

MINUTES OF MEETING
SIX MILE CREEK
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Wednesday, March 16, 2022 at 2:00 p.m. at the Renaissance World Golf Village Resort, 500 South Legacy Trail, St. Augustine, Florida.

Present and constituting a quorum were:

Gregg Kern	Chairman
Mike Taylor	Vice Chairman
Darren Glynn	Supervisor
Wendy Hartley	Supervisor

Also, present were:

Jim Oliver	District Manager
Wes Haber <i>by phone</i>	District Counsel
Zach Brecht	District Engineer
Joe Cornelison	GreenPointe
Alex Boyer	Operations Manager

The following is a summary of the actions taken at the March 16, 2022 Six Mile Creek Community Development District's regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 2:00 p.m. Three Supervisors were in attendance at the meeting constituting a quorum.

SECOND ORDER OF BUSINESS

Audience Comments

Mr. Oliver explained the comment protocol for audience comments and opened the floor to audience members. There were no public comments.

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THIRD ORDER OF BUSINESS

Approval of Minutes of the February 16, 2022 Meeting

Mr. Oliver asked for any comments or changes to the February 16, 2022 meeting minutes. The Board had no changes to the minutes.

On MOTION by Mr. Taylor, seconded by Ms. Hartley, with all in favor, the Minutes of the February 16, 2022 Meeting, were approved.

FOURTH ORDER OF BUSINESS

Consideration of Phase 10 Construction Proposals

**Mr. Kern joined the meeting at this time.*

Mr. Brecht presented the Phase 10 construction proposals and reviewed the rankings for each proposal. He explained the differences in price cost and schedules. Mr. Brecht noted the top ranked firm and recommended Besch & Smith be awarded the proposal. He noted this was for the location of Phase 10.

On MOTION by Mr. Taylor, seconded by Mr. Kern, with all in favor, the Proposal for Phase 10 Construction from Besch & Smith, was approved.

FIFTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Haber noted that he had nothing further to report.

B. Engineer

1. **Consideration of Requisition 155, 2020 Capital Improvement Revenue and Refunding Bonds, Assessment Area 2, Phase 3A**
2. **Consideration of Requisitions 117 – 123, 2021 Capital Improvement Revenue Bonds (AA3 Phase 1)(Phases 9 & 11)**
3. **Consideration of Requisitions 9 – 11, 2021 Capital Improvement Revenue Bonds, Assessment Area 3, Phase 2 (Phase 10)**
4. **Consideration of Requisitions 19 – 27, 2021 Capital Improvement and Refunding Revenue Bonds (AA2, Phase 3B) (East Parcel Phase 2)**

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Mr. Brecht stated there was a requisition summary in the agenda packet. He noted the total for the requisitions was \$2,605,209.27.

On MOTION by Mr. Kern, seconded by Mr. Taylor, with all in favor, Requisitions 155, 117-123, 9-11, and 19-27, were approved.

5. Consideration of Vallencourt Change Order No. 12 TrailMark Phase 9A, 9B and 9C

Mr. Brecht stated there were two change orders and noted this was a deduct to contract in the amount of \$11,538.081. He asked if there were any questions. Hearing none,

On MOTION by Mr. Kern, seconded by Mr. Taylor, with all in favor, the Vallencourt Change Order No. 12 TrailMark Phase 9A, 9B, 9C, was approved.

Mr. Brecht stated he had another change order No. 13 and was a deduct for \$471,482.41. He added this was a landscape credit.

On MOTION by Mr. Taylor, seconded by Mr. Kern, with all in favor, Vallencourt Change Order No. 13 TrailMark Phase 9A, 9B, 9C, was approved.

C. Manager

Mr. Oliver reviewed the election procedures for the general election. He noted two more seats will be filled for Seat #2 and #4. He explained the qualification process for anyone interested in running for the seats. He added the qualification period is the second week in June from noon on Monday to noon on Friday. He noted the website for contacting elections is www.votesjc.com.

D. Operations / Amenity Manager

1. Report

Mr. Boyer reviewed the reports including the maintenance projects, pressure washing, and other items replaced or repaired. He reviewed the upcoming events.

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2. Proposals for Tree Cut Backs and Evaluations in Oak Hammocks

Mr. Boyer reviewed the two proposals for tree cutbacks in Oak Hammocks that needed to be completed. He added that one was from the local landscape vendor for \$13,440 and then another vendor which came in at \$9,000.

On MOTION by Mr. Kern, seconded by Ms. Hartley, with all in favor, the Proposal for Tree Cut Back and Evaluations in Oak Hammocks, was approved.

SEVENTH ORDER OF BUSINESS

Supervisor’s Requests and Audience Comments

Mr. Oliver asked the Board members for any comments or concerns. The Board commented on trash at amenity center, and authorized vendors. Mr. Oliver explained the selection process for vendors who provide programming at the amenity center. Examples are fitness classes and dance classes. He added they would add this topic for review a future meeting, as the board will consider fees to be charged to vendors to pay for related maintenance costs. Discussion ensued on the user agreements, facility usage, amenity center policies, and rules and regulations of the District.

Audience comments included issues with amenity center/pool vandalism and security. Discussion ensued on the security issues, cameras, damage, and trashing of the pool areas. After discussion the Board asked Mr. Boyer to add camera upgrades and security system proposals to the next agenda. Continued discussion covered topics such as concern on the timber (telephone) poles and toxic fumes, lighting in grove area, pothole repairs, drainage repairs, shortcuts on the pathway/walkway, potential future new amenity expansion with pickleball court and fitness pool, shading, pool repairs, paths at cul-de-sacs, safety light, enforcement of HOA rules, and a request for evening town hall meeting through the HOA. It was noted anytime the residents have concerns they can always contact the staff. Further comments were made on providing an updated phased map to be added at the amenity center and to the CDD website, and staff contacts for concerns.

EIGHTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet as of February 28, 2022 and Statement of Revenues and Expenses for the Period Ending February 28, 2022

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Mr. Oliver presented the financials to the Board, noting there was no action needed. Mr. Oliver noted an audit would be performed.

B. Assessment Receipt Schedule

Mr. Oliver noted that they are near full collection on roll.

C. Check Register

Mr. Oliver presented the check registers and asked for a motion to approve.

On MOTION by Mr. Taylor, seconded by Mr. Kern, with all in favor, the Check Registers from February 28,2002 and Statement of Revenues and Expenses for the Period Ending February 28, 2002, were approved.

NINTH ORDER OF BUSINESS

Next Scheduled Meeting – April 20, 2022 at 2:00 p.m.

Mr. Oliver noted that the next regular meeting date will be April 20, 2022, at 2:00 p.m. at their current location.

TENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Kern, seconded by Mr. Taylor, with all in favor, the meeting was adjourned.

DocuSigned by:
James Oliver
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Secretary/Assistant Secretary

DocuSigned by:
Gregg Kern
D120ABE98FCF441...
Chairman/Vice Chairman