Plat Coordination (WA#30)	\$ 5,115.07
6/26/18	96A	ETM	Invoice# 187301 - Yield/Site Plan Preparation (WA#32)	\$ 100.30
6/26/18	97A	ETM	Invoice# 187245 - Phase 7 & 8 CEI (WA#33)	\$ 9,525.07
7/9/18	98A	Onsight Industries LLC	Invoice# 2-18-228901-2 - Street Signage Phase 5B	\$ 7,065.84
7/23/18	99A	Dynamic Marine Construction	Invoice# A119 - Railing Timber	\$ 11,635.65
7/23/18	100A	Dynamic Marine Construction	Invoice# A119 - Railing Timber Retainage	\$ 7,323.36
7/23/18	101A	England-Thims & Miller, Inc.	Invoice# 187185 - Trailmark Phase 4 CEI Services (WA#19)	\$ 144.50
7/23/18	102A	V.J. Usina Contracting, Inc.	Contractor Application - Payment#7 - Trailmark Part 1, Phase 5B	\$ 336,906.27
7/23/18	103A	V.J. Usina Contracting, Inc.	Contractor Application - Payment#7 - Trailmark Part 1, Phase 5A	\$ 194,577.47
7/23/18	104A	Besch and Smith Civil Group, Inc.	Contractor Application - Payment#7 - Trailmark Phases 7, 8, Part 3	\$ 326,201.05
7/23/18	105A	Adkins Electric Inc.	Invoice# H19693 - FPL Conduit Installation - Phase 5B	\$ 37,145.00
7/23/18	106A	Adkins Electric Inc.	Invoice# H19620 - Street Crossing Conduits - Phase 5B	\$ 9,265.00
7/23/18	107A	Prosser Inc.	Invoice# 39929 - Kayak Launch Park	\$ 222.52
7/23/18	108A	Prosser Inc.	Invoice# 40118 - Kayak Launch Park	\$ 44.18
7/23/18	109A	Prosser Inc.	Invoice# 40119 - Irrigation Plan/Design	\$ 10,180.54
7/23/18	110A	England-Thims & Miller, Inc.	Invoice# 187612 - Trailmark Phase 4 CEI Services (WA#19)	\$ 289.00
7/23/18	111A	England-Thims & Miller, Inc.	Invoice# 187458 - Yield/Site Plan Preparation (WA#32)	\$ 2,740.88
7/23/18	112A	England-Thims & Miller, Inc.	Invoice# 187456 - Phase 5 CEI Services & Plat Coordination (WA#30)	\$ 6,954.33
7/23/18	113A	Dynamic Marine Construction	Invoice# A119 - Stairs installation	\$ 6,502.50
7/30/18	114A	First Coast Electric	Invoice# 14488 - Trailmark Phase 8 Primary Conduit Installation	\$ 75,641.50
7/30/18	115A	First Coast Electric	Invoice# 14489 - Trailmark Phase 7 Primary Conduit Installation	\$ 20,552.15
8/17/18	116A	England-Thims & Miller, Inc.	Invoice #187457 - Phase 7 & 8 CEI (WA#33)	\$ 10,152.66
8/17/18	117A	Onsight Industries LLC	Invoice# 2-18-228901-1 Street Signage Phase 5B	\$ 7,065.84
8/17/18	118A	Prosser Inc.	Invoice# 40266 - Kayak Launch Park	\$ 607.75
8/17/18	119A	England-Thims & Miller, Inc.	Invoice# 187772 - Phase 7 & 8 CEI (WA#33)	\$ 9,608.72
8/17/18	120A	England-Thims & Miller, Inc.	Invoice# 187771 - Phase 5 CEI Services & Plat Coordination	\$ 5,403.84
8/17/18	121A	England-Thims & Miller, Inc.	Invoice# 187770 - Yield/Site Plan Preparation (WA#32)	\$ 1,421.36
8/17/18	122A	England-Thims & Miller, Inc.	Invoice# 187741 - Trailmark Phase 4 CEI Services (WA#19)	\$ 236.30
8/17/18	123A	Six Mile Creek CDD	Reimburse - FPL - Trailmark Phase 5B	\$ 8,579.46
8/17/18	124A	Besch and Smith Civil Group, Inc.	Contractor Application - Payment #8 - Trailmark Phases 7, 8 & Part 3	\$ 71,346.13
8/17/18	125A	V.J. Usina Contracting, Inc.	Contractor Application - Payment #8 - Trailmark Part 1 - Phase 5B	\$ 109,116.29
8/17/18	126A	V.J. Usina Contracting, Inc.	Contractor Application - Payment #8 - Trailmark Part 1 - Phase 5A	\$ 340,883.73
8/17/18	127A	Prosser Inc.	Invoice #39935 - Irrigation Plan/Design	\$ 52,773.27
9/10/18	128A	Gaynelle James	Reimbursement - Big-N-Lil Inv# 10477 - Kayak Signage	\$ 1,102.59
9/21/18	129A	England-Thims & Miller, Inc.	Invoice# 188071 - Phase 7 & 8 CEI (WA#33)	\$ 6,716.94
9/21/18	130A	England-Thims & Miller, Inc.	Invoice# 187726 - Consumptive Uses of Water Permit (WA#21)	\$ 3,604.00
9/21/18	131A	England-Thims & Miller, Inc.	Invoice# 188075 - Consumptive Uses of Water Permit (WA#21)	\$ 964.75
9/21/18	132A	England-Thims & Miller, Inc.	Invoice#188074 - Phase 5 CEI Services & Plat Coordination (WA#30)	\$ 5,539.54
9/21/18	133A	England-Thims & Miller, Inc.	Invoice# 187994 - Trailmark Phase 4 CEI Services (WA#19)	\$ 177.23
9/21/18	134A	North Florida Landscape	Invoice# 21547 - Landscape Services - Trailmark Phase 5B	\$ 30,646.83
9/21/18	135A	Prosser Inc.	Invoice# 40447 - Irrigation Plan/Design	\$ 8,084.81
9/21/18	136A	Adkins Electric Inc.	Invoice# H19714 - Street Crossing Conduits (Phase 5A)	\$ 13,430.00
9/21/18	137A	Adkins Electric Inc.	Invoice# H19715 - Installation of FPL Conduit	\$ 36,295.00
9/21/18	138A	North Florida Landscape	Invoice# 21553 - Landscape Services - Trailmark Phase 5B	\$ 23,945.65
9/21/18	139A	North Florida Landscape	Invoice# 21567 - Landscape Services - Trailmark Phase 5B	\$ 36,250.28
9/21/18	140A	Besch and Smith Civil Group, Inc.	Contractor Application - Payment #9 - Trailmark Phases 7, 8, Part 3	\$ 73,507.99
9/21/18	141A	V.J. Usina Contracting, Inc.	Contractor Application - Payment #9 - Trailmark Part 1 - Phase 5B	\$ 47,741.10
9/21/18	142A	V.J. Usina Contracting, Inc.	Contractor Application - Payment #9 - Trailmark Part 1 - Phase 5A	\$ 146,279.20
9/21/18	143A	North Florida Landscape	Invoice# 21570 - Landscape Services - Trailmark Phase 5B	\$ 38,635.90
9/21/18	144A	Hopping, Green & Sams	Invoice# 99624 - Professional Services related to Project Construction	\$ 681.69
9/21/18	145A	Hopping, Green & Sams	Invoice# 100176 - Professional Services related to Project Construction	\$ 641.75
9/21/18	146A	Hopping, Green & Sams	Invoice# 100751 - Professional Services related to Project Construction	\$ 392.70
9/21/18	147A	Hopping, Green & Sams	Invoice# 101969 - Professional Services related to Project Construction	\$ 375.28
9/21/18	148A	Hopping, Green & Sams	Invoice# 102585 - Professional Services related to Project Construction	\$ 399.50
9/21/18	149A	Arc Surveying and Mapping, Inc.	Invoice# 11383 - Stake Right of Way on Pacetti Road	\$ 1,062.50
TOTAL				\$ 7,377,372.82

Fiscal Year 2018

12/7/17	Interest	\$	-
1/1/18	Interest	\$	1,075.49
2/1/18	Interest	\$	1,257.20
3/1/18	Interest	\$	1,092.10
4/1/18	Interest	\$	1,049.44
5/1/18	Interest	\$	998.16
6/1/18	Interest	\$	771.68
7/1/18	Interest	\$	632.80
8/1/18	Interest	\$	604.65
9/1/18	Interest	\$	343.26
<b>TOTAL</b>		\$	<b>7,824.78</b>
Acquisition/Construction Fund at 12/7/17		\$	7,898,249.85
Interest Earned thru 9/30/18		\$	7,824.78
Requisitions Paid thru 9/30/18		\$	(7,377,372.82)
Remaining Acquisition/Construction Fund		\$	<b>528,701.81</b>

**Six Mile Creek  
Community Development District**

**Capital Improvement Revenue Bonds, Series 2017A**

Date	Requisition #	Contractor	Description	Requisition
<b>Fiscal Year 2019</b>				
10/18/18	150A	Besch & Smith Civil Group, Inc.	Contractor Application - Payment #10 - Trailmark Phases 7, 8, Part 3	\$ 24,616.27
10/18/18	151A	VJ Usina Contracting Inc.	Contractor Application - Payment #10 - Trailmark Part 1 - Phase 5A	\$ 81,135.87
10/18/18	152A	VJ Usina Contracting Inc.	Contractor Application - Payment #10 - Trailmark Part 1 - Phase 5B	\$ 5,900.65
10/18/18	153A	Onsight Industries LLC	Invoice #2-18-232919-1 - Trailmark Street Signage	\$ 2,832.60
10/18/18	154A	England-Thims & Miller, Inc.	Invoice #188353 - Trailmark Phase 4 CEI Services (WA#19)	\$ 1,861.93
10/18/18	155A	England-Thims & Miller, Inc.	Invoice #188310 - Consumptive Uses of Water Permit (WA#21)	\$ 1,147.50
10/18/18	156A	Onsight Industries LLC	Proposal #236967 - Trailmark Signage	\$ 4,123.11
11/26/18	157A	North Florida Landscape	Invoice #21537 - Trailmark Phase 5B	\$ 17,000.00
2/4/19	158A	North Florida Landscape	Invoice #21598 Trailmark Phase 5B	\$ 38,601.05
11/30/18	159A	England-Thims & Miller, Inc.	Invoice #188603 - Mass Grading Plan for selected Wetland Impacts (WA#35)	\$ 3,017.50
11/30/18	160A	VJ Usina Contracting Inc.	Contractor Application - Payment #11 - Trailmark Part 1 - Phase 5A	\$ 55,559.29
11/30/18	161A	Besch & Smith Civil Group, Inc.	Contractor Application - Payment #11 - Trailmark Phases 7, 8 - Part 3	\$ 65,631.53
11/30/18	162A	Prosser Inc.	Invoice #40751 Kayak Launch Park	\$ 229.50
11/30/18	163A	Six Mile Creek Investment Group Inc.	Repayment for Telemetry Payment - Phase 5 Unit B	\$ 13,812.50
11/30/18	164A	Besch & Smith Civil Group, Inc.	Contractor Application - Payment #12 - Trailmark Phase 7, 8 - Part 3	\$ 9,609.85
11/30/18	165A	Randy Suggs, Inc.	Invoice #23961 - Trailmark Phase 7	\$ 77,885.79
12/12/18	166A	Onsight Industries LLC	Invoice# 2-18-240349-1 - Trailmark Street Signage	\$ 415.65
12/27/18	167A	Arc Surveying & Mapping, Inc.	Invoice# 11566 - Trailmark Sketch & Legals	\$ 425.00
1/16/19	168A	Randy Suggs, Inc.	Invoice# 23999 - Trailmark Phase 7 - Billing 1	\$ 142,928.17
2/4/19	168A	Randy Suggs, Inc.	Invoice# 23999 - Trailmark Phase 7 - Billing 1	\$ 39,218.16
12/28/18	169A	Prosser Inc.	Invoice# 40881 - Irrigation Plan/Design	\$ 3,416.00
12/28/18	170A	Prosser Inc.	Invoice# 40882 - Kayak Launch Park	\$ 1,372.75
12/28/18	171A	Prosser Inc.	Invoice# 40281 - Irrigation Plan/Design	\$ 6,641.76
12/28/18	172A	England-Thims & Miller, Inc.	Invoice# 188883 - Mass Grading Plan for Selected Wetland Impacts (WA#35)	\$ 9,020.45
2/4/19	173A	Besch & Smith Civil Group, Inc.	Contractor Application - Payment #13 Partial - Trailmark Phases 7, 8, Part 3	\$ 171,716.15
2/4/19	174A	VJ Usina Contracting Inc.	Contractor Application - Payment #12 Final - Trailmark Part 1 - Phase 5B	\$ 199,344.75
12/28/18	175A	Hopping Green & Sams	Invoice# 104302 - Professional Services for Project Construction	\$ 327.25
12/28/18	176A	Environmental Services, Inc.	Invoice# 96726 - Consultation regarding SJRWMD permit modification	\$ 259.33
2/4/19	177A	Prosser Inc.	Invoice# 40768Rev - Irrigation Plan/Design - September 2018	\$ 8,477.94
2/4/19	178A	Prosser Inc.	Invoice# 41068 - Irrigation Plan/Design - November 2018	\$ 411.34
2/4/19	179A	Prosser Inc.	Invoice# 41054 - Kayak Launch Park - November 2018	\$ 517.27
2/4/19	180A	North Florida Landscape	Invoice# 21623 - Landscape Services - Trailmark Phase 5B/Inv# 21567 Balance	\$ 31,854.24
2/4/19	181A	North Florida Landscape	Invoice# 21626 - Landscape Services - Trailmark Phase 5B/Inv# 21570 Balance	\$ 31,034.78
2/4/19	182A	Arc Surveying & Mapping, Inc.	Invoice# 11588 - Trailmark Sketch & Legals - December 2019	\$ 3,020.50
2/4/19	183A	Six Mile Creek CDD	Inv# 1800176942 - Reimbursement for FPL - Trailmark Phase 5A	\$ 1,020.00
2/4/19	184A	England-Thims & Miller, Inc.	Inv# 189162 - Consumptive Uses of Water Permit (WA#21)	\$ 748.00
2/4/19	185A	England-Thims & Miller, Inc.	Invoice# 188956 - Signal Research Invest. - Intersection of Pacetti Rd. & Trailmark Dr.	\$ 3,697.50
2/4/19	186A	England-Thims & Miller, Inc.	Invoice# 189189 - Signal Research Invest. - Intersection of Pacetti Rd. & Trailmark Dr.	\$ 975.80
2/4/19	187A	England-Thims & Miller, Inc.	Invoice# 189188 - Mass Grading Plan for Selected Wetland Impacts (WA#35)	\$ 2,172.58
2/4/19	188A	Adkins Electric, Inc.	Invoice# G19937 - Electrical Work Trailmark Phase 8	\$ 11,900.00
2/4/19	189A	Adkins Electric, Inc.	Invoice# G19895 - Electrical Work Kayak Park	\$ 13,940.00
3/8/19	190A	England-Thims & Miller, Inc.	Invoice# 189481 - Consumptive Uses of Water Permit (WA#21)	\$ 206.12
3/8/19	191A	England-Thims & Miller, Inc.	Invoice# 189473 - Signal Research Invest. - Intersection of Pacetti Rd. & Trailmark Dr.	\$ 405.45
3/8/19	192A	North Florida Landscape	Inv# 21646 - Kayak Launch Plantings - Crown Grass, Dwarf Fakahatchee, Pinestraw	\$ 2,160.06
3/8/19	193A	Randy Suggs, Inc.	Inv# 24328 - Installation of Sod, Straw & Irrigation System - Trailmark Phase 8	\$ 78,238.12
3/8/19	194A	Hopping Green & Sams	Invoice# 104900 - Project Construction Services	\$ 259.68
4/26/19	195A	England-Thims & Miller, Inc.	Invoice #189806 - Phase 7 & E CEI (WA#33)	\$ 12586.26
4/26/19	196A	England-Thims & Miller, Inc.	Invoice# 189805 - Phase 5 CEI Services & Plat Coordination (WA#30)	\$ 14,271.80
4/26/19	197A	England-Thims & Miller, Inc.	Inv# 189733 Signal Research Invest. - Intersection of Pacetti Rd. & Trailmark Dr.	\$ 906.95
4/26/19	198A	England-Thims & Miller, Inc.	Invoice# 189732 - Mass Grading Plan for selected Wetland Impacts (WA#35)	\$ 297.50
4/26/19	199A	Besch & Smith Civil Group, Inc.	Invoice# 14 - Final Retainage - Trailmark Phases 7, 8, Part 3	\$ 171,716.14
4/26/19	200A	North Florida Landscape	Invoice# 21670 - Landscape Services - Phase 5B	\$ 11,279.50
4/26/19	201A	England-Thims & Miller, Inc.	Invoice# 189472 - Mass Grading Plan for selected Wetland Impacts (WA#35)	\$ 7,343.61
4/26/19	202A	Hopping Green & Sams	Invoice# 105412 - Project Construction Services	\$ 119.85
4/26/19	203A	Prosser Inc.	Invoice# 41333 - Irrigation Plan/Designs	\$ 459.00
4/26/19	204A	Adkins Electric, Inc.	Invoice# G20160-01 - Installation of 3HP Pump	\$ 637.50
3/28/19	205A	Avid Trails, LLC	Consulting Services Agreement - Trails Master Planning	\$ 11,000.00
4/23/19	206A	Onsight Industries LLC	Invoice# 002-19243885-1 - Street Signage Phases 5A, 5B, 7 & 8	\$ 20,519.47
4/23/19	207A	VJ Usina Contracting Inc.	Contractor Application - Payment #12 - Trailmark Part 1 - Phase 5A	\$ 101,196.65
5/6/19	208A	England-Thims & Miller, Inc.	Invoice# 19044 - Mass Grading Plan for Selected Wetland Impacts (WA#35)	\$ 2,640.00
5/6/19	209A	Onsight Industries LLC	Invoice# 002-19-247309-1 - Trailmark Crosswalk Sign	\$ 518.75
6/13/19	210A	England-Thims & Miller, Inc.	Invoice# 190331 - East Parcel Phase 1 Construction (WA#38)	\$ 4,671.02
6/13/19	211A	England-Thims & Miller, Inc.	Invoice# 190314 - Signal Research Invest. - Intersection of Pacetti Rd. & Trailmark Dr.	\$ 1,264.00
5/21/19	212A	Big-n-Lil Custom Creations, Inc.	Invoice# 3616 - Trailmark Signs	\$ 9,094.50
5/21/19	213A	Big-n-Lil Custom Creations, Inc.	Invoice# 3615 - Trailmark Signs	\$ 7,933.50
6/13/19	214A	Onsight Industries LLC	Invoice# 002-19-249368-1 - Trailmark Crosswalk Sign	\$ 1,088.00
6/13/19	215A	Prosser Inc.	Invoice# 41709 - Irrigation Plan/Design	\$ 2,850.47
5/20/19	216A	Environmental Services, Inc.	Invoice# 96869 - Consultation regarding master grading plan/SJRWMD application	\$ 56.50

7/8/19	217A	VJ Usina Contracting Inc.	Final Retainage - Payment#13 - Trailmark Part 1 - Phase 5A	\$ 101,196.65
8/19/19	218A	England-Thims & Miller, Inc.	Invoice# 019019 - East Parcel Phase I (WA#38)	\$ 6,157.62
8/19/19	219A	England-Thims & Miller, Inc.	Invoice# 0190635 - Mass Grading Plan for Selected Wetlands Impacts (WA#35)	\$ 361.25
7/10/19	220A	Randy Suggs, Inc.	Invoice# 24950 - Trailmark Phase 7 - Retainage	\$ 10,181.15
7/10/19	221A	Randy Suggs, Inc.	Invoice# 24951 - Trailmark Phase 8 - Billing #4	\$ 15,100.00
8/19/19	222A	Hopping Green & Sams	Invoice# 107638 - Project Construction Services	\$ 347.50
8/19/19	223A	Avid Trails, LLC	Invoice# Trailmark 02 - Consulting Services - Community Trails Master Planning	\$ 1,269.07
8/19/19	224A	ECS Florida, LLC	Invoice# 728814 - Geotechnical Services - Trailmark Phase I	\$ 13,100.00
8/19/19	225A	North Florida Landscape	Invoice# 21740 - Irrigation/Landscape Services - Trailmark Phase 5A	\$ 17,000.00
8/19/19	226A	England-Thims & Miller, Inc.	Invoice# 0190914 - East Parcel Phase I (WA#38)	\$ 10,308.20
8/19/19	227A	Hopping Green & Sams	Invoice# 108150 - Project Construction Services	\$ 141.00
8/19/19	228A	Avid Trails, LLC	Invoice# Trailmark 03 - Consulting Services - Community Trails Master Planning	\$ 11,000.00
8/19/19	229A	North Florida Landscape	Invoice# 21749 - Landscape Services - Phase 5A - All Tress	\$ 51,635.00
8/19/19	230A	Hopping Green & Sams	Invoice# 106158 - Project Construction Services	\$ 47.00

<b>TOTAL</b>	<b>\$ 1,789,467.15</b>
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**Fiscal Year 2019**

10/1/18	Interest	\$ 208.58
11/1/18	Interest	\$ 120.77
12/3/18	Interest	\$ 97.90
1/2/19	Interest	\$ 41.20
2/1/19	Interest	\$ 17.62
2/4/19	Developer Contributions	Check #1712 FY19 Funding Requests #5 & 6 \$ 558,732.05
2/26/19	Transfer In from COI	\$ 15,148.03
3/1/19	Interest	\$ 0.38
3/5/19	Developer Contributions	Check #1724 FY19 Funding Requests #7 \$ 81,269.43
4/1/19	Interest	\$ 3.50
4/23/19	Developer Contributions	Wire FY19 Funding Requests #8 & 9 \$ 341,334.23
5/1/19	Interest	\$ 1.03
5/23/19	Developer Contributions	Wire FY19 Funding Requests #10 \$ 26,901.49
6/3/19	Interest	\$ 0.38
7/1/19	Interest	\$ 0.24
7/8/19	Developer Contributions	Check #1761 FY19 Funding Request #11 \$ 101,196.65
7/9/19	Transfer In	Transfer from Series 2016A Construction \$ 24,325.22
8/1/19	Interest	\$ 0.23
8/19/19	Developer Contributions	Check #1774 FY19 Funding Requests #13 & 14 \$ 136,647.79
8/19/19	Transfer Out	Transfer to Series 2016A Construction \$ (25,281.15)
9/1/19	Interest	\$ -

<b>TOTAL</b>	<b>\$ 1,260,765.57</b>
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Acquisition/Construction Fund at 9/30/18	\$ 528,701.81
Interest Earned thru 9/30/19	\$ 1,260,765.57
Requisitions Paid thru 9/30/19	\$ (1,789,467.15)
<b>Remaining Acquisition/Construction Fund</b>	<b>\$ 0.23</b>

**Six Mile Creek  
Community Development District**

**Capital Improvement Revenue Bonds, Series 2017A-NW Parcel**

Date	Requisition #	Contractor	Description	Requisition
<b>Fiscal Year 2018</b>				
3/27/18	1	ECS Florida, LLC	Invoice# 63970 - Geotech Report - Trailmark Phase 6	\$ 3,600.00
3/27/18	2	England-Thims & Miller, Inc.	Invoice# 186386 - Phase 6 Construction Documents (WA#25)	\$ 6,150.18
4/23/18	3	England-Thims & Miller, Inc.	Invoice# 186750 - Phase 5 Construction (WA#25)	\$ 4,925.86
5/22/18	4	England-Thims & Miller, Inc.	Invoice# 187021 - Phase 6 Construction (WA#25)	\$ 9,221.10
5/22/18	5	Prosser Inc.	Invoice# 39780 - Phase 6 & Miller Creek Park Irrigation Plan/Design	\$ 8,417.50
6/25/18	6	England-Thims & Miller, Inc.	Invoice# 187281 - Phase 6 Construction (WA#25)	\$ 17,657.46
6/25/18	7	Besch & Smith Civil Group, Inc.	Contractor Application# 6 - Trailmark Phases 7, 8, Part 3	\$ 37,051.90
7/23/18	8	England-Thims & Miller, Inc.	Invoice# 187608 - Phase 6 Construction (WA#25)	\$ 5,310.46
8/17/18	9	England-Thims & Miller, Inc.	Invoice# 187729 - Phase 6 Construction (WA#25)	\$ 402.83
9/21/18	10	Environmental Services, Inc.	Invoice# 96092 - Phase 1 Cultural Resource Assessment	\$ 6,000.00
9/21/18	11	England-Thims & Miller, Inc.	Invoice# 187998 - Phase 6 Construction Documents (WA#25)	\$ 1,439.47
<b>TOTAL</b>				<b>\$ 100,176.76</b>
<b>Fiscal Year 2018</b>				
12/7/17		Interest		\$ -
1/1/18		Interest		\$ 150.68
2/1/18		Interest		\$ 186.87
3/1/18		Interest		\$ 168.82
4/1/18		Interest		\$ 186.67
5/1/18		Interest		\$ 222.40
6/1/18		Interest		\$ 229.43
7/1/18		Interest		\$ 217.37
8/1/18		Interest		\$ 256.66
9/1/18		Interest		\$ 257.11
<b>TOTAL</b>				<b>\$ 1,876.01</b>
Acquisition/Construction Fund at 12/7/17				\$ 1,100,000.00
Interest Earned thru 9/30/18				\$ 1,876.01
Requisitions Paid thru 9/30/18				\$ (100,176.76)
Remaining Acquisition/Construction Fund				<u>\$ 1,001,699.25</u>

**Six Mile Creek  
Community Development District**

**Capital Improvement Revenue Bonds, Series 2017A-NW Parcel**

Date	Requisition #	Contractor	Description	Requisition
<b>Fiscal Year 2019</b>				
10/23/18	12	England-Thims & Miller, Inc.	Application #SUBCON-2018000012 - Trailmark Phase 6 - Inspection Fee	\$ 10,433.00
10/23/18	13	Environmental Services, Inc.	Invoice #96380 - Trailmark Phase 6 Environmental Services	\$ 804.56
10/23/18	14	England-Thims & Miller, Inc.	Invoice #188286 - Phase 6 Construction Documents (WA#25)	\$ 1,485.78
11/30/18	15	England-Thims & Miller, Inc.	Invoice #188577 - Phase 6 Construction Documents (WA#25)	\$ 1,035.76
11/30/18	16	Environmental Services, Inc.	Invoice #96510 - Trailmark Phase 6	\$ 197.10
<b>TOTAL</b>				<b>\$ 13,956.20</b>
<b>Fiscal Year 2019</b>				
10/1/18		Interest		\$ 248.21
11/1/18		Interest		\$ 254.35
12/3/18		Interest		\$ 243.97
1/2/19		Interest		\$ 251.86
2/1/19		Interest		\$ 252.01
3/1/19		Interest		\$ 227.60
4/1/19		Interest		\$ 252.04
5/1/19		Interest		\$ 243.98
6/3/19		Interest		\$ 252.17
7/1/19		Interest		\$ 244.10
8/1/19		Interest		\$ 210.25
9/1/19		Interest		\$ 168.24
<b>TOTAL</b>				<b>\$ 2,848.78</b>
Acquisition/Construction Fund at 9/30/18				\$ 1,001,699.25
Interest Earned thru 9/30/19				\$ 2,848.78
Requisitions Paid thru 9/30/19				\$ (13,956.20)
Remaining Acquisition/Construction Fund				<u>\$ 990,591.83</u>



**Six Mile Creek  
Community Development District**

**Capital Improvement Revenue & Refunding Bonds, Series 2017B**

Date	Requisition #	Contractor	Description	Requisition
<b>Fiscal Year 2018</b>				
1/23/18	24B	Clary & Associates, Inc.	Invoice# 2017-752 - Phase 5B - Stake Centerline Control	\$ 697.50
1/23/18	25B	Clary & Associates, Inc.	Invoice# 2017-754 - Phase 8 - Stake Centerline Control	\$ 1,128.75
1/23/18	26B	Besch and Smith Civil Group, Inc.	Payment #1 - Trailmark Phases 7, 8 & Part 3	\$ 30,105.00
1/23/18	27B	V.J. Usina Contracting, Inc.	Payment #1 - Trailmark Part 1 - Phase 5A	\$ 8,201.52
1/23/18	28B	V.J. Usina Contracting, Inc.	Payment #1 - Trailmark Part 1 - Phase 5B	\$ 19,367.13
1/23/18	29B	England-Thims & Miller, Inc.	Invoice# 185923 - Phase 6 Construction Documents (WA#25)	\$ 205.04
1/23/18	30B	England-Thims & Miller, Inc.	Invoice# 185922 - Trailmark Phase 7 Construction Documents (WA#27)	\$ 765.50
1/23/18	31B	England-Thims & Miller, Inc.	Invoice# 185853 - Trailmark Phase 4 CEI Services (WA#19)	\$ 237.24
1/23/18	32B	England-Thims & Miller, Inc.	Invoice# 185856 - Phase Construction Documents (WA#20)	\$ 934.55
1/23/18	33B	England-Thims & Miller, Inc.	Invoice# 185859 - Trailmark Phase 8 Construction Documents (WA#29)	\$ 858.18
1/23/18	34B	England-Thims & Miller, Inc.	Invoice# 185863 - Phase 5 CEI Services & Plat Coordination (WA#30)	\$ 544.64
1/23/18	35B	England-Thims & Miller, Inc.	Invoice# 185879 - Phase 3 (Dolcetto Drive) (WA#26)	\$ 106.80
1/23/18	36B	England-Thims & Miller, Inc.	Invoice# 185892 - Phase 7 & 8 CEI (WA#33)	\$ 486.63
3/1/18	37B	England-Thims & Miller, Inc.	Invoice# 186221 - Phase 7 & 8 CEI (WA#33)	\$ 630.03
3/1/18	38B	England-Thims & Miller, Inc.	Invoice# 186150 - Trailmark Phase 7 Construction Documents (WA#27)	\$ 309.75
3/1/18	39B	England-Thims & Miller, Inc.	Invoice# 186149 - Phase 6 Construction Documents (WA#25)	\$ 792.26
3/1/18	40B	England-Thims & Miller, Inc.	Invoice# 186137 - Phase 5 CEI Services & Plat Coordination (WA#30)	\$ 644.05
3/1/18	41B	England-Thims & Miller, Inc.	Invoice# 186193 - Phase 5 Construction Documents (WA#20)	\$ 713.80
3/1/18	42B	England-Thims & Miller, Inc.	Invoice# 186129 - Trailmark Phase 4 CEI Services (WA#19)	\$ 81.03
3/1/18	43B	England-Thims & Miller, Inc.	Invoice# 185393 - Trailmark Phase CEI Services (WA#19)	\$ 317.81
3/1/18	44B	England-Thims & Miller, Inc.	Invoice# 185126 - Trailmark Phase 4 CEI Services (WA#19)	\$ 145.41
2/28/18	45B	Prosser Inc.	Invoice# 39325 - Irrigation Plan/Design	\$ 2,962.39
2/28/18	46B	Prosser Inc.	Invoice# 39324 - Irrigation Plan/Design	\$ 366.96
2/28/18	47B	Prosser Inc.	Invoice# 39326 - Trailmark Kayak Launch Park	\$ 175.50
2/28/18	48B	Besch and Smith Civil Group, Inc.	Application for Payment 2 - Trailmark Phases 7, 8, Part 3	\$ 54,765.03
2/28/18	49B	Clary & Associates, Inc.	Invoice# 2017-624 - Whisper Creek Unit 1C	\$ 48.00
2/28/18	50B	Prosser Inc.	Invoice# 39069 - Irrigation Plan/Design	\$ 3,370.70
2/28/18	51B	V.J. Usina Contracting, Inc.	Application for Payment 2 - Trailmark Part 1 - Phase 5A	\$ 8,966.75
2/28/18	52B	V.J. Usina Contracting, Inc.	Application for Payment 2 - Trailmark Part 1 - Phase 5B	\$ 64,993.29
3/1/18	53B	England-Thims & Miller, Inc.	Invoice# 185629 - Trailmark Phase 4 CEI Services (WA#19)	\$ 324.90
	54B	VOID	VOID	\$ -
	55B	VOID	VOID	\$ -
2/28/18	56B	Clary & Associates, Inc.	Invoice# 2017-751 - Whisper Creek Unit 5A	\$ 866.26
2/28/18	57B	Clary & Associates, Inc.	Invoice# 2017-753 - Whisper Creek Unit 7	\$ 510.00
3/6/18	58B	Prosser Inc.	Invoice# 39065 - Trailmark Kayak Launch Park	\$ 364.29
3/27/18	59B	Besch and Smith Civil Group, Inc.	Contract Application - Payment# 3 - Trailmark Phases 7, 8, Part 3	\$ 111,788.21
3/27/18	60B	V.J. Usina Contracting, Inc.	Contract Application - Payment# 3 - Trailmark Part 1 - Phase 5A	\$ 20,164.62
3/27/18	61B	V.J. Usina Contracting, Inc.	Contract Application - Payment# 3 - Trailmark Part 1 - Phase 5B	\$ 47,661.07
3/27/18	62B	Prosser Inc.	Invoice# 39439 - Kayak Launch Park	\$ 34.13
3/27/18	63B	Prosser Inc.	Invoice# 39438 - Irrigation Plan/Design	\$ 3,038.84
3/27/18	64B	England-Thims & Miller, Inc.	Invoice# 186392 - Phase 5 CEI Services & Plat Coordination (WA#30)	\$ 613.47
3/27/18	65B	England-Thims & Miller, Inc.	Invoice# 186407 - Trailmark Phase 8 Construction Documents (WA#29)	\$ 526.34
3/27/18	66B	England-Thims & Miller, Inc.	Invoice# 186484 - Trailmark Phase 7 Construction Documents (WA#27)	\$ 26.73
3/27/18	67B	England-Thims & Miller, Inc.	Invoice# 186447 - Phase 7 & 8 CEI (WA#33)	\$ 789.95
3/27/18	68B	England-Thims & Miller, Inc.	Invoice# 186439 - Yield/Site Plan Preparation (WA#32)	\$ 297.48
3/27/18	69B	Hopping, Green & Sams	Invoice# 99092 - Professional Services related to Project Construction	\$ 83.18
3/27/18	70B	Hopping, Green & Sams	Invoice# 98508 - Professional Services related to Project Construction	\$ 70.50
4/2/18	71B	Dynamic Foundation Solutions LLC	40% Down Payment - Boardwalk & Dock Improvements - Kayak Park	\$ 7,788.60
4/23/18	72B	Prosser Inc.	Invoice# 39607 - Kayak Launch Park	\$ 596.25
4/23/18	73B	Besch and Smith Civil Group, Inc.	Contract Application - Payment# 4 - Trailmark Phases 7, 8 Part 3	\$ 131,938.74
4/23/18	74B	V.J. Usina Contracting, Inc.	Contract Application - Payment# 4 - Trailmark Part 1 - Phase 5A	\$ 20,754.94
4/23/18	75B	V.J. Usina Contracting, Inc.	Contract Application - Payment# 4 - Trailmark Part 1 - Phase 5B	\$ 84,578.45
4/23/18	76B	England-Thims & Miller, Inc.	Invoice# 186743 - Phase 7 & 8 CEI (WA#33)	\$ 1,123.97
4/23/18	77B	England-Thims & Miller, Inc.	Invoice# 186754 - Phase 5 CEI Services & Plat Coordination (WA#30)	\$ 613.47
4/23/18	78B	England-Thims & Miller, Inc.	Invoice# 186755 - Yield/Site Plan Preparation (WA#32)	\$ 455.64
4/23/18	79B	Clary & Associates, Inc.	Invoice# 2018-72 - Kayak Launch - Construction Survey	\$ 277.50

5/4/18		England-Thims & Miller, Inc.	Check#015465	\$	(2,193.08)
5/21/18	76B	England-Thims & Miller, Inc.	Invoice# 186743 - Phase 7 & 8 CEI (WA#33)	\$	1,123.97
5/21/18	77B	England-Thims & Miller, Inc.	Invoice# 186754 - Phase 5 CEI Services & Plat Coordination (WA#30)	\$	907.35
5/21/18	78B	England-Thims & Miller, Inc.	Invoice# 186755 - Yield/Site Plan Preparation (WA#32)	\$	455.64
5/21/18	80B	England-Thims & Miller, Inc.	Invoice# 187083 - Phase 7 & 8 CEI (WA#33)	\$	1,123.32
5/21/18	81B	England-Thims & Miller, Inc.	Invoice# 187060 - Yield/Site Plan Preparation (WA#32)	\$	3.15
5/21/18	82B	Besch and Smith Civil Group, Inc.	Contract Application - Payment# 5 - Trailmark Phases 7, 8, Part 3	\$	55,732.45
5/21/18	83B	VJ Usina Contracting Inc.	Contract Application - Payment# 5 - Trailmark Part 1 - Phase 5A	\$	37,069.09
5/21/18	84B	V.J. Usina Contracting, Inc.	Contract Application - Payment# 5 - Trailmark Part 1 - Phase 5B	\$	30,301.89
5/21/18	85B	Prosser Inc.	Invoice# 39780 - Irrigation Plan/Design	\$	4,908.72
5/21/18	86B	Prosser Inc.	Invoice# 39607 - Kayak Launch Park	\$	68.25
6/26/18	87B	England-Thims & Miller, Inc.	Invoice# 186954 - Phase 5 CEI Services & Plat Coordination (WA#30)	\$	1,427.97
6/26/18	88B	Dynamic Marine Construction	Invoice# A119 - Piling Installation & Deck Framing	\$	4,281.55
6/26/18	89B	North Florida Landscape	Invoice# 21493 - Landscape Services - Trailmark Screening	\$	1,198.98
6/26/18	90B	First Coast Electric	Invoice# 14437 - Primary conduit installation	\$	1,868.40
6/26/18	91B	Dynamic Marine Construction	Invoice# 119-2 - Docking Installation	\$	2,053.34
6/26/18	92B	V.J. Usina Contracting, Inc.	Contract Application - Payment# 6 - Trailmark Part 1 - Phase 5B	\$	13,915.53
6/26/18	93B	V.J. Usina Contracting, Inc.	Contract Application - Payment# 6 - Trailmark Part 1 - Phase 5B	\$	8,637.13
6/26/18	94B	Besch and Smith Civil Group, Inc.	Contract Application - Payment# 6 - Trailmark Phases 7, 8, Part 3	\$	49,892.18
6/26/18	95B	ETM	Invoice# 187246 - Phase 5 CEI Services & Plat Coordination (WA#30)	\$	902.66
6/26/18	96B	ETM	Invoice# 187301 - Yield/Site Plan Preparation (WA#32)	\$	17.70
6/26/18	97B	ETM	Invoice# 187245 - Phase 7 & 8 CEI (WA#33)	\$	1,680.90
7/9/18	98B	Onsight Industries LLC	Invoice# 2-18-228901-2 - Street Signage Phase 5B	\$	1,246.91
7/23/18	99B	Dynamic Marine Construction	Invoice# A119 - Railing Timber	\$	2,053.35
7/23/18	100B	Dynamic Marine Construction	Invoice# A119 - Railing Timber Retainage	\$	1,292.36
7/23/18	101B	England-Thims & Miller, Inc.	Invoice# 187185 - Trailmark Phase 4 CEI Services (WA#19)	\$	25.50
7/23/18	102B	VJ Usina Contracting Inc.	Contractor Application - Payment#7 - Trailmark Part 1, Phase 5B	\$	59,454.05
7/23/18	103B	VJ Usina Contracting Inc.	Contractor Application - Payment#7 - Trailmark Part 1, Phase 5A	\$	34,337.20
7/23/18	104B	Besch and Smith Civil Group, Inc.	Contractor Application - Payment#7 - Trailmark Phases 7, 8, Part 3	\$	57,564.89
7/23/18	105B	Adkins Electric Inc.	Invoice# H19693 - FPL Conduit Installation - Phase 5B	\$	6,555.00
7/23/18	106B	Adkins Electric Inc.	Invoice# H19620 - Street Crossing Conduits - Phase 5B	\$	1,635.00
7/23/18	107B	Prosser Inc.	Invoice# 39929 - Kayak Launch Park	\$	39.27
7/23/18	108B	Prosser Inc.	Invoice# 40118 - Kayak Launch Park	\$	7.80
7/23/18	109B	Prosser Inc.	Invoice# 40119 - Irrigation Plan/Design	\$	1,796.57
7/23/18	110B	England-Thims & Miller, Inc.	Invoice# 187612 - Trailmark Phase 4 CEI Services (WA#19)	\$	51.00
7/23/18	111B	England-Thims & Miller, Inc.	Invoice# 187458 - Yield/Site Plan Preparation (WA#32)	\$	483.69
7/23/18	112B	England-Thims & Miller, Inc.	Invoice# 187456 - Phase 5 CEI Services & Plat Coordination (WA#30)	\$	1,227.24
7/23/18	113B	Dynamic Marine Construction	Invoice# A119 - Stairs Installation	\$	1,147.50
7/30/18	114B	First Coast Electric	Invoice# 14488 - Trailmark Phase 8 Primary Conduit Installation	\$	13,348.50
7/30/18	115B	First Coast Electric	Invoice# 14489 - Trailmark Phase 7 Primary Conduit Installation	\$	3,626.85
8/17/18	116B	England-Thims & Miller, Inc.	Invoice #187457 - Phase 7 & 8 CEI (WA#33)	\$	1,791.65
8/17/18	117B	Onsight Industries LLC	Invoice# 2-18-228901-1 Street Signage Phase 5B	\$	1,246.91
8/17/18	118B	Prosser Inc.	Invoice# 40266 - Kayak Launch Park	\$	107.25
8/17/18	119B	England-Thims & Miller, Inc.	Invoice# 187772 - Phase 7 & 8 CEI (WA#33)	\$	1,695.66
8/17/18	120B	England-Thims & Miller, Inc.	Invoice# 187771 - Phase 5 CEI Services & Plat Coordination	\$	953.62
8/17/18	121B	England-Thims & Miller, Inc.	Invoice# 187770 - Yield/Site Plan Preparation (WA#32)	\$	250.83
8/17/18	122B	England-Thims & Miller, Inc.	Invoice# 187741 - Trailmark Phase 4 CEI Services (WA#19)	\$	41.70
8/17/18	123B	Six Mile Creek CDD	Reimburse - FPL - Trailmark Phase 5B	\$	1,514.02
8/17/18	124B	Besch and Smith Civil Group, Inc.	Contractor Application - Payment #8 - Trailmark Phases 7, 8 & Part 3	\$	12,590.49
8/17/18	125B	V.J. Usina Contracting, Inc.	Contractor Application - Payment #8 - Trailmark Part 1 - Phase 5B	\$	19,255.82
8/17/18	126B	V.J. Usina Contracting, Inc.	Contractor Application - Payment #8 - Trailmark Part 1 - Phase 5A	\$	60,155.95
8/17/18	127B	Prosser Inc.	Invoice #39935 - Irrigation Plan/Design	\$	9,312.93
9/10/18	128B	Gaynelle James	Reimbursement - Big-N-Lil Inv# 10477 - Kayak Signage	\$	194.58
9/21/18	129B	England-Thims & Miller, Inc.	Invoice# 188071 - Phase 7 & 8 CEI (WA#33)	\$	1,185.34
9/21/18	130B	England-Thims & Miller, Inc.	Invoice# 187726 - Consumptive Uses of Water Permit (WA#21)	\$	636.00
9/21/18	131B	England-Thims & Miller, Inc.	Invoice# 188075 - Consumptive Uses of Water Permit (WA#21)	\$	170.25
9/21/18	132B	England-Thims & Miller, Inc.	Invoice#188074 - Phase 5 CEI Services & Plat Coordination (WA#30)	\$	977.57
9/21/18	133B	England-Thims & Miller, Inc.	Invoice# 187994 - Trailmark Phase 4 CEI Services (WA#19)	\$	31.28
9/21/18	134B	North Florida Landscape	Invoice# 21547 - Landscape Services - Trailmark Phase 5B	\$	5,408.26
9/21/18	135B	Prosser Inc.	Invoice# 40447 - Irrigation Plan/Design	\$	1,426.73
9/21/18	136B	Adkins Electric Inc.	Invoice# H19714 - Street Crossing Conduits (Phase 5A)	\$	2,370.00
9/21/18	137B	Adkins Electric Inc.	Invoice# H19715 - Installation of FPL Conduit	\$	6,405.00
9/21/18	138B	North Florida Landscape	Invoice# 21553 - Landscape Services - Trailmark Phase 5B	\$	4,225.70
9/21/18	139B	North Florida Landscape	Invoice# 21567 - Landscape Services - Trailmark Phase 5B	\$	6,444.76
9/21/18	140B	Besch and Smith Civil Group, Inc.	Contractor Application - Payment #9 - Trailmark Phases 7, 8, Part 3	\$	12,972.00
9/21/18	141B	V.J. Usina Contracting, Inc.	Contractor Application - Payment #9 - Trailmark Part 1 - Phase 5B	\$	8,424.90
9/21/18	142B	V.J. Usina Contracting, Inc.	Contractor Application - Payment #9 - Trailmark Part 1 - Phase 5A	\$	25,813.98
9/21/18	143B	North Florida Landscape	Invoice# 21570 - Landscape Services - Trailmark Phase 5B	\$	6,818.10
9/21/18	144B	Hopping, Green & Sams	Invoice# 99624 - Professional Services related to Project Construction	\$	120.30
9/21/18	145B	Hopping, Green & Sams	Invoice# 100176 - Professional Services related to Project Construction	\$	113.25
9/21/18	146B	Hopping, Green & Sams	Invoice# 100751 - Professional Services related to Project Construction	\$	69.30
9/21/18	147B	Hopping, Green & Sams	Invoice# 101969 - Professional Services related to Project Construction	\$	66.23
9/21/18	148B	Hopping, Green & Sams	Invoice# 102585 - Professional Services related to Project Construction	\$	70.50
9/21/18	149B	Arc Surveying and Mapping, Inc.	Invoice# 11383 - Stake Right of Way on Pacetti Road	\$	187.50

<b>TOTAL</b>	<b>\$ 1,232,526.90</b>
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12/7/17	Interest	\$	-
1/1/18	Interest	\$	184.46
2/1/18	Interest	\$	225.63
3/1/18	Interest	\$	195.15
4/1/18	Interest	\$	188.96
5/1/18	Interest	\$	180.68
6/1/18	Interest	\$	140.89
7/1/18	Interest	\$	116.23
8/1/18	Interest	\$	112.33
9/1/18	Interest	\$	66.24
<b>TOTAL</b>		<b>\$</b>	<b>1,411.57</b>
Acquisition/Construction Fund at 12/7/17		\$	1,346,590.81
Interest Earned thru 9/30/18		\$	1,411.57
Requisitions Paid thru 9/30/18		\$	(1,232,526.90)
Remaining Acquisition/Construction Fund		<u>\$</u>	<u>115,475.48</u>

**Six Mile Creek  
Community Development District**

**Capital Improvement Revenue & Refunding Bonds, Series 2017B**

Date	Requisition #	Contractor	Description	Requisition
<b>Fiscal Year 2019</b>				
10/18/18	1508	Besch & Smith Civil Group, Inc.	Contractor Application - Payment #10 - Trailmark Phases 7, 8, Part 3	\$ 4,344.05
10/18/18	1518	VJ Usina Contracting Inc.	Contractor Application - Payment #10 - Trailmark Part 1 - Phase 5A	\$ 14,318.09
10/18/18	1528	VJ Usina Contracting Inc.	Contractor Application - Payment #10 - Trailmark Part 1 - Phase 5B	\$ 1,041.29
10/18/18	1538	Onsight Industries LLC	Invoice #2-18-232919-1 - Trailmark Street Signage	\$ 499.87
10/18/18	1548	England-Thims & Miller, Inc.	Invoice #188353 - Trailmark Phase 4 CEI Services (WA#19)	\$ 328.58
10/18/18	1558	England-Thims & Miller, Inc.	Invoice #188310 - Consumptive Uses of Water Permit (WA#21)	\$ 202.50
10/18/18	1568	Onsight Industries LLC	Proposal #236967 - Trailmark Signage	\$ 727.61
11/26/18	1578	North Florida Landscape	Invoice #21537 - Trailmark Phase 5B	\$ 3,000.00
2/4/19	1588	North Florida Landscape	Invoice #21598 Trailmark Phase 5B	\$ 6,811.95
11/30/18	1598	England-Thims & Miller, Inc.	Invoice #188603 - Mass Grading Plan for selected Wetland Impacts (WA#35)	\$ 532.50
11/30/18	1608	VJ Usina Contracting Inc.	Contractor Application - Payment #11 - Trailmark Part 1 - Phase 5A	\$ 9,804.58
11/30/18	1618	Besch & Smith Civil Group, Inc.	Contractor Application - Payment #11 - Trailmark Phases 7, 8 - Part 3	\$ 11,582.04
11/30/18	1628	Prosser Inc.	Invoice #40751 Kayak Launch Park	\$ 40.50
11/30/18	1638	Six Mile Creek Investment Group Inc.	Repayment for Telemetry Payment - Phase 5 Unit B	\$ 2,437.50
11/30/18	1648	Besch & Smith Civil Group, Inc.	Contractor Application - Payment #12 - Trailmark Phase 7, 8 - Part 3	\$ 1,695.86
11/30/18	1658	Randy Suggs, Inc.	Invoice #23961 - Trailmark Phase 7	\$ 13,744.55
12/12/18	1668	Onsight Industries LLC	Invoice# 2-18-240349-1 - Trailmark Street Signage	\$ 73.35
12/27/18	1678	Arc Surveying & Mapping, Inc.	Invoice# 11566 - Trailmark Sketch & Legals	\$ 75.00
12/27/18	1688	Randy Suggs, Inc.	Invoice# 23999 - Trailmark Phase 7 - Billing 1	\$ 32,143.47
12/27/18	1698	Prosser Inc.	Invoice# 40881 - Irrigation Plan/Design	\$ 602.82
12/27/18	1708	Prosser Inc.	Invoice# 40882 - Kayak Launch Park	\$ 242.25
12/27/18	1718	Prosser Inc.	Invoice# 40281 - Irrigation Plan/Design	\$ 1,172.08
12/27/18	1728	England-Thims & Miller, Inc.	Invoice# 188883 - Mass Grading Plan for Selected Wetland Impacts (WA#35)	\$ 1,591.84
1/16/19	1738	Besch & Smith Civil Group, Inc.	Contractor Application - Payment #13 Partial - Trailmark Phases 7, 8, Part 3	\$ 15,275.19
2/4/19	1738	Besch & Smith Civil Group, Inc.	Contractor Application - Payment #13 Partial - Trailmark Phases 7, 8, Part 3	\$ 15,027.66
2/4/19	1748	VJ Usina Contracting Inc.	Contractor Application - Payment #12 Final - Trailmark Part 1 - Phase 5B	\$ 35,178.48
12/27/18	1758	Hopping Green & Sams	Invoice# 104302 - Professional Services for Project Construction	\$ 57.75
12/27/18	1768	Environmental Services, Inc.	Invoice# 96726 - Consultation regarding SJRWMD permit modification	\$ 45.77
2/4/19	1778	Prosser Inc.	Invoice# 40768Rev - Irrigation Plan/Design - September 2018	\$ 1,496.11
2/4/19	1788	Prosser Inc.	Invoice# 41068 - Irrigation Plan/Design - November 2018	\$ 72.59
2/4/19	1798	Prosser Inc.	Invoice# 41054 - Kayak Launch Park - November 2018	\$ 91.28
2/4/19	1808	North Florida Landscape	Invoice# 21623 - Landscape Services - Trailmark Phase 5B/Inv# 21567 Balance	\$ 5,621.34
2/4/19	1818	North Florida Landscape	Invoice# 21626 - Landscape Services - Trailmark Phase 5B/Inv# 21570 Balance	\$ 5,476.73
2/4/19	1828	Arc Surveying & Mapping, Inc.	Invoice# 11588 - Trailmark Sketch & Legals - December 2019	\$ 547.50
2/4/19	1838	Six Mile Creek CDD	Inv# 1800176942 - Reimbursement for FPL - Trailmark Phase 5A	\$ 180.00
2/4/19	1848	England-Thims & Miller, Inc.	Inv# 189162 - Consumptive Uses of Water Permit (WA#21)	\$ 132.00
2/4/19	1858	England-Thims & Miller, Inc.	Invoice# 188956 - Signal Research Invest. - Intersection of Pacetti Rd. & Trailmark Dr.	\$ 652.50
2/4/19	1868	England-Thims & Miller, Inc.	Invoice# 189189 - Signal Research Invest. - Intersection of Pacetti Rd. & Trailmark Dr.	\$ 172.20
2/4/19	1878	England-Thims & Miller, Inc.	Invoice# 189188 - Mass Grading Plan for Selected Wetland Impacts (WA#35)	\$ 383.40
2/4/19	1888	Adkins Electric, Inc.	Invoice# G19937 - Electrical Work Trailmark Phase 8	\$ 2,100.00
2/4/19	1898	Adkins Electric, Inc.	Invoice# G18895 - Electrical Work Kayak Park	\$ 2,460.00
3/8/19	1908	England-Thims & Miller, Inc.	Invoice# 189481 - Consumptive Uses of Water Permit (WA#21)	\$ 36.38
3/8/19	1918	England-Thims & Miller, Inc.	Invoice# 189473 - Signal Research Invest. - Intersection of Pacetti Rd. & Trailmark Dr.	\$ 71.55
3/8/19	1928	North Florida Landscape	Inv# 21646 - Kayak Launch Plantings - Crown Grass, Dwarf Fakahatchee, Pinestraw	\$ 381.19
3/8/19	1938	Randy Suggs, Inc.	Inv# 24328 - Installation of Sod, Straw & Irrigation System - Trailmark Phase 8	\$ 13,806.73
3/8/19	1948	Hopping Green & Sams	Invoice# 104900 - Project Construction Services	\$ 45.82
4/26/19	195A	England-Thims & Miller, Inc.	Invoice #189806 - Phase 7 & E CEI (WA#33)	\$ 2,221.10
4/26/19	196A	England-Thims & Miller, Inc.	Invoice# 189805 - Phase 5 CEI Services & Plat Coordination (WA#30)	\$ 2,518.55
4/26/19	197A	England-Thims & Miller, Inc.	Inv# 189733 Signal Research Invest. - Intersection of Pacetti Rd. & Trailmark Dr.	\$ 160.05
4/26/19	198A	England-Thims & Miller, Inc.	Invoice# 189732 - Mass Grading Plan for selected Wetland Impacts (WA#35)	\$ 52.50
4/26/19	199A	Besch & Smith Civil Group, Inc.	Invoice# 14 - Final Retainage - Trailmark Phases 7, 8, Part 3	\$ 30,302.85
4/26/19	200A	North Florida Landscape	Invoice# 21670 - Landscape Services - Phase 5B	\$ 1,990.50
4/26/19	201A	England-Thims & Miller, Inc.	Invoice# 189472 - Mass Grading Plan for selected Wetland Impacts (WA#35)	\$ 1,295.93
4/26/19	202A	Hopping Green & Sams	Invoice# 105412 - Project Construction Services	\$ 21.15
4/26/19	203A	Prosser Inc.	Invoice# 41333 - Irrigation Plan/Designs	\$ 81.00
4/26/19	204A	Adkins Electric, Inc.	Invoice# GZ0160-01 - Installation of 3HP Pump	\$ 112.50
<b>TOTAL</b>				<b>\$ 245,080.58</b>
<b>Fiscal Year 2019</b>				
10/1/18		Interest		\$ 42.28
11/1/18		Interest		\$ 26.96
12/3/18		Interest		\$ 22.75
1/2/19		Interest		\$ 11.57
2/1/19		Interest		\$ 1.88
2/4/19		Developer Contributions	Check #1712 FY19 Funding Requests #5 & 6	\$ 76,403.74
3/1/19		Interest		\$ -
3/5/19		Developer Contributions	Check #1724 FY19 Funding Requests #7	\$ 14,341.67
4/1/19		Interest		\$ -
4/23/19		Developer Contributions	Wire FY19 Funding Requests #8	\$ 38,756.13
5/1/19		Interest		\$ -
6/3/19		Interest		\$ -
7/1/19		Interest		\$ -
8/1/19		Interest		\$ -
9/1/19		Interest		\$ -
<b>TOTAL</b>				<b>\$ 129,606.98</b>
Acquisition/Construction Fund at 9/30/18				\$ 115,475.48
Interest Earned thru 9/30/19				\$ 129,606.98
Requisitions Paid thru 9/30/19				\$ (245,080.58)
Remaining Acquisition/Construction Fund				<u>\$ 1.88</u>

*B.*

**SIX MILE CREEK CDD**  
**FISCAL YEAR 2019 ASSESSMENT RECEIPTS**

ASSESSED TO	# LOTS	SERIES 2015 DEBT SERVICE ASMT	SERIES 2016A DEBT SERVICE ASMT	SERIES 2017A DEBT SERVICE ASMT	FY19 O&M ASMT	TOTAL ASMTS
SIX MILE CREEK INVESTMENT GROUP LLC	1,693	-	-	677,212.34	125,532.00	802,744.34
<b>TOTAL DIRECT INVOICES NET</b>	<b>1,693</b>	<b>-</b>	<b>-</b>	<b>677,212.34</b>	<b>125,532.00</b>	<b>802,744.34</b>
<b>TAX ROLL NET</b>	<b>469</b>	<b>214,408.21</b>	<b>451,152.07</b>	<b>27,200.10</b>	<b>328,290.81</b>	<b>1,021,051.19</b>
<b>TOTAL DISTRICT NET</b>	<b>2,162</b>	<b>214,408.21</b>	<b>451,152.07</b>	<b>704,412.44</b>	<b>453,822.81</b>	<b>1,823,795.53</b>

RECEIVED FROM	BALANCE DUE	SERIES 2015 DEBT SERVICE ASMT	SERIES 2016A DEBT SERVICE ASMT	SERIES 2017A DEBT SERVICE ASMT	O&M ASMT	TOTAL RECEIVED
SIX MILE CREEK INVESTMENT GROUP LLC	209,935.83	-	-	467,276.51	125,532.00	592,808.51
<b>TOTAL DIRECT INVOICE PAID</b>	<b>209,935.83</b>	<b>-</b>	<b>-</b>	<b>467,276.51</b>	<b>125,532.00</b>	<b>592,808.51</b>
<b>TAX ROLL RECEIVED / DUE</b>	<b>(24,107.54)</b>	<b>219,470.50</b>	<b>461,803.98</b>	<b>27,842.31</b>	<b>336,041.94</b>	<b>1,045,158.73</b>
<b>TOTAL RECEIPTS / DUE</b>	<b>185,828.29</b>	<b>219,470.50</b>	<b>461,803.98</b>	<b>495,118.82</b>	<b>461,573.94</b>	<b>1,637,967.24</b>

**TAX ROLL RECEIPTS**

DISTRIBUTION	DATE	SERIES 2015 DEBT SERVICE RECEIVED	SERIES 2016A DEBT SERVICE RECEIVED	SERIES 2017A DEBT SERVICE RECEIVED	O&M RECEIVED	TOTAL RECEIVED
1	11/7/2018	-	-	-	-	-
2	11/19/2018	2,929.14	6,163.42	371.59	4,484.96	13,949.11
3	11/27/2018	25,068.61	52,748.71	3,180.24	38,383.77	119,381.33
4	12/13/2018	22,879.69	48,142.84	2,902.55	35,032.21	108,957.29
5	12/27/2018	11,118.30	23,394.82	1,410.48	17,023.76	52,947.36
INTEREST	1/10/2019	31.87	67.06	4.04	48.80	151.77
6	1/28/2019	33,546.75	70,588.18	4,255.78	51,365.05	159,755.76
7	2/25/2019	15,448.21	32,505.72	1,959.78	23,653.52	73,567.23
8	3/19/2019	64,999.27	136,769.74	8,245.89	99,523.54	309,538.44
INTEREST	4/11/2019	385.35	810.84	48.89	590.02	1,835.10
9	4/24/2019	11,986.54	25,221.77	1,520.63	18,353.18	57,082.12
TAX CERTIFICATES	6/19/2019	19,698.50	41,449.05	2,498.98	30,161.32	93,807.85
10 (MAY RECEIPTS)	6/24/2019	11,299.07	23,775.19	1,433.41	17,300.55	53,808.22
INTEREST	7/16/2019	79.20	166.64	10.05	121.26	377.15
<b>TOTAL TAX ROLL RECEIPTS</b>		<b>219,470.50</b>	<b>461,803.98</b>	<b>27,842.31</b>	<b>336,041.94</b>	<b>1,045,158.73</b>

<b>PERCENT COLLECTED DIRECT</b>	<b>0%</b>	<b>0%</b>	<b>69%</b>	<b>100%</b>	<b>74%</b>
<b>PERCENT COLLECTED TAX ROLL</b>	<b>102%</b>	<b>102%</b>	<b>102%</b>	<b>102%</b>	<b>102%</b>
<b>PERCENT COLLECTED TOTAL</b>	<b>102%</b>	<b>102%</b>	<b>70%</b>	<b>102%</b>	<b>90%</b>

OPERATIONS & MAINTENANCE (O&M) IS DUE IN INSTALLMENTS OF 25% DUE 10/15/18,  
1/1/19, 4/1/19, 7/1/19. THERE IS ALSO A FUNDING AGREEMENT OF \$534,362  
DEBT SERVICE ASSESSMENTS ARE DUE IN INSTALLMENTS WITH 69% DUE 4/1/19 AND 31%  
DUE 9/30/19  
SERIES 2016B BONDS ARE ASSESSED SEPERATLEY AND DUE EACH 4/1 AND 9/30

*C.*



*1.*

# Six Mile Creek

Community Development District

Funding Request FY19-#17  
September 11, 2019

	Payee	General Fund FY2019
1	<b>AT&amp;T</b> Inv# 295565993 - Monthly Internet Services - September 2019	\$ 15.85
2	<b>Bug Out</b> Inv# 10741726 - Monthly Lawn Treatment - September 2019	\$ 220.00
3	<b>Evergreen Lifestyles Management, LLC</b> Inv# SMCCDD0819C - Amenities Management/Reimbursables - August 2019	\$ 10,523.38
4	<b>Florida Power &amp; Light</b> Inv# 35324-12024 - Electric Services - August 2019 Inv# 52068-78125 - Electric Services - August 2019 Inv# 62363-50267 - Streetlighting Services - August 2019 Inv# 65107-18163 - Electric Services - August 2019 Inv# 68881-76028 - Electric Services - August 2019 Inv# 88213-81483 - Electric Services - August 2019 Inv# 93295-44051 - Electric Services - August 2019 Inv# 96815-95436 - Electric Services - August 2019 Inv# 96904-98127 - Electric Services - August 2019	\$ 87.29 \$ 67.05 \$ 2,708.78 \$ 25.55 \$ 98.95 \$ 12.67 \$ 48.77 \$ 34.69 \$ 1,336.19
5	<b>Giddens Security Corporation</b> Inv# 23458885 - Monthly Security Services - August 2019	\$ 3,375.80
6	<b>Governmental Management Services</b> Inv# 115 - Monthly Management Services - September 2019	\$ 3,406.74
7	<b>North Florida Landscape Co.</b> Inv# 21793 - Monthly Common Area, ROW & Amenities Landscape - September 2019	\$ 23,642.92
8	<b>Riverside Management Services, Inc.</b> Inv# 72 - Monthly Janitorial Services - September 2019	\$ 1,145.00
9	<b>Security Engineering and Designs, Inc.</b> Inv# 19-30207 - Monthly Fire Alarm Monitoring Service - September 2019	\$ 34.95
10	<b>Sitex Aquatics</b> Inv# 3185A - Monthly Lake Maintenance - September 2019	\$ 1,675.00
11	<b>Teco Peoples Gas</b> Inv# 211014091725 - Monthly Gas Service - August 2019	\$ 23.76
		<b>\$ 48,483.34</b>
<b>Total:</b>		<b>\$ 48,483.34</b>

Please make check payable to:

**Six Mile Creek CDD**  
1408 Hamlin Avenue  
Unit E  
St. Cloud, FL 34771



Page: 2 of 3  
Issue Date: Aug 28, 2019  
Account Number: 292565993

## Service activity

### TV - U-verse TV

Monthly charges	Aug 29 - Sep 28	
1. AT&T U-verse TV BV-Deluxe (AT&T Connected Communities)		\$0.00
2. HD Technology Fee (AT&T Connected Communities)		\$0.00
3. Receiver Fee 100% Off Wired STB		\$0.00
4. Receiver Fee 100% Off Wired STB		\$0.00
5. Receiver Fee 100% Off Wired STB		\$0.00
<b>Total for TV - U-verse TV</b>		<b>\$0.00</b>

### Internet

Monthly charges	Aug 29 - Sep 28	
1. Internet 25M / 5M (Promotional Offer)		\$0.00
2. Static IP 8		\$15.00
<b>Surcharges &amp; fees</b>		
3. Cost Assessment Charge		\$0.85
<b>Total for Internet</b>		<b>\$15.85</b>

## Important information

### Late payment charge

A late payment charge of \$9.25 will be assessed if payment is not received on or before the due date.

### Electronic check conversion

Paying by check authorizes AT&T to use the information from your check to make a one-time electronic fund transfer from your account. Funds may be withdrawn from your account as soon as your payment is received. If we cannot process the transaction electronically, you authorize AT&T to present an image copy of your check for payment. Your original check will be destroyed once processed. If your check is returned unpaid you agree to pay such fees as identified in the terms and conditions of your agreement, up to \$30. Returned checks may be presented electronically. If you want to

save time and stamps, sign up for AutoPay at [att.com/autopay](http://att.com/autopay) using your checking account. It's easy, secure, and convenient!

### U-verse closed-captioning issues

For immediate closed-captioning issues, call 800.288.2020, fax 314.335.5735 or email [ClosedCaptioning@att.com](mailto:ClosedCaptioning@att.com). For formal inquiries, contact Mr. Timmermans, Associate Director: email [ClosedCaptioning@att.com](mailto:ClosedCaptioning@att.com), call 314.235.3333, fax 314.335.5735 or mail to AT&T Closed Captioning, ATTN: Mr. Timmermans, 1010 Pine St, 11E-X-04, St. Louis, MO 63101.

### Legal notification

For information on upcoming U-verse TV programming changes please consult the Legal Notices published in USA Today on the first and third Tuesday of each month or our website [att.com/U-verseprogrammingchanges](http://att.com/U-verseprogrammingchanges).



1343.033.346001.01.02.00000000 NNNNNNNY 012395.012395

Date:

Bank Account Holder Signature

If I enroll in AutoPay, I authorize AT&T to pay my bill monthly by electronically deducting money from my bank account. I can cancel authorization by notifying AT&T at [www.att.com](http://www.att.com) or by calling the customer care number listed on my bill. Your enrollment could take 1-2 billing cycles for AutoPay to take effect. Continue to submit payment until page one of your invoice reflects that AutoPay has been scheduled.

AutoPay enrollment

1343.033.1565.346001 1 AV 0.383 ec  
SIX MILE CREEK  
ACCOUNTS PAYABLE  
1408 HAMMILL AVE UNIT E  
SAINT CLOUD FL 34771-0508



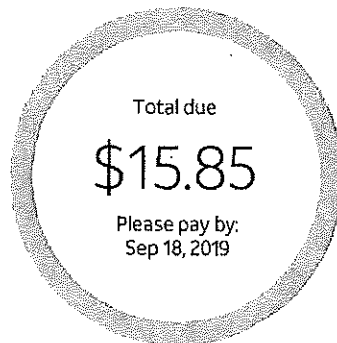
SIX MILE CREEK  
ACCOUNTS PAYABLE  
1408 HAMLIN AVE UNIT E  
SAINT CLOUD FL 34771-8588

Page: 1 of 3  
Issue Date: Aug 28, 2019  
Account Number: 292565993

One little change can help make a difference. Go paperless today. Get more convenience, plus help reduce paper waste! Update your billing preferences [att.com/paperless](http://att.com/paperless)

AutoPay: Set up automatic payments that you can update whenever you want. Go to [att.com/autopay](http://att.com/autopay) today.

Managing your AT&T bills, products, and services on the go? It's a snap with myAT&T. Go to [att.com/myatt](http://att.com/myatt) to sign in or sign up.



#### Account summary

Your last bill	\$15.85
Payment, Aug 14 - Thank you!	-\$15.85
<b>Remaining balance</b>	<b>\$0.00</b>

#### Service summary

TV	Page 2	\$0.00
Internet	Page 2	\$15.85
<b>Total services</b>		<b>\$15.85</b>

**Total due** **\$15.85**  
Please pay by Sep 18, 2019

RECEIVED  
SEP 06 2019

#### Ways to pay and manage your account:

myAT&T app  
iPhone and Android

[att.com/pay](http://att.com/pay)

Ordering, billing or support  
800.321.2000  
TTY: 800.651.5111



Return this portion with your check in the enclosed envelope. Payments may take 7 days to post.

SIX MILE CREEK  
ACCOUNTS PAYABLE  
1408 HAMLIN AVE UNIT E  
SAINT CLOUD FL 34771-8588

**Please pay \$15.85 by Sep 18, 2019**

Account number: 292565993  
Please include account number on your check

Make check payable to:

AT&T  
PO BOX 105251  
ATLANTA GA 30348-5251

☐ CHECK FOR AUTOPAY  
(SEE REVERSE)



41004056000292565993200000000015850000000015850000000



Page: 3 of 3  
Issue Date: Aug 28, 2019  
Account Number: 292565993

AT&T U-verse<sup>SM</sup> TV, AT&T Internet and AT&T Phone provided by AT&T  
Florida.  
© 2019 AT&T Intellectual Property. All rights reserved.

+



**APPROVED**

*By Derek Gilbert at 6:11 pm, Sep 06, 2019*

Account: Landscape Contingency (Amenity Center)



RECEIVED  
SEP 03 2019

BY: \_\_\_\_\_

## STATEMENT

Statement Date: 09/03/19

Bug Out  
PO Box 600730  
Jacksonville, FL 32260-0730  
904-743-8272

**Bill To [766527]**

Six Mile Creek CDD  
ATTN: Trailmark Amenities Center  
10401 Deerwood Park Blvd  
Suite 2130  
Jacksonville, FL 32256-5007

Date	Invoice	Description	Amount	Balance	Due
------	---------	-------------	--------	---------	-----

Service Address: Six Mile Creek CDD, Trailmark Amenities Center 805 Trailmark Dr, Saint Augustine, FL 32092-7634

09/01/19	10741726	Lawn Service Recurring	220.00	220.00	220.00
----------	----------	------------------------	--------	--------	--------

Current	30 Days	60 Days	Over 90 Days	Total
				220.00

220.00	0.00	0.00	0.00	
--------	------	------	------	--

We appreciate your prompt payment.

Click this link

<https://ca.environmentalpestservice.com/ePay.aspx?Token=HFGJDJICEDHLJGMCKJJIFK> to pay  
your bill online.

10401 Deerwood Park Blvd Suite 2130  
Jacksonville, FL 32556  
321-558-6500

DATE:  
INVOICE #

SMCCDB0819C

1040 - Six Mile Creek CDD  
1408 Hamlin Avenue, Unit E  
St. Cloud, L 34771

Subtotal	\$	10,523.38
----------	----	-----------

Please include the invoice number on your check

Make all checks payable to  
**Evergreen Lifestyles Management, LLC**

If you have any questions about this invoice, please contact Stacey Durkes  
sdurkes@evergreen-lm.com





**EVERGREEN**  
LIFESTYLES MANAGEMENT

2100 S Hiawassee Rd  
Orlando, FL 32835

## North Bill Back Charge Memo

Association Name: Six Mile Creek CDD  
Property Number: 1040  
Date: 8/27/2019

**Invoice**

Please bill the following expenses to the association. Verify pricing in the association's contract.

Item	GL Code	Qty	Cost	Description	Total
Stamps			\$0.49		\$ -
Envelopes - SM*			\$0.10		\$ -
Movie Screen Rental			\$100.00		\$ -
Management Fee - Per Hr*		132	\$28.00		\$ 3,696.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Total Invoice Amount					\$ 3,696.00



EVERGREEN  
LIFESTYLES MAINTENANCE

## Evergreen Lifestyles Maintenance

Invoice No: GF74  
Date: 08/19/2019  
Bill To: Six Mile Creek CDD (TrailMark)  
rjohnson@evergreen-lm.com  
805 TrailMark Drive  
St Augustine FL 32092  
United States

### Invoice

GL-Code	Description	Quantity	Rate	Amount
	Repaired wall sconce at camp house	1	\$80.00	\$80.00*
			Labor Subtotal	\$80.00

\*Indicates non-taxable item

Subtotal	\$80.00
Total	\$80.00
Paid	\$0.00

**Balance Due \$80.00**



EVERGREEN  
LIFESTYLES MAINTENANCE

## Evergreen Lifestyles Maintenance

Invoice No: GF62  
Date: 08/19/2019  
Bill To: Six Mile Creek CDD (TrailMark)  
rjohnson@evergreen-lm.com  
805 TrailMark Drive  
St Augustine FL 32092  
United States

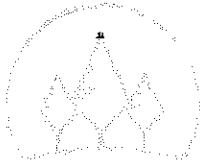
### Invoice

GL-Code	Description	Quantity	Rate	Amount
	8/6 wo 15335 Replaced three flags at front of the property	1	\$55.00	\$55.00*
			Labor Subtotal	\$55.00

\*Indicates non-taxable item

Subtotal	\$55.00
Total	\$55.00
Paid	\$0.00

**Balance Due \$55.00**



EVERGREEN  
LIFESTYLES  
- F STYLE -

# Evergreen Lifestyles Maintenance

Invoice No: GF65  
Date: 08/19/2019  
Bill To: Six Mile Creek CDD (TrailMark)  
rjohnson@evergreen-lm.com  
805 TrailMark Drive  
St Augustine FL 32092  
United States

## Invoice

GL-Code	Description	Quantity	Rate	Amount
	Repair parts needed	1	\$28.54	\$28.54*
			Parts Subtotal	\$28.54

GL-Code	Description	Quantity	Rate	Amount
	8/9. wo15452 Repaired urinal flush valve at welcome center men's bathroom	1	\$160.00	\$160.00*
			Labor Subtotal	\$160.00

\*Indicates non-taxable item

Subtotal	\$188.54
Total	\$188.54
Paid	\$0.00

**Balance Due \$188.54**



EVERGREEN  
LIFESTYLES MANAGEMENT

## Evergreen Lifestyles Maintenance

Invoice No: GF66  
Date: 08/19/2019  
Bill To: Six Mile Creek CDD (TrailMark)  
rjohnson@evergreen-lm.com  
805 TrailMark Drive  
St Augustine FL 32092  
United States

### Invoice

GL-Code	Description	Quantity	Rate	Amount
	8/7. wo15453 Trimmed door screens and secured door frames at camp house. Removed cobwebs from the camp house area	1	\$260.00	\$260.00*
Labor Subtotal				\$260.00

\*Indicates non-taxable item

Subtotal	\$260.00
Total	\$260.00
Paid	\$0.00

**Balance Due \$260.00**



EVERGREEN  
LIFE STYLE MANAGEMENT

## Evergreen Lifestyles Maintenance

Invoice No: GF71  
Date: 08/19/2019  
Bill To: Six Mile Creek CDD (TrailMark)  
rjohnson@evergreen-lm.com  
805 TrailMark Drive  
St Augustine FL 32092  
United States

### Invoice

GL-Code	Description	Quantity	Rate	Amount
	Materials needed	1	\$22.76	\$22.76*
			Parts Subtotal	\$22.76

GL-Code	Description	Quantity	Rate	Amount
	8/9 wo15526 Pointed PVC pipe sticking out of the ground. Cut off the pointed end and capped off.	1	\$65.00	\$65.00*
			Labor Subtotal	\$65.00

\*Indicates non-taxable item

Subtotal	\$87.76
Total	\$87.76
Paid	\$0.00

**Balance Due \$87.76**



EVERGREEN  
LIFESTYLES MAINTENANCE

## Evergreen Lifestyles Maintenance

Invoice No: GF76  
Date: 08/19/2019  
Bill To: Six Mile Creek CDD (TrailMark)  
rjohnson@evergreen-lm.com  
805 TrailMark Drive  
St Augustine FL 32092  
United States

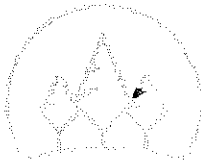
### Invoice

GL-Code	Description	Quantity	Rate	Amount
	8/14. wo15700 Materials needed for a kayak storage security	1	\$61.31	\$61.31*
Parts Subtotal				\$61.31

\*Indicates non-taxable item

Subtotal	\$61.31
Total	\$61.31
Paid	\$0.00

**Balance Due \$61.31**



EVERGREEN  
LIFE STYLES MAINTENANCE

## Evergreen Lifestyles Maintenance

Invoice No: GF78  
Date: 08/19/2019  
Bill To: Six Mile Creek CDD (TrailMark)  
rjohnson@evergreen-lm.com  
805 TrailMark Drive  
St Augustine FL 32092  
United States

### Invoice

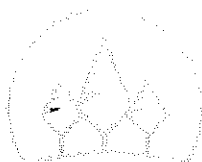
GL-Code	Description	Quantity	Rate	Amount
	8/16. wo15730 Maintenance supplies	1	\$91.23	\$91.23*
Parts Subtotal				\$91.23

\*Indicates non-taxable item

Subtotal	\$91.23
Total	\$91.23
Paid	\$0.00

**Balance Due \$91.23**





EVERGREEN LIFESTYLES  
MAINTENANCE

## Evergreen Lifestyles Maintenance

Invoice No: GF79  
Date: 08/19/2019  
Bill To: Six Mile Creek CDD (TrailMark)  
rjohnson@evergreen-lm.com  
805 TrailMark Drive  
St Augustine FL 32092  
United States

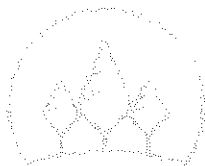
### Invoice

GL-Code	Description	Quantity	Rate	Amount
	8/16. wo15731 12 foot ladder needed for property	1	\$343.49	\$343.49*
			Parts Subtotal	\$343.49

\*Indicates non-taxable item

Subtotal	\$343.49
Total	\$343.49
Paid	\$0.00

**Balance Due \$343.49**



EVERGREEN LIFESTYLES MAINTENANCE  
LLC

## Evergreen Lifestyles Maintenance

Invoice No: GF82  
Date: 08/19/2019  
Bill To: Six Mile Creek CDD (TrailMark)  
rjohnson@evergreen-lm.com  
805 TrailMark Drive  
St Augustine FL 32092  
United States

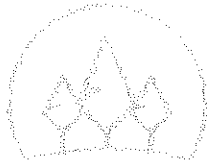
### Invoice

GL-Code	Description	Quantity	Rate	Amount
	8/15 wo15803 Repaired gutters treated for fire ants	1	\$110.00	\$110.00*
			Labor Subtotal	\$110.00

\*Indicates non-taxable item

Subtotal	\$110.00
Total	\$110.00
Paid	\$0.00

**Balance Due \$110.00**



EVERGREEN  
LIFESTYLES MANAGEMENT

## Evergreen Lifestyles Maintenance

Invoice No: GF83  
Date: 08/26/2019  
Bill To: Six Mile Creek CDD (TrailMark)  
rjohnson@evergreen-lm.com  
805 TrailMark Drive  
St Augustine FL 32092  
United States

### Invoice

GL-Code	Description	Quantity	Rate	Amount
	8/26 Monday wo15864 Oiled all gym doors and adjusted door closer is as needed	1	\$55.00	\$55.00*
			Labor Subtotal	\$55.00

\*Indicates non-taxable item

Subtotal	\$55.00
Total	\$55.00
Paid	\$0.00

**Balance Due \$55.00**

1  
Bob Johnson Card card ending in 1004  
Evergreen Lifestyles Management

08.22.19

Date	Vendor/Store	Total Expense	Reason	ELM Code	Reimburse to Assn	Assn GL Code
08/15/2019	AMAZON	\$ 35.98	Light Bulbs for Amenity Center		Six Mile Creek CDD	Amenity Maintenance
08/19/2019	AMAZON	\$ 140.89	Misc Supplies for Amenity Center		Six Mile Creek CDD	Amenity Maintenance
	Total	\$ 176.87				

/S/ Bob Johnson  
Name

9/4/2019  
Date

8/14/2019

amazon.com

Amazon.com - Order 111-9366909-1587417

Six Mile Creek CDD

Acct: Amenity Maintenance

## Details for Order #111-9366909-1587417

[Print this page for your records.](#)

**Order Placed:** August 14, 2019

**Amazon.com order number:** 111-9366909-1587417

**Order Total:** \$35.98

### Not Yet Shipped

#### Items Ordered

2 of: *taylor Replacement Reagent Refill Kits - Basic Refill Kit - 2 oz.*

Sold by: Deals 360 ([seller profile](#))

Condition: New

#### Price

\$17.99

#### Shipping Address:

TrailMark - Lynzi Chambers

805 TRAILMARK DR

ST AUGUSTINE, FL 32092-7634

United States

#### Shipping Speed:

Economy Shipping

### Payment information

#### Payment Method:

American Express | Last digits: 1004

Item(s) Subtotal: \$35.98

Shipping & Handling: \$0.00

#### Billing address

Robert Johnson

2100 S Hiawassee Rd

Orlando, FL 32835

United States

Total before tax: \$35.98

Estimated tax to be collected: \$0.00

**Grand Total: \$35.98**

To view the status of your order, return to [Order Summary](#).

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amazon.com

**Details for Order #111-6466591-9475432**[Print this page for your records.](#)**Order Placed:** August 14, 2019**Amazon.com order number:** 111-6466591-9475432**Order Total:** \$140.89**Not Yet Shipped****Items Ordered****Price**

2 of: Chalk Markers by Woodsam - 12 Pack Liquid Neon Pens - 20 Chalkboard, Glass, Window Labels & 2 Extra Reversible Bullet and Chisel Fine Tips Included - Erasable Color Paint

\$14.99

Sold by: Woodsam ([seller profile](#))

Condition: New

1 of: Felt Electric BPESL13T/GU24 BPESL13T/GU34/6 Equivalent Light, Soft White, 6 Piece

\$20.52

Sold by: Amazon.com Services, Inc

Condition: New

1 of: Felt Electric BPESL13T/GU24 900 Lumen Soft White Mini Twist GU24 CFL, Uses Up To 78% Less Energy, Compact Fluorescent, Average Life Up To 10000 Hours, Pack of 8

\$29.08

Sold by: Sale Stores ([seller profile](#))

Condition: New

2 of: simplehuman 6 Liter / 1.6 Gallon Stainless Steel Compact Semi-Round Bathroom Step Trash Can, Brushed Stainless Steel

\$24.99

Sold by: Amazon.com Services, Inc

Condition: New

**Shipping Address:**

TrailMark - Lynzi Chambers  
805 TRAILMARK DR  
ST AUGUSTINE, FL 32092-7634  
United States

**Shipping Speed:**

Standard Shipping

**Payment information****Payment Method:**

American Express | Last digits: 1004

Item(s) Subtotal: \$129.56

Shipping &amp; Handling: \$11.33

**Billing address**

Robert Johnson  
2100 S Hiawassee Rd  
Orlando, FL 32835  
United States

Total before tax: \$140.89

Estimated tax to be collected: \$0.00

**Grand Total: \$140.89**To view the status of your order, return to [Order Summary](#).[Conditions of Use](#) | [Privacy Notice](#) © 1996-2019, Amazon.com, Inc or its affiliates

**Lynzi Chambers Card card ending in 1007**  
**Evergreen Lifestyles Management**  
**8.22.19**

/S/ Lynzl Chambers  
Name

02.28.19  
Date

SAINT AUGUSTINE - 904-810-2336  
08/17/2019 06:08 PM



ENTERTAINMENT-ELECTRONICS  
058510361

BLU-RAY T \$24.99  
RETURN BY 09/16/19

T = FL TAX 6.5000% on \$24.99 \$1.62  
SUBTOTAL \$24.99

TOTAL \$26.61  
\*1007 AMEX CHARGE \$26.61  
AID:A000000025010801  
AMERICAN EXPRESS

REC#2-9229-1294-0071-0283-7 VCD#751-255-448

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Take a 2 minute survey about today's trip:

[informtarget.com](http://informtarget.com)  
User ID: 7077 0870 6992  
Password: 897 163

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 TENDER ALL HANDS GIVE  
 6705 STATE ROAD 16  
 ST. AUGUSTINE FL 32084  
 (904) 967-2421

PLEASE RECALL PAYMENT 1404 ATLANTIC BLVD  
 JACKSONVILLE, FL 32225  
 08/16/19 11:42AM 404 SALE

05 1801	2 EA	\$1.99 EA	
0011 NY STATE 1300			\$3.96
5029779	1 EA	\$9.99 EA	
010 NOTHING BUT THE BEST			\$9.99
<b>Sub Total</b>			<b>\$14.90</b>
<b>TAX</b>			<b>\$0.91</b>
<b>Total</b>			<b>\$15.81</b>
<b>GRAND TOTAL</b>			<b>\$15.81</b>

GA CARD#: 7000000000000000  
 MID:\*\*\*\*\*2000 LID:\*\*\*16120  
 AUTH: 601000 AMT: \$ 14.90  
 Host reference #:0000000000000000

Authorizing network: AMEX

Chip Read  
 CARD TYPE: 0000000000000000  
 AID: A00000000000000000  
 YVR: 000000000000000000  
 LAD: 000000000000000000

# Publix

6705 STATE ROAD 16  
 ST. AUGUSTINE, FL 32084  
 (904) 967-2421

ICE 25 LB	1.99	
40	1.99	
0011 NY STATE 1300		\$3.96
5029779		\$9.99
010 NOTHING BUT THE BEST		\$9.99
<b>Sub Total</b>		<b>\$14.90</b>
<b>TAX</b>		<b>\$0.91</b>
<b>Total</b>		<b>\$15.81</b>
<b>GRAND TOTAL</b>		<b>\$15.81</b>

GA CARD#: 7000000000000000  
 MID:\*\*\*\*\*2000 LID:\*\*\*16120  
 AUTH: 601000 AMT: \$ 14.90  
 Host reference #:0000000000000000

Authorizing network: AMEX

Chip Read  
 CARD TYPE: 0000000000000000  
 AID: A00000000000000000  
 YVR: 000000000000000000  
 LAD: 000000000000000000


See back of receipt for your choice  
 to win \$1000 in M/W/AM/PM/PS  
 504-282-6711 My Publix WINN  
 10251 SHOPS LN  
 JACKSONVILLE FL 32258

STW 04444 GPN 000030 16 30 TRN 01000  
 OT WAGON 000009300/53 54.00 X

<b>SUBTOTAL</b>	<b>54.00</b>
<b>TAX 1</b>	<b>7.00 X</b>
<b>TOTAL</b>	<b>61.00</b>
<b>AMEX TLID</b>	<b>57.78</b>

AMERICAN EXPRESS \*\*\* 007 1 0  
 APPROVAL # 876312  
 REF # 0001000000000000  
 TRANS ID 0012217505/4483  
 AID A000000000000000000  
 IC DEBIT 0000000000000000  
 TERMINAL # 00010000  
 \*NO SIGNATURE REQUIRED  
 08/17/19 21:11:48  
 CHARGE DOL 0.00  
 # ITEMS SOLD 1  
 TCR 1656 4579 5781 0823 828

Low Prices You Can Trust. Every Day.  
 08/07/19 21:11:48  
 \*\*\*CUSTOMER COPY\*\*\*  
 Scan with Walmart app to save receipts





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DEVELOPMENT DISTRICT  
1408 HAMLIN AVE UNIT E  
SAINT CLOUD FL 34771-8588

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MIAMI FL 33188-0001



Account number	Total amount you owe	New charges due by	Amount enclosed
35324-12024	\$87.29	Sep 25 2019	\$

**Your electric statement**

For: Aug 02 2019 to Sep 04 2019 (33 days)

Customer name: SIX MILE CREEK COMMUNITY

Service address: 596 TRAILMARK DR # PUMP

**Account number: 35324-12024**

Statement date: Sep 04 2019

Next meter reading: Oct 03 2019

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Total amount you owe (=)	New charges due by
73.49	73.49 CR	0.00	0.00	87.29	\$87.29	Sep 25 2019

**Meter reading - Meter KJ82019**

Current reading 35853

Previous reading - 35033

kWh used 820

**Energy usage**

	Last Year	This Year
kWh this month	108	820
Service days	33	33
kWh per day	3	24

**\*\*The electric service amount includes the following charges:**

Customer charge:	\$10.54
Fuel:	\$21.02
( \$0.025630 per kWh )	
Non-fuel:	\$53.55
( \$0.065310 per kWh )	

**Enroll now in FPL Budget Billing by paying \$51.32 in 1 payment by the due date instead of \$87.29. Your bill will be about the same each month & stabilized year-round. Learn more at [FPL.com/bb](http://FPL.com/bb)**

Amount of your last bill	73.49
Payment received - Thank you	73.49 CR
Balance before new charges	\$0.00

**New charges (Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS)**

Electric service amount	85.11**
Gross receipts tax	2.18
Total new charges	\$87.29

**Total amount you owe \$87.29**

- Payment received after **November 25, 2019** is considered **LATE**; a late payment charge of **1%** will apply.
- Download the FPL Mobile App to stay informed throughout hurricane season. Visit [FPL.com/MobileApp](http://FPL.com/MobileApp) or text APP to MyFPL (69375) to download.

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Hearing/speech impaired: 711 (Relay Service)  
Online at: [www.FPL.com](http://www.FPL.com)





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Account number	Total amount you owe	New charges due by	Amount enclosed
52068-78125	\$67.05	Sep 25 2019	\$

### Your electric statement

For: Aug 02 2019 to Sep 04 2019 (33 days)

Customer name: SIX MILE CREEK COMMUNITY  
Service address: 801 TRAILMARK DR # AMENITY

Account number: 52068-78125

Statement date: Sep 04 2019  
Next meter reading: Oct 03 2019

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Total amount you owe (=)	New charges due by
61.18	61.18 CR	0.00	0.00	67.05	\$67.05	Sep 25 2019

#### Meter reading - Meter KL87133

Current reading 16635  
Previous reading - 16032  
kWh used 603

#### Energy usage

	Last Year	This Year
kWh this month	639	603
Service days	33	33
kWh per day	19	18

#### \*\*The electric service amount includes the following charges:

Customer charge: \$10.54  
Fuel: \$15.45  
( \$0.025630 per kWh)  
Non-fuel: \$39.38  
( \$0.065310 per kWh)

Amount of your last bill 61.18  
Payment received - Thank you 61.18 CR  
Balance before new charges \$0.00

#### New charges (Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS)

Electric service amount 65.37\*\*  
Gross receipts tax 1.68  
Total new charges \$67.05

**Total amount you owe \$67.05**

- Payment received after **November 25, 2019** is considered **LATE**; a late payment charge of 1% will apply.
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Account number	Total amount you owe	New charges due by	Amount enclosed
62363-50267	\$2,708.78	Sep 25 2019	\$

**Your electric statement****Account number: 62363-50267**

For: Aug 02 2019 to Sep 04 2019 (33 days)

Customer name: SIX MILE CREEK COMMUNITY

Service address: 000 PACETTI RD

Statement date:

Sep 04 2019

Next bill date:

Oct 03 2019

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Total amount you owe (=)	New charges due by
2,708.78	2,708.78 CR	0.00	0.00	2,708.78	\$2,708.78	Sep 25 2019

Total kWh used

5658

**Energy usage**

	Last Year	This Year
kWh this month	4018	5658
Service days	33	33
kWh per day	122	171

Amount of your last bill

2,708.78

Payment received - Thank you

2,708.78 CR

Balance before new charges

\$0.00

**New charges (Rate: SL-1 STREET LIGHTING SERVICE)**

Electric service amount

2,700.69\*\*

Gross receipts tax

8.09

Total new charges

\$2,708.78

**\*\*The electric service amount includes the following charges:**

Non-fuel energy charge:

\$0.031380 per kWh

Fuel charge:

\$0.024280 per kWh

**Total amount you owe****\$2,708.78**

- Payment received after **November 25, 2019** is considered **LATE**; a late payment charge of **1%** will apply.
- Charges and energy usage are based on the facilities contracted. Facility, energy and fuel costs are available upon request.
- Download the FPL Mobile App to stay informed throughout hurricane season. Visit [FPL.com/MobileApp](http://FPL.com/MobileApp) or text APP to MyFPL (69375) to download.

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Customer service:

1-800-375-2434

Outside Florida:

1-800-226-3545

To report power outages: 1-800-4OUTAGE (468-8243)

Hearing/speech impaired: 711 (Relay Service)

Online at:

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Detail of Rate Schedule Charges for  
Street Lights

1302 000252

SIX MILE CREEK COMMUNITY  
DEVELOPMENT DISTRICT  
1408 HAMLIN AVE UNIT E  
SAINT CLOUD FL 34771-8588

Account Number: 62363-50267

Service From: 08-02-2019

Service To: 09-04-2019

Service Days: 33

KWH/Day: 171

Service Address: 000 PACETTI RD, SAINT AUGUSTINE FL 32092

COMPONENT CODE	WATTS	LUMENS	* OWNER/ MAINT	QUANTITY	RATE/ UNIT	KWH USED	AMOUNT
HPS0100	100	9500	F	138		5,658	
Energy					1.250000		172.50
Non-energy							
Fixtures					4.180000		576.84
Maintenance					1.980000		273.24
PMF0001				138			
Non-energy							
Fixtures					8.420000		1,161.96
UCNP				9,273			
Non-energy							
Maintenance					.040260		373.33
Energy sub total							172.50
Non-energy sub total							2,385.37
Sub total						5,658	2,557.87
Energy conservation cost recovery							2.38
Capacity payment recovery charge							1.08
Environmental cost recovery charge							1.98
Fuel charge							137.38
Electric service amount							2,700.69
Gross receipts tax							8.09
Total						5,658	2,708.78

\* F - FPL OWNS & MAINTAINS E - CUSTOMER OWNS & MAINTAINS R - CUSTOMER OWNS, FPL RELAMPS  
H - FPL OWNS & MAINTAINS FIXTURE, CUST OWNS OTHER

Print Date: September 04, 2019

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SAINT CLOUD FL 34771-8588

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MIAMI FL 33188-0001

Account number	Total amount you owe	New charges due by	Amount enclosed
65107-18163	\$25.55	Sep 25 2019	\$

**Your electric statement**

For: Aug 02 2019 to Sep 04 2019 (33 days)

Customer name: SIX MILE CREEK COMMUNITY

Service address: 975 TRAILMARK DR # IRR

**Account number: 65107-18163**

Statement date: Sep 04 2019

Next meter reading: Oct 03 2019

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Total amount you owe (=)	New charges due by
40.56	40.56 CR	0.00	0.00	25.55	\$25.55	Sep 25 2019

**Meter reading - Meter KJ68816**

Current reading 08899

Previous reading - 08741

kWh used 158

**Energy usage**

	Last Year	This Year
kWh this month	127	158
Service days	33	33
kWh per day	3	4

**\*\*The electric service amount includes the following charges:**

Customer charge: \$10.54

Fuel: \$4.05

( \$0.025630 per kWh)

Non-fuel: \$10.32

( \$0.065310 per kWh)

Amount of your last bill 40.56

Payment received - Thank you 40.56 CR

Balance before new charges \$0.00

**New charges (Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS)**

Electric service amount 24.91\*\*

Gross receipts tax 0.64

Total new charges \$25.55

**Total amount you owe****\$25.55**

- Payment received after **November 25, 2019** is considered **LATE**; a late payment charge of **1%** will apply.

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Hearing/speech impaired: 711 (Relay Service)

Online at: [www.FPL.com](http://www.FPL.com)





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Account number	Total amount you owe	New charges due by	Amount enclosed
68881-76028	\$98.95	Sep 25 2019	\$

**Your electric statement**

For: Aug 02 2019 to Sep 04 2019 (33 days)

Customer name: SIX MILE CREEK COMMUNITY

Service address: 990 TRAILMARK DR # PUMP

**Account number: 68881-76028**

Statement date: Sep 04 2019

Next meter reading: Oct 03 2019

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Total amount you owe (=)	New charges due by
72.17	72.17 CR	0.00	0.00	98.95	\$98.95	Sep 25 2019

**Meter reading - Meter KJ82922**

Current reading 56089

Previous reading - 55144

kWh used 945

**Energy usage**

	Last Year	This Year
kWh this month	1075	945
Service days	33	33
kWh per day	32	28

**\*\*The electric service amount includes the following charges:**

Customer charge: \$10.54

Fuel: \$24.22

(\$0.025630 per kWh)

Non-fuel: \$61.72

(\$0.065310 per kWh)

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Amount of your last bill	72.17
Payment received - Thank you	72.17 CR
Balance before new charges	\$0.00

**New charges (Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS)**

Electric service amount 96.48\*\*

Gross receipts tax 2.47

Total new charges \$98.95

**Total amount you owe \$98.95**

- Payment received after **November 25, 2019** is considered **LATE**; a late payment charge of 1% will apply.
- Download the FPL Mobile App to stay informed throughout hurricane season. Visit FPL.com/MobileApp or text APP to MyFPL (69375) to download.

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Please have your account number ready when contacting FPL.

Customer service: 1-800-375-2434

Outside Florida: 1-800-226-3545

To report power outages: 1-800-4OUTAGE (468-8243)

Hearing/speech impaired: 711 (Relay Service)

Online at: [www.FPL.com](http://www.FPL.com)



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MIAMI FL 33188-0001

Account number	Total amount you owe	New charges due by	Amount enclosed
88213-81483	\$12.67	Sep 25 2019	\$

**Your electric statement**

For: Aug 02 2019 to Sep 04 2019 (33 days)

Customer name: SIX MILE CREEK COMMUNITY

Service address: 1922 TRAILMARK DR #LS

**Account number: 88213-81483**

Statement date: Sep 04 2019

Next meter reading: Oct 03 2019

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Total amount you owe (=)	New charges due by
12.58	12.58 CR	0.00	0.00	12.67	\$12.67	Sep 25 2019

**Meter reading - Meter KJ39626**

Current reading 00121  
Previous reading - 00101  
kWh used 20

**Energy usage**

kWh this month 20  
Service days 33  
kWh per day 1

**\*\*The electric service amount includes the following charges:**

Customer charge: \$10.54  
Fuel: \$0.51  
( \$0.025630 per kWh)  
Non-fuel: \$1.30  
( \$0.085310 per kWh)

Amount of your last bill 12.58  
Payment received - Thank you 12.58 CR  
Balance before new charges \$0.00

**New charges (Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS)**

Electric service amount 12.35\*\*  
Gross receipts tax 0.32  
Total new charges \$12.67

**Total amount you owe \$12.67**

- Payment received after **November 25, 2019** is considered **LATE**; a late payment charge of 1% will apply.

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SEP 11 2019

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Customer service: 1-800-375-2434

Outside Florida: 1-800-226-3545

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SIX MILE CREEK COMMUNITY  
DEVELOPMENT DISTRICT  
9145 NARCOOSSEE RD # A206  
ORLANDO FL 32827-5768

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MIAMI FL 33188-0001



Account number	Total amount you owe	New charges due by	Amount enclosed
93295-44051	\$48.77	Sep 26 2019	\$

**Your electric statement****Account number: 93295-44051**

For: Aug 03 2019 to Sep 05 2019 (33 days)

Customer name: SIX MILE CREEK COMMUNITY

Statement date: Sep 05 2019

Service address: 404 BLOOMFIELD WAY #PUMP

Next meter reading: Oct 04 2019

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Total amount you owe (=)	New charges due by
134.49	134.49 CR	0.00	0.00	48.77	\$48.77	Sep 26 2019

**Meter reading - Meter ACD0232**

Current reading 05048

Previous reading - 04641

kWh used 407

**Energy usage**

kWh this month 407

Service days 33

kWh per day 12

**\*\*The electric service amount****includes the following charges:**

Customer charge: \$10.54

Fuel: \$10.43

(\$0.025630 per kWh)

Non-fuel: \$26.58

(\$0.065310 per kWh)

Amount of your last bill 134.49

Payment received - Thank you 134.49 CR

Balance before new charges \$0.00

**New charges (Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS)**

Electric service amount 47.55\*\*

Gross receipts tax 1.22

Total new charges \$48.77

**Total amount you owe \$48.77**

- Payment received after **November 25, 2019** is considered **LATE**; a late payment charge of 1% will apply.

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MIAMI FL 33188-0001

Account number	Total amount you owe	New charges due by	Amount enclosed
96815-95436	\$34.69	Sep 25 2019	\$

**Your electric statement**

For: Aug 02 2019 to Sep 04 2019 (33 days)

Customer name: SIX MILE CREEK COMMUNITY

Service address: 2799 PACETTI RD #ENTRY

**Account number: 96815-95436**

Statement date: Sep 04 2019

Next meter reading: Oct 03 2019

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Total amount you owe (=)	New charges due by
32.64	32.64 CR	0.00	0.00	34.69	\$34.69	Sep 25 2019

**Meter reading - Meter ACD4547**

Current reading 07583

Previous reading - 07327

kWh used 256

Amount of your last bill 32.64

Payment received - Thank you 32.64 CR

Balance before new charges \$0.00

**Energy usage**

	Last Year	This Year
kWh this month	243	256
Service days	33	33
kWh per day	7	8

**New charges (Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS)**

Electric service amount 33.82\*\*

Gross receipts tax 0.87

Total new charges \$34.69

**\*\*The electric service amount includes the following charges:**

Customer charge: \$10.54

Fuel: \$6.56

(\$0.025630 per kWh)

Non-fuel: \$16.72

(\$0.065310 per kWh)

**Total amount you owe****\$34.69**

- Payment received after **November 25, 2019** is considered **LATE**; a late payment charge of 1% will apply.

- Download the FPL Mobile App to stay informed throughout hurricane season.  
Visit FPL.com/MobileApp or text APP to MyFPL (69375) to download.

SEP 11 2019



Please have your account number ready when contacting FPL.

Customer service: 1-800-375-2434

Outside Florida: 1-800-226-3545

To report power outages: 1-800-4OUTAGE (468-8243)

Hearing/speech impaired: 711 (Relay Service)

Online at: [www.FPL.com](http://www.FPL.com)



9 104765

/ 27

92598 1302969049812769163310000

Please request changes on the back.  
Notes on the front will not be detected.

B 8 1302 6

SIX MILE CREEK COMMUNITY  
DEVELOPMENT DISTRICT  
1408 HAMLIN AVE UNIT E  
SAINT CLOUD FL 34771-8588

Make check payable to FPL in U.S. funds  
and mail along with this coupon to:

FPL  
GENERAL MAIL FACILITY  
MIAMI FL 33188-0001

Account number	Total amount you owe	New charges due by	Amount enclosed
96904-98127	\$1,336.19	Sep 25 2019	\$

**Your electric statement**

For: Aug 02 2019 to Sep 04 2019 (33 days)

Customer name: SIX MILE CREEK COMMUNITY  
Service address: 805 TRAILMARK DR # AMENITY

**Account number: 96904-98127**

Statement date: Sep 04 2019  
Next meter reading: Oct 03 2019

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Total amount you owe (=)	New charges due by
1,080.94	1,080.94 CR	0.00	0.00	1,336.19	\$1,336.19	Sep 25 2019

**Meter reading - Meter KU32264**

Current reading 05431  
Previous reading - 05139  
kWh constant x 60  
kWh used 17520

Demand reading 0.61  
kW constant x 60.00  
Demand kW 37

**Energy usage**

	Last Year	This Year
kWh this month	12600	17520
Service days	33	33
kWh per day	381	530

**\*\*The electric service amount includes the following charges:**

Customer charge: \$26.32  
Fuel: \$449.04  
( \$0.025630 per kWh)  
Non-fuel: \$411.55  
( \$0.023490 per kWh)  
Demand: \$415.88  
( \$11.24 per kW)

**Enroll now in FPL Budget Billing by paying \$925.98 in 1 payment by the due date instead of \$1,336.19. Your bill will be about the same each month & stabilized year-round. Learn more at FPL.com/bb**

Amount of your last bill	1,080.94
Payment received - Thank you	1,080.94 CR
Balance before new charges	\$0.00
<b>New charges (Rate: GSD-1 GENERAL SERVICE DEMAND)</b>	
Electric service amount	1,302.79**
Gross receipts tax	33.40
<b>Total new charges</b>	<b>\$1,336.19</b>

**Total amount you owe \$1,336.19**

- Payment received after **November 25, 2019** is considered **LATE**; a late payment charge of 1% will apply.
- Download the FPL Mobile App to stay informed throughout hurricane season. Visit FPL.com/MobileApp or text APP to MyFPL (69375) to download.

SEP 11 2019

Please have your account number ready when contacting FPL.  
Customer service: 1-800-375-2434  
Outside Florida: 1-800-226-3545  
To report power outages: 1-800-4OUTAGE (468-8243)  
Hearing/speech impaired: 711 (Relay Service)  
Online at: [www.FPL.com](http://www.FPL.com)





## GIDDENS SECURITY CORPORATION

## Invoice

Lic# B0001267  
 528 S. Edgewood Ave. Suite 1  
 JACKSONVILLE, FL 32205

Date	Invoice #
9/5/2019	23458885

Bill To
Six Mile Creek CDD (Trailmark) 1408 Hamlin Ave. Unit E St. Cloud, FL 34771

**APPROVED***By Derek Gilbert at 6:16 pm, Sep 06, 2019*

Account: Security Patrol (O&amp;M)

RECEIVED  
 SEP 13 2019

BY: \_\_\_\_\_

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
	Security Service 08/1/2019-08/31/2019		
21	08/01/2019-08/04/2019	15.50	325.50
40	08/05/2019-08/11/2019	15.50	620.00
40	08/12/2019-08/18/2019	15.50	620.00
40	08/19/2019-08/25/2019	15.50	620.00
33	08/26/2019-08/31/2019	15.50	511.50
1,105	Mileage	0.56	618.80
1	Cell Phone	60.00	60.00
			</

**Governmental Management Services, LLC**  
1001 Bradford Way  
Kingston TN 37763

# Invoice

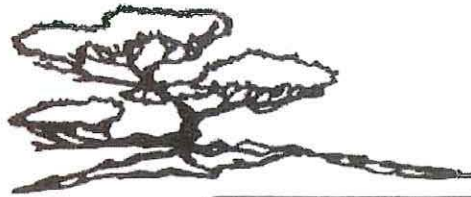
Invoice #: 115  
Invoice Date: 9/1/19  
Due Date: 9/1/19  
Case:  
P.O. Number:

**Bill To:**

Six Mile Creek CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32082

Description		Hours/Qty	Rate	Amount
Management Fees - September 2019	310-513-34		2,416.67	2,416.67
Information Technology - September 2019	310-513-351		100.00	100.00
Fee Dissemination Agent Services - September 2019	310-513-313		416.67	416.67
Office Supplies Sep 19	310-513-51		19.38	19.38
Postage Sep 19	310-513-42		39.47	39.47
Copies Sep 19	310-513-425		392.25	392.25
Telephone Sep 19	310-513-41		22.30	22.30
*1(Hd)				
Total				\$3,406.74
Payments/Credits				\$0.00
Balance Due				\$3,406.74

North Florida Landscape Co  
2585 Pacetti Rd  
St. Augustine, FL 32092



# Invoice

Invoice #

21793

Bill To

Sixmile Creek CDD  
c/o Governmental Management Services  
475 West Town Place, Suite 114  
Saint Augustine, FL 32092

**APPROVED**

By Derek Gilbert at 5:35 pm, Sep 05, 2019

Account: Landscape Contract (O&M)

mollylandscapegirl89@gmail.com

Date

Phone #

9/5/2019

904-388-9354

Please make check out to North Florida Landscape

Quantity	Description	Rate	Amount
	Landscape Services: TrailMark: Common Area: September	20,975.00	20,975.00
	Landscape Services: TrailMark: Amenities Center: September	2,180.42	2,180.42
	Landscape Services: TrailMark: Right-of-ways in unsold lots: September	487.50	487.50
<p style="text-align: center;">RECEIVED</p> <p style="text-align: center;">SEP 12 2019</p> <p style="text-align: center;">BY: _____</p> <p>#14(Hd)</p> <p>1-320-538-462 \$20,975.00</p> <p>Landscape - Common Area Sep</p> <p>1-330-538-462 \$2,180.42</p> <p>Landscape - Amenity Ctr Sep</p> <p>1-320-538-462 \$487.50</p> <p>Landscape - Right-Of-Ways</p>			
Please make check out to North Florida Landscape		<b>Total</b>	\$23,642.92

Riverside Management Services, Inc

9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Date	Invoice #
9/1/2019	72

<b>Bill To</b>
Six Mile Creek 475 West Town Place Suite 114 St. Augustine, FL 32092

SEP 11 2019

376

		P.O. No.	Terms	Project
Quantity	Description	Rate		Amount
	Janitorial Services - September 2019	1,145.00		1,145.00

RHW  
9/3/19

# Invoice

Invoice Number:  
19-30207

Invoice Date:  
9/1/19

Page:  
1

Security Engineering And Designs, Inc.  
3139 Waller Street  
Jacksonville, FL 32254

SEP 11 2019

Voice: 904-371-4931

Fax: 904-371-4939

**Sold To:**

Trailamrk Amenity Center (6 MILE CREEK)  
1408 HAMLIN AVENUE.  
UNIT E  
ST. CLOUD, FL 34771

**Site Address:**

Trailamrk Amenity Center  
9145 NARCOOSSEE RD.  
STE. A206  
ORLANDO, FL 32827

Customer ID: TA-3315-5F

Customer PO	Payment Terms	Sales Rep ID	Due Date
	Net 10 Days		9/11/19
Description			Amount
MONTHLY FIRE ALARM MONITORING SERVICE			34.95

Service Department: 371-4931  
Monitoring Center: 800-318-9486  
Installation: 371-4931

Please include invoice number on payment

19-30207

Subtotal	34.95
Sales Tax	
Total Invoice Amount	34.95
Payment Received	0.00
<b>TOTAL</b>	<b>34.95</b>





P.O. Box 744939  
Atlanta, GA 30374-4939

**APPROVED**

By Derek Gilbert at 2:41 pm, Sep 03, 2019

Invoice

Account: Lake Contract (O&M)

Date	Invoice #
9/1/2019	3185A

Bill To

Six Mile Creek CDD  
c/o ELM  
10401 Deerwood Park Blvd.  
Jacksonville, FL 32256

RECEIVED  
SEP 03 2019

BY: \_\_\_\_\_

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
	Monthly Lake Service  #391 Hd. 1-320-538-464 Mthly Lake Services Sep19	1,675.00	1,675.00
Total			\$1,675.00



## ACCOUNT INVOICE

peoplesgas.com



SEP 2019

Statement Date: 09/06/2019  
Account: 211014091725

WHISPER CREEK AMENITY CTR-PHASE3  
801 TRAILMARK DR  
ST AUGUSTINE, FL 32092-0000

Current month's charges:	\$23.76
Total amount due:	\$23.76
Payment Due By:	09/27/2019

### Your Account Summary

Previous Amount Due	\$23.76
Payment(s) Received Since Last Statement	-\$23.76
<b>Current Month's Charges</b>	<b>\$23.76</b>
<b>Total Amount Due</b>	<b>\$23.76</b>

We  all  
400,000  
of you!

**Thank you** for trusting us to serve you and  
your neighbors with safe, reliable and affordable  
natural gas for more than 120 years.

Amount not paid by due date may be assessed a late payment charge and an additional deposit.

Hot water, warm towels and perfect meals.  
Plus cash-back rebates when you upgrade  
existing or install new natural gas appliances.

*Love Natural Gas*

peoplesgas.com/bizrebates

To ensure prompt credit, please return stub portion of this bill with your payment. Make checks payable to TECO.



#### WAYS TO PAY YOUR BILL



See reverse side for more information

Account: 211014091725

Current month's charges:	\$23.76
Total amount due:	\$23.76
Payment Due By:	09/27/2019

**Amount Enclosed**

\$

669901669484

00004154 01 AB 0.40 34771 FTECO108061923485910 00000 04 01000000 007 06 25415 002



WHISPER CREEK AMENITY CTR-PHASE3  
1408 HAMLIN AVE, UNIT E  
SAINT CLOUD, FL 34771-8588

MAIL PAYMENT TO:  
TECO  
P.O. BOX 31318  
TAMPA, FL 33631-3318

6699016694842110140917250000000023769

## Contact Information

### Residential Customer Care

813-223-0800 (Tampa)  
863-299-0800 (Lakeland)  
352-622-0111 (Ocala)  
954-453-0777 (Broward)  
305-940-0139 (Miami)  
727-826-3333 (St. Petersburg)  
407-425-4662 (Orlando)  
904-739-1211 (Jacksonville)  
877-832-6747 (All other counties)

### Commercial Customer Care

866-832-6249

### Hearing Impaired/TTY

711

### Natural Gas Outage

877-832-6747

### Natural Gas Energy Conservation Rebates

877-832-6747

### Mail Payments to

TECO  
P.O. Box 31318  
Tampa, FL 33631-3318

### All Other Correspondence

Peoples Gas  
P.O. Box 111  
Tampa, FL 33601-0111

## Understanding Your Natural Gas Charges

**BTU** – British thermal unit – a unit of heat measurement.

**Budget Billing** – Optional plan takes the highs and lows out of monthly natural gas bills. This "leveling" billing plan averages your last 12 monthly billing periods so you can pay about the same amount for your service each month.

**Buried Piping Notification** – Federal regulations require that Peoples Gas notify our customers who own buried piping of the following: 1) When excavating near buried gas piping, the piping should be located in advance; 2) The gas supplier does not own or maintain the customer's buried piping; 3) Buried piping that is not maintained may be subject to corrosion and/or leakage. Buried piping should be inspected periodically and any unsafe conditions repaired. Licensed plumbers, heating and air conditioning contractors, or Peoples Gas can conduct inspections.

**Conversion Factor** – This factor is used to adjust for variations from standard delivery pressure and standard delivery temperature where applicable.

**Customer Charge** – A fixed monthly amount to cover the cost of providing gas service. This charge is billed monthly regardless if any gas is used.

**Distribution Charge** – Covers the costs of moving gas from its source to your premise, other than the cost of gas itself.

**Estimated** – If Peoples Gas was unable to read your gas meter, "ESTIMATED" will appear. Your gas use has been estimated based on previous usage. The meter is scheduled to be read next month, and any difference between the estimate and actual use will be adjusted accordingly.

**Florida Gross Receipts Tax** – A tax is imposed on gross receipts from utility services that are delivered to retail customers in Florida, in accordance with Chapter 203 of the Florida Statutes. The tax is levied on utility companies, which collect the tax from all customers, unless exempt, and remit to the state.

**Florida State Tax** – A privilege tax imposed on every person who engages in the business of selling or renting tangible personal property at retail in the state, in accordance with Chapter 212 of the Florida Statutes.

**Franchise Fee** – A fee levied by a municipality for the right to utilize public property for the purpose of providing gas service. Like taxes, the fee is collected by Peoples Gas and is paid to the municipality.

**Late Payment Charge** – The late payment charge is 1.5% of the past due amount.

**Main Extension Charge** – A flat monthly fee to recover the cost of extending mains to a particular area when the cost exceeds the maximum allowable construction cost.

**Measured Volume** – Your natural gas usage in CCF (one hundred cubic feet) or MCF (one thousand cubic feet). These are the standard units of gas measurement.

**Municipal Public Service Tax** – In addition to the Franchise Fee, many municipalities levy a tax on the gas you use. It is collected by Peoples Gas and paid to the municipality.

**PGA Charge** – Purchased Gas Adjustment – the cost of gas purchased for you by Peoples Gas and delivered to your premises.

**Rate Schedule** – The amount (rate) you pay depends on your customer category. The cost of providing service varies with the customer group.

**Share** – A program co-sponsored by Peoples Gas and the Salvation Army where customers can help pay the energy bills of customers in need. A one-time contribution can be made, or your monthly elected contribution will appear on your bill. Your contribution is tax deductible and is matched by Peoples Gas.

**Swing Charge** – Covers the costs that are incurred by Peoples Gas to balance the difference between a customer's actual daily usage and the gas delivered by your gas supplier (pool manager).

**Therm** – A unit of heat equal to one hundred thousand (100,000) BTUs.

**Total Amount Due** – This month's charges will be past due after the date shown. THIS DATE DOES NOT EXTEND THE DATE ON ANY PREVIOUS BALANCE. It is important that you pay your bill before this date in order to avoid interruption of service.

For more information about your bill, please visit [peoplesgas.com](http://peoplesgas.com).

### Your payment options are:

- Schedule free one-time or recurring payments at [peoplesgas.com](http://peoplesgas.com) using a checking or savings account.
- Mail your payment in the enclosed envelope. Please allow sufficient time for delivery.
- Pay in person at a local payment agent. For a listing of authorized payment agents, visit [peoplesgas.com](http://peoplesgas.com) or call Customer Care at the number listed above.
- Pay by credit or debit card using KUBRA EZ-PAY at [peoplesgas.com](http://peoplesgas.com) or call 866-689-6469.  
(A convenience fee will be charged to your bank account or credit card.)

When making your payment, please have your bill or account number available.

**Please note:** If you choose to pay your bill at a location not listed on our website or provided by Peoples Gas, you are paying someone who is not authorized to act as a payment agent of Peoples Gas. You bear the risk that this unauthorized party will relay the payment to Peoples Gas and do so in a timely fashion. Peoples Gas is not responsible for payments made to unauthorized agents, including their failure to deliver or timely deliver the payment to us. Such failures may result in late payment charges to your account or service disconnection.

Por favor, visite [peoplesgas.com](http://peoplesgas.com) para ver esta información en español.



# ACCOUNT INVOICE



Account: 211014091725  
 Statement Date: 09/06/2019  
 Current month's charges due 09/27/2019

## Details of Current Month's Charges – Service from - 08/02/2019 to 09/03/2019

Service for: 801 TRAILMARK DR, ST AUGUSTINE, FL 32092-0000

Rate Schedule: Small General Service - Transportation

Meter Number	Read Date	Current Reading	- Previous Reading	= Measured Volume	x BTU	x Conversion =	Total Used	Billing Period
SHD95922	09/03/2019	155	155	0 CCF	1.045	1.0000	0.0 Therms	33 Days

Customer Charge

\$23.76

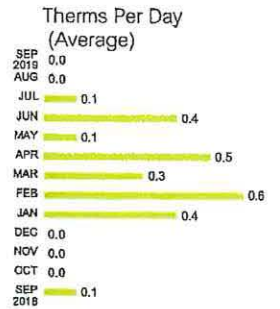
Natural Gas Service Cost

\$23.76

**Total Current Month's Charges**

**\$23.76**

### Peoples Gas Usage History



00004154-0008513-Page 3 of 4





## No-Hassle Leasing Programs for Peoples Gas Customers

Easy, affordable payment programs  
to upgrade or convert natural gas equipment

- No upfront out-of-pocket costs
- One consistent and affordable monthly payment
- Worry-free maintenance, repair and replacement

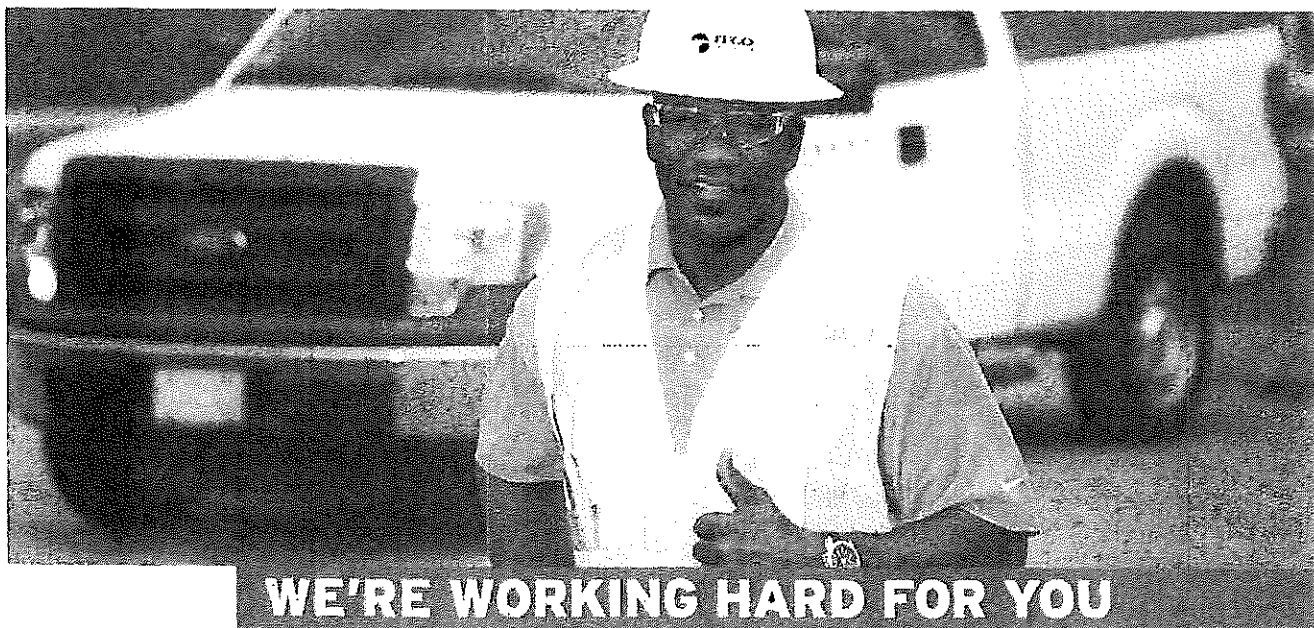
HVAC | Water Heating and Conditioning  
Pool and Spa Heating | Onsite Generation

**grandhvacleasing.com 1-855-754-0530**

*Grand HVAC Leasing is an unregulated affiliate of Peoples Gas.*



**Grand HVAC Leasing**



Peoples Gas has invested \$600 million over the past five years to upgrade our existing infrastructure and ensure it is safe and reliable. With safety as our #1 priority, we work hard every day to deliver clean and efficient natural gas to you.



PGS082719

2.

# Six Mile Creek

Community Development District

Funding Request FY19-#18  
September 25, 2019

	Payee	General Fund FY2019	General Fund FY2020
1	<b>AT&amp;T</b> Inv# 904 940-0687 - Monthly Phone Services - September 2019	\$ 159.41	
2	<b>Crystal Clean Pool Service, Inc.</b> Inv# M22896 - Monthly Pool Service - August 2019	\$ 1,390.00	
3	<b>EGIS Insurance &amp; Risk Advisors</b> Inv# 9767 - FY20 Insurance - General Liability/Public Officials/Property		\$ 26,276.00
4	<b>England-Thims &amp; Miller, Inc.</b> Inv# 0191487 - Professional Services - August 2019	\$ 866.00	
5	<b>Governmental Management Services</b> Inv# 116 - FY20 Assessment Roll Certification		\$ 5,000.00
6	<b>Municipal Asset Management, Inc.</b> Inv# 0617415 - Fitness Equipment Lease - September 2019	\$ 1,148.68	
7	<b>North Florida Landscape Co.</b> Inv# 21713 - Additional Landscape Services - May 2019	\$ 1,273.25	
8	<b>Onsight Industries LLC</b> Inv# 002-19-257381-1 - Street Sign Repairs - September 2019	\$ 335.35	
9	<b>St. Johns County Utilities</b> Inv# 556887-132900 - Water & Wastewater Services - September 2019 Inv# 556887-135864 - Monthly Water Services - September 2019	\$ 1,032.30 \$ 31.88	
		<b>\$ 6,236.87</b>	<b>\$ 31,276.00</b>
		<b>Total: \$ 37,512.87</b>	

Please make check payable to:

**Six Mile Creek CDD**  
1408 Hamlin Avenue  
Unit E  
St. Cloud, FL 34771



SIX MILE CREEK INVESTMENT GRP  
1408 HAMLIN AVE UNIT E  
SAINT CLOUD FL 34771-8588

Page 1 of 2  
Account Number 908 940-0687 001 0582  
Billing Date Sep 8, 2019

Web Site att.com

# Monthly Statement

#27 Sep19

1-330-538-41

Fire Alarm Line 0687 Sep19

## Bill-A1-A-Glance

Previous Bill	159.88
Payment Received 8-28 Thank You!	159.88CR
Adjustments	.00
Balance	.00
Current Charges	159.41

**Total Amount Due \$159.41**

Amount Due in Full by Sep 30, 2019

## Billing Summary

Online: att.com/myatt	Page	
<b>Plans and Services</b>	1	140.00
1 800-321-2000		
PIN: 3592		
<b>Repair Service:</b>		
1 888 620-8900		
<b>AT&amp;T Long Distance Service</b>	1	19.41
1 800 321-2000		
<b>Total Current Charges</b>		<b>159.41</b>

RECEIVED  
SEP 19 2019

BY: \_\_\_\_\_

## News You Can Use Summary

- PREVENT DISCONNECT
  - INTERCEPT CHANGE
  - COST ASSESSMENT CHRG
  - CARRIER INFORMATION
  - FEE DESCRIPTIONS
  - WHITE PAGES (WP)
- See "News You Can Use" for additional information.

Return bottom portion with your check in the enclosed envelope.

**DUE BY: Sep 30, 2019 \$159.41**

**Amount After Oct 8, 2019 \$174.41**

## Plans and Services

### Monthly Service - Sep 8 thru Oct 7

1. Bus Local Call Unlimited A	112.00
Business Line	
Three-Way Calling	
Remote Activation of Call Forwarding	
Enhanced Caller ID Anonymous	
Call Blocking	

### Surcharges and Other Fees

Item	No.	Description	Quantity	
2. Cost Assessment Charge	1			3.96
3. Federal Universal Service Fee	1			1.58
4. Federal Subscriber Line Charge	1			8.50
<b>Total Surcharges and Other Fees</b>				<b>12.04</b>

### Government Fees and Taxes

Item	No.	Description	Quantity	
5. Federal Excise Tax				3.56
6. FL - State Communications Tax				9.23
7. FL - Local Communications Tax				2.05
8. Telecommunications Access System Act Surcharge	1			.12
9. Emergency 911 Service	1			.40
<b>Total Government Fees and Taxes</b>				<b>15.36</b>

**Total Plans and Services 140.00**

## AT&T Long Distance Service

### Monthly Service

Charges for 908 940-0687

Type of Service	Period	
10. Bus Unlimited Ctg II 1 Plan Monthly Fee	08/17-09/16	15.00

### Surcharges and Other Fees

11. Federal Universal Service Fee	2.06
12. Federal Regulatory Fee	.86
<b>Total Surcharges and Other Fees</b>	<b>2.72</b>

### Government Fees and Taxes

13. FL - State Communications Tax	1.32
14. FL - Local Communications Tax	.37
<b>Total Government Fees and Taxes</b>	<b>1.69</b>

**Total AT&T Long Distance Service 19.41**

Local Services provided by AT&T Florida.

SIX MILE CREEK INVESTMENT GRP  
1408 HAMLIN AVE UNIT E



SIX MILE CREEK INVESTMENT GRP  
1408 HAMLIN AVE UNIT E  
SAINT CLOUD FL 34771-8588

Crystal Clean Pool Service, Inc  
9020-1 Berry Ave.  
Jacksonville, Florida 32211  
904-855-8884  
crystalcleanpools@comcast.net

## Invoice

**APPROVED**

*By Derek Gilbert at 2:47 pm, Sep 12, 2019*

**BILL TO**

Trailmark  
Six Mile Creek CDD  
c/o Evergreen Lifestyles  
Management  
805 TrailMark Dr.  
St. Augustine, FL 32092

Account: Pool Maintenance (Amenity Center)

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
M22896	09/10/2019	\$1,390.00	10/10/2019	Net 30	

**P.O. NUMBER**

August

DESCRIPTION	QTY	RATE	AMOUNT
Monthly Service Monthly Pool Service	1	1,390.00	1,390.00

**BALANCE DUE**

**\$1,390.00**

#43(Hd)

Monthly Pool Service - Aug  
1-330-538-465



Six Mile Creek Community Development District  
 c/o Governmental Management Services  
 135 W. Central Blvd. Suite 320  
 Orlando, FL 32801

Customer	Six Mile Creek Community Development District
Acct #	187
Date	09/19/2019
Customer Service	Kristina Rudez
Page	1 of 1

Payment Information	
Invoice Summary	\$ 26,276.00
Payment Amount	
Payment for:	Invoice#9767
100119193	

Thank You



Return with payment

Customer: Six Mile Creek Community Development District

Invoice	Effective	Transaction	Description	Amount
9767	10/01/2019	Renew policy	Policy #100119193 10/01/2019-10/01/2020 Florida Insurance Alliance Package - Renew policy Due Date: 9/19/2019 360-1551 Gen Wab/Public Officers \$5,922 Property Insurance \$20,354 #19	26,276.00

RECEIVED  
 SEP 19 2019

BY: \_\_\_\_\_

Total
\$ 26,276.00

Thank You

FOR PAYMENTS SENT OVERNIGHT:  
 Egis Insurance Advisors LLC, Fifth Third Wholesale Lockbox, Lockbox #234021, 4900 W. 95th St Oaklawn, IL 60459

Remit Payment To: Egis Insurance Advisors, LLC	(321)233-9939	Date
Lockbox 234021 PO Box 84021		
Chicago, IL 60689-4002	scimen@egisadvisors.com	09/19/2019



Six Mile Creek CDD  
C/O GMS, LLC  
1408 Hamlin Ave. Unite E  
St. Cloud, FL 34771

#22 (Ha)  
1-310-513-311  
Gen. Constt. Eng. Svc (WA#34)

September 5, 2019  
Project No: 18169.00000  
Invoice No: 0191487

Project 18169.00000 Six Mile Creek CDD-2018/2019 General Consulting Engineering Services (WA#34)

**Professional Services rendered through August 31, 2019**

**Professional Personnel**

		Hours	Rate	Amount	
Project Manager					
Brecht, John	8/10/2019	1.50	178.00	267.00	
Brecht, John	8/24/2019	2.00	178.00	356.00	
Administrative Support					
Blair, Shelley	8/3/2019	.50	81.00	40.50	
Blair, Shelley	8/17/2019	1.50	81.00	121.50	
Blair, Shelley	8/24/2019	1.00	81.00	81.00	
Totals		6.50		866.00	
<b>Total Labor</b>					<b>866.00</b>

	Current	Prior	To-Date
Total Billings	866.00	8,461.93	9,327.93
Contract Limit			16,000.00
Remaining			6,672.07

**Invoice Total this Period \$866.00**

RECEIVED  
SEP 19 2019

BY: \_\_\_\_\_

**England-Thims & Miller, Inc.**

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS  
14775 Old St. Augustine Road • Jacksonville, Florida 32258 • Tel 904-642-9690 • Fax 904-646-9486  
CA-00032584 LC-0000316

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 116  
Invoice Date: 9/15/19  
Due Date: 9/15/19  
Case:  
P.O. Number:

Bill To:  
Six Mile Creek CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

RECEIVED  
SEP 20 2019

BY: \_\_\_\_\_

Description	Hours/Qty	Rate	Amount
Assessment Roll Certification - FY 2020		5,000.00	5,000.00
Total			\$5,000.00
Payments/Credits			\$0.00
Balance Due			\$5,000.00

# Municipal Asset Management, Inc.

25288 Foothills Drive North  
Suite 225  
Golden, CO 80401  
(303) 273-9494

# INVOICE

INVOICE NO: 0617415  
DATE: 9/1/2019

To: Six Mile Creek Community Development Dist  
9145 Narcoossee Rd, Ste. A206  
Orlando, FL 32827

# 31  
Fitness Lease PMT 436  
1-320-538-52

RECEIVED  
SEP 13 2019

BY: \_\_\_\_\_

DUE DATE	RENTAL PERIOD
10/7/2019	

PMT NUMBER	DESCRIPTION	AMOUNT
36	Lease payment for Tax-Exempt Lease Purchase Agreement dated October 10, 2016 for the purchase of fitness equipment	1,148.68

TOTAL DUE

\$1,148.68

Please detach coupon and return with check payable to MUNICIPAL ASSET MANAGEMENT, INC. and remit to address above.

If you have any questions concerning this invoice,  
call: Municipal Asset Management, Paul Collings, (303) 273-9494.

THANK YOU FOR YOUR BUSINESS!

Invoice #	Due Date	Total Due	Amount Enclosed
0617415	10/7/2019	\$1,148.68	

Six Mile Creek Community Development Dist  
9145 Narcoossee Rd, Ste. A206  
Orlando, FL 32827

Municipal Asset Management, Inc.  
25288 Foothills Drive North  
Suite 225  
Golden, CO 80401

North Florida Landscape Co  
2585 Pacetti Rd  
St. Augustine, FL 32092



# Invoice

Invoice #

21713

Bill To

Sixmile Creek CDD  
c/o Governmental Management Services  
1408 Hamlin Avenue, Unit E  
St. Cloud, FL 34771

**APPROVED**

By Derek Gilbert at 4:59 pm, Sep 17, 2019

Account: Landscape Contingency (O&M)

mollylandscapegirl89@gmail.com

Please make check out to North Florida Landscape

Date

Phone #

5/13/2019

904-388-9354

Quantity

Description

Rate

Amount

- 1 Landscape Services: TrailMark: Kayak Launch: Mow, edge, string trim, blow off all hard surfaces & dock
- 6 Landscape Services: TrailMark: Mastercraft builder lots between Dolcetto & screening plants
- 4.5 Landscape Services: TrailMark: Mow in front of Amenities Center Parking lot: 4.5 man hours @ \$38.50
- 0.5 Landscape Services: TrailMark: 5A roadside: Mow: 1/2 day crew
- 4 Landscape Services: Trailmark: Powerline Easement
- 0.5 Landscape Services: TrailMark: end of backcreek: Mow: 1/2 day crew

50.00

50.00

20.00

120.00

38.50

173.25

750.00

375.00

45.00

180.00

750.00

375.00

#14 (Hq)

1-320-538-466

Mow/Edge/Trim/Power Line

RECEIVED  
SEP 17 2019

BY: \_\_\_\_\_

Please make check out to North Florida Landscape

**Total**

\$1,273.25





# INVOICE

002-19-257381-1

**APPROVED**

*By Derek Gilbert at 2:37 pm, Sep 12, 2019*

DUE UPON RECEIPT

DATE 9/5/2019

BALANCE \$335.35

Account: General Maintenance (O&M)

AMOUNT ENCLOSED \$

JIM OLIVER  
SIX MILE CREED CDD  
475 WEST TOWN PLACE  
SUITE 114  
ST AUGUSTINE FL 32092

MAKE CHECKS PAYABLE TO:  
ONSIGHT INDUSTRIES. LLC.  
900 CENTRAL PARK DR.  
SANFORD, FL 32771-6634

Invoice Questions? Please call 407.830.8861 or email aaron@thinkonsight.com

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

INVOICE: 002-19-257381-1

9/5/2019

PROJECT DETAIL - PAGE 1



900 CENTRAL PARK DR., SANFORD, FL 32771-6634  
P: 407.830.8861 • F: 407.830.5569

LOCATION **TRAILMARK**  
PROJECT NAME **STREET SIGN REPAIRS PHASE 5A/5B**  
CLIENT PO ORDERED BY **GREGG KERN**

CHARGES	PRICE EACH	QTY	TOTAL
<b>1</b> LABOR / INSTALLATION, INSTALL - JACKSONVILLE, LOCAL 30-45 INSTALLATION - COMPLETE - **INSTALLER NOTES: ALL PRODUCT INSTALLED / DELIVERED AS PER WORK ORDER.	\$190.00	1	\$190.00
<b>2</b> STREET SIGNAGE, CUSTOM ROUND POST BLADE HOLDER	\$80.10	1	\$80.10
<b>3</b> STREET SIGNAGE, CUSTOM FIXED CROSS BLADE HOLDER	\$65.25	1	\$65.25

SUB-TOTAL: \$335.35

TAX: \$0.00

TOTAL: \$335.35



# 104 (Hd)  
Phase 5A/5B - Strt Sign Rpr  
1-326-538-461

**BALANCE DUE: \$335.35**

## WORK COMPLETED

- ☒ COMPLETED - PLEASE FIX SIGN FOR CLIENT WITH THE NEEDED ITEMS

**Thank you for your business!**

Visit us online at [www.thinkONSIGHT.com](http://www.thinkONSIGHT.com)



Pay by Phone (844) 752-8845  
Phone (904) 209-2700  
Fax (904) 209-2718  
Toll Free (877) 837-2311

PO Drawer 3006  
St. Augustine, FL 32085

SIX MILE CREEK CDD/TRAILMARK SUBDIVISION

**Account Number:**  
556887-132900

**Service Address:**  
805 TRAILMARK DR

**Service Type:**

Commercial

**Days in Billing Cycle:** 31

**Deposit Amount:** \$ 200.00

**Deposit Date:** 08/03/2016

**Geo Code:** WGV

**Meter Number:** 77848570

**Present Read Date:** 09/19/2019

**Previous Read Date:** 08/19/2019

**Current Reading:** 383667

**Previous Reading:** 375124

**Gallon Usage (1000s):** 85.43

**RECEIVED**  
SEP 24 2019

BY: \_\_\_\_\_

**Statement Date**

09/19/2019

**Current Charges Due Date**

10/19/2019

**Current Month Activity**

Services Dates	Service Description	Units	Amount	Total
8/19/19	Amount of Your Last Statement			636.83
9/9/19	Payment - Thank You		-636.83	
	Past Due Balance			0.00
<b>Water Rates</b>				
	Base Rate	102.00	1.00	102.00
<b>Consumption Fees</b>	0 - 40,000 Gallons	3.23	40.00	129.20
	40,001 - 80,000 Gallons	4.04	40.00	161.60
	80,001 - 160,000 Gallons	6.81	5.43	36.98
	<b>Water Total</b>	<b>85.43</b>		<b>429.78</b>
<b>Wastewater Rates</b>				
	Base Rate	119.84	1.00	119.84
<b>Consumption Fees</b>	0 + Sewer Gallons	5.65	85.43	482.68
	<b>Wastewater Total</b>	<b>85.43</b>		<b>602.52</b>
	<b>Past Due Balance</b>			<b>0.00</b>
	<b>Current Charges</b>			<b>1,032.30</b>
	<b>Amount Now Due</b>			<b>1,032.30</b>

Past Due Balances are subject to a Late Fee of 1.5% or \$5.00, whichever is greater and disconnection of service if not paid.

**MESSAGE CENTER**

In 2018, SJCUD detected 11 contaminants in the drinking water. All contaminants were at allowable levels & no health based violations were reported. Please go to [www.sjcul.us/WaterReport/NorthWest.pdf](http://www.sjcul.us/WaterReport/NorthWest.pdf) to view your report. This report contains important info about the source & quality of your water. To receive a hard copy of the report or if you have any questions please call 904-209-2700.

[www.sjculility.us](http://www.sjculility.us)

See reverse for monthly draft options or credit card payments.

Please detach and return with your payment.

FL29539F



ST JOHNS COUNTY UTILITY DEPARTMENT  
POST OFFICE DRAWER 3006  
ST AUGUSTINE FL 32085-3006  
Temp-Return Service Requested

Account Number			Date Due
556887-132900			10/19/2019
Past Due Amount	Current Charges/Credits	Amount Now Due	After Due Date Pay
0.00	1,032.30	1,032.30	1,047.78
Please Enter Amount Paid \$			



Please write your account number on your check and remit to:

ST JOHNS COUNTY UTILITY DEPARTMENT  
POST OFFICE DRAWER 3006  
ST AUGUSTINE FL 32085-3006



\*\*\*\*\*AUTO\*\*MIXED AADC 300



SIX MILE CREEK CDD/TRAILMARK SUBDIVISION  
1408 HAMLIN AVE UNIT E 3320  
SAINT CLOUD FL 34771-8588



☐ Check for Address Change

000000132900000000556887000000103230000000104778



Pay by Phone (844) 752-8845  
Phone (904) 209-2700  
Fax (904) 209-2718  
Toll Free (877) 837-2311

PO Drawer 3006  
St. Augustine, FL 32085

SIX MILE CREEK CDD/TRAILMARK SUBDIVISION

**Account Number:**  
556887-135864

**Service Address:**  
295 BACK CREEK DR

**Service Type:**

Commercial

**Days in Billing Cycle:** 31

**Deposit Amount:** \$ 100.00

**Deposit Date:** 03/09/2018

**Geo Code:** WGV

**Meter Number:** 86147234

**Present Read Date:** 09/19/2019

**Previous Read Date:** 08/19/2019

**Current Reading:** 7

**Previous Reading:** 7

**Gallon Usage (1000s):** 0.0

RECEIVED  
SEP 24 2019

BY: \_\_\_\_\_

### Statement Date

09/19/2019

### Current Charges Due Date

10/19/2019

### Current Month Activity

Services Dates	Service Description	Units	Amount	Total
8/19/19	Amount of Your Last Statement			31.88
9/9/19	Payment - Thank You		-31.88	
	Past Due Balance			0.00
	<b>Water Rates</b>			
	Base Rate	31.88	1.00	31.88
Consumption Fees	0 - 13,000 Gallons	3.23	0.00	
	<b>Water Total</b>			31.88
	<b>Past Due Balance</b>			0.00
	<b>Current Charges</b>			31.88
	<b>Amount Now Due</b>			31.88

Past Due Balances are subject to a Late Fee of 1.5% or \$5.00, whichever is greater and disconnection of service if not paid.

### MESSAGE CENTER

In 2018, SJCUD detected 11 contaminants in the drinking water. All contaminants were at allowable levels & no health based violations were reported. Please go to [www.sjctf.us/WaterReport/NorthWest.pdf](http://www.sjctf.us/WaterReport/NorthWest.pdf) to view your report. This report contains important info about the source & quality of your water. To receive a hard copy of the report or if you have any questions please call 904-209-2700.

[www.sjcutility.us](http://www.sjcutility.us)

See reverse for monthly draft options or credit card payments.

Please detach and return with your payment.

FL29539F



ST JOHNS COUNTY UTILITY DEPARTMENT  
POST OFFICE DRAWER 3006  
ST AUGUSTINE FL 32085-3006  
Temp-Return Service Requested

Account Number			Date Due
556887-135864			10/19/2019
Past Due Amount	Current Charges/Credits	Amount Now Due	After Due Date Pay
0.00	31.88	31.88	36.88
Please Enter Amount Paid \$			



Please write your account number on your check and remit to:



SIX MILE CREEK CDD/TRAILMARK SUBDIVISION  
1408 HAMLIN AVE UNIT E 3320  
SAINT CLOUD FL 34771-8588

ST JOHNS COUNTY UTILITY DEPARTMENT  
POST OFFICE DRAWER 3006  
ST AUGUSTINE FL 32085-3006



000000135864000000556887000000003188000000003688

☐ Check for Address Change

3.

**Six Mile Creek**  
Community Development District

Funding Request FY20-#1  
October 14, 2019

	Payee	General Fund FY2019	General Fund FY2020
1	<b>AT&amp;T</b> Inv# 156327439 - Monthly Phone Services - October 2019 Inv# 257295491 - Monthly Phone & Internet Services - October 2019 Inv# 292565993 - Monthly Static IP Address - October 2019		\$ 110.38 \$ 124.31 \$ 15.85
2	<b>Big-n-Lil Custom Creations, Inc.</b> Inv# 3721 - Removal Metal Banner Posts - September 2019	\$ 250.00	
3	<b>Bug Out</b> Inv# 10882507 - Monthly Lawn Treatment - October 2019		\$ 220.00
4	<b>Crystal Clean Pool Service, Inc.</b> Inv# M23054 - Monthly Pool Service - September 2019	\$ 1,390.00	
5	<b>Florida Power &amp; Light</b> Inv# 35324-12024 - Electric Services - September 2019 Inv# 52068-78125 - Electric Services - September 2019 Inv# 62363-50267 - Streetlighting Services - September 2019 Inv# 65107-18163 - Electric Services - September 2019 Inv# 68881-76028 - Electric Services - September 2019 Inv# 88213-81483 - Electric Services - September 2019 Inv# 93295-44051 - Electric Services - September 2019 Inv# 96815-95436 - Electric Services - September 2019 inv# 96904-98127 - Electric Services - September 2019	\$ 83.75 \$ 63.22 \$ 2,830.12 \$ 64.16 \$ 117.70 \$ 12.49 \$ 117.70 \$ 31.79 \$ 1,272.71	
6	<b>Fedex</b> Inv# 6-747-84278 - Delivery - September 24, 2019	\$ 19.99	
7	<b>Florida Pest Control</b> Inv# 87932 - Monthly Pest Control - September 2019	\$ 270.00	
8	<b>Giddens Security Corporation</b> Inv# 23459062 - Monthly Security Services - September 2019	\$ 3,476.64	
9	<b>Governmental Management Services</b> Inv# 117 - Monthly Management Services - October 2019		\$ 3,091.33
10	<b>Hopping, Green &amp; Sams</b> Inv# 110257 - Monthly General Counsel - August 2019	\$ 3,087.98	
11	<b>Municipal Asset Management, Inc.</b> Inv# 0617452 - Fitness Equipment Lease - October 2019		\$ 1,148.68
12	<b>North Florida Landscape Co.</b> Inv# 21788 - Monthly Irrigation Repairs - September 2019 Inv# 21806 - Monthly Landscape Contract - October 2019 Inv# 21807 - Removal of Existing Sod/Installation of New Sod - October 2019 Inv# 21808 - Additional Trailmark Clean Up Services - October 2019 Inv# 21809 - Monthly Irrigation Repairs - October 2019	\$ 3,270.65 \$ \$ \$ \$	23,642.92 3,150.00 19,240.75 1,766.70
13	<b>Pro-Vigil, Inc.</b> Inv# IN-98268 - Monthly Security Monitoring - September 2019 Inv# IN-101126 - Monthly Security Monitoring - October 2019	\$ 1,063.94 \$	1,063.94
14	<b>Riverside Management Services, Inc.</b> Inv# 73 - Monthly Janitorial Supplies - August 2019 Inv# 74 - Monthly Janitorial Services - October 2019	\$ 211.68 \$	1,145.00

<b>15</b>	<b>Security Engineering and Designs, Inc.</b>		
	Inv# 19-30602 - Monthly Fire Alarm Monitoring Services - October 2019	\$	34.95
<b>16</b>	<b>Sitex Aquatics</b>		
	Inv# 3265A - Monthly Lake Maintenance - October 2019	\$	1,675.00
<b>17</b>	<b>Sundancer Sign Graphics</b>		
	Inv# 2211 - Specialty Sign to Stop Vehicular Traffic - September 2019	\$	400.00
	Inv# 2212 - Repair/Refurbish Existing Street Signs - September 2019	\$	2,090.00
<b>18</b>	<b>Teco Peoples Gas</b>		
	Inv# 211014091725 - Monthly Gas Service - September 2019	\$	25.36
		<b>\$</b>	<b>20,149.88</b>
		<b>\$</b>	<b>56,429.81</b>

**Total: \$ 76,579.69**

Please make check payable to:

**Six Mile Creek CDD**  
 1408 Hamlin Avenue  
 Unit E  
 St. Cloud, FL 34771



SIX MILE CREEK CDD  
1408 HAMLIN AVE UNIT E  
SAINT CLOUD FL 34771-8588

Page: 1 of 2  
Issue Date: Sep 19, 2019  
Account Number: 156327439

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Managing your AT&T bills, products, and services on the go? It's a snap with myAT&T. Go to [att.com/myatt](http://att.com/myatt) to sign in or sign up.

Total due  
**\$110.38**

Please pay by:  
Oct 11, 2019

#### Account summary

Your last bill	\$110.38
Payment, Sep 10 - Thank you!	-\$110.38
<b>- Remaining balance</b>	<b>\$0.00</b>

#### Service summary

Internet	Page 2	\$0.00
Phone	Page 2	\$110.38
<b>Total services</b>		<b>\$110.38</b>

**Total due** **\$110.38**  
Please pay by Oct 11, 2019

RECEIVED  
SEP. 19 2019  
BY: \_\_\_\_\_

#27  
1-330-538-41  
Phone/Internet Serv Sep 19

#### Ways to pay and manage your account:

**myAT&T app**  
iPhone and Android

**att.com/pay**

**Ordering, billing or support**  
**800.321.2000**  
TTY: 800.651.5111



Return this portion with your check in the enclosed envelope. Payments may take 7 days to post.

SIX MILE CREEK CDD  
1408 HAMLIN AVE UNIT E

**Please pay \$110.38 by Oct 11, 2019**

Internet 12

1. Internet 12  
(Promotional Offer)

\$0.00

2. Internet Equipment Fee  
(Promotional Offer)

\$0.00

**Total for Internet**

**\$0.00**

## Phone

### Monthly charges

Sep 20 - Oct 19

1. Phone Unlimited N. America 904.295.8161

\$55.00

2. Non-Published Quantity - 1 904.295.8161  
(Complimentary Rate)

\$0.00

3. Phone 904.295.8162

\$30.00

### Surcharges & fees

4. Cost Assessment Charge

\$1.68

5. FL County 911 Service Fee

\$0.80

6. Federal Universal Service Charge

\$13.47

### Government taxes & fees

7. FL Gross Receipts Tax

\$2.34

8. FL Local Communications Tax

\$2.10

9. FL State Communications Tax

\$4.99

**Total for Phone**

**\$110.38**

## Important information

### Late payment charge

A late payment charge of \$9.25 will be assessed if payment is not received on or before the due date.

### Electronic check conversion

Paying by check authorizes AT&T to use the information from your check to make a one-time electronic fund transfer from your account. Funds may be withdrawn from your account as soon as your payment is received. If we cannot process the transaction electronically, you authorize AT&T to

present an image copy of your check for payment. Your original check will be destroyed once processed. If your check is returned unpaid you agree to pay such fees as identified in the terms and conditions of your agreement, up to \$30. Returned checks may be presented electronically. If you want to save time and stamps, sign up for AutoPay at [att.com/autopay](http://att.com/autopay) using your checking account. It's easy, secure, and convenient!

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Phone 904.295.8162

5499.042.411750.01.01.0000000 NNNNNNNY 007951.007951

Date:

Bank Account Holder Signature:

If I enroll in AutoPay, I authorize AT&T to pay my bill monthly by electronically deducting money from my bank account. I can cancel authorization by notifying AT&T at [www.att.com](http://www.att.com) or by calling the customer care number listed on my bill. Your enrollment could take 1-2 billing cycles for AutoPay to take effect. Continue to submit payment until page one of your invoice reflects that AutoPay has been scheduled.

AutoPay enrollment

5499.42.2098.411750 1 AV 0.393 to  
SIX MILE CREEK ODD  
1409 HAMLIN AVE UNIT E  
SAINT CLOUD FL 34771-8588





SIX MILE CREEK INVESTMENT GROU  
1408 HAMLIN AVE UNIT E  
SAINT CLOUD FL 34771-8588

Page: 1 of 3  
Issue Date: Sep 21, 2019  
Account Number: 257295491

RECEIVED  
SEP 23 9 2019

BY: \_\_\_\_\_

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Managing your AT&T bills, products, and services on the go? It's a snap with myAT&T. Go to [att.com/myatt](http://att.com/myatt) to sign in or sign up.



### Account summary

Your last bill	\$113.04
Payment, Sep 12 - Thank you!	-\$113.04
Remaining balance	\$0.00

#27 1-330-538-41

Phone/Internet Serv Oct 19

### Service summary

Internet	Page 2	\$73.96
		Last bill \$73.96
Phone	Page 2	\$50.35
		Last bill \$39.08, Difference +\$11.27
Total services		\$124.31

What's changed?

< Monthly charges, Service changes

### Total due

\$124.31

Please pay by Oct 12, 2019

### Ways to pay and manage your account:

myAT&T app  
iPhone and Android

att.com/pay

Ordering, billing or support  
800.321.2000  
TTY: 800.651.5111



Return this portion with your check in the enclosed envelope. Payments may take 7 days to post.

SIX MILE CREEK INVESTMENT GROU  
1408 HAMLIN AVE UNIT E

Please pay \$124.31 by Oct 12, 2019

1. Internet 50M / 10M  
(Promotional Offer) \$70.00

#### Surcharges & fees

2. Cost Assessment Charge \$3.96

**Total for Internet \$73.96**

#### Phone

##### Activity since last bill

Aug 22 - Sep 21

1. Phone 904.940.0697  
(Promotional Offer)

Sep 17 - Sep 21

\$4.17 < Promotion removed on Sep 17 - previous credit reversed

2. Phone 904.940.0697  
(Promotional Offer)

Sep 17 - Sep 21

-\$2.92 < Promotion added on Sep 17 - partial month credit

##### Monthly charges

Sep 22 - Oct 21

3. Phone Unlimited N. America 904.940.0697  
(Promotional Offer)

\$37.50

##### Usage summary

904.940.0697 Used  
Minute allowance (unlimited) 3

##### Surcharges & fees

4. Cost Assessment Charge

\$0.77

5. FL. County 911 Service Fee

\$0.40

6. Federal Universal Service Charge

\$6.14

##### Government taxes & fees

7. FL. Gross Receipts Tax

\$1.06

8. FL. Local Communications Tax

\$0.96

9. FL. State Communications Tax

\$2.27

**Total for Phone \$50.35**

#### Important information

A late payment charge of \$9.25 will be assessed if payment is not received on or before the due date.

##### Late payment charge

##### Electronic check conversion

Important information continues...

5912.013.121250.01.02.00000000 NNNNNNNY 002989.002969



Date:

Bank Account Holder Signature

If I enroll in Autopay, I authorize AT&T to pay my bill monthly by electronically deducting money from my bank account. I can cancel authorization by notifying AT&T at www.att.com or by calling the customer care number listed on my bill. Your enrollment could take 1-2 billing cycles for Autopay to take effect. Continue to submit payment until page one of your invoice reflects that Autopay has been scheduled.

Autopay enrollment

6912.13.693.121250.1 AV 0.393 qd  
SIX MILE CREEK INVESTMENT GROU  
1408 HAMLIN AVE UNIT E  
SAINT CLOUD FL 34771-6598



Page: 3 of 3  
Issue Date: Sep 21, 2019  
Account Number: 257295491

***Important information continued***

Paying by check authorizes AT&T to use the information from your check to make a one-time electronic fund transfer from your account. Funds may be withdrawn from your account as soon as your payment is received. If we cannot process the transaction electronically, you authorize AT&T to present an image copy of your check for payment. Your original check will be destroyed once processed. If your check is returned unpaid you agree to pay such fees as identified in the terms and conditions of your agreement, up to \$30. Returned checks may be presented electronically. If you want to save time and stamps, sign up for AutoPay at [att.com/autopay](http://att.com/autopay) using your checking account. It's easy, secure, and convenient!

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SIX MILE CREEK  
ACCOUNTS PAYABLE  
1408 HAMLIN AVE UNIT E  
SAINT CLOUD FL 34771-8588

Page: 1 of 3  
Issue Date: Sep 28, 2019  
Account Number: 292565993 Oct19

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### Account summary

Your last bill	\$15.85
Payment, Sep 18 - Thank you!	-\$15.85
Remaining balance	\$0.00

### Service summary

TV	Page 2	\$0.00
Internet	Page 2	\$15.85
Total services		\$15.85

**Total due** \$15.85  
Please pay by Oct 20, 2019

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OCT 19 2019

BY: \_\_\_\_\_

#27  
1-330-538-41  
Amenity Internet - Oct19

### Ways to pay and manage your account:

myAT&T app  
iPhone and Android

att.com/pay

Ordering, billing or support  
800.321.2000  
TTY: 800.651.5111



Return this portion with your check in the enclosed envelope. Payments may take 7 days to post.

SIX MILE CREEK  
ACCOUNTS PAYABLE

Please pay \$15.85 by Oct 20, 2019

1. AT&T U-verse TV SV-Deluxe (AT&T Connected Communities)	\$0.00
2. HD Technology Fee (AT&T Connected Communities)	\$0.00
3. Receiver Fee 100% Off Wired STB	\$0.00
4. Receiver Fee 100% Off Wired STB	\$0.00
5. Receiver Fee 100% Off Wired STB	\$0.00

**Total for TV - U-verse TV** **\$0.00**

## Internet

Monthly charges	Sep 29 - Oct 28	
1. Internet 25M / 5M (Promotional Offer)	\$0.00	
2. Static IP 8	\$15.00	

### Surcharges & fees

3. Cost Assessment Charge	\$0.85
---------------------------	--------

**Total for Internet** **\$15.85**

## Important information

### Late payment charge

A late payment charge of \$9.25 will be assessed if payment is not received on or before the due date.

### Electronic check conversion

Paying by check authorizes AT&T to use the information from your check to make a one-time electronic fund transfer from your account. Funds may be withdrawn from your account as soon as your payment is received. If we cannot process the transaction electronically, you authorize AT&T to present an image copy of your check for payment. Your original check will be destroyed once processed. If your check is returned unpaid you agree to pay such fees as identified in the terms and conditions of your agreement, up to \$30. Returned checks may be presented electronically. If you want to

save time and stamps, sign up for AutoPay at [att.com/autopay](http://att.com/autopay) using your checking account. It's easy, secure, and convenient!

### U-verse closed-captioning issues

For immediate closed-captioning issues, call 800.288.2020, fax 314.335.5735 or email [ClosedCaptioning@att.com](mailto:ClosedCaptioning@att.com). For formal inquiries, contact Mr. Timmermans, Associate Director, email [ClosedCaptioning@att.com](mailto:ClosedCaptioning@att.com), call 314.235.3333, fax 314.335.5735 or mail to AT&T Closed Captioning, ATTN: Mr. Timmermans, 1010 Pine St, 11E-X-04, St. Louis, MO 63101.

### Legal notification

For information on upcoming U-verse TV programming changes please consult the Legal Notices published in USA Today on the first and third Tuesday of each month or our website [att.com/U-verseprogrammingchanges](http://att.com/U-verseprogrammingchanges).



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SAINT CLOUD FL 34771-6588  
1408 HAMLIN AVE UNIT E  
ACCOUNTS PAYABLE  
SIX MILE CREEK



7469.020.215075 1 AV 0.383 60



Page: 3 of 3  
Issue Date: Sep 28, 2019  
Account Number: 292565993

AT&T U-verse<sup>SM</sup> TV, AT&T Internet and AT&T Phone provided by AT&T  
Florida.  
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**APPROVED**

By Derek Gilbert at 11:47 am, Oct 10, 2019

**Invoice**

Big-n-Lil Custom Creations, Inc.

Account: General Maintenance (O&amp;M)

D/B/A

Signtalk Graphix

12610 Cachet Drive

Jacksonville, FL 32223

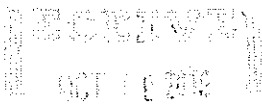
Date	Invoice #
9/26/2019	3721

<b>Bill To</b>
Six Mile Creek CDD c/o Evergreen Lifestyles Management 7643 Gate Pkwy #104-37 Jacksonville, FL 32256 Derek Gilbert 904-742-5548

<b>Ship To</b>
removable metal banner posts for trailmark

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
Derek & Gaynelle	50% down, balance C....		9/26/2019			

Quantity	Item Code	Description	Price Each	Amount
1	metal posts	5' metal posts with ground stakes and setup for banners to be hung on them.	500.00	500.00
	discount	deposit PAID VIA Credit Card, this balance is due now.	-250.00	-250.00
		THIS IS THE BALANCE DUE ON THIS JOB, IT IS A COMPLETED JOB. Thank You.		
		Sales Tax	0.00%	0.00
		 BY: _____  # 60 (Hd) 1-320-538-461 5' Metal Post / Ground Stake		

50% deposit required before work will begin.

<b>Phone #</b>	<b>Fax #</b>	<b>E-mail</b>	<b>Total</b>	<b>\$250.00</b>
904-737-9119	904-737-4005	signtalkgraphix@gmail.com		

**APPROVED**

By Derek Gilbert at 2:34 pm, Oct 01, 2019

Account: Landscape Contingency (Amenity Center)



**STATEMENT**

Statement Date: 10/01/19

Bug Out  
PO Box 600730  
Jacksonville, FL 32260-0730  
904-743-8272

Bill To [766527]  
Six Mile Creek CDD  
ATTN: Trailmark Amenities Center  
10401 Deerwood Park Blvd  
Suite 2130  
Jacksonville, FL 32256-5007

Date	Invoice	Description	Amount	Balance	Due
Service Address: Six Mile Creek CDD, Trailmark Amenities Center 805 Trailmark Dr, Saint Augustine, FL 32092-7634					
10/01/19	10882507	Lawn Service Recurring	220.00	220.00	220.00
Current		30 Days 60 Days Over 90 Days		Total	
220.00		0.00 0.00 0.00		220.00	

We appreciate your prompt payment.

Click this link

<https://ca.environmentalpestservice.com/ePay.aspx?Token=HGHHLDDCEDHLJGMCKJJIFK> to pay your bill online.

#118

1-330-538-466

Mthly Lawn Treatment - Oct

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BY: \_\_\_\_\_



Crystal Clean Pool Service, Inc  
9020-1 Berry Ave.  
Jacksonville, Florida 32211  
904-855-8884  
crystalcleanpools@comcast.net

## Invoice

**APPROVED**

By Derek Gilbert at 9:56 am, Oct 11, 2019

BILL TO  
Trailmark  
Six Mile Creek CDD  
c/o Evergreen Lifestyles  
Management  
805 TrailMark Dr.  
St. Augustine, FL 32092

Account: Pool Maintenance (Amenity Center)

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
M23054	10/10/2019	\$1,390.00	11/09/2019	Net 30	

**P.O. NUMBER**  
September

DESCRIPTION	QTY	RATE	AMOUNT
Monthly Service Monthly Pool Service	1	1,390.00	1,390.00
BALANCE DUE			<b>\$1,390.00</b>

#43 (Hd)

1-330-538-469

Monthly Pool Service - Sep

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BY: \_\_\_\_\_



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and mail along with this coupon to:

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MIAMI FL 33188-0001

Account number	Total amount you owe	New charges due by	Amount enclosed
35324-12024	\$83.75	Oct 24 2019	\$

**Your electric statement**

Account number: 35324-12024

For: Sep 04 2019 to Oct 03 2019 (29 days)

Customer name: SIX MILE CREEK COMMUNITY

Statement date: Oct 03 2019

Service address: 596 TRAILMARK DR # PUMP

Next meter reading: Nov 02 2019

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Total amount you owe	New charges due by
87.29	87.29 CR	0.00	0.00	83.75	\$83.75	Oct 24 2019

**Meter reading - Meter KJ82819**

Current reading 36635  
Previous reading - 35853  
kWh used 782

**Energy usage**

	Last Year	This Year
kWh this month	320	782
Service days	29	29
kWh per day	11	26

**\*\*The electric service amount includes the following charges:**

Customer charge: \$10.54  
Fuel: \$20.04  
( \$0.025630 per kWh)  
Non-fuel: \$51.08  
( \$0.065310 per kWh)

Enroll now in FPL Budget Billing by paying  
\$54.98 in 1 payment by the due date instead of  
\$83.75. Your bill will be about the same each  
month & stabilized year-round. Learn more at [FPL.com/bb](http://FPL.com/bb)

Amount of your last bill 87.29  
Payment received - Thank you 87.29 CR  
Balance before new charges \$0.00

**New charges (Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS)**

Electric service amount 81.66\*\*  
Gross receipts tax 2.09  
Total new charges \$83.75

**Total amount you owe \$83.75**

#5 1-320-538-43

596 Trailmark Dr Pump

- Payment received after **December 26, 2019** is considered **LATE**; a late payment charge of 1% will apply.
- The Florida Public Service Commission is reviewing a one-time refund related to the storm charge that would apply to your November bill. Learn more: [FPL.com/rates](http://FPL.com/rates)

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Customer service: 1-800-375-2434

Outside Florida: 1-800-228-3545

To report power outages: 1-800-4OUTAGE (468-8243)

Hearing/speech impaired: 711 (Relay Service)

Online at: [www.FPL.com](http://www.FPL.com)

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SAINT CLOUD FL 34771-8588

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MIAMI FL 33188-0001

Account number	Total amount you owe	New charges due by	Amount enclosed
52068-78125	\$63.22	Oct 24 2019	\$

**Your electric statement**

For: Sep 04 2019 to Oct 03 2019 (29 days)

Account number: 52068-78125

Customer name: SIX MILE CREEK COMMUNITY  
Service address: 801 TRAILMARK DR # AMENITY

Statement date: Oct 03 2019  
Next meter reading: Nov 02 2019

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Total amount you owe	New charges due by
67.05	67.05 CR	0.00	0.00	63.22	\$63.22	Oct 24 2019

**Meter reading - Meter KLB7133**

Current reading 17197  
Previous reading - 18835  
kWh used 562

Amount of your last bill 67.05  
Payment received - Thank you 67.05 CR  
Balance before new charges \$0.00

**Energy usage**

	Last Year	This Year
kWh this month	707	562
Service days	28	29
kWh per day	24	19

**New charges (Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS)**

Electric service amount 61.64\*\*  
Gross receipts tax 1.58  
**Total new charges \$63.22**

**The electric service amount includes the following charges:**

Customer charge: \$10.54  
Fuel: \$14.40  
( \$0.025630 per kWh)  
Non-fuel: \$36.70  
( \$0.065310 per kWh)

**Total amount you owe \$63.22**

- Payment received after **December 26, 2019** is considered **LATE**; a late payment charge of 1% will apply.  
- The Florida Public Service Commission is reviewing a one-time refund related to the storm charge that would apply to your November bill. Learn more: FPL.com/rates

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1-330-538-43  
801 Trailmark Dr #Amenity

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Customer service: 1-800-375-2434  
Outside Florida: 1-800-228-3545  
To report power outages: 1-800-4OUTAGE (468-8243)  
Hearing/speech impaired: 711 (Relay Service)  
Online at: [www.FPL.com](http://www.FPL.com)



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Account number	Total amount you owe	New charges due by	Amount enclosed
62363-50267	\$2,830.12	Oct 24 2019	\$

**Your electric statement**

For: Sep 04 2019 to Oct 03 2019 (29 days)

Account number: 62363-50267

Customer name: SIX MILE CREEK COMMUNITY

Statement date: Oct 03 2019

Service address: 000 PACETTI RD

Next bill date: Nov 02 2019

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Total amount you owe	New charges due by
2,708.78	2,708.78 CR	0.00	0.00	2,830.12	\$2,830.12	Oct 24 2019

Total kWh used

5945

**Energy usage**

	Last Year	This Year
kWh this month	4018	5945
Service days	29	29
kWh per day	139	205

\*\*The electric service amount  
includes the following charges:

Non-fuel energy charge:  
\$0.031380 per kWh  
Fuel charge: \$0.024280 per kWh

Amount of your last bill	2,708.78
Payment received - Thank you	2,708.78 CR
Balance before new charges	\$0.00
<b>New charges (Rate: SL-1 STREET LIGHTING SERVICE)</b>	
Electric service amount	2,821.63**
Gross receipts tax	8.49
<b>Total new charges</b>	<b>\$2,830.12</b>

**Total amount you owe \$2,830.12**

- Payment received after **December 28, 2019** is considered **LATE**; a late payment charge of 1% will apply.
- Charges and energy usage are based on the facilities contracted. Facility, energy and fuel costs are available upon request.
- The Florida Public Service Commission is reviewing a one-time refund related to the storm charge that would apply to your November bill. Learn more: [FPL.com/rates](http://FPL.com/rates)

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1-320-538-43

000 Pacetti Road

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Please have your account number ready when contacting FPL.

Customer service: 1-800-375-2434  
Outside Florida: 1-800-226-3545  
To report power outages: 1-800-4OUTAGE (468-8243)  
Hearing/speech impaired: 711 (Relay Service)  
Online at: [www.FPL.com](http://www.FPL.com)

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Detail of Rate Schedule Charges for  
Street Lights

1302 000342

#BWNDJNQ \*\*\*  
 #36626RFMS767053#  
 SIX MILE CREEK COMMUNITY  
 DEVELOPMENT DISTRICT  
 1408 HAMLIN AVE UNIT E  
 SAINT CLOUD FL 34771-8588

Account Number: 62363-50267  
 Service From: 09-04-2019  
 Service To: 10-03-2019  
 Service Days: 29  
 KWH/Day: 205

Service Address: 000 PACETTI RD, SAINT AUGUSTINE FL 32092

COMPONENT CODE	WATTS	LUMENS	* OWNER/ MAINT	QUANTITY	RATE/ UNIT	KWH USED	AMOUNT
HPS0100	100	9500	F	145		5,945	
Energy					1.250000		181.25
Non-energy							
Fixtures					4.180000		608.10
Maintenance					1.980000		287.10
PMF0001				145			
Non-energy							
Fixtures					8.420000		1,220.90
UCNP				9,345			
Non-energy							
Maintenance					.040260		376.23
Energy sub total							181.25
Non-energy sub total							2,490.33
Sub total							5,945 2,671.58
Energy conservation cost recovery							2.50
Capacity payment recovery charge							1.13
Environmental cost recovery charge							2.08
Fuel charge							144.34
Electric service amount							2,821.63
Gross receipts tax							8.49
Total							5,945 2,830.12

\* F - FPL OWNS & MAINTAINS E - CUSTOMER OWNS & MAINTAINS R - CUSTOMER OWNS, FPL RELAMPS  
 H - FPL OWNS & MAINTAINS FIXTURE, CUST OWNS OTHER

Print Date: October 03, 2019  
 Page 1

RFMS43AA.201910

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Detail of Rate Schedule Charges for  
Street Lights

1302 000342

#BWNDJNQ \*\*\*  
#36626RFMS767053#  
SIX MILE CREEK COMMUNITY  
DEVELOPMENT DISTRICT  
1408 HAMLIN AVE UNIT E  
SAINT CLOUD FL 34771-8588

Account Number: 62363-50267  
Service From: 09-04-2019  
Service To: 10-03-2019

Service Address: 000 PACETTI RD, SAINT AUGUSTINE FL 32092

SUMMARY OF CHANGES TO TOTAL NUMBER OF FACILITIES BY LOCATION

SERVICE LOCATION	COMPONENT REMOVED	COMPONENT INSTALLED	* OWNER/ MAINT	QUANTITY	INSTALL/ REMOVE DATE
485 WEATHERED EDGE DR		PMF0001		1	09-02-2019
524 WEATHERED EDGE DR		PMF0001		1	09-02-2019
559 WEATHERED EDGE DR		PMF0001		1	09-02-2019
596 WEATHERED EDGE DR		PMF0001		1	09-02-2019
627 WEATHERED EDGE DR		PMF0001		1	09-02-2019
662 WEATHERED EDGE DR		PMF0001		1	09-02-2019
693 WEATHERED EDGE DR		PMF0001		1	09-02-2019
CONDUCTORS (Effective Billing Date)		UCNP		72	09-05-2019
485 WEATHERED EDGE DR		HPS0100	F	1	09-02-2019
524 WEATHERED EDGE DR		HPS0100	F	1	09-02-2019
559 WEATHERED EDGE DR		HPS0100	F	1	09-02-2019
596 WEATHERED EDGE DR		HPS0100	F	1	09-02-2019
627 WEATHERED EDGE DR		HPS0100	F	1	09-02-2019
662 WEATHERED EDGE DR		HPS0100	F	1	09-02-2019
693 WEATHERED EDGE DR		HPS0100	F	1	09-02-2019

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Print Date: October 03, 2019  
Page 2

RFMS43AA.201910



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Detail of Rate Schedule Charges for  
Street Lights

1302 000342

#BWNDJNQ \*\*\*  
#36626RFMS767053#  
SIX MILE CREEK COMMUNITY  
DEVELOPMENT DISTRICT  
1408 HAMLIN AVE UNIT E  
SAINT CLOUD FL 34771-8588Account Number: 62363-50267  
Service From: 09-04-2019  
Service To: 10-03-2019

Service Address: 000 PACETTI RD, SAINT AUGUSTINE FL 32092

## SUMMARY OF CHANGES TO TOTAL NUMBER OF FACILITIES

COMPONENT CODE	WATTS	LUMENS	* OWNER/ MAINT	QUANTITY	RATE/ UNIT	KWH USED	AMOUNT
PMF0001				7	8.420000		58.94
UCNP				72	.040260		2.90
HPS0100	100	9500	F	7	7.410000	287	51.87

\* F - FPL OWNS & MAINTAINS E - CUSTOMER OWNS & MAINTAINS R - CUSTOMER OWNS, FPL RELAMPS  
H - FPL OWNS & MAINTAINS FIXTURE, CUST OWNS OTHERPrint Date: October 03, 2019  
Page 3

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Account number	Total amount you owe	New charges due by	Amount enclosed
65107-18163	\$64.16	Oct 24 2019	\$

**Your electric statement**

For: Sep 04 2019 to Oct 03 2019 (29 days)

Customer name: SIX MILE CREEK COMMUNITY

Service address: 975 TRAILMARK DR # IRR

Account number: 65107-18163

Statement date: Oct 03 2019

Next meter reading: Nov 02 2019

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Total amount you owe (==)	New charges due by
25.55	25.55 CR	0.00	0.00	64.16	\$64.16	Oct 24 2019

Meter reading - Meter KJ68816

Current reading 09471

Previous reading - 08899

kWh used 572

**Energy usage**

	Last Year	This Year
kWh this month	730	572
Service days	29	29
kWh per day	25	19

\*\*The electric service amount  
includes the following charges:

Customer charge:	\$10.54
Fuel:	\$14.86
( \$0.025630 per kWh)	
Non-fuel:	\$37.36
( \$0.065310 per kWh)	

Enroll now in FPL Budget Billing by paying  
\$35.11 in 1 payment by the due date instead of  
\$64.16. Your bill will be about the same each  
month & stabilized year-round. Learn more at [FPL.com/bb](http://FPL.com/bb)

Amount of your last bill	25.55
Payment received - Thank you	25.55 CR
Balance before new charges	\$0.00

New charges (Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS)

Electric service amount	62.56**
Gross receipts tax	1.60
<b>Total new charges</b>	<b>\$64.16</b>

**Total amount you owe \$64.16**

- Payment received after **December 28, 2019** is considered **LATE**; a late payment charge of 1% will apply.
- The Florida Public Service Commission is reviewing a one-time refund related to the storm charge that would apply to your November bill. Learn more: [FPL.com/rates](http://FPL.com/rates)

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1-320-538-43

975 Trailmark Dr # Irrig

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Customer service: 1-800-375-2434

Outside Florida: 1-800-226-3545

To report power outages: 1-800-4OUTAGE (468-8243)

Hearing/speech impaired: 711 (Relay Service)

Online at: [www.FPL.com](http://www.FPL.com)





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SAINT CLOUD FL 34771-8588

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GENERAL MAIL FACILITY  
MIAMI FL 33188-0001

Account number	Total amount you owe	New charges due by	Amount enclosed
68881-76028	\$117.70	Oct 24 2019	\$

**Your electric statement**

For: Sep 04 2019 to Oct 03 2019 (29 days)

Account number: 68881-76028

Customer name: SIX MILE CREEK COMMUNITY  
Service address: 990 TRAILMARK DR # PUMP

Statement date: Oct 03 2019  
Next meter reading: Nov 02 2019

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Total amount you owe (=)	New charges due by
98.95	98.95 CR	0.00	0.00	117.70	\$117.70	Oct 24 2019

**Meter reading - Meter KJ62922**

Current reading 57235  
Previous reading - 56089  
kWh used 1146

**Energy usage**

	Last Year	This Year
kWh this month	593	1146
Service days	28	29
kWh per day	20	39

**\*\*The electric service amount includes the following charges:**

Customer charge: \$10.54  
Fuel: \$29.37  
( \$0.025630 per kWh)  
Non-fuel: \$74.85  
( \$0.065310 per kWh)

Enroll now in FPL Budget Billing by paying  
\$76.30 in 1 payment by the due date instead of  
\$117.70. Your bill will be about the same each  
month & stabilized year-round. Learn more at [FPL.com/bb](http://FPL.com/bb)

Amount of your last bill 98.95  
Payment received - Thank you 98.95 CR  
Balance before new charges \$0.00

**New charges (Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS)**

Electric service amount 114.76\*\*  
Gross receipts tax 2.94  
Total new charges \$117.70

**Total amount you owe \$117.70**

- Payment received after **December 26, 2019** is considered **LATE**; a late payment charge of 1% will apply.
- The Florida Public Service Commission is reviewing a one-time refund related to the storm charge that would apply to your November bill. Learn more: [FPL.com/rates](http://FPL.com/rates)

#5

1-320-538-473

990 Trailmark Dr #Pump

RECEIVED  
OCT 17 2019

BY:

Please have your account number ready when contacting FPL.

Customer service: 1-800-375-2434  
Outside Florida: 1-800-228-3545  
To report power outages: 1-800-4OUTAGE (468-8243)  
Hearing/speech impaired: 711 (Relay Service)  
Online at: [www.FPL.com](http://www.FPL.com)





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1302882138148329421000000

Please request changes on the back.  
Notes on the front will not be detected.

B 5,8 1302 2

#BWNDJNQ \*\*\*  
#4006943BQ728898#  
SIX MILE CREEK COMMUNITY  
DEVELOPMENT DISTRICT  
1408 HAMLIN AVE UNIT E  
SAINT CLOUD FL 34771-8588

Make check payable to FPL in U.S. funds  
and mail along with this coupon to:

FPL  
GENERAL MAIL FACILITY  
MIAMI FL 33188-0001

Account number	Total amount you owe	New charges due by	Amount enclosed
88213-81483	\$12.49	Oct 24 2019	\$

### Your electric statement

For: Sep 04 2019 to Oct 03 2019 (29 days)

Customer name: SIX MILE CREEK COMMUNITY  
Service address: 1922 TRAILMARK DR #LS

Account number: 88213-81483

Statement date: Oct 03 2019  
Next meter reading: Nov 02 2019

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Total amount you owe	New charges due by
12.67	12.67 CR	0.00	0.00	12.49	\$12.49	Oct 24 2019

#### Meter reading - Meter KJ39828

Current reading 00139  
Previous reading - 00121  
kWh used 18

Energy usage  
kWh this month 18  
Service days 29  
kWh per day 1

Amount of your last bill 12.67  
Payment received - Thank you 12.67 CR  
Balance before new charges \$0.00

New charges (Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS)  
Electric service amount 12.18\*\*  
Gross receipts tax 0.31  
Total new charges \$12.49

#### \*\*The electric service amount includes the following charges:

Customer charge: \$10.54  
Fuel: \$0.48  
( \$0.025830 per kWh)  
Non-fuel: \$1.18  
( \$0.065310 per kWh)

Total amount you owe \$12.49

- Payment received after December 28, 2019 is considered LATE; a late payment charge of 1% will apply.  
- The Florida Public Service Commission is reviewing a one-time refund related to the storm charge that would apply to your November bill. Learn more: FPL.com/rates

#5

1-320-538-43

1922 Trailmark Dr #LS

RECEIVED  
OCT 07 2019

BY: \_\_\_\_\_



Please have your account number ready when contacting FPL  
Customer service: 1-800-375-2434  
Outside Florida: 1-800-228-3545  
To report power outages: 1-800-4OUTAGE (488-8243)  
Hearing/speech impaired: 711 (Relay Service)  
Online at: www.FPL.com

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Please request changes on the back.  
Notes on the front will not be detected.

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SIX MILE CREEK COMMUNITY  
DEVELOPMENT DISTRICT  
9145 NARCOOSSEE RD # A206  
ORLANDO FL 32827-5768

Make check payable to FPL in U.S. funds  
and mail along with this coupon to:

FPL  
GENERAL MAIL FACILITY  
MIAMI FL 33188-0001

Account number	Total amount you owe	New charges due by	Amount enclosed
93295-44051	\$117.70	Oct 25 2019	\$

**Your electric statement**

For: Sep 05 2019 to Oct 04 2019 (29 days)

Customer name: SIX MILE CREEK COMMUNITY

Service address: 404 BLOOMFIELD WAY #PUMP

Account number: 93295-44051

Statement date: Oct 04 2019

Next meter reading: Nov 04 2019

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Total amount you owe (=)	New charges due by
48.77	48.77 CR	0.00	0.00	117.70	\$117.70	Oct 25 2019

**Meter reading - Meter ACD0232**

Current reading 06194  
Previous reading - 05048  
KWh used 1146

**Energy usage**  
kWh this month 1146  
Service days 29  
kWh per day 40

**The electric service amount includes the following charges:**

Customer charge: \$10.54  
Fuel: \$29.37  
( \$0.025630 per kWh)  
Non-fuel: \$74.85  
( \$0.065310 per kWh)

Amount of your last bill 48.77  
Payment received - Thank you 48.77 CR  
Balance before new charges \$0.00

**New charges (Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS)**

Electric service amount 114.76\*\*  
Gross receipts tax 2.94  
Total new charges \$117.70

**Total amount you owe \$117.70**

- Payment received after **December 26, 2019** is considered **LATE**; a late payment charge of 1% will apply.  
- The Florida Public Service Commission is reviewing a one-time refund related to the storm charge that would apply to your November bill. Learn more: [FPL.com/rates](http://FPL.com/rates)

# 5

1-320-538-43

404 Bloomfield Way # Pump

RECEIVED  
OCT 09 2019

BY: \_\_\_\_\_

Please have your account number ready when contacting FPL.  
Customer service: 1-800-375-2434  
Outside Florida: 1-800-226-3545  
To report power outages: 1-800-4OUTAGE (468-8243)  
Hearing/speech impaired: 711 (Relay Service)  
Online at: [www.FPL.com](http://www.FPL.com)

10 450027

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13029681595436 97130000000

Please request changes on the back.  
Notes on the front will not be detected.

B 5,8

1302

#BWNQJNQ \*\*\*  
#4006943BQ728898#  
SIX MILE CREEK COMMUNITY  
DEVELOPMENT DISTRICT  
1408 HAMLIN AVE UNIT E  
SAINT CLOUD FL 34771-8588

Make check payable to FPL in U.S. funds  
and mail along with this coupon to:

FPL  
GENERAL MAIL FACILITY  
MIAMI FL 33188-0001

Account number	Total amount you owe	New charges due by	Amount enclosed
96815-95436	\$31.79	Oct 24 2019	\$

**Your electric statement**

For: Sep 04 2019 to Oct 03 2019 (29 days)

Account number: 96815-95436

Customer name: SIX MILE CREEK COMMUNITY  
Service address: 2799 PACETTI RD #ENTRY

Statement date: Oct 03 2019  
Next meter reading: Nov 02 2019

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Total amount you owe	New charges due by
34.69	34.69 CR	0.00	0.00	31.79	\$31.79	Oct 24 2019

**Meter reading - Meter ACD4547**

Current reading 07808  
Previous reading - 07583  
kWh used 225

Amount of your last bill 34.69  
Payment received - Thank you 34.69 CR  
Balance before new charges \$0.00

**Energy usage**

	Last Year	This Year
kWh this month	221	225
Service days	29	29
kWh per day	8	8

**New charges (Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS)**

Electric service amount 31.00\*\*  
Gross receipts tax 0.79  
Total new charges \$31.79

**\*\*The electric service amount includes the following charges:**

Customer charge: \$10.54  
Fuel: \$5.77  
( \$0.025630 per kWh)  
Non-fuel: \$14.69  
( \$0.085310 per kWh)

**Total amount you owe \$31.79**

- Payment received after December 26, 2019 is considered LATE; a late payment charge of 1% will apply.  
- The Florida Public Service Commission is reviewing a one-time refund related to the storm charge that would apply to your November bill. Learn more: FPL.com/rates

#5

1-320-538-43

2799 Pacetti Rd #Entry

RECEIVED  
OCT 07 2019

BY: \_\_\_\_\_



Please have your account number ready when contacting FPL.  
Customer service: 1-800-375-2434  
Outside Florida: 1-800-226-3545  
To report power outages: 1-800-4OUTAGE (468-8243)  
Hearing/speech impaired: 711 (Relay Service)  
Online at: [www.FPL.com](http://www.FPL.com)

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95683 1302969049812741727210000

Please request changes on the back.  
Notes on the front will not be detected.

B 5,8

1302 4

#BWNJNQ \*\*\*  
#4006943BQ728898#  
SIX MILE CREEK COMMUNITY  
DEVELOPMENT DISTRICT  
1408 HAMLIN AVE UNIT E  
SAINT CLOUD FL 34771-8588

Make check payable to FPL in U.S. funds  
and mail along with this coupon to:

FPL  
GENERAL MAIL FACILITY  
MIAMI FL 33188-0001

Account number	Total amount you owe	New charges due by	Amount enclosed
96904-98127	\$1,272.71	Oct 24 2019	\$

**Your electric statement**

Account number: 96904-98127

For: Sep 04 2019 to Oct 03 2019 (29 days)

Customer name: SIX MILE CREEK COMMUNITY

Statement date: Oct 03 2019

Service address: 805 TRAILMARK DR # AMENITY

Next meter reading: Nov 02 2019

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Total amount you owe (=)	New charges due by
1,336.19	1,336.19 CR	0.00	0.00	1,272.71	\$1,272.71	Oct 24 2019

**Meter reading - Meter KU32264**

Current reading 05702  
Previous reading - 05431  
kWh constant x 60  
kWh used 16260

Demand reading 0.61  
kW constant x 60.00  
Demand kW 37

**Energy usage**

	Last Year	This Year
kWh this month	11640	16260
Service days	29	29
kWh per day	401	560

\*\*The electric service amount includes the following charges:

Customer charge: \$26.32  
Fuel: \$416.74  
( \$0.025830 per kWh)  
Non-fuel: \$381.95  
( \$0.023490 per kWh)  
Demand: \$415.88  
( \$11.24 per kW)

Enroll now in FPL Budget Billing by paying  
\$956.83 in 1 payment by the due date instead of  
\$1,272.71. Your bill will be about the same each  
month & stabilized year-round. Learn more at [FPL.com/bb](http://FPL.com/bb)

Amount of your last bill 1,336.19  
Payment received - Thank you 1,336.19 CR  
Balance before new charges \$0.00

**New charges (Rate: GSD-1 GENERAL SERVICE DEMAND)**

Electric service amount 1,240.69\*\*  
Gross receipts tax 31.82  
Total new charges \$1,272.71

**Total amount you owe \$1,272.71**

- Payment received after **December 26, 2019** is considered **LATE**; a late payment charge of 1% will apply.  
- The Florida Public Service Commission is reviewing a one-time refund related to the storm charge that would apply to your November bill. Learn more: [FPL.com/rates](http://FPL.com/rates)

#5

1-330-538-43

805 Trailmark Dr #Amenity

RECEIVED  
OCT 07 2019

BY: \_\_\_\_\_

Please have your account number ready when contacting FPL.

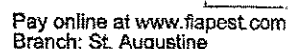
Customer service: 1-800-375-2434

Outside Florida: 1-800-226-3545

To report power outages: 1-800-4OUTAGE (468-8243)

Hearing/speech impaired: 711 (Relay Service)

Online at: [www.FPL.com](http://www.FPL.com)



## GIDDENS SECURITY CORPORATION

## Invoice

Lic# B0001267  
 528 S. Edgewood Ave. Suite 1  
 JACKSONVILLE, FL 32205

Date	Invoice #
10/1/2019	23459062

Bill To
Six Mile Creek CDD (Trailmark) 1408 Hamlin Ave. Unit E St. Cloud, FL 34771

RECEIVED  
 OCT 01 2019

BY: IN FULL - NO CASH - NO CREDIT - NO DEBIT - NO CHECK - NO MONEY ORDER - NO VISA - NO M.C.

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
	Security Service 09/01/2019-09/30/2019		
5	9/1/2019	15.50	77.50
30	9/2/2019-9/8/2019	15.50	465.00
10	Labor Day Holiday	23.25	232.50
40	9/9/2019-09/15/2019	15.50	620.00
40	09/16/2019-09/22/2019	15.50	620.00
40	9/23/2019-09/29/2019	15.50	620.00
10	9/30/2019	15.50	155.00
1,119	Mileage	0.56	626.64
1	Cell Phone	60.00	60.00
		<b>Total</b>	<b>\$3,476.64</b>

Phone #	Fax #	E-mail
904-384-8071	904-389-9931	akoon@giddenssecurity.com

**Governmental Management Services, LLC**  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 117  
Invoice Date: 10/1/19  
Due Date: 10/1/19  
Case:  
P.O. Number:

**Bill To:**  
Six Mile Creek CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

RECEIVED  
OCT 02 2019

BY: \_\_\_\_\_

Description	Hours/Qty	Rate	Amount
Management Fees - October 2019 310-513-34		2,416.67	2,416.67
Information Technology - October 2019 310-513-35		100.00	100.00
Fee Dissemination Agent Services - October 2019 310-513-313		416.67	416.67
Office Supplies Oct 19 310-513-51		12.65	12.65
Postage Oct 19 310-513-42		33.29	33.29
Copies Oct 19 310-513-425		98.25	98.25
Telephone Oct 19 310-513-41		13.80	13.80

H1 (Hd)

**Total** \$3,091.33

**Payments/Credits** \$0.00

**Balance Due** \$3,091.33



# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

## STATEMENT

September 30, 2019

Six Mile Creek CDD  
c/o GOVERNMENT MANAGEMENT SERVICES, LLC  
1408 Hamlin Avenue, Unit E  
St. Cloud, FL 34771

Bill Number 110257  
Billed through 08/31/2019

RECEIVED  
OCT 07 2019

#2 1-310-513-315 (Hd)  
Mtg/Agenda/Correspond/Bdgt

General Counsel

SIXCDD 00001

WSH

BY: \_\_\_\_\_

### FOR PROFESSIONAL SERVICES RENDERED

08/02/19	JMW	Review correspondence from Gilbert regarding landscape deficiencies; review agreement; confer with staff regarding termination of agreement.	1.20 hrs
08/07/19	JMW	Review correspondence regarding active adult community; confer with Taylor regarding same.	0.60 hrs
08/08/19	JMW	Review draft agenda; confer with staff; review budget and assessment documents; revise same.	0.60 hrs
08/08/19	KFJ	Correspond with district manager regarding budget and hearing documents.	0.70 hrs
08/09/19	JMW	Research regarding active adult community financing and access; confer with Taylor regarding same.	1.20 hrs
08/12/19	JMW	Review draft meeting minutes; confer with staff regarding same.	0.60 hrs
08/13/19	KFJ	Correspond with district manager and confer with Walters regarding budget hearing documents.	0.30 hrs
08/14/19	JMW	Confer with Oliver and Sweeting regarding budget and assessment issues; prepare updated budget documents.	0.90 hrs
08/14/19	KFJ	Confer with Walters and correspond with district manager regarding budget hearing documents; assessment resolution and prepare funding agreement.	0.70 hrs
08/16/19	JMW	Meeting preparation; review agenda package materials; conference with staff.	1.20 hrs
08/20/19	JMW	Meeting preparation; travel to and attend regular board meeting; return travel.	3.60 hrs
08/20/19	KFJ	Prepare amended and restated rules of procedure, memorandum, notices and resolutions; confer with Walters.	0.40 hrs
08/22/19	JMW	Review revised Rules of Procedure and memorandum; coordinate notice and agenda.	0.60 hrs
08/26/19	JMW	Review correspondence; confer with Taylor regarding active adult community; research regarding taxable bonds; research regarding public facility issues.	1.70 hrs

=====

08/30/19	MCE	Research and revise rules of procedure; review memorandum to district regarding same.	0.20 hrs
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Total fees for this matter	\$2,937.50
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**DISBURSEMENTS**

Document Reproduction	1.00
Travel	138.12
Travel - Meals	11.36

Total disbursements for this matter	\$150.48
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**MATTER SUMMARY**

Walters, Jason M.	12.20 hrs	215 /hr	\$2,623.00
Jusevitch, Karen F.- Paralegal	2.10 hrs	125 /hr	\$262.50
Eckert, Michael C.	0.20 hrs	260 /hr	\$52.00

TOTAL FEES	\$2,937.50
TOTAL DISBURSEMENTS	\$150.48

<b>TOTAL CHARGES FOR THIS MATTER</b>	<b>\$3,087.98</b>
--------------------------------------	-------------------

**BILLING SUMMARY**

Walters, Jason M.	12.20 hrs	215 /hr	\$2,623.00
Jusevitch, Karen F.- Paralegal	2.10 hrs	125 /hr	\$262.50
Eckert, Michael C.	0.20 hrs	260 /hr	\$52.00

TOTAL FEES	\$2,937.50
TOTAL DISBURSEMENTS	\$150.48

<b>TOTAL CHARGES FOR THIS BILL</b>	<b>\$3,087.98</b>
------------------------------------	-------------------

**Please include the bill number on your check.**

**Municipal Asset Management, Inc.**

25288 Foothills Drive North  
Suite 225  
Golden, CO 80401  
(303) 273-9494

# INVOICE

**INVOICE NO: 0617452****DATE: 10/1/2019**

**To:** Six Mile Creek Community Development Dist  
9145 Narcoossee Rd, Ste. A206  
Orlando, FL 32827

RECEIVED  
OCT 10 PM

#31 1-320-538-52  
Fitness Lease PMT #37

BY: [Signature]

DUE DATE	RENTAL PERIOD
11/7/2019	

PMT NUMBER	DESCRIPTION	AMOUNT
37	Lease payment for Tax-Exempt Lease Purchase Agreement dated October 10, 2016 for the purchase of fitness equipment	1,148.68

**TOTAL DUE****\$1,148.68**

Please detach coupon and return with check payable to MUNICIPAL ASSET MANAGEMENT, INC. and remit to address above.

If you have any questions concerning this invoice,  
call: Municipal Asset Management, Paul Collings, (303) 273-9494.

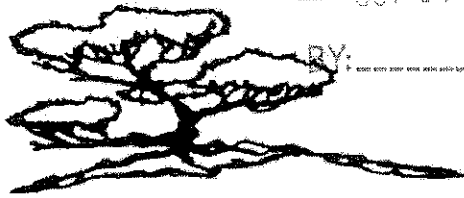
THANK YOU FOR YOUR BUSINESS!

Invoice #	Due Date	Total Due	Amount Enclosed
0617452	11/7/2019	\$1,148.68	

Six Mile Creek Community Development Dist  
9145 Narcoossee Rd, Ste. A206  
Orlando, FL 32827

Municipal Asset Management, Inc.  
25288 Foothills Drive North  
Suite 225  
Golden, CO 80401

North Florida Landscape Co  
2585 Pacetti Rd  
St. Augustine, FL 32092



RECEIVED  
OCT 07 2019

# Invoice

Invoice #

21788

## Bill To

Sixmile Creek CDD  
c/o Governmental Management Services  
1408 Hamlin Avenue, Unit E  
St. Cloud, FL 34771

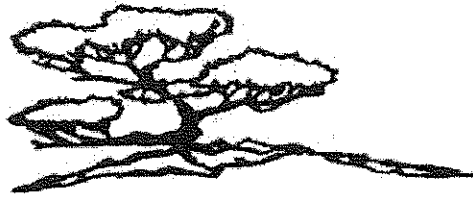
**APPROVED**

By Derek Gilbert at 11:07 am, Oct 07, 2019

Account: Irrigation Maintenance (O&M)

Please make check out to North Florida Landscape		mollylandscapegirl89@gmail.com	
		Date	Phone #
		9/30/2019	904-388-9354
Quantity	Description	Rate	Amount
	Irrigation Services: Pump 1: zone 5: decoder error: replace 1-ICD100 decoder & rewire 4-DBRY (\$176) zone 6: replace 1-6" popup, 1/2" male adaptor & 1 nozzle (\$30.45) zone 11: 1/2" flex & 1/2" coupling (\$2.50) zone 12: 2-DBRY (\$13) zone 23&24: decoder error: replace 1-ICD200 decoder 6-DBRY(\$339) zone 24: 1- solenoid (\$25) 3 hours labor @ \$75.00 per hour	810.95	810.95
	Irrigation Services: Pump 2: zone 2: decoder error: replace 1-ICD100 decoder & rewire 4-DBRY(\$176) zone 3: decoder error: replace 1-ICD decoder & rewire 4-DBRY(\$176) Bad connection found between zone 2&3: rewired 2-DBRY(\$13) zone 5: replace 1-6" popup, 1/2" flex, 1/2" coupling, 2-nozzles, 1-1/2" street L(\$37.15) zone 7: replace 1-nozzle (\$4.95) zone 10: replace 1-nozzle (\$4.95) zone 22: update decoder zone 49: replace 1- PRS30 6" spray(\$25.00) zone 50: replace 2- 12" I20 rotor(\$110.00) zone 55: replace 6- 12" I20 rotor (\$330.00) zone 60: replace 1- 6" I20 rotor(\$27.50) 4 hours labor @ \$75.00 per hour(\$300.00)	1,204.55	1,204.55
Please make check out to North Florida Landscape		<b>Total</b>	

North Florida Landscape Co  
2585 Pacetti Rd  
St. Augustine, FL 32092



# Invoice

Invoice #

21788

Bill To

Sixmile Creek CDD  
c/o Governmental Management Services  
1408 Hamlin Avenue, Unit E  
St. Cloud, FL 34771

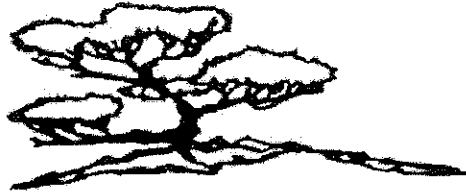
#14 (Hd)

1-320-538-463

Applc/Decoders/Nozz/Sprays

Please make check out to North Florida Landscape		mollylandscapegirl89@gmail.com	
		Date	Phone #
		9/30/2019	904-388-9354
Quantity	Description	Rate	Amount
	Irrigation Services: Pump 3	0.00	0.00
	Irrigation Services: Pump 4:	1,255.15	1,255.15
	zone 7: 1/2" coupling,flex,adaptor & bubbler(\$6.45)		
	zone 10: replace 1-nozzle(\$4.95)		
	zone 14: 2- PRS30 6" & 2-nozzles(\$59.90)		
	zone 15: replace 1-nozzle & 1/2" flex(\$6.20)		
	zone 16: replace 2- 6" I20 rotor(\$55)		
	zone 19: replace 1-6" I20 rotor & 1/2" coupling(\$28)		
	zone 20: 2-1/2" coupling & 1/2" flex (\$2.25)		
	zone 23: 2- 12" I20 rotor & 5- 6" I20 rotor & 2- 3/4" st. L(\$248.50)		
	zone 24: replace 2- PRS30 6" spray & 2 Street L (\$51)		
	zone 25: Repair break: 1 1/2" slipfix, tee, 3/4" st L, flex & 1- 6" I20 rotor(\$44.75)		
	zone 31: replace 2- 12' I20 rotor & 3/4" st. L (\$55.50)		
	zone 32: replace 1- PRS30 6" spray(\$25.00)		
	zone 39: replace 1 nozzle(\$4.95)		
	zone 43: replace 2- PRS30 6" spray, 1/2" st L & nozzle(\$55.45)		
	zone 44: replace 1- PRS30 12" spray (\$45.00)		
	zone 46: replace 1- 12" I20 rotor(\$55.00)		
	zone 47:replace 2- 6" I20 rotor & 3/4" st L, flex & coupling(\$57.25)		
	6 hours labor @ \$75.00 per hour (\$450.00)		
Please make check out to North Florida Landscape		<b>Total</b>	<b>\$3,270.65</b>

North Florida Landscape Co  
2585 Pacetti Rd  
St. Augustine, FL 32092



# Invoice

Invoice #

21806

Bill To

Sixmile Creek CDD  
c/o Governmental Management Services  
1408 Hamlin Avenue, Unit E  
St. Cloud, FL 34771

**APPROVED**

By Derek Gilbert at 2:21 pm, Oct 03, 2019

Account: Landscape Contract (O&M)

Please make check out to North Florida Landscape		mollylandscapegirl89@gmail.com	
		Date	Phone #
		10/3/2019	904-388-9354
Quantity	Description	Rate	Amount
	Landscape Services: TrailMark: Common Area - October	20,975.00	20,975.00
	Landscape Services: TrailMark: Amenities Center - October	2,180.42	2,180.42
	Landscape Services: TrailMark: Right-of-way in unsold lots - October	487.50	487.50
<p style="text-align: center;">RECEIVED</p> <p style="text-align: center;">OCT 03 2019</p> <p style="text-align: center;">BY: _____</p> <p>414(Hd)</p> <p>1-320-538-462 \$20,975.00</p> <p>Landscape - Common Area Oct</p> <p>1-320-538-462 \$2,180.42</p> <p>Landscape - Amenity Ctr Oct</p> <p>1-320-538-462 \$487.50</p> <p>Landscape - Right-Of-Ways</p>			
Please make check out to North Florida Landscape		<b>Total</b>	\$23,642.92

North Florida Landscape Co  
2585 Pacetti Rd  
St. Augustine, FL 32092



# Invoice

Invoice #

21807

**Bill To**

Sixmile Creek CDD  
c/o Governmental Management Services  
1408 Hamlin Avenue, Unit E  
St. Cloud, FL 34771

**APPROVED**

By Derek Gilbert at 2:27 pm, Oct 03, 2019

Account: Landscape Contract (O&M)

mollylandscapegirl89@gmail.com

Please make check out to North Florida Landscape

Date

Phone #

10/3/2019

904-388-9354

Quantity

Description

Rate

Amount

4,500

Landscape Services: New sod 4500 sq. ft.

0.50

2,250.00

4,500

Landscape Services: strip, prep and remove existing sod 4500sq. ft.

0.20

900.00

RECEIVED  
OCT 03 2019

BY: \_\_\_\_\_

#14(Hd)

1-320-538-462 \$2,250.00

Install 4500 sq. ft. sod

1-320-538-462 \$900.00

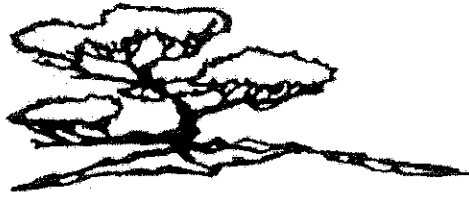
Strip/prepare/Remove old sod

Please make check out to North Florida Landscape

**Total**

\$3,150.00

North Florida Landscape Co  
2585 Pacetti Rd  
St. Augustine, FL 32092



## Invoice

Invoice #

21808

Bill To

Sixmile Creek CDD  
c/o Governmental Management Services  
1408 Hamlin Avenue, Unit E  
St. Cloud, FL 34771

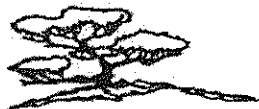
**APPROVED**

By Derek Gilbert at 11:25 am, Oct 10, 2019

Account: Landscape Contract (O&M)

Please make check out to North Florida Landscape		mollylandscapegirl89@gmail.com	
		Date	Phone #
		10/8/2019	904-388-9354
Quantity	Description	Rate	Amount
	Landscape Services: Additional Services to clean up TrailMark  <div style="text-align: center;"> </div> #14(Hd) 1-320-538-462 Add. Svc - Clean Trailmark	19,240.75	19,240.75
Please make check out to North Florida Landscape		<b>Total</b>	<b>\$19,240.75</b>





# North Florida Landscape

2585 Pacetti Rd.

Saint Augustine, FL 32092

1-904-388-9354

Estimate:

date: 08/12/19

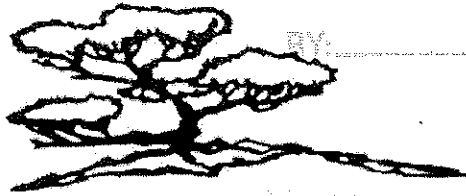
by: Robert "Craig" Hartwig

Estimate for: TrailMark

## Landscape List:

1	Pine straw Amenities near basketball and tennis courts / weed areas and spray		\$ 475.00
2	Treat Oak trees for mealy bugs		\$ -
3	Spray St Augustine (Bug out)	maintenance	\$ -
4	Spray and groom Sand volleyball court		\$ 125.00
5	Spray front Island		\$ 75.00
6	Treat Oak tree and weed for bed at Pacetti		\$ 45.00
7	Remove dead plants, both Azaleas and Parsonii	4 @ 38.5	\$ 154.00
8	Replace Parsonii in east front bed	12 @ 12.75	\$ 153.00
9	Remove Wax Myrtle	maintenance	\$ -
10	Treat Magnolia trees for bores		\$ 75.00
12	Remove dead Pine trees 5 @ 55		\$ 275.00
13	Spray barrier in triangle and curbs		\$ 25.00
14	Remove silt fence on TrailMark		\$ 75.00
15	Weed eat and pull weeds around pump D	3 @ 16 @ 38.50	\$ 1,848.00
16	Lot at Backcreek between lift station and house		\$ 55.00
17	New Jasmine at Topary	65 @ 5.75	\$ 373.75
18	Weed beds at Topary and Spray	4 @ 3 @ 38.50	\$ 462.00
19	Weed Berm on Phase 8,	3 @ 40 @ 38.50	\$ 4,620.00
20	Weed Phase 7	3 @ 20 @ 38.50	\$ 2,310.00
21	Weed Phase 5 b and in front of 5A	3 @ 30 @ 38.50	\$ 3,465.00
22	Weed Shelmore	3 @ 20 @ 38.50	\$ 2,310.00
23	Weed down TrailMark	maintenance	\$ -
24	Large tree removal	(2450.00 estimated)	\$ 2,275.00
25	Oak tree leaning in pocket park	maintenance	\$ -
26	Remove Erosion control at look over		\$ 45.00
27	Sod Replacement inbound side and	.25 per sq ft to strip and grade, .90 to supply and install	?
			\$ 19,240.75

North Florida Landscape Co  
2585 Pacetti Rd  
St. Augustine, FL 32092



RECEIVED  
OCT 10 2019

## Invoice

Invoice #  
21809

Bill To
Sixmile Creek CDD c/o Governmental Management Services 1408 Hamlin Avenue, Unit E St. Cloud, FL 34771

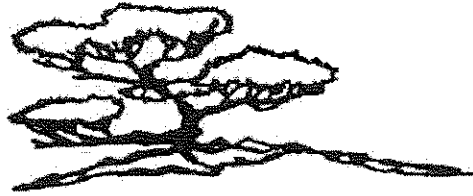
**APPROVED**

By Derek Gilbert at 11:57 am, Oct 10, 2019

Account: Irrigation Maintenance (O&M)

Please make check out to North Florida Landscape		mollylandscapegirl89@gmail.com	
		Date	Phone #
		10/9/2019	904-388-9354
Quantity	Description	Rate	Amount
	Irrigation Services: Pump 1: zone 19: 1-nozzle & 2 DBRY connectors (\$17.95) zone 16: 1-PRS30 6" & nozzle (\$29.95) zone 12: 1-I20 rotor 12" (\$55.00) zone 3: 1-PRS30 6" & nozzle (\$29.95) zone 20: 1-PRS30 6" & nozzle (\$29.95) zone 37: 2- I20 rotor 6" (\$55.00) 1/4 day labor (\$187.50) **pressure issue on zone 35:more troubleshooting necessary	405.30	405.30
	Irrigation Services: Pump 2: zone 41: 1-I20 rotor 12" (\$55.00) zone 35: 1- nozzle (\$4.95) zone 26: 1-PRS30 6" & nozzle, 1-Bubbler (\$34.90) zone 32: 2- I20 12" (\$110.00) zone 21: 1-PRS30 12" & nozzle (\$49.95) zone 56: 3- nozzles (\$14.85) zone 57: 1- nozzle(\$4.95) 1/4 day labor (\$187.50)	462.10	462.10
	Irrigation Services: Pump 3: zone 1: 1-PRS30 6" & nozzle (\$29.95) zone 3: 1-PRS30 12" & nozzle & 1/2" st. L (\$50.45) zone 9: 1-nozzle (\$4.95) 1 hour labor (\$75.00)	160.35	160.35
Please make check out to North Florida Landscape		<b>Total</b>	

North Florida Landscape Co  
2585 Pacetti Rd  
St. Augustine, FL 32092



# Invoice

Invoice #

21809

Bill To

Sixmile Creek CDD  
c/o Governmental Management Services  
1408 Hamlin Avenue, Unit E  
St. Cloud, FL 34771

mollylandscapegir189@gmail.com

Please make check out to North Florida Landscape

Date

Phone #

10/9/2019

904-388-9354

Quantity	Description	Rate	Amount
	Irrigation Services: Pump 4: zone 23: 2-I20 6" & 1 3/4" st. L (\$55.50) zone 7&8: 2-DBRY's & 1-solenoid (\$38.00) zone 24: 1-PRS30 6" & nozzle & 1/2" st. L (\$30.45) zone 13: 1- I20 rotor 6", 2- I20 rotor 12" (\$137.50) zone 6: 1-nozzle (\$4.95) zone 19: 1- I20 rotor 6" (\$27.50) zone 31: 1- nozzle (\$4.95) zone 37: 1- nozzle & 1/2" coupling (\$5.45) zone 39: 2- nozzle (\$9.90) zone 42: 1- PRS30 6" & 2- nozzles (\$34.90) zone 49: 3- nozzle (\$14.85) 1/2 day labor (\$375.00)  # 14 (Hd)  1-320-538-463  Nozz/Connector/Rotor/Sole	738.95	738.95
Please make check out to North Florida Landscape		<b>Total</b>	<b>\$1,766.70</b>



Pro-Vigil, Inc.  
4646 Perrin Creek  
STE 280  
San Antonio TX 78217

RECEIVED  
SEP 30 2019

BY: \_\_\_\_\_

# Invoice

Date: 8/26/2019 Invoice #: IN-98268 Billing Period: 26-AUG-19 TO 22-SEP-19

Bill To  
Six Mile Creek, CDD  
1412 S. Narcoossee Rd.  
St. Cloud Florida 34771  
United States

Ship To  
Six Mile Creek, CDD  
805 TrailMark Drive  
St. Augustine FL 32092  
United States

SO # Sales Order #SO-16169 Terms Net 15 Due Date 9/10/2019 PO # Six Mile Creek CDD Customer CU-20794:1

Qty	Item	Notes	Rate	Amount
1	S50005 Upgrade - Synology 4-Bay NAS 1 Unit at \$34.24 DiskStation DS916+ (4-Bay)	#68 (Hd)	\$34.24	\$34.24
1	S10032 Fixed- Damage Walver 1 Unit at \$83.28	1-330-538-346	\$83.28	\$83.28
1	S10023 Fixed - Guaranteed Protection 1 Unit at \$62.59 Plan (GPP)	Upgrade/Fix/Rplc Cameras	\$62.59	\$62.59
1	S50016 Upgrade- Axis M3025-VE 7 Units at \$9.42 Network Camera		\$65.94	\$65.94
1	S10034 Fixed - IP Camera Hosting Fixed 3 Units at -\$10.61		\$-31.83	\$-31.83
1	S10021 Fixed - Live Monitoring (12 Hours 6 Units at -\$32.89 per Day)		\$-197.34	\$-197.34
1	S10129 Fixed - Carefree Maintenance 1 Unit at \$79.57 and Replacement		\$79.57	\$79.57
1	S10034 Fixed - IP Camera Hosting Fixed 3 Units at \$47.74		\$143.22	\$143.22
1	S10021 Fixed - Live Monitoring (12 Hours 6 Units at \$133.67 per Day)		\$802.02	\$802.02
1	S50017 Upgrade - Axis C3003-E Network 1 Unit at \$22.25 Horn Speaker		\$22.25	\$22.25

Subtotal \$1,063.94

Tax Total \$0.00

Total \$1,063.94

Balance Due \$1,063.94



IN-98268



**PRO-VIGIL**

# Invoice

Pro-Vigil, Inc.  
4646 Perrin Creek  
STE 280  
San Antonio TX 78217

**Date**  
8/26/2019

**Invoice #**  
IN-98268

**Billing Period**  
26-AUG-19 TO 22-SEP-19

Please UPDATE PAYMENT address and remit payments to:

**PRO-VIGIL INC.  
P.O. BOX 677107  
DALLAS TX 75267 – 7107**

For questions about an invoice please call **866-616-1318** from 8am to 5pm CT, M-F,  
or email **AR@pro-vigil.com**



IN-98268



Pro-Vigil, Inc.  
4646 Perrin Creek  
STE 280  
San Antonio TX 78217

RECEIVED  
SEP 30 2019

Date  
9/23/2019

Invoice #  
IN-101126

Invoice  
Billing Period  
23-SEP-19 TO 20-  
OCT-19

BY:

Bill To  
Six Mile Creek, CDD  
1412 S. Narcoossee Rd.  
St. Cloud Florida 34771  
United States

Ship To  
Six Mile Creek, CDD  
805 TrailMark Drive  
St. Augustine FL 32092  
United States

SO # Sales Order #SO-16169 Terms Net 15 Due Date 10/8/2019 PO # Six Mile Creek CDD Customer CU-20794:1

Qty	Item	Notes	Rate	Amount
1	S50005 Upgrade - Synology 4-Bay NAS	1 Unit at \$34.24	\$34.24	\$34.24
	DiskStation DS916+ (4-Bay)			
1	S10032 Fixed- Damage Waiver	1 Unit at \$83.28	\$83.28	\$83.28
1	S10023 Fixed - Guaranteed Protection Plan (GPP)	1 Unit at \$62.59	\$62.59	\$62.59
1	S50016 Upgrade- Axis M3025-VE	7 Units at \$9.42	\$65.94	\$65.94
	Network Camera			
1	S10034 Fixed - IP Camera Hosting Fixed	3 Units at -\$10.61	(\$31.83)	(\$31.83)
1	S10021 Fixed - Live Monitoring (12 Hours	6 Units at -\$32.89 per Day)	(\$197.34)	(\$197.34)
1	S10129 Fixed - Carefree Maintenance and Replacement	1 Unit at \$79.57	\$79.57	\$79.57
1	S10034 Fixed - IP Camera Hosting Fixed	3 Units at \$47.74	\$143.22	\$143.22
1	S10021 Fixed - Live Monitoring (12 Hours	6 Units at \$133.67 per Day)	\$802.02	\$802.02
1	S50017 Upgrade - Axis C3003-E Network	1 Unit at \$22.25	\$22.25	\$22.25
	Horn Speaker			

Subtotal \$1,063.94

Tax Total \$0.00

Total \$1,063.94

Balance Due \$1,063.94



IN-101126



# Invoice

Pro-Vigil, Inc.  
4646 Perrin Creek  
STE 280  
San Antonio TX 78217

Date  
9/23/2019

Invoice #  
IN-101126

Billing Period  
23-SEP-19 TO 20-  
OCT-19

Please UPDATE PAYMENT address and remit payments to:

**PRO-VIGIL INC.**  
**P.O. BOX 677107**  
**DALLAS TX 75267 – 7107**

For questions about an invoice please call **866-616-1318** from 8am to 5pm CT, M-F,  
or email **AR@pro-vigil.com**



IN-101126

Riverside Management Services, Inc

9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Date	Invoice #
9/18/2019	73

<b>Bill To</b>
Six Mile Creek 475 West Town Place Suite 114 St. Augustine, FL 32092

RECEIVED  
SEP 27 2019

BY: \_\_\_\_\_

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Maintenance Supplies  #28 1-320-538-469 Janitorial Supplies Aug19	211.68	211.68
Total			\$211.68

RMS  
9.26.19



MAINTENANCE BILLABLE PURCHASES

Period Ending 09/05/19

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
SMC				
SIX MILE CREEK				
	8/12/19	Dust Mop Head	13.77	L.F.
	8/12/19	Charmin 30 Roll (2)	43.85	L.F.
	8/12/19	Mop Head Refill (2)	22.93	L.F.
	8/12/19	13 gallon Trash Bags 150 ct	16.07	L.F.
	8/12/19	42 gallon Trash Bags 50 ct	29.87	L.F.
	8/23/19	Disposable Gloves 50 ct (4)	22.86	L.F.
	8/23/19	Stainless Steel Cleaner 14 oz (2)	11.45	L.F.
	8/23/19	Pledge Multi Surface (2)	10.99	L.F.
	8/23/19	Softsoap 50 oz (7)	40.09	L.F.
		TOTAL	<u>\$211.68</u>	

Riverside Management Services, Inc

9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Date	Invoice #
10/1/2019	74

<b>Bill To</b>
Six Mile Creek 475 West Town Place Suite 114 St. Augustine, FL 32092

RECEIVED  
OCT 03 2019

BY: PRINTED NAME OF THE PERSON WHO RECEIVED THE INVOICE

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Janitorial Services - October 2019  #28' Hd:  1-320-538-467  Janitorial Service - Oct 19	1,145.00	1,145.00
		<b>Total</b>	\$1,145.00

2019  
10.2.19

# Invoice

Invoice Number:  
19-30602

Invoice Date:  
10/11/19

Page:  
1

Security Engineering And Designs, Inc.  
3139 Waller Street  
Jacksonville, FL 32254

RECEIVED  
OCT 12 2019

BY: \_\_\_\_\_

Voice: 904-371-4931

Fax: 904-371-4939

## Sold To:

Trailamrk Amenity Center (6 MILE CREEK)  
1408 HAMLIN AVENUE.  
UNIT E  
ST. CLOUD, FL 34771

## Site Address:

Trailamrk Amenity Center  
9145 NARCOOSSEE RD.  
STE. A206  
ORLANDO, FL 32827

Customer ID: TA-3315-5F

Customer PO	Payment Terms	Sales Rep ID	Due Date
	Net 10 Days		10/11/19
Description			Amount
MONTHLY FIRE ALARM MONITORING SERVICE			34.95

#84 (Hd)

1-320-538-346

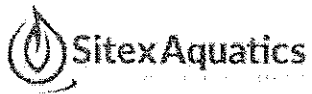
Mthly Fire Alm Montr Oct

Service Department: 371-4931  
Monitoring Center: 800-318-9486  
Installation: 371-4931

Please include invoice number on payment

19-30602

Subtotal	34.95
Sales Tax	
Total Invoice Amount	34.95
Payment Received	0.00
<b>TOTAL</b>	<b>34.95</b>



Invoice

P.O. Box 744939  
Atlanta, GA 30374-4939

Date	Invoice #
10/1/2019	3265A

Bill To
Six Mile Creek CDD c/o ELM 10401 Deerwood Park Blvd. Jacksonville, FL 32256

**APPROVED**

By Derek Gilbert at 2:26 pm, Oct 01, 2019

Account: Lake Contract (O&M)

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
	Monthly Lake Service	1,675.00	1,675.00
<div>RECEIVED OCT 01 2019 BY: [Signature] #39 f1a 1-320-538-464 Mthly Lake Services Oct19</div>			
Total			\$1,675.00



SUNDANCER SIGN GRAPHICS  
11259-3 BUSINESS PARK BLVD  
Jacksonville, FL 32256  
904-287-4949  
kevin@sundsg.com

**APPROVED**

By Derek Gilbert at 4:59 pm, Sep 27, 2019

Account: General Maintenance (O&M)

**BILL TO**

Six Mile Creek CDD  
Six Mile Creek CDD  
c/o Evergreen Lifestyles  
Management  
10401 Deerwood Park Blvd, Suite  
2130  
Jacksonville, Florida 32256  
Jacksonville, FL 32256

RECEIVED  
SEP 27 2019

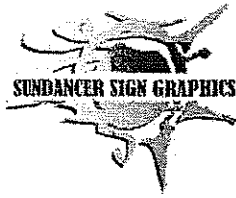
BY: \_\_\_\_\_

**INVOICE 2211**

DATE 09/27/2019 TERMS 50% Deposit, Bal  
Due Install

**DUE DATE 10/31/2019**

ACTIVITY	QTY	RATE	AMOUNT
Specialty Sign 4x4 Pressure Treated Lumber painted white to help stop vehicular traffic (ste #2 and #3 per proposal dated 4/16/19)	1	400.00	400.00T
#130 (Hd)			
1-320-538-461			
Inst - Special Traffic Sign			
SUBTOTAL			400.00
TAX (0%)			0.00
TOTAL			400.00
TOTAL DUE			<b>\$400.00</b>



**SUNDANCER SIGN GRAPHICS**  
11259-3 BUSINESS PARK BLVD  
Jacksonville, FL 32256  
904-287-4949  
kevin@sundsg.com

**APPROVED**

*By Derek Gilbert at 4:56 pm, Sep 27, 2019*

Account: General Maintenance (O&M)

**BILL TO**

Six Mile Creek CDD  
Six Mile Creek CDD  
c/o Evergreen Lifestyles  
Management  
10401 Deerwood Park Blvd, Suite  
2130  
Jacksonville, Florida 32256  
Jacksonville, FL 32256

RECEIVED  
SEP 27 2019

BY: \_\_\_\_\_

**INVOICE 2212**

**DATE** 09/27/2019 **TERMS** 50% Deposit, Bal  
Due Install

**DUE DATE** 10/31/2019

**ACTIVITY**

**QTY RATE AMOUNT**

**Repair/Refurbish**

1 2,090.00 2,090.00

Repair or Refurbish existing street signs per proposal dated 4/16/19. This was to  
repair street signs and street blades

#130(Hd)

1-320-538-461

Rpr/Refurbish Street Sign

**TOTAL DUE**

**\$2,090.00**

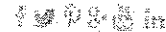


# 34 Sep19  
1-336-538-432  
801 Trailmark Dr - Sep19

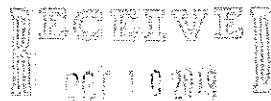
WHISPER CREEK AMENITY CTR-PHASE3  
801 TRAILMARK DR  
ST AUGUSTINE, FL 32092-0000

## ACCOUNT INVOICE

peoplesgas.com



Statement Date: 10/07/2019  
Account: 211014091725



BY: \_\_\_\_\_

Current month's charges:	\$25.36
Total amount due:	\$25.36
Payment Due By:	10/28/2019

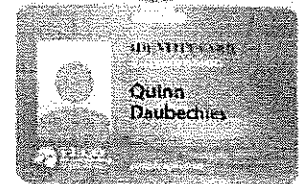
### Your Account Summary

Previous Amount Due	\$23.76
Payment(s) Received Since Last Statement	-\$23.76
Current Month's Charges	\$25.36
<b>Total Amount Due</b>	<b>\$25.36</b>


00002825-00000000-Page 1 of 4

### Safety tip: ask for identification

Please remember, if someone visits your home or business and claims to be an employee of Peoples Gas, ask to see his or her company badge.



Amount not paid by due date may be assessed a late payment charge and an additional deposit.



**Lower rates for natural gas air conditioning**

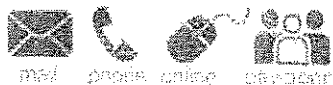
Did you know the Florida Public Service Commission approved new lower rates for our customers who use gas heat pump technology to cool and heat their homes and businesses?

Visit [peoplesgas.com/GHP](http://peoplesgas.com/GHP) to learn how GHPs can offer increased efficiency and reliability.

To ensure prompt credit, please return stub portion of this bill with your payment. Make checks payable to TECO.



#### WAYS TO PAY YOUR BILL



See reverse side for more information

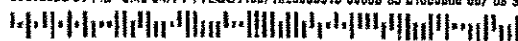
Account: 211014091725

Current month's charges:	\$25.36
Total amount due:	\$25.36
Payment Due By:	10/28/2019

Amount Enclosed \$ \_\_\_\_\_

673605383417

00002825 01 AB 0.40 34771 FTECO110071829230910 00000 05 01000000 007 08 30900 002



WHISPER CREEK AMENITY CTR-PHASE3  
1408 HAMLIN AVE, UNIT E  
SAINT CLOUD, FL 34771-8588

MAIL PAYMENT TO:  
TECO  
P.O. BOX 31318  
TAMPA, FL 33631-3318

6736053834172110140917250000000025364



# ACCOUNT INVOICE

10/28/2019

Account: 211014091725  
 Statement Date: 10/07/2019  
 Current month's charges due 10/28/2019

## Details of Current Month's Charges - Service from - 09/04/2019 to 10/03/2019

Service for: 801 TRAILMARK DR, ST AUGUSTINE, FL 32092-0000

Rate Schedule: Small General Service - Transportation

Meter Number	Read Date	Current Reading	- Previous Reading	= Measured Volume	x BTU	x Conversion =	Total Used	Billing Period
SHD95922	10/03/2019	158	155	3 CCF	1,048	1.0000	3.1 Therms	30 Days

Customer Charge		\$23.76
Distribution Charge	3.1 THMS @ \$0.45121	\$1.40
Swing Service Charge	3.1 THMS @ \$0.03880	\$0.12
Florida Gross Receipts Tax		\$0.08
Natural Gas Service Cost		\$25.36
<b>Total Current Month's Charges</b>		<b>\$25.36</b>

### Peoples Gas Usage History

Therms Per Day (Average)

OCT 2018	0.1
SEP	0.0
AUG	0.0
JUL	0.1
JUN	0.4
MAY	0.1
APR	0.5
MAR	0.3
FEB	0.8
JAN	0.4
DEC	0.0
NOV	0.0
OCT 2018	0.0

00002825-0000247 Page 3 of 4

