

MINUTES OF MEETING
SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Wednesday, March 21, 2018 at 2:00 p.m. at the Offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.

Present and constituting a quorum were:

Mike Taylor	Chairman
Mike Veazey	Supervisor
Rose Bock	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Zach Brecht	District Engineer
Gregg Kern	Greenpointe Communities
Lynzi Chambers	Evergreen
Bob Johnson	Evergreen
Ernesto Torres	GMS, LLC

FIRST ORDER OF BUSINESS

Call to Order

Mr. Oliver called the meeting to order at 2:00 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience members in attendance.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the February 21,
2018 Meeting**

Mr. Oliver stated included in your agenda package are the minutes of the February 21, 2018 meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor the Minutes of the February 21, 2018 Meeting were approved.
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FOURTH ORDER OF BUSINESS

Acceptance of Minutes of the February 21, 2018 Audit Committee Meeting

Mr. Oliver stated included in your agenda package is a copy of the minutes of the February 21, 2018 Audit Committee meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Veazey seconded by Ms. Bock with all in favor the Minutes of the February 21, 2018 Audit Committee Meeting were accepted.

FIFTH ORDER OF BUSINESS

Consideration of Audit Engagement Letter with Berger, Toombs, Elam, Gaines & Frank

Mr. Oliver presented the Audit Engagement Letter with Berger, Toombs, Elam, Gaines & Frank.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor the Audit Engagement Letter with Berger, Toombs, Elam, Gaines & Frank in the Amount of \$5,315 was approved.

SIXTH ORDER OF BUSINESS

Update Regarding Boardwalk and Dock Improvements

Mr. Kern presented a proposal received from Dynamic Marine Construction for the boardwalk and dock improvements. The base price for the scope of work is \$129,812.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor the Proposal from Dynamic Marine Construction was approved.

SEVENTH ORDER OF BUSINESS

Discussion of Street Parking on County Owned Roads within TrailMark

Mr. Taylor stated we have a resident of the community saying that she is going to bring a lawsuit if we don't provide ample handicap parking.

Mr. Haber emphasized that the County owns the streets, so this is not a CDD responsibility.

EIGHTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

1. Consideration of Requisitions 247-248 (2016 A Improvements Bonds)

Mr. Brecht stated these were paid from the General Fund.

2. Consideration of Requisitions 59-66 (2017 A & B Bond Series)

Mr. Brecht presented a revised Requisition Summary, which included Requisition Nos. 59 through 70 totaling \$1,233,963.41.

3. Consideration of Requisitions 1-2 (2017 NW Parcel Subaccount (Phase 6))

Mr. Brecht presented Requisition Nos. 1 and 2, which total \$9,750.18.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor Requisitions 59-66 and 1 & 2 were approved.

4. Ratification of Proposal for Installation of Primary Conduit (TrailMark Phase 5B)

Mr. Brecht presented the proposal for the installation of the primary conduit for Phase 5B.

5. Consideration of Proposal for Installation of Street Crossings (TrailMark Phase 5B)

Mr. Brecht presented the proposal from Adkins Electric for installation of street crossing in the sum of \$54,600.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor the Proposal for Installation of Primary Conduit was ratified & the Proposal for Installation of Street Crossings was approved.

Mr. Brecht handed out Change Order No. 2 to VJ Usina's contract for a credit of \$15,832.19.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor Change Order No. 2 was approved.

C. Manager

There being none, the next item followed.

D. Operations & Amenities - Report

Mr. Kern and Ms. Chambers presented the operation managers report. The board authorized staff to move forward with the proposal from RMS for pressure washing the pool furniture.

TENTH ORDER OF BUSINESS

Supervisors' Requests and Audience Comments

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet as of February 28, 2018 and Statement of Revenues & Expenses for the Period Ending February 28, 2018

Mr. Oliver stated included in your agenda package is a copy of the balance sheet and income statement as of February 28, 2018.

B. Assessment Receipt Schedule

Mr. Oliver stated included in your agenda package is an assessment receipt schedule.

C. Check Register

Mr. Oliver stated included in your agenda package is the check register.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor the Check Register was approved.

TWELFTH ORDER OF BUSINESS

Next Scheduled Meeting – Wednesday, April 18, 2018 @ 2:00 p.m. at the Offices of GMS

Mr. Oliver stated the next regularly scheduled meeting is April 18, 2018 at 2:00 p.m. at the Offices of GMS.

THIRTEENTH ORDER OF BUSINESS Adjournment

On MOTION by Ms. Bock seconded by Mr. Taylor with all in favor the Meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman