

**MINUTES OF MEETING
SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Wednesday, April 15, 2020 at 2:00 p.m. via Zoom conferencing.

Present and constituting a quorum were:

Gregg Kern	Chairman
Mike Taylor	Vice Chairman
Blake Weatherly	Supervisor
Mike Veazey	Supervisor
Rose Bock	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Zach Brecht	District Engineer
Derrick Gilbert	Evergreen
Lynzi Chambers	Evergreen
Ernesto Torres	GMS

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 2:00 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of Minutes of the February 19, 2020 Meeting

Mr. Oliver presented the minutes of the February 19, 2020 meeting. Are there any additions, corrections or deletions? Hearing none.

On MOTION by Ms. Bock seconded by Mr. Veazey with all in favor the Minutes of the February 19, 2020 Meeting were approved.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2020-10, Resetting the Public Hearing to Adopt the Revised Rules of Procedure

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Six Mile Creek CDD

On MOTION by Mr. Kern seconded by Ms. Bock with all in favor Resolution 2020-10 Resetting the Public Hearing to Adopt the Revised Rules of Procedure to June 17, 2020 at 2:00 p.m. at the Renaissance Resort at World Golf Village was approved.

FIFTH ORDER OF BUSINESS **Consideration of Resolution 2020-11, Adopting Internal Controls Policy**

Mr. Haber discussed Resolution 2020-11, which adopts the internal controls policy.

On MOTION by Mr. Kern seconded by Mr. Weatherly with all in favor Resolution 2020-11 Adopting Internal Controls Policy was approved.

SIXTH ORDER OF BUSINESS **Ranking of RFQ's Regarding Construction Manager at Risk Services for Amenity Center and Hardscape and Landscape Features**

Mr. Kern presented his ranking of qualifications received in response to the RFQ for construction manager at risk services. The top ranked firm is Carlton Construction. Letters of notice to award will be sent to all vendors. After protest period, the Chairman was authorized to negotiate with Carlton Construction and enter into agreement after review of contract drafted by District Counsel.

On MOTION by Mr. Kern seconded by Mr. Taylor with all in favor Ranking of Carlton Construction as the Top Ranked Firm & Notice to Award to be Sent to all Proposers was approved.

On MOTION by Ms. Bock seconded by Mr. Weatherly with all in favor to Authorize Chairman for Final Review and Execution of Contract was approved.

SEVENTH ORDER OF BUSINESS **Consideration of Matters Related to Issuance of Series 2020 Bonds**

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS **Consideration of Construction Related Matters**

There being none, the next item followed.

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NINTH ORDER OF BUSINESS

Consideration of Funding Authorization No. 2 (Avid Trails, ESI, ETM)

Mr. Haber presented the Developer Funding Agreement #2 for construction, installation and/or acquisition. The services will be provided by Avid Trails, ESI and ETM.

On MOTION by Mr. Kern seconded by Ms. Bock with all in favor Funding Authorization No. 2 (Avid Trails, ESI, ETM) was approved.

This item was tabled.

ELEVENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

TWELFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

1. Ratification of Work Authorization No. 44 for Trailmark East Parcel Phase 2 Preliminary Engineering

Mr. Brecht presented Work Authorization No. 44 for Trailmark East Parcel Phase 2.

On MOTION by Mr. Kern seconded by Mr. Weatherly with all in favor Work Authorization No. 44 for Trailmark East Parcel Phase 2 Preliminary Engineering in the amount of \$29,300 was ratified.

2. Requisition Summary

Mr. Brecht presented the requisition summary.

On MOTION by Mr. Taylor seconded by Ms. Bock with all in favor the Requisitions were approved and ratified totaling \$387,491.06.

C. Manager – Discussion of Upcoming Meeting Dates

Mr. Oliver discussed adding a Zoom meeting for May 20, 2020.

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D. Operations & Amenities - Report

Ms. Chambers and Mr. Gilbert presented their operations and amenities report.

THIRTEENTH ORDER OF BUSINESS Supervisors' Requests and Audience Comments

Other items discussed; soccer program, playground improvements (FY21 budget), expanding bike trails, expanding amenities, impact of 55+ community, ceiling fans, courts resurfacing, construction activity before 7:00 a.m., video viewing of future meetings upon resumption of regular meetings, request for sidewalks, future development plans and social distancing measures.

FOURTEENTH ORDER OF BUSINESS Financial Reports

- A. Balance Sheet as of March 31, 2020 and Statement of Revenues and Expenses for the Period Ending March 31, 2020
- B. Assessment Receipt Schedule
- C. Approval of Check Register

Mr. Oliver presented the balance sheet and income statement, the assessment receipt schedule and the check register.

On MOTION by Ms. Bock seconded by Mr. Weatherly with all in favor the Check Register was approved.

FIFTEENTH ORDER OF BUSINESS Next Scheduled Meeting – TBD

Mr. Oliver stated the next meeting will be in May with the specific date and time to be determined. We will bring the proposed budget for Fiscal Year 2021 to that meeting. The budget hearing for adoption of the FY21 Budget will be held at our August meeting.

SIXTEENTH ORDER OF BUSINESS Adjournment

On MOTION by Mr. Kern seconded by Ms. Bock with all in favor the Meeting was adjourned.

DocuSigned by:
James Oliver
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 Secretary/Assistant Secretary

DocuSigned by:
Gregg Kern
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 Chairman/Vice Chairman