

MINUTES OF MEETING
SIX MILE CREEK
COMMUNITY DEVELOPMENT DISTRICT

The continued meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Monday, January 30, 2023 at 2:00 p.m. at the Renaissance World Golf Village Resort, 500 South Legacy Trail, St. Augustine, Florida.

Present and constituting a quorum were:

Gregg Kern	Chairman
Wendy Hartley	Vice Chairperson
Darrin Glynn	Supervisor
Barbara Bland	Supervisor
Michelle Sutton	Supervisor

Also, present were:

Jim Oliver	District Manager
Wes Haber <i>by phone</i>	District Counsel
Alex Boyer	Operations Manager
Zach Brecht	District Engineer

The following is a summary of the actions taken at the January 30, 2023 Six Mile Creek Community Development District's regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 2:00 p.m. Five Supervisors were in attendance at the meeting constituting a quorum.

SECOND ORDER OF BUSINESS

Audience Comments

Mr. Oliver explained the comment protocol for audience comments and opened the floor to audience members.

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THIRD ORDER OF BUSINESS

Overview of TrailMark Amenity Center Expansion Project

Mr. Oliver stated that the site plan was included in the agenda package, noting that primary components of the project included the swimming pool, additional pickleball courts, and the outbuilding that would include the restrooms.

FOURTH ORDER OF BUSINESS

Public Comment Regarding TrailMark Amenity Center Expansion Project

Mr. Oliver asked if there was any public comment. Hearing none, the next item followed.

FIFTH ORDER OF BUSINESS

Consideration of Construction Proposals for TrailMark Amenity Center Expansion

Mr. Brecht presented the proposals, noting that the architects had come up with a scope of work and provided their bids to the District. He also stated that the two main components of the evaluation criteria were price and schedule. The firms that provided bids were ranked as followed: Carlton as #1, Scherer as #2, and Hoffman as #3.

Mr. Haber also noted that the latter firms that were ranked #2 and #3 had the opportunity to protest the Board's decision, but added if there was no protest, the agreement would be reviewed and signed by both parties.

Mr. Kern asked about the ranking between Carlton and Scherer regarding price varying by one point, as well as the "schedule reasonableness" rankings between Carlton and Scherer having an 8 and 10 on the rankings even though the amounts varied greatly. Mr. Haber explained that there was objective scoring on the numbers because they have set amounts. He also added that the reasonableness gets reviewed by the District's professionals to make sure the given time is reasonable to prevent conflict. He also explained that a firm may receive a higher score because they are the fastest, but they would have points taken away because the given pace of construction failed to show a greater understanding of the project.

Mr. Brecht noted that he had done work with Carlton with other Districts and had never had an issue with them, noting that they were a very qualified vendor. Mr. Oliver asked for a motion to approve the rankings.

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On MOTION by Mr. Glynn, seconded by Ms. Bland, with all in favor, the Construction Proposals for TrailMark Amenity Center Expansion, with Rankings of Carlton as #1, Scherer as #2, and Hoffman as #3, was approved.

SIXTH ORDER OF BUSINESS

Next Scheduled Meeting – February 15, 2023 at 2:00 p.m.

Mr. Oliver noted the next regular meeting date will be February 15, 2023, at 2:00 p.m. at their current location.

SEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Kern, seconded by Ms. Hartley, with all in favor, the meeting was adjourned at 2:19 p.m.

DocuSigned by:
Jim Oliver
Secretary Assistant Secretary

DocuSigned by:
Gregg Kern
Chairman/Vice Chairman