

MINUTES OF MEETING
SIX MILE CREEK
COMMUNITY DEVELOPMENT DISTRICT

The continued meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Tuesday, November 9, 2021 at 3:35 p.m. at the Renaissance World Golf Village Resort, 500 South Legacy Trail, St. Augustine, Florida.

Present and constituting a quorum were:

Gregg Kern	Chairman
Mike Taylor	Vice Chairman
Darren Glynn <i>by phone</i>	Supervisor
Wendy Hartley	Supervisor

Also, present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Zach Brecht	District Engineer
Ray Spofford	England, Thims & Miller
Joe Cornelison	GreenPointe
Alex Boyer	Operations/Amenity Manager

The following is a summary of the actions taken at the November 9, 2021 Six Mile Creek Community Development District's continued Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 3:35 p.m. Three Supervisors were in attendance at the meeting constituting a quorum.

SECOND ORDER OF BUSINESS

Audience Comments

Mr. Oliver noted there were no members were in attendance.

THIRD ORDER OF BUSINESS

Affidavit of Publication

Mr. Oliver noted this was a continued meeting and the Notice of Publication for the Public Hearing was posted in the St. Augustine Record on October 12, 19, 26 and November 2, 2021.

FOURTH ORDER OF BUSINESS

Public Hearing Regarding Petition to Amend District Boundaries, Resolution 2022-03

Mr. Haber noted that the Board was emailed the agenda with the resolution included. Mr. Haber reviewed the resolution and noted the Public Hearing was held prior to the Board meeting.

On MOTION by Mr. Kern, seconded by Mr. Taylor, with all in favor, the, Resolution 2022-03, Amending the District Boundaries, was approved.

Mr. Haber then asked for a motion to continue today’s public hearing until November 19, 2021 at 11:00 a.m. at the offices of GMS.

On MOTION by Mr. Kern, seconded by Mr. Taylor, with all in favor, Continuing the Public Hearing to November 19, 2021 at 11:00 at the GMS Offices, was approved.

FIFTH ORDER OF BUSINESS

Consideration of Construction Proposals for Phase 11 and East Parcel, Phase 2

Mr. Brecht reviewed the construction proposals provided in the handout form with the Board. He noted an addendum had been sent out to clarify the schedule. He shared the scoring with the Board and all the required documents. In summary for Phase 11 they recommended the Board go with Jax Utility based on schedule, cost, experience, and personnel. For the East Parcel, Phase 2 he noted that Besch & Smith ranked the highest. He added with both projects together to one contractor, Vallencort ranked highest. His recommendation was to award Phase 11 to Jax Utility Management, and East Parcel, Phase 2 to Besch & Smith and keep them as separate projects.

On MOTION by Mr. Kern, seconded by Ms. Hartley, with all in favor, the Construction Proposal awarded for Phase 11 to Jax Utilities Management, and East Parcel, Phase 2 to Besch & Smith, was approved.

SIXTH ORDER OF BUSINESS

Consideration of Additional Design Services for East Parcel Amenity

Mr. Kern reviewed the additional design services for the amenity center. He noted this had already been signed and needed ratification.

On MOTION by Mr. Taylor, seconded by Ms. Hartley, with all in favor, the Additional Design Service for East Parcel Amenity Proposal from Basham & Lucas Design Group, was ratified.

SEVENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Haber noted there was not further information to report.

B. Engineer

i. Consideration of Requisition 46, 2017 NW Parcel (Phase 6) Bond Account

In the amount of \$11,601.

ii. Consideration of Requisitions 133-136 (2020 Bond Series Account)

In the amount of \$14,948.

iii. Consideration of Requisitions 82-84 (2021 Bond Series Account)

In the amount of \$15,160. The total to be approved is \$41,709.

On MOTION by Mr. Kern, seconded by Mr. Taylor, with all in favor, the Requisition 46, 2017 NW Parcel (Phase 6), Requisitions 133-136 (2020 Bond Series Account) and Requisitions 82-84 (2021 Bond Series Account) for a total of \$41,709, were approved.

iv. Consideration of Work Authorization No. 56 (2021-2022 General Consulting Engineering Services)

The work authorization was reviewed.

On MOTION by Mr. Taylor, seconded by Mr. Kern, with all in favor, Work Authorization No. 56 (2021-2022 General Consulting Engineer Services), was approved.

v. Ratification of Work Authorization No. 59 (East Parcel Phase 3 Construction Documents)

This is a work authorization to complete the Engineering Construction plans for East Parcel Phase 3. Total fee is \$107,750.

On MOTION by Mr. Taylor, seconded by Mr. Kern, with all in favor, Work Authorization No. 59 (East Parcel Phase 3 Construction Documents), was ratified.

vi. Ratification of Work Authorization No. 60 (Phase 13 Construction Documents)

This is to provide Engineering Services for construction plans and permitting for the last phase with a total cost of \$194,575.

On MOTION by Mr. Taylor, seconded by Mr. Kern, with all in favor, the, Work Authorization No. 60 (Phase 13 Construction Documents), was ratified.

vii. Ratification of Environmental Resource Solutions Proposal Trailmark (Phase 12 and FDEP 404 Permitting)

This is a proposal for ERS to provide environmental support and permitting of Trailmark Phase 12. Total cost is \$15,000.

On MOTION by Mr. Kern, seconded by Mr. Taylor, with all in favor, the Proposal with ERS for \$15,000, was ratified.

C. Manager

There being none, the next item followed.

D. Operations / Amenity Manager – Report

Mr. Boyer had nothing further to report.

NINTH ORDER OF BUSINESS

**Supervisor’s Requests and Audience
Comments**

There were no further comments.

TENTH ORDER OF BUSINESS

**Next Scheduled Meeting- November 17,
2021 at 2:00 p.m.**

Mr. Oliver noted that the next regular meeting date will be November 17, 2021 at 2:00 p.m. at their current location.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Kern, seconded by Mr. Taylor, with all in favor,
the meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman