

MINUTES OF MEETING
SIX MILE CREEK
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Wednesday, February 16, 2022 at 2:00 p.m. at the Renaissance World Golf Village Resort, 500 South Legacy Trail, St. Augustine, Florida.

Present and constituting a quorum were:

Gregg Kern	Chairman
Mike Taylor	Vice Chairman
Darren Glynn	Supervisor
Wendy Hartley	Supervisor

Also, present were:

Jim Oliver	District Manager
Wes Haber <i>by phone</i>	District Counsel
Zach Brecht	District Engineer
Joe Cornelison	GreenPointe
Alex Boyer	Operations Manager
Samantha Hawkins	Lifestyle Director

The following is a summary of the actions taken at the February 16, 2022 Six Mile Creek Community Development District's regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 2:00 p.m. Four Supervisors were in attendance at the meeting constituting a quorum.

SECOND ORDER OF BUSINESS

Audience Comments

Mr. Oliver explained the comment protocol for audience comments and opened the floor to audience members. There were no public comments.

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THIRD ORDER OF BUSINESS

Approval of Minutes of the January 19, 2022 Meeting

Mr. Oliver asked for any comments or changes to the meeting minutes. The Board had no changes to the minutes.

On MOTION by Mr. Kern, seconded by Ms. Hartley, with all in favor, the Minutes of the January 19, 2021 Meeting, were approved.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2022-10, Instructing St. Johns County Supervisor of Elections to Conduct the General Election

Mr. Oliver presented the resolution, noting that they would have two seats up for election at the end of the year. He also explained the process and the requirements for qualification. He asked for a motion to approve.

On MOTION by Mr. Taylor, seconded by Mr. Kern, with all in favor, Resolution 2022-10, Instructing St. Johns County Supervisor of Elections to Conduct the General Election, was approved.

FIFTH ORDER OF BUSINESS

Consideration of License Agreement with Amenity Vending Solutions, Inc. Regarding the Use of Certain District Property

Mr. Haber presented the agreement to the Board, noting that it authorized the company to keep vending machines at the CDD amenity facility. Mr. Oliver asked for a motion to approve.

On MOTION by Mr. Taylor, seconded by Ms. Hartley, with all in favor, the License Agreement with Amenity Vending Solutions, Inc. Regarding the Use of Certain District Property, was approved.

SIXTH ORDER OF BUSINESS

Discussion Regarding Parking on Common Areas

Mr. Taylor noted that he reached out to put this topic on the agenda because Board members had received an email from concerned residents about parking in unauthorized areas.

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The Board decided that they would work on the landscape plan with development by the Split Oak location, and that would be brought up at the March meeting.

SEVENTH ORDER OF BUSINESS

Consideration of Requisitions/Change Orders/Proposal

Mr. Oliver stated that this would be covered after the Engineer’s report.

EIGHTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Taylor noted that he had nothing further to report.

B. Engineer

- 1. Consideration of Requisition 279, 2016A & B Capital Improvement Revenue Bonds**
- 2. Consideration of Requisitions 148 – 154, 2020 Capital Improvement Revenue and Refunding Bonds, Assessment Area 2, Phase 3A**
- 3. Consideration of Requisitions 106 – 116, 2021 Capital Improvement Revenue Bonds (AA3 Phase 1)(Phases 9 & 11)**
- 4. Consideration of Requisitions 4 – 8, 2021 Capital Improvement Bonds, Assessment Area 3, Phase 2 (Phase 10)**
- 5. Ratification of Requisitions 5, 2021 Capital Improvement and Refunding Revenue Bonds (AA2, Phase 3B)(East Parcel Phase 2)**
- 6. Consideration of Requisitions 6 – 12, 2021 Capital Improvement and Refunding Revenue Bonds (AA2, Phase 3B)(East Parcel Phase 2)**

Mr. Brecht stated that there was a requisition summary in the agenda packet. He stated that a lot of the upcoming requisitions being covered are regarding the overlay and repair of the areas in phases 4, 5, and 8 regarding asphalt paving. He offered to answer any questions regarding the requisitions in the summary.

On MOTION by Mr. Kern, seconded by Mr. Taylor, with all in favor, the Requisitions 279, 148-154, 106-116, 4-8, 5, and 6-12, were ratified.

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- 7. Consideration of Vallencourt Change Order No. 10 TrailMark Phase 9A, 9B and 9C**
- 8. Consideration of Vallencourt Change Order No. 11 TrailMark Phase 9A, 9B and 9C**
- 9. Consideration of Besch & Smith Change Order No. 1 East Parcel Phase 2**

Mr. Brecht stated that there were two Vallencourt change orders and 1 Besch & Smith change order that needed attention. He asked if there were any questions. Hearing none,

On MOTION by Mr. Kern, seconded by Mr. Taylor, with all in favor, Vallencourt Change Order No. 10 TrailMark Phase 9A, 9B, 9C, was approved.

On MOTION by Mr. Kern, seconded by Mr. Glynn, with all in favor, Vallencourt Change Order No. 11 TrailMark Phase 9A, 9B, 9C, was approved.

On MOTION by Mr. Taylor, seconded by Mr. Kern, with all in favor, Besch & Smith Change Order No. 1 East Parcel Phase 2, was approved.

C. Manager

Mr. Oliver did not have anything further to report.

D. Operations / Amenity Manager – Report

Mr. Boyer noted that Sami would be the newly named lifestyle director for the community. He also presented his Facility Manager Report for the Board. He went into detail about ongoing projects and scheduled events.

TENTH ORDER OF BUSINESS

Supervisor’s Requests and Audience Comments

Mr. Oliver asked the Board members if they had anything to bring up. The Supervisors did not have anything further to add.

An audience member voiced her concern that the workers from Vallencourt that had large trucks running through the back creek and trail mark area outside of work hours that were speeding through the area. She called the CDD and the issue had been resolved as she hadn’t seen the trucks

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in a two-week period. She also noted that she had seen the trucks in another area going over the speed limit.

Another resident asked for an update on the easements on the cul-de-sacs around the trail mark, and also requested that they just put a half-through area instead of putting the entire extra sidewalk. The Board discussed that they chose to put in the sidewalk because it was safer instead of having a drop-off into the road, but that they would further investigate an alternative as it would be affecting three homeowners' properties.

Another resident noted that there were areas that needed trash cleanup, and the Board noted that they had people coming out twice a month to clean up the area. Another resident added that even when the people did come out to clean, there were items that stayed in the area over the course of a month. The Board noted they would investigate having a clean-up crew come out more frequently.

Another resident asked for the status on the pool repairs, and the Board responded that materials had been ordered and that it would be mobilized by the end of February or the first of March.

ELEVENTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet as of January 31, 2022 and Statement of Revenues and Expenses for the Period Ending January 31, 2022

Mr. Oliver presented the financials to the Board, noting there was no action needed.

B. Assessment Receipt Schedule

Mr. Oliver noted that they are 76% collected on roll.

C. Check Register

- 1. November 2021**
- 2. December 2021**
- 3. January 2022**

Mr. Oliver presented the check registers and asked for a motion to approve.

On MOTION by Mr. Kern, seconded by Mr. Taylor, with all in favor, the Check Registers from November 2021, December 2021, and January 2022, were approved.

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TWELTH ORDER OF BUSINESS

**Next Scheduled Meeting – March 16,
2022 at 2:00 p.m.**

Mr. Oliver noted that the next regular meeting date will be March 16, 2022, at 2:00 p.m. at their current location.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Kern, seconded by Ms. Hartley, with all in favor, the meeting was adjourned.

DocuSigned by:

James Oliver

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Secretary/Assistant Secretary

DocuSigned by:

Gregg Kern

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Chairman/Vice Chairman