

MINUTES OF MEETING  
SIX MILE CREEK  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Wednesday, May 26, 2021 at 10:00 a.m. at the Renaissance World Golf Village Resort, 500 South Legacy Trail, St. Augustine, Florida.

Present and constituting a quorum were:

Gregg Kern	Chairman
Mike Taylor <i>by phone</i>	Vice Chairman
Wendy Hartley	Supervisor
Darren Glynn	Supervisor

Also present were:

Daniel Laughlin	GMS District Manager
Wes Haber	District Counsel
Zach Brecht	District Engineer
Alex Boyer	Operations Manager
Lynzi Chambers	Evergreen

*The following is a summary of the actions taken at the May 26, 2021 Six Mile Creek Community Development District's Regular Board of Supervisor's Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Laughlin called the meeting to order at 10:00 a.m. Three Supervisors were in attendance constituting a quorum. Mr. Taylor was attending by phone.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Mr. Laughlin explained the comment protocol for audience comments and opened the floor to audience members. There being none, the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the April 21, 2021 Meeting**

Mr. Laughlin asked if the Board had any comments, corrections, or changes to the minutes. The Board had no changes.

On MOTION by Ms. Hartley, seconded by Mr. Kern, with all in favor, the Minutes of the April 21, 2021 Meeting, were approved.

**THIRD ORDER OF BUSINESS**

**Acceptance of the Minutes of the April 21, 2021 Audit Committee Meeting**

Mr. Laughlin asked if the Board had any comments, corrections, or changes to the minutes. The Board had no changes.

On MOTION by Ms. Hartley, seconded by Mr. Kern, with all in favor, Acceptance of the Minutes of the April 21, 2021 Audit Committee Meeting, were approved.

**FIFTH ORDER OF BUSINESS**

**Consideration of Proposals for Landscape Maintenance**

Mr. Laughlin stated the Board was provided the packets with the proposals and scoring sheets. Mr. Kern reviewed the proposal rankings, scoring summary and recommended Brightview with the highest score. Discussion ensued about rankings, costs, bids, and services. The Board agreed to the Chairman's rankings. By approving this, the Board agrees to a notice of an intent to award a contract with Brightview.

On MOTION by Ms. Hartley, seconded by Mr. Glynn, with all in favor, Approving Chairman Kern's Rankings for Proposals for Landscape Maintenance and Authorizing the Intent to Award Contract with Brightview, was approved.

**SIXTH ORDER OF BUSINESS**

**Ratification of Agreement with Elite Amenities for Amenity Staffing Services**

Mr. Laughlin stated this agreement is for instances where they need additional staffing services for Amenities. Ms. Chambers explained the rentals and the need for staffing services.

On MOTION by Mr. Kern, seconded by Ms. Hartley, with all in favor, the Agreement with Elite Amenities for Amenity Staffing Services, was ratified.

**SEVENTH ORDER OF BUSINESS                      Other Business**

Mr. Laughlin stated there was no further business.

**EIGHTH ORDER OF BUSINESS                      Staff Reports**

**A. Attorney**

Mr. Haber had no further reports.

**B. Engineer**

**1. Consideration of Requisitions 93-97 (2020 Bond Series Account)**

Mr. Brecht presented requisitions 93-97 (2020 Bond Series Account). The total for this set of requisitions is \$544,539.78.

On MOTION by Mr. Kern, seconded by Mr. Taylor, with all in favor, Requisitions 93-97 (2020 Bond Series Account) for \$544,539.78, were approved.

**2. Consideration of Requisitions 41-42 (2017 NW Parcel (Phase 6) Account)**

Mr. Brecht stated this set totaled \$213,995.91.

On MOTION by Mr. Kern, seconded by Mr. Taylor, with all in favor, Requisitions 41-42 (2017 NW Parcel (Phase 6) Account) for \$213,995.91, were approved.

**3. Consideration of Requisitions 26-34 (2021 Bond Series Account)**

Mr. Brecht stated this set totaled \$729,439.26. He noted the grand total of requisitions to be approved is \$1,487,974.95.

On MOTION by Mr. Kern, seconded by Mr. Taylor, with all in favor, Requisitions 26-34 (2021 Bond Series Account) \$729,439.26, were approved.

**4. Ratification of Environmental Services, Inc. Supplement to Agreement for Services ACOE Determination Phase 9 Modification and Overall Development Reverification**

Mr. Brecht reported this takes the original fee of \$2,500 to adding on additional fee of \$6,000 to \$8,500 to provide services to make sure they are in compliance with all Army Corp of Engineer requirements.

On MOTION by Mr. Kern, seconded by Ms. Hartley, with all in favor, the Environmental Services, Inc. Supplement to Agreement for Services ACOE Determination Phase 9 Modification and Overall Development Reverification, was ratified.

**C. Manager – Report on the Number of Registered Voters (1,090)**

Mr. Laughlin noted as of April 15, 2021 the number of registered voters in the District was 1,090. Mr. Haber noted the significance of this number is when it hits 250 and the District is six years old (which it is), is when the transition occurs to residents being elected to the Board.

**D. Operations/ Amenity Manager**

Mr. Boyer had nothing further to report from Operations. Ms. Chambers reported on the Music Festival activities.

**NINTH ORDER OF BUSINESS**

**Supervisor’s Requests and Audience Comments**

Mr. Laughlin asked for any supervisor’s requests or comments. There being none, he opened the floor to audience comments.

Resident questioned about the builders being fined for trash in the neighborhood and the effects of the trash on the neighborhood. She asked the Board for solutions to the problem. She also asked about resident surveys. Response included a vendor had been hired to pick up the trash. It was stated the community had responsibility as well to maintain the trash issue. It was added the HOA Board is responsible for this issue as well. Response on the surveys included the last one was February 2020, and the next survey will be out in a few months.

Resident commented on the great job done by Mr. Boyer and Ms. Chambers. She asked about a possible proposal on a second exit or additional entrance. She commented there is no way to get out of her area if there was a problem. Mr. Kern replied that currently there is no plans to

add an additional entrance or exit in the community. He explained the difficulties of this process. Resident asked if she could put in a proposal.

She also commented on the speeding and traffic issues. Discussion ensued on the number of trucks and Builder construction equipment on the road.

She also asked about a second pool. Mr. Kern replied it was not in the immediate plans, and the budget did not include the funding for this.

She added the comment on the landscaping area, and it needed cleaned up. Board replied they did complete routine maintenance on the facility.

Resident asked why there were proposals on a new landscaping company on the agenda. Mr. Kern stated there were some issues with the landscape vendor and deficiencies. Discussion ensued about getting Builders to clean up and if it was an HOA or CDD issue.

Resident commented on the trash in the canal and prioritizing clean up. She added a comment about informing residents of issues and communication. She added comments about the possibility of adding the second exit and an emergency plan or evacuation plan for exiting the community. Mr. Kern replied they could check into that with the county.

**TENTH ORDER OF BUSINESS**

**Financial Reports**

**A. Balance Sheet as of April 30, 2021 and Statement of Revenues and Expenses for the Period Ending April 30, 2021**

Mr. Laughlin noted that the unaudited financial statements were included in the agenda packets. There are no unusual variances on the income statement.

**B. Assessment Receipt Schedule**

Mr. Laughlin noted that the assessment collections are at 95% collected.

**C. Check Register**

Mr. Laughlin noted that the check register was included in the agenda packet for Board approval for \$111,215.28.

On MOTION by Ms. Hartley, seconded by Mr. Kern, with all in favor, the Check Register for \$111,215.28, was approved.

**ELEVENTH ORDER OF BUSINESS**

**Next Scheduled Meeting- June 9, 2021  
at 2:00 p.m.**

Mr. Laughlin noted that the next meeting date will be June 9, 2021 at 2:00 p.m. at this location. The budget will be on the agenda.

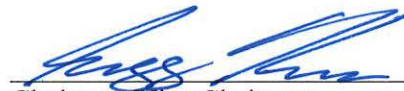
**TWELTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Kern, seconded by Mr. Glynn, with all in favor,  
the Meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman