

MINUTES OF MEETING
SIX MILE CREEK
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Wednesday, June 9, 2021 at 2:00 p.m. at the Renaissance World Golf Village Resort, 500 South Legacy Trail, St. Augustine, Florida.

Present and constituting a quorum were:

Gregg Kern	Chairman
Mike Taylor	Vice Chairman
Wendy Hartley	Supervisor
Darren Glynn	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber <i>by phone</i>	District Counsel
Zach Brecht	District Engineer
Alex Boyer	Operations Manager

The following is a summary of the actions taken at the June 9, 2021 Six Mile Creek Community Development District's Regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 2:00 p.m. Four Supervisors were in attendance constituting a quorum.

SECOND ORDER OF BUSINESS

Audience Comments

Mr. Oliver explained the comment protocol for audience comments and opened the floor to audience members. There being none, the next item followed.

THIRD ORDER OF BUSINESS **Consideration of Proposals for Audit Services**

Mr. Oliver reviewed the audit committee’s ranking of audit proposals received in response to the RFP. The audit committee ranked Grau & Associates #1 and Berger Toombs #2. Mr. Oliver asked the Board to authorize staff to request engagement letter from Grau & Associates after the appeal period closes.

On MOTION by Mr. Taylor, seconded by Mr. Kern, with all in favor, Accepting the Audit Committee Ranking with Grau & Associates #1 and Authorizing Staff to Request an Engagement Letter, was approved.

FOURTH ORDER OF BUSINESS **Consideration of Resolution 2021-13, Approving the Proposed Budget for Fiscal Year 2022 and Setting a Public Hearing to Adopt**

Mr. Oliver presented Resolution 2021-13 which adopts the proposed Fiscal Year 2022 budget. He recommended setting the public hearing for adoption on August 18, 2021. Mr. Oliver noted that there was no assessment increase proposed. He suggested that the Board approve the budget today and review and revise the budget as needed at the July meeting.

On MOTION by Mr. Kern, seconded by Ms. Hartley, with all in favor, Resolution 2021-13 Approving the Proposed Budget for Fiscal Year 2022 and Setting a Public Hearing to Adopt on August 18, 2021, was approved as amended.

FIFTH ORDER OF BUSINESS **Ratification of Change Order No. 1, No. 2 & No. 3 with Carlton Construction**

Mr. Oliver presented the Carlton Construction change orders for the Board and asked for ratification.

On MOTION by Mr. Kern, seconded by Mr. Taylor, with all in favor, Change Orders No. 1, No. 2 and No. 3 with Carlton Construction, were ratified.

SIXTH ORDER OF BUSINESS

Consideration of Evergreen Proposal for Field Operations Management

Mr. Oliver presented the Evergreen proposal for field operations management within Reverie at TrailMark, noting that the price was \$800 per month with a total of \$9,600 annually.

On MOTION by Mr. Taylor, seconded by Mr. Kern, with all in favor, the Evergreen Proposal for Field Operations Management, was approved.

SEVENTH ORDER OF BUSINESS

Other Business

Mr. Oliver stated there was no further business.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Haber had no further reports.

B. Engineer

1. Consideration of Requisitions 98-104 (2020 Bond Series Account)

Mr. Brecht presented requisitions 98 – 104 (2020 Bond Series Account).

2. Consideration of Requisitions 13 (2021 Bond Series Account)

Mr. Brecht presented requisition 13 (2021 Bond Series Account).

3. Consideration of Requisition 43 (2017 NW Parcel Subaccount (Phase 6 only))

Mr. Brecht presented requisition 43.

4. Consideration of Requisitions 35-40 (2021 Bond Series Account)

Mr. Brecht presented requisitions 35 – 40.

Mr. Brecht noted the grand total of requisitions to be approved is \$1,250,665.26.

On MOTION by Mr. Kern, seconded by Mr. Taylor, with all in favor, Requisitions 98-104 (2020 Bond Series Account) for \$461,280.99, and Requisitions 35-40 (2021 Bond Series Account) totaling \$535,335.06, and Requisition 43 (2017 NW Parcel Subaccount

(Phase 6 only) for \$6,348.49 were approved. Requisition 13 (2021 Bond Series Account) for \$247,700.72 was ratified

On MOTION by Mr. Kern, seconded by Mr. Taylor, with all in favor, the ECS Change Order #1 to Perform Four Additional Auger Borings to Depths 25 feet below existing grades in potential borrow areas, was approved.

On MOTION by Mr. Taylor, seconded by Mr. Kern, with all in favor, the Clary Proposal for Topographic Survey and Protected Tree Survey, was approved.

C. Manager

Mr. Oliver had nothing additional to report.

D. Operations/ Amenity Manager

- 1. Reports
- 2. Sitex Aquatics Proposal

Mr. Boyer had nothing further to report from Operations.

On MOTION by Mr. Kern, seconded by Mr. Taylor, with all in favor, the Sitex Proposal for Aquatic Management Services within Reverie, was approved.

NINTH ORDER OF BUSINESS

Supervisor’s Requests and Audience Comments

Mr. Oliver asked for any supervisor’s requests or comments. There being none, he opened the floor to audience comments.

A resident asked about plans for addition of future amenities. Mr. Kern responded that are no specific plans for expansion of existing amenity facilities have been developed. An updated survey will be prepared to solicit resident input to determine the types and timing of constructing more amenity facilities.

A resident commented on signage regarding authorized fishing areas, non-residents accessing lakes to fish, and privacy concerns for residents who homes are ponds.

TENTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet as of May 31, 2021 and Statement of Revenues and Expenses for the Period Ending May 31, 2021

Mr. Oliver noted that the unaudited financial statements were included in the agenda packets. There are no unusual variances on the income statement.

B. Assessment Receipt Schedule

Mr. Oliver noted that the assessment collections are at 99.7% collected.

C. Check Register

Mr. Oliver noted that the check register was included in the agenda packet for Board approval.

On MOTION by Mr. Kern, seconded by Mr. Taylor, with all in favor, the Check Register, was approved.

ELEVENTH ORDER OF BUSINESS

**Next Scheduled Meeting- July 14, 2021
at 2:00 p.m.**

Mr. Oliver noted that the next meeting date will be July 14, 2021 at 2:00 p.m. at this location.

TWELTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Hartley, seconded by Mr. Taylor, with all in favor, the Meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman