

MINUTES OF MEETING  
SIX MILE CREEK  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Wednesday, May 18, 2022 at 2:00 p.m. at the Renaissance World Golf Village Resort, 500 South Legacy Trail, St. Augustine, Florida.

Present and constituting a quorum were:

Gregg Kern	Chairman
Mike Taylor	Vice Chairman
Darren Glynn <i>by phone</i>	Supervisor
Wendy Hartley	Supervisor
Blake Weatherly <i>by phone</i>	Supervisor

Also, present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Zach Brecht	District Engineer
Alex Boyer	Operations Manager
Joe Cornelison	Greenpoint

*The following is a summary of the actions taken at the May 18, 2022 Six Mile Creek Community Development District's regular Board of Supervisor's Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order at 2:00 p.m. Three Supervisors were in attendance at the meeting constituting a quorum. Two members participated by phone.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Mr. Oliver explained the comment protocol for audience comments and opened the floor to audience members. There were no public comments.

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**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the April 20, 2022 Meeting**

Mr. Oliver asked for any comments or changes to the April 20, 2022 meeting minutes. The Board had no changes to the minutes.

On MOTION by Mr. Kern, seconded by Mr. Taylor, with all in favor, the Minutes of the April 20, 2022 Meeting, were approved.

**FOURTH ORDER OF BUSINESS**

**Ratification of LED Lighting Agreement with Florida Power and Light Company**

Mr. Taylor stated this agreement was being withdrawn for approval. He noted it was for the parking lot and it was discovered there were some conflicts with the quantities. The Board tabled this item to a future meeting.

**FIFTH ORDER OF BUSINESS**

**Fitness Equipment Proposal Review**

The fitness equipment proposal was explained, and it was noted that two vendors had submitted proposals for replacing the equipment. One proposal was received from Life Fitness and one was received from Commercial Fitness Products. Staff noted that both vendors were reputable and both have provided a space plan. Recommendations were provided by both vendors. Pricing was comparable with Life Fitness at \$124,514.28 and Commercial Fitness Products at \$114,013.49. Board discussion was on the brands recommended by each and staff noted that both vendors did offer financing. It was recommended to the Board that they lease the equipment. It was noted there was a lead time between ordering and delivery of equipment due to supply chain issues and that the delivery could take around 16-20 weeks.

Discussion ensued, and the Board decided to look into more options for potential lease terms, maintenance programs, warranties, potential flooring adjustments and electrical needs. This will be presented at the next Board meeting.

**SIXTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

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**SEVENTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Mr. Haber noted nothing further on the report but did comment on budgeting.

**B. Engineer**

- 1. Consideration of Requisition 280-281 2016A Bonds**
- 2. Consideration of Requisitions 49-50 2017 NW Parcel (Phase 6)**
- 3. Consideration of Requisition 128-132, 2021 Capital Improvement Revenue Bonds, (AA3 Phase 1)(Phases 9 & 11)**
- 4. Consideration of Requisitions 15, 2021 Capital Improvement Revenue Bonds (AA3 Phase 2)(Phase 10)**
- 5. Ratification of Requisition 16-21, 2021 Capital Improvement Revenue Bonds, Assessment Area 3, Phase 2 (Phase 10)**
- 6. Consideration of Requisitions 37-44, 2021 Capital Improvement and Refunding Revenue Bonds (AA2, Phase 3B) (East Parcel Phase 2)**

Mr. Brecht stated the total amount for these requisitions was \$3,402,443.97. He asked for any questions from the Board. He requested approval of the requisition summary

On MOTION by Mr. Kern, seconded by Mr. Taylor, with all in favor, the Requisition Summary, was approved as presented.

**7. Consideration of Work Authorization No. 66 Phase 10 CEI Services**

Mr. Brecht stated this is for CEI services and this is an hourly contract based on 2022 rates. This is for \$81,600.

On MOTION by Mr. Taylor, seconded by Mr. Kern, with all in favor, Work Authorization No. 66 Phase 10 CEI Services, was approved.

Mr. Brecht stated he will continue to work on the Stormwater Needs Analysis Report and will have it ready to submit on the June 30, 2022 deadline.

**C. Manager – Report on the Number of Registered Voters (1,533)**

Mr. Oliver stated this is an annual requirement and a letter from the Supervisor of Elections showed that there are 1,533 registered voters residing in the District as of April 15, 2022. He added the proposed budget is in process and will be presented at the next meeting on June 8, 2022 and the public hearing is projected to be held on August 17, 2022.

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**D. Operations / Amenity Manager**

Mr. Boyer reviewed the Operations/Amenity Managers Report. Ms. Hartley had a question about the replacement of screen doors and discussion ensued on options to eliminate the issues.

**EIGHTH ORDER OF BUSINESS**

**Supervisor’s Requests and Audience Comments**

It was requested that mulch is put down around the playground.

Other requests that were discussed included a tot slide in the future.

A resident commented on garden club request for milkweed at kayak path and a community garden. The Board responded and it was discussed as a good idea, but budgeting, an overall plan, and operating maintenance procedures needed to be considered.

Another resident commented on ensuring a line of sight at intersection/crosswalk are obstructed by landscaping and the trails systems.

A resident commented on damage to screens at the Camp House, landscaping, trash, and other maintenance issues. Increasing signage was discussed.

**NINTH ORDER OF BUSINESS**

**Financial Reports**

**A. Balance Sheet as of April 30, 2022 and Statement of Revenues and Expenses for the Period Ending April 30, 2022**

Mr. Oliver presented the financials to the Board, noting there was no action needed.

**B. Assessment Receipt Schedule**

Mr. Oliver noted that they were 97% collected at this time.

**C. Check Register**

Mr. Oliver presented the check register and asked for a motion to approve.

On MOTION by Mr. Kern, seconded by Mr. Taylor, with all in favor, the Check Register, was approved.

**TENTH ORDER OF BUSINESS**

**Next Scheduled Meeting – June 8, 2022 at 2:00 p.m.**

Mr. Oliver noted that the next regular meeting date will be June 8, 2022, at 2:00 p.m. for the proposed budget at their current location.

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**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Kern, seconded by Mr. Taylor, with all in favor,  
the meeting was adjourned.

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*Jim Oliver*

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Secretary/Assistant Secretary

DocuSigned by:

*Gregg Kern*

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Chairman/Vice Chairman