

*Six Mile Creek
Community Development District*

January 16, 2019

Six Mile Creek

Community Development District

475 West Town Place, Suite 114, St. Augustine, Florida 32092

Phone: 904-940-5850 - Fax: 904-940-5899

January 9, 2019

Board of Supervisors
Six Mile Creek Community
Development District

Dear Board Members:

The Board of Supervisors Meeting of the Six Mile Creek Community Development District will be held Wednesday, January 16, 2019 at 2:00 p.m. at the offices of GMS, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092. Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments
- III. Approval of Minutes of the December 19, 2018 Meeting
- IV. Ratification of Landscape Maintenance Agreement
- V. Consideration of Proposal for Repairs to Retaining Wall
- VI. Discussion of Proposed Revised Annual Meeting Schedule
- VII. Ratification of FPL Agreement Underground vs. Overhead Differential Cost – TrailMark PH 5A
- VIII. Other Business
- IX. Staff Reports
 - A. Attorney
 - B. Engineer – Requisition Summary
 - C. Manager
 - D. Operations & Amenities
- X. Supervisors' Requests and Audience Comments
- XI. Financial Reports
 - A. Balance Sheet as of December 31, 2018 and Statement of Revenues and Expenses for the Period Ending December 31, 2018
 - B. Assessment Receipt Schedule
- XII. Ratification of Funding Request FY19: No. 4
- XIII. Next Scheduled Meeting – Wednesday, February 20, 2019 @ 2:00 p.m. at the offices of GMS
- XIV. Adjournment

Enclosed for you review and approval are the minutes of the December 19, 2018 meeting.

The fourth order of business is ratification of landscape maintenance agreement, which will be sent under separate cover.

The fifth order of business is consideration of proposal for repairs to retaining wall. Any support material will be sent under separate cover.

The seventh order of business is ratification of FPL Agreement, which is enclosed for your review.

Enclosed under the Engineer's report is the requisition summary.

Enclosed is the Operations & Amenities report.

Copies of the financial reports as outlined above will be sent under separate cover.

The balance of the agenda is routine in nature, and any additional support material will be presented and discussed at the meeting. I look forward to seeing you at the meeting and in the meantime if you have any questions, please contact me.

Sincerely,

James Oliver

James Oliver
District Manager

cc: Wes Haber
Scott Wild

AGENDA

Six Mile Creek Community Development District

Wednesday
January 16, 2019
2:00 p.m.

Offices of GMS, LLC
475 West Town Place, Suite 114
St. Augustine, Florida 32092
Call in #: 1-888-450-5996
Passcode: 555713

District Website: www.sixmilecreekcdd.com

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MINUTES

MINUTES OF MEETING
SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Wednesday, December 19, 2018 at 2:00 p.m. at the offices of Governmental Management Service, 475 West Town Place, St. Augustine, Florida 32092.

Present and constituting a quorum were:

Mike Taylor	Chairman
Grady Miars	Vice Chairman
Rose Bock	Supervisor
Mike Veazey	Supervisor
Blake Weatherly	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Zachary Brecht	District Engineer
Gregg Kern	GreenPointe Communities
Bob Johnson	Evergreen Lifestyles Management
Dina Romero	Lifestyles Coordinator

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 2:00 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

A resident commented on Scherer Construction repairs, air quality report has not been uploaded to the webpage, a contractor was illegally digging, future assessment levels, builder webpage inaccuracies, Public Facilities Report, audience comments in minutes and request for mutual links between HOA and CDD websites.

THIRD ORDER OF BUSINESS

Approval of Minutes of the November 28, 2018 Meeting

Mr. Oliver stated included in your agenda package is a copy of the minutes of the November 28, 2018 meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Miars seconded by Mr. Taylor with all in favor the Minutes of the November 28, 2018 Meeting were approved.

FOURTH ORDER OF BUSINESS**Consideration of Landscape Maintenance Proposals**

Mr. Oliver discussed landscape maintenance proposals from North Florida Landscape and Sitex. Staff reviewed the proposals in advance and scored them according to the Board approved evaluation criteria.

Mr. Brecht presented the scoring of the two proposals, which was Sitex at 94 points and North Florida Landscape at 93.74.

Mr. Haber reviewed the proposals and both proposals had things left out and staff scored them accordingly.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor the Proposal from Sitex to Provide Landscape Maintenance Services at a Cost of \$222,024.92 was approved with Notice of Intent to Award Letters to be Sent to both Vendors & District Counsel to Prepare an Agreement for Top Ranked Firm & Chairman & District Manager Authorized to Negotiate Changes as Needed.

FIFTH ORDER OF BUSINESS**Other Business**

There being none, the next item followed.

SIXTH ORDER OF BUSINESS**Staff Reports****A. Attorney**

Mr. Haber explained, with respect to posting documents on the website, CDD websites are being reviewed for ADA compliance. There are steps that need to be taken, with respect that everything added to a CDD website meets certain specifications for people with disabilities.

B. Engineer – Requisition Summary

Mr. Brecht provided an updated requisition summary. Requisition No. 253 is part of the 2016 Bond Series and totals \$404.06. Requisition No. 166 is for street signage to be installed in

the amount of \$489. Requisition Nos. 167 through 176 total \$676,082.08. The total for all requisitions to be considered is \$677,350.24.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor Revised Requisition Summary was approved.

Mr. Brecht explained that anytime the District goes to construction with any waterways, there is always correspondence with the St. Johns River Water Management District (SJRWMD) and the Army Corps of Engineers (ACE). ACE does know of the construction going on out there and they have approved of it and that project is complete.

C. Manager

Mr. Oliver advised the air quality report will get posted to the website. The board will determine assessments in 2020. For the FY19 operations budget, residents pay about half of the budget costs through their assessments and the developer funds the remaining amount with developer contributions. Once this board is completely resident controlled, all operational costs will be paid by landowners and there will no longer be Developers subsidies. To the extent that the Developers subsidies are going to have to ramp down to \$0 over the next few years, I would say that your assessments on the operation side would slowly ramp up. Those assessments will be determined through the annual budget process. There was also discussion on the varying assessment levels for residents, and that some homebuilders choose to pay down or pay off CDD debt on lots they are marketing. Even if CDD debt is paid off, operations must still be funded through assessments. The minimum requirements for the minutes are to indicate who is at the meetings, what agenda items were discussed and what was the outcome of Board votes and other Board actions.

D. Operations & Amenities

Mr. Johnson presented the operation and amenities report. The board was introduced to Dina Romero as the new Welcome Center Coordinator/Lifestyles Coordinator. Four proposals were presented for an AED machine. The camp house fireplace igniter was replaced. The fire system inspection was completed. An update was provided about the repair from Scherer Construction. The air quality report came with no issues.

On MOTION by Mr. Miars seconded by Mr. Taylor with all in favor the Proposal from Heartsine Samaritan to Provide an AED Machine in the Amount of \$1,245 was approved.

SEVENTH ORDER OF BUSINESS

Supervisors' Requests and Audience Comments

A resident requested the approval of the doggie park and to have some CDD meetings in the evening.

Mr. Taylor responded staff will plan one nighttime meeting every quarter.

A resident questioned why the retaining wall hasn't been repaired in between Phases 4 and 4B.

Mr. Brecht stated the total to repair is close to \$10,000.

Mr. Oliver stated I will add the proposals to be considered for this repair on the next agenda.

Resident requested the use of the clubhouse afterhours.

Mr. Taylor will come back to the board for suggestions on implementing the use of the clubhouse afterhours.

EIGHTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet as of November 30, 2018 and Statement of Revenues & Expenses for the Period Ending November 30, 2018

Mr. Oliver stated included in your agenda package is a copy of the balance sheet and income statement as of November 30, 2018.

B. Assessment Receipt Schedule

Mr. Oliver stated included in your agenda package is an assessment receipt schedule.

NINTH ORDER OF BUSINESS

Ratification of Funding Request FY19: No. 3

Mr. Oliver presented Funding Request FY19: No. 3.

On MOTION by Mr. Taylor seconded by Mr. Miars with all in favor Funding Request FY19: No. 3 was ratified.

TENTH ORDER OF BUSINESS

Next Scheduled Meeting – Wednesday, January 16, 2019 @ 2:00 p.m. at the Offices of GMS

Mr. Oliver stated the next regularly scheduled meeting is January 16, 2019 at 2:00 p.m. at the Offices of GMS.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Miars seconded by Ms. Bock with all in favor the Meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

SEVENTH ORDER OF BUSINESS



Florida Power & Light Company, 303 Hastings Rd., St. Augustine, FL 32084

Six Mile Creek CDD
475 West Town Place Suite 114
St Augustine, FL 32092

Attn: Greg Kern

Re: Underground vs. Overhead Differential Cost – TrailMark PH 5A

Dear Greg:

The differential cost for FPL to install its electrical facilities underground to the above mentioned subdivision is \$0.00. This is based on the currently effective tariff charges approved by the Florida Public Service Commission and is broken down as follows: 96 lots at \$0.00 each. This cost is based upon the plans you've submitted to us and the easements we have requested. Any changes in these plans, or adjustments to the tariff prior to receipt of this payment in full, may result in additional costs.

You must sign the enclosed Underground Facilities Installation Agreement prior to FPL proceeding with any further design work. Below are some of the main items specified in the agreement.

The differential cost provides for 120/240-volt single phase, cable in conduit electrical service with facilities located on private property in easements along property lines, as required. The cost is based on favorable trenching conditions which include, but are not limited to; cooperation to eliminate conflicts with other utilities; land graded and filled to final level; line and grade staked in field by developer, and; no clearing, compacting, stump removal, or paving. These costs do not include undergrounding of overhead lines, which may exist in adjacent easements or rights-of-way.

In addition to the tariff based charges, FPL has determined that a Performance Guaranty Deposit is warranted for this project. The Performance Guaranty Deposit amount is \$N/A and is described on tariff sheets 9.420 and 9.421 attached to this letter. Please execute this agreement and return to me at your earliest convenience.

We would appreciate prompt payment of the above amount so we may proceed with our engineering. Before installation of these facilities we will also need paving and grading plans, a confirmation letter that the area is at final grade, and a schedule of your planned construction. Prompt receipt of these will facilitate availability of electrical service at the time of final certificate of occupancy/completion.

Thank you for the opportunity to be of service to you. Should you have any questions or if I may be of assistance to you, please call me at 904-824-7617.

Sincerely,

Rob Helfer
Sr Engineer

UNDERGROUND DISTRIBUTION FACILITIES INSTALLATION AGREEMENT

This Agreement, made this 24 day of October 2018 by and between Six Mile Creek CDD (hereinafter called the Customer) and Florida Power & Light Company, a corporation organized and existing under the laws of the State of Florida (hereinafter called FPL).

WITNESSETH:

Whereas, the Customer has applied to FPL for underground distribution facilities to be installed on Customer's property known as Trailmark PH 5A located in St Augustine / St Johns County, Florida.
(City/County)

That for and in consideration of the covenants and agreements herein set forth, the parties hereto covenant and agree as follows:

1. The Customer shall pay FPL a Contribution in Aid of Construction of \$0.00 (the total Contribution) to cover the differential cost between an underground and an overhead system. This is based on the currently effective tariff filed with the Florida Public Service Commission by FPL and is more particularly described on Exhibit A attached hereto.
2. That a credit of \$62,748.21 shall be provided to the Customer for trenching, backfilling, installation of Company provided conduit and other work, as shown on Exhibit B, if applicable, and approved by FPL. If such credit applies, the resulting Contribution cash payment shall be \$1,200.00 for re-engineering.
3. The contribution and credit are subject to adjustment when FPL's tariff is revised by the Florida Public Service Commission and the Customer has requested FPL to delay FPL's scheduled date of installation. Any additional costs caused by a Customer's change in the Customer's plans submitted to FPL on which the contribution was based shall be paid for by the Customer. The contribution does not include the cost of conversion of any existing overhead lines to underground or the relocation of any existing overhead or underground facilities to serve the property identified above.
4. That the Contribution provides for 120/240 volt, single phase (120/240 volt, single phase for URD Subdivisions) underground electrical service with facilities located on private property in easements as required by FPL. The Contribution is based on employment of rapid production techniques and cooperation to eliminate conflicts with other utilities. Underground service, secondary, and primary conductors are to be of standard FPL design, in conduit, and with above-grade appurtenances.
5. That the payment of the Contribution does not waive any provisions of FPL's Electric Tariff.

If the property is subject to an underground ordinance, FPL shall notify the appropriate governmental agency that satisfactory arrangements have been made with the Customer as specified by FPL.

Title to and ownership of the facilities installed as a result of this agreement shall at all times remain the property of FPL.

6. That good and sufficient easements, including legal descriptions and survey work to produce such easements, and mortgage subordinations required by FPL for the installation and maintenance of its electric distribution facilities must be granted or obtained, and recorded, at no cost to FPL, prior to trenching, installation and/or construction of FPL facilities. FPL may require mortgage subordinations when the Customer's property, on which FPL will install its facilities, is mortgaged and (1) there are no provisions in the mortgage that the lien of the mortgage will be subordinate to utility easements, (2) FPL's easement has not been recorded prior to the recordation of the mortgage, (3) FPL's facilities are or will be used to serve other parcels of property, or (4) other circumstances exist which FPL determines would make such a subordination necessary.
 - a) The Customer shall furnish FPL a copy of the deed or other suitable document which contains a full legal description and exact name of the legal owner to be used when an easement is prepared, as required by FPL.
 - b) The Customer shall furnish drawings, satisfactory to FPL, showing the location of existing and proposed structures on the Customer's construction site, as required by FPL.
 - c) Should for any reason, except for the sole error of FPL, FPL's facilities not be constructed within the easement, FPL may require the Customer to grant new easements and obtain any necessary mortgage subordinations to cover FPL's installed facilities, and FPL will release the existing easement. Mortgage subordinations will be necessary in this context when 1) the Customer's property on which FPL will install its facilities is mortgaged, 2) there are no provisions in the mortgage for subordination of the lien of the mortgage to utility easements, or 3) FPL's facilities are or will be used to serve other parcels of property.
7. Before FPL can begin its engineering work on the underground electric distribution facilities, the Customer shall provide FPL with the following:
 - a) Paving, grading, and drainage plans showing all surface and sub-surface drainage satisfactory to FPL,
 - b) A construction schedule,
 - c) An estimate of when electric service will be required, and
 - d) Copies of the Customer's final construction plans as well as other construction drawings (plot, site, sewage, electrical, etc.) requested by FPL. Plans provided by the Customer must be either recorded by the circuit clerk or other recording officer or prepared and certified as meeting the requirements for recording (except approval by the governing body) by a registered land surveyor.
8. Prior to FPL construction pursuant to this agreement, the Customer shall:
 - a) Clear the FPL easement on the Customer's property of tree stumps, all trees, and other obstructions that conflict with construction, including the drainage of all flooded areas. The Customer shall be responsible for clearing, compacting, boulder and large rock removal, stump removal, paving and addressing other special conditions. The easement shall be graded to within six inches of final grade with soil stabilized.
 - b) Provide property line and corner stakes, designated by a licensed surveyor, to establish a reference for locating the underground cable trench route in the easement and additional reference points when required by FPL. Also, the Customer shall provide stakes identifying the location, depth, size and type facility of all non-FPL underground facilities within or near the easement where FPL distribution facilities will be installed. The Customer shall maintain these stakes, and if any of these stakes are lost, destroyed or moved and FPL requires their use, the Customer shall replace the stakes at no cost to FPL, unless the stakes are lost, destroyed or moved by an agent, employee, contractor or subcontractor of FPL, in which case FPL will pay the Customer the cost of replacing the stakes.

- c) It is further understood and agreed that subsequent relocation or repair of the FPL system, once installed, will be paid by the Customer if said relocation or repair is a result of a change in the grading by the Customer or any of the Customer's contractors or subcontractors from the time the underground facilities were installed; and, that subsequent repair to FPL's system, once installed, will be paid by the Customer if said repair is a result of damage caused by the Customer or any of the Customer's contractors or subcontractors.
- d) Provide sufficient and timely advance notice (60 days) as required by FPL, for FPL to install its underground distribution facilities prior to the installation of paving, landscaping, sodding, sprinkler systems, or other surface obstructions. In the absence of sufficient coordination, as determined by FPL, by the Customer, all additional costs for trenching and backfilling shall be paid by the Customer, and none of the costs of restoring paving, landscaping, grass, sprinkler systems and all other surface obstructions to their original condition, should they be installed prior to FPL's facilities, shall be borne by FPL.
- e) Pay for all additional costs incurred by FPL which may include, but are not limited to, engineering design, administration and relocation expenses, due to changes made subsequent to this agreement on the subdivision or development layout or grade.
- f) Provide applicable trenching, backfilling, installation of Company provided conduit and other work in accordance with FPL specifications more particularly described on Exhibit B attached hereto. At the discretion of FPL, either correct any discrepancies, within two (2) working days, found in the installation that are inconsistent with the instructions and specifications attached to this agreement or pay the associated cost to correct the installation within thirty (30) days of receiving the associated bill, and in either case, reimburse FPL for costs associated with lost crew time due to such discrepancies.

9. FPL shall:

- a) Provide the Customer with a plan showing the location of all FPL underground facilities, point of delivery, and transformer locations and specifications required by FPL and to be adhered to by the Customer.
- b) Install, own, and maintain the electric distribution facilities up to the designated point of delivery except when otherwise noted.
- c) Request the Customer to participate in a pre-construction conference with the Customer's contractors, the FPL representatives and other utilities within six (6) weeks of the start of construction. At the pre-construction conference, FPL shall provide the Customer with an estimate of the date when service may be provided.

10. This Agreement is subject to FPL's Electric Tariff, including but not limited to the General Rules and Regulations for Electric Service and the Rules of the Florida Public Service Commission, as they are now written, or as they may be revised, amended or supplemented.

11. This agreement shall inure to the benefit of, and be binding upon, the successors and assigns of the Customer and FPL.

The Customer and FPL will coordinate closely in fulfilling obligations in order to avoid delays in providing permanent electric service at the time of the Customer's receipt of a certificate of occupancy.

Accepted:

For FPL

(Date)

Accepted:

Customer

(Date)

Witness

(Date)

Witness

(Date)



UNDERGROUND ROAD/PAVEMENT CROSSING AGREEMENT

This Agreement, made this 24 day of October, 2018 by and between Six Mile Creek CDD (hereinafter called the Customer) and Florida Power & Light Company, a corporation organized and existing under the laws of the State of Florida (hereinafter called FPL).

WHEREAS the Customer has requested the pre-approval of the location and installation of underground distribution facilities to be located under a dedicated roadbed described as follows: Peppermike Way, Osprey Mills Ln, Aldewood Pl

Project Name Trailmark PH 5A

WITNESSETH

That, for and in consideration of the covenants and agreements herein set forth, the parties hereto covenant and agree as follows:

1. The Customer shall:

- a) Install conduit and cable markers provided by FPL in accordance with the instructions and specifications attached to this Agreement,
- b) provide reasonable notification of the conduit installation date and allow FPL to inspect the conduit installation prior to backfilling the trench created for the underground distribution facility,
- c) at the request of FPL, correct any discrepancies found in the installation that are inconsistent with the instructions and specifications attached to this Agreement, or pay FPL the associated cost to correct the installation, and
- d) provide survey control points for FPL to stake the road/pavement crossing.

2. FPL shall:

- a) provide instructions and specifications for the installation of FPL-provided conduit,
- b) provide conduit and cable markers to the Customer for the installation of underground facilities at the specified road/pavement crossing,
- c) provide staking for the Customer at the specified road/pavement crossing,
- d) inspect the underground distribution facilities prior to the backfilling of the trench to insure proper installation of said facilities, and
- e) apply a credit in the amount of \$62,748.21 in the event that the Customer has made or has agreed to make a contribution in aid of construction for other underground distribution facilities associated with this Agreement.

3. This agreement is subject to FPL's General Rules and Regulations for Electric Service and the Rules of the Florida Public Service Commission.

IN WITNESS WHEREOF the parties hereto have caused the Agreement to be duly executed to be effective as of the day and year first written above:

APPLICANT:

SIGNED

NAME

TITLE

FPL:

SIGNED

NAME

TITLE

Michael Taylor

Michael Taylor

Chairman

Rob Helfer

Sr Engineer



TRANSFORMER PAD LOCATION AND SPECIFICATION

PROJECT: Trailmark PH 5A
ADDRESS: Pepperdike Way

DATE: 10/24/18
FPL WR # 7592310

CUSTOMER AGREES TO:

Provide recorded easement for all FPL facilities on Customer's property. FPL will not start construction until these easements are cleared by the customer of all conflicts preventing construction. Should paving, grass, landscaping or sprinkler systems be installed prior to construction of the underground distribution facilities, the customer will bear the cost of restoring same to their original condition.

Provide location and depth information for all underground facilities and fill or cut to within 6 inches of final grade within the easement. (See attached referenced prints.)

Notify FPL representative two weeks in advance of paving schedule so that FPL can install ducts if required.

Make arrangements for location of FPL pads as shown on location sketch. Provide and install secondary service to padmount transformer. Use a maximum of 8 cables per leg. (See pad detail for entrance space availability for customer service cable) Terminate conduits 3 inches above final grade and provide 7 feet of cable per leg beyond the conduit ends for connection to transformer terminals.

Compact and level 3 inches below final grade an area sufficient for the concrete pad. Provide clear space of 8 feet at the front and 4 feet at sides and rear of the transformer pad to allow for a safe working area.

Keep area above transformer pad clear to allow setting transformer with a crane. If current transformers are required, provide and install 1 1/4 inch rigid conduit from CT's to meter location. Maximum horizontal distance from pad to meter is 10 feet.

Provide a clear space 36 inches in front of meters. If built up meter centers are to be used, provide FPL representative with shop drawings of centers and layout sketch of meter room for FPL approval prior to purchase

FPL AGREES TO:

Provide pad and install padmount transformer.

Provide primary ducts and install cable from FPL facilities to the padmounted transformer.

Provide and install ground rods at the transformer.

Connect customer's service cables to FPL facilities in transformer compartment.

Provide meter wiring when current transformers are required.

Provide Single and Three Phase service.

REPRESENTING CUSTOMER:

I hereby certify that I am authorized to accept these specifications on behalf of the customer and that I have delivered a copy of these specifications to the customer and all affected contractors.

NAME: Michael Taylor DATE: _____
(signature)

NAME: Michael Taylor
(print or type)

TITLE: Chairman TELEPHONE #: _____

REPRESENTING FPL:

I hereby certify that I am authorized to accept these specifications on behalf of Florida Power and Light Company.

NAME: _____ DATE: _____



Date _____

Florida Power & Light Company
303 Hastings Road
St. Augustine, FL 32084

Re: Installation of Underground Electric Distribution Facilities
Project: Trailmark PH 5A
Florida Power & Light Company Job #7592310:

Dear Rob Helfer:

This is to notify you that the site at the aforementioned project is ready for the installation of your underground electric distribution facilities:

1. The underground cable route has been cleared of trees, stumps and other obstructions.
2. The cable route has been filled or cut to within 6" of final grade.
3. Grade stakes have been set along the cable route marked to indicate final grade.
4. Lot lines and corners have been staked as you requested for reference to locate the cable route.
5. Any grade or reference stakes found missing will be replaced by our surveyors at your request.
6. All flooded areas have been drained.
7. All underground facilities have been staked within 2 feet of their location along the cable route. Stakes are marked with depth, size and type of facility.
8. The above conditions will be maintained throughout construction of FPL facilities.

Signed for Owner/Developer

EXHIBIT A

URD Charges		
34 Lots @ \$00 each	= \$	0.00
Total URD:	= \$	0.00
<u>Subtotal Charges</u>	= \$	0.00

EXHIBIT B

URD Credits:		
Backbone Svc Trench/PVC Credit per Lot: 96 Lots @ \$624.55	= \$	59,956.80
Install 13 TX Pads @ \$60.00 each	= \$	780.00
Install 11 24" Hand Holes @ \$61.19 each	= \$	673.09
Install 2 17" Hand Holes @ \$21.60 each	= \$	43.20
Install 4 Primary Splice Boxes: @ \$232.78 each	= \$	1,295.12

Subtotal Credits **= \$ 62,748.21***

Total Charges:	= \$ 0.00*
Re-Engineering Charge	= \$ 1,200.00
Total CIAC Due:	= \$ 1,200.00

***Unused Credits cannot be applied towards re-engineering charges**



NOTIFICATION OF FPL FACILITIES

Customer/Agency Six Mile Creek CDD
 Developer/Contractor Name Six Mile Creek CDD
 Location of Project Pepperpike Way
 FPL Representative Rob Helfer
 Developer/Contractor Representative Greg Kern

Date of Meeting/Contact: 10/24/18
 Project Number/Name: Trailmark PH 5A
 City: St Augustine
 Phone: 904-824-7617
 FPL Work Request #/Work Order #: 7592310

FPL calls your attention to the fact that there may be energized, high voltage electric lines, both overhead and underground, located in the area of this project. It is imperative that you visually survey the area and that you also take the necessary steps to identify all overhead and underground facilities prior to commencing construction to determine whether the construction of any proposed improvements will bring any person, tool, machinery, equipment or object closer to FPL's power lines than the OSHA-prescribed limits. If it will, you must either re-design your project to allow it to be built safely given the pre-existing power line location, or make arrangements with FPL to either deenergize and ground our facilities, or relocate them, possibly at your expense. You must do this before allowing any construction near the power lines. It is impossible for FPL to know or predict whether or not the contractors or subcontractors, and their employees, will operate or use cranes, digging apparatus or other mobile equipment, or handle materials or tools, in dangerous proximity to such power lines during the course of construction, and, if so, when and where. Therefore, if it becomes necessary for any contractor or subcontractor, or their employees, to operate or handle cranes, digging apparatus, draglines, mobile equipment, or any other equipment, tools or materials in such a manner that they might come closer to underground or overhead power lines than is permitted by local, state or federal regulations, you and any such contractor or subcontractor must notify FPL in writing of such planned operation prior to the commencement thereof and make all necessary arrangements with FPL in order to carry out the work in a safe manner. Any work in the vicinity of the electric lines should be suspended until these arrangements are finalized and implemented.

The National Electrical Safety Code ("NESC") prescribes minimum clearances that must be maintained. If you build your structure so that those clearances cannot be maintained, you may be required to compensate FPL for the relocation of our facilities to comply with those clearances. As such, you should contact FPL prior to commencing construction near pre-existing underground or overhead power lines to make sure that your proposed improvement does not impinge upon the NESC clearances.

It is your responsibility and the responsibility of your contractors and subcontractors on this project to diligently fulfill the following obligations:

1. Make absolutely certain that all persons responsible for operating or handling cranes, digging apparatus, draglines, mobile equipment or any equipment, tool, or material capable of contacting a power line, are in compliance with all applicable state and federal regulations, including but not limited to U.S. Department of Labor OSHA Regulations, while performing their work.
2. Make sure that all cranes, digging apparatus, draglines, mobile equipment, and all other equipment or materials capable of contacting a power line have attached to them any warning signs required by U.S. Department of Labor OSHA Regulations.
3. Post and maintain proper warning signs and advise all employees, new and old alike, of their obligation to keep themselves, their tools, materials and equipment away from power lines per the following OSHA minimum approach distances (refer to OSHA regulations for restrictions):

*Power Line Voltages	**Personnel and Equipment (29 CFR 1910.333 and 1926.600)	Cranes and Derricks (29 CFR 1926.1407, 1408)	Travel under or near Power Lines (on construction sites, no load) (29 CFR 1926.600 - Equipment)(1926.1411 - Cranes and Derricks)
0 - 750 volts	10 Feet	10 Feet	4 Feet
751 - 50,000 volts	10 Feet	10 Feet	4 Feet
69,000 volts	11 Feet	15 Feet	10 Feet
115,000 volts	13 Feet	15 Feet	10 Feet
138,000 volts	13 Feet	15 Feet	10 Feet
230,000 volts	16 Feet	20 Feet	10 Feet
500,000 volts	25 Feet	25 Feet	16 Feet

*When uncertain of the voltage, maintain a distance of 20 feet for voltages up to 350,000 volts and 50 feet for voltages greater than 350,000 volts.

**For personnel approaching insulated secondary conductors less than 750 volts, avoid contact (Maintain 10 Feet to bare energized conductors less than 750 volts). For qualified personnel and insulated aerial lift equipment meeting requirements of 29 CFR 1910.333, distances may be reduced to those shown in 29 CFR 1910.333 Table S-5.

4. All excavators are required to contact the Sunshine State One Call of Florida, phone number 1-800-432-4770 or 811 a minimum of two working days (excluding weekends) in advance of commencement of excavation to ensure facilities are located accurately.
5. Conduct all locations and excavations in accordance with the Florida Statute 556 of the Underground Facilities Damage Prevention & Safety Act and all local city and county ordinances that may apply.
6. When an excavation is to take place within a tolerance zone, an excavator shall use increased caution to protect underground facilities. The protection requires hand digging, pot holing, soft digging, vacuum methods, or similar procedures to identify underground facilities. A copy of this notification must be provided by you to each contractor and subcontractor on this project, to be shared with their supervision and employees prior to commencing work on this project.

Email

Means by which this notification was provided to customer and/or contractor

Pepperpike Way, Osprey Mills Ln, Aldewood Pl

Address

FPL Representative Signature

Customer/Developer/Contractor Representative Signature

Date

12/19/18

Date

NINTH ORDER OF BUSINESS

B.

**SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT
2017 A/B Bond Series
2017 NW Parcel Subaccount**

REQUISITION SUMMARY

Wednesday, January 16, 2019

<u>Date of Requisition</u>	<u>Reg #</u>	<u>Payee</u>	<u>Reference</u>	<u>INVOICE AMOUNT</u>		
2016 A/B Bond Series to be Approved						
			2016 A/B Bond Series to be Approved	\$	-	
<u>Date of Requisition</u>	<u>Reg #</u>	<u>Payee</u>	<u>Reference</u>	<u>INVOICE AMOUNT</u>	<u>2017 A Bond Series</u>	<u>2017 B Bond Series</u>
2017A & 2017B Bond Series to be approved						
1/16/2019	177	Prosser	Irrigation Plan/Design - Invoice 40768rev	\$ 9,974.05	\$ 8,477.94	\$ 1,496.11
1/16/2019	178	Prosser	Irrigation Plan/Design - Invoice 41068	\$ 483.93	\$ 411.34	\$ 72.59
1/16/2019	179	Prosser	Kayak Launch Park - Invoice 41054	\$ 608.55	\$ 517.27	\$ 91.28
1/16/2019	180	North Florida Landscape Co.	Landscape Services: Trailmark Phase 5B - Invoice 21623	\$ 45,413.00	\$ 38,601.05	\$ 6,811.95
1/16/2019	181	North Florida Landscape Co.	Landscape Services: Trailmark Phase 5B - Invoice 21626	\$ 36,420.50	\$ 30,957.43	\$ 5,463.08
1/16/2019	182	Arc Surveying and Mapping, Inc.	Trailmark sketch and legals - Invoice 11588	\$ 3,650.00	\$ 3,102.50	\$ 547.50
1/16/2019	183	Six Mile Creek CDD - General Fund	Reimburse General Fund for payment to FPL-Trailmark Phase 5A	\$ 1,200.00	\$ 1,020.00	\$ 180.00
1/16/2019	184	ETM	Consumptive Uses of Water Permit (WA#21) Invoice 189162	\$ 880.00	\$ 748.00	\$ 132.00
1/16/2019	185	ETM	Signal Research Investigation-Intersection of Pacetti Rd & Trailmark Dr - Invoice 188956 (WA#35)	\$ 4,350.00	\$ 3,697.50	\$ 652.50
1/16/2019	186	ETM	Signal Research Investigation-Intersection of Pacetti Rd & Trailmark Dr - Invoice 189189 (WA#35)	\$ 1,148.00	\$ 975.80	\$ 172.20
1/16/2019	187	ETM	Mass Grading Plan for Selected Wetland Impacts (WA#35) Invoice 189188	\$ 2,555.98	\$ 2,172.58	\$ 383.40
2017A & 2017B Bond Series to be APPROVED				\$ 106,684.01		
2017 NW PARCEL SUBACCOUNT (PHASE 6)						
<u>Date of Requisition</u>	<u>Reg #</u>	<u>Payee</u>	<u>Reference</u>	<u>INVOICE AMOUNT</u>		
			2017 NW Parcel Bond Series to be APPROVED	\$	-	
TOTAL REQUISITIONS TO BE APPROVED				\$ 106,684.01		

D.



EVERGREEN
LIFESTYLES MANAGEMENT

SIX MILE CREEK CDD

January 2019 - Manager's Report

Bob Johnson

**Six Mile Creek CDD Facility Manager
Evergreen Lifestyles Management**

DISTRIBUTION LIST

Six Mile Creek CDD	Board of Directors	Via E-mail
Jim Oliver	District Manager	Via E-mail
Wes Haber	District Attorney	Via E-mail
Scott Wild	District Engineer	Via E-mail

ADMINISTRATION

*CDD Violations: Landscaping upkeep. Parking regularly on the street.

<u>Additional Access Cards Given Out This Month:</u>	0
<u>Replacement Access Cards Given Out This Month:</u>	0
<u>Replacement Mailbox Keys Given Out This Month:</u>	0
<u>Camp House Rentals Approved this Month:</u>	0

ADMINISTRATIVE PROJECT UPDATES:

Staff continues to add new residents to community website, e-mail list, and access control software.

Staff continues to provide new owners with mailbox keys and community welcome packets.

PROPOSALS

- Pressure washing of Lake/Canal stone walls (attached)

MAINTENANCE PROJECTS COMPLETED

- Fitness Center men's room urinal leak
- Replaced Welcome Center flag pole
- New LED bulbs in Fitness Center Handicap bathroom

MAINTENANCE PROJECTS IN PROCESS OF BEING COMPLETED

- Installation of AED Machine
- Replacement of cap stones on Lake/Canal walls
- Repair loose Camp House pavers
- Repair 2 parking lot lights that are out

BOARD DISCUSSION ITEMS

- Welcome Center Access Card form

SCHEDULED EVENTS

- Saturday, January 19 – Health & Wellness Fair
- Saturday, February 2 – Conquer the Trails 5K (Open to Public)
- TBD February – 3rd Annual Chili Cook-Off
- TBD March – International Pot Luck
- TBD – Touch-A-Truck (Open to Public)