

MINUTES OF MEETING
SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Wednesday, June 20, 2018 at 2:00 p.m. at the Offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.

Present and constituting a quorum were:

Mike Taylor	Chairman
Grady Miars	Vice Chairman
Mike Veazey	Supervisor
Blake Weatherly	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Zach Brecht	District Engineer
Gregg Kern	Greenpointe Communities
Lynzi Chambers	Evergreen Lifestyles Management
Bob Johnson	Evergreen Lifestyles Management

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 2:00 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

There were no comments from the audience.

THIRD ORDER OF BUSINESS

Approval of Minutes of the May 16, 2018 Meeting

Mr. Oliver stated included in your agenda package are the minutes of the May 16, 2018 meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Veazey seconded by Mr. Taylor with all in favor the Minutes of the May 16, 2018 Meeting were approved.

FOURTH ORDER OF BUSINESS

Discussion of the Approved Budget for Fiscal Year 2019

Mr. Oliver discussed the approved budget for Fiscal Year 2019.

FIFTH ORDER OF BUSINESS

Construction Matters

Mr. Taylor discussed the proposals that were received for Phase 8 linear park landscaping. The proposers were Sunstate, Randy Suggs, Landcare and North Florida Landscapes. Staff recommends North Florida Landscapes.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor the Proposal from North Florida Landscape for Phase 8 Linear Park with modifications was approved.

Mr. Taylor presented a proposal to upgrade the street signage for Phase 5B with a total value of \$17,789.29 minus tax.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor the Proposal to Upgrade the Street Signage for Phase 5B excluding tax was approved.

SIXTH ORDER OF BUSINESS

Consideration of Signage Proposal

This item was discussed earlier on agenda.

SEVENTH ORDER OF BUSINESS

Consideration of Phase 5B Landscape Proposals

This item was discussed earlier on agenda.

EIGHTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Haber stated there have been some lawsuits that have been filed against CDDs across the State related to their websites being ADA compliant. There are certain things you can do to a website to make them more usable by visually impaired people. There may be some merit in these lawsuits, so we have sent a letter out to the District Managers and made recommendations

about who they should contact to take a look at the websites. Proposals are being sought by the District Manager to bring the websites into compliance.

B. Engineer

- 1. Consideration of Requisitions 87-97 (2017 A & B Bond Series)**
- 2. Consideration of Requisitions 6-7 (2017 NW Parcel Subaccount (Phase 6))**

Mr. Brecht presented Requisition Nos. 87 through 97 totaling \$572,508.82 and Requisition Nos. 6 & 7 total \$54,709.36.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor Requisition Nos. 87-97 and 6 & 7 were approved.

- 3. Ratification of Change Order 6 Revised – TrailMark Phase 7 and 8**

Mr. Brecht presented Change Order 6 for Basham Smith for site work associated with the linear park in Phase 8. The total charge is \$83,829.08.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor Change Order 6 Revised was ratified.

- 4. Consideration of Change Order 3 TrailMark 5A Sleeving**
- 5. Consideration of Change Order 3 for TrailMark 5B Sleeving**

Mr. Brecht presented Change Order 3 for Phases Phase 5A and 5B. These are credits from VJ Usina to the CDD.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor Change Orders 3 for TrailMark 5A & 5B Sleeving totaling \$84,549.59 were approved.

- 6. Ratification of Change Order 5 for TrailMark Phase 7 and 8 Sidewalk Repairs**

Mr. Brecht provided Change Order 5 for Basham Smith for a total of \$36,462.54. This is to provide additional sidewalks and ADA ramps throughout the community.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor Change Order No. 5 for TrailMark Phase 7 and 8 for Sidewalk Repairs totaling \$36,462.54 was ratified.

7. Ratification of Change Order 7 for TrailMark Phase 7 and 8 Plan Changes

Mr. Brecht presented Change Order 7 for a credit of \$82,125 for conduit in Phases 7 and 8 that they did not install.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor Change Order 7 for TrailMark Phase 7 and 8 Plan Changes was ratified.

C. Manager – Designation of Date, Time and Location for Landowner’s Meeting and Election, Resolution 2018-05

Mr. Oliver presented Resolution 2018-05, which designates the date, time and location for the landowner’s meeting and election.

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor Resolution 2018-05 Designating the Landowners Meeting and Election to be held on November 14, 2018 at 2:00 p.m. at the Offices of GMS, 475 West Town Place, Suite 114, St. Augustine, FL 32092 was approved.

D. Operations & Amenities - Report

Mr. Johnson presented a proposal to take the transformer in the ground and control the up-lighting for the middle section of palm trees at the pool and to mount it where the other transformers are. The proposal is in the amount of \$275.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor to Replace Blown Transformer for Up-lighting of Pool Palm Trees was approved.

Mr. Johnson presented a proposal for an eight bike spiral rack.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor to Purchase 3 Bike Racks with a not to exceed amount of \$2,500 was approved.

Mr. Johnson and Ms. Chambers presented their operation managers report. Board members authorized staff to proceed with obtaining proposals for shade structures at the pool.

TENTH ORDER OF BUSINESS Supervisors' Requests and Audience Comments

An audience member commented on the difficulty of the recycling truck accessing recycling bins on alleyways. The matter should be reported to St. Johns County, which serve as the contracting agency.

ELEVENTH ORDER OF BUSINESS Financial Reports

A. Balance Sheet as of May 31, 2018 and Statement of Revenues & Expenses for the Period Ending May 31, 2018

Mr. Oliver stated included in your agenda package is a copy of the balance sheet and income statement as of May 31, 2018.

B. Assessment Receipt Schedule

Mr. Oliver stated included in your agenda package is an assessment receipt schedule.

TWELFTH ORDER OF BUSINESS Ratification of Funding Request FY18: No. 12 & No. 13

Mr. Oliver presented Funding Request Nos. 12 and 13.

On MOTION by Mr. Taylor seconded by Mr. Veazey with all in favor Funding Request FY18 Nos. 12 & 13 was approved.

THIRTEENTH ORDER OF BUSINESS Next Scheduled Meeting – Wednesday, July 18, 2018 @ 2:00 p.m. at the Offices of GMS

Mr. Oliver stated the next regularly scheduled meeting is July 18, 2018 at 2:00 p.m. at the Offices of GMS.

FOURTEENTH ORDER OF BUSINESS Adjournment

On MOTION by Mr. Taylor seconded by Mr. Weatherly with all in favor the Meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman