

*Six Mile Creek
Community Development District*

October 8, 2025

AGENDA

Six Mile Creek
Community Development District
475 West Town Place
Suite 114
St. Augustine, Florida 32092
www.SixMileCreekCDD.com

October 1, 2025

Board of Supervisors
Six Mile Creek Community Development District

Dear Board Members:

The Meeting of the Board of Supervisors of the Six Mile Creek Community Development District will be held Wednesday, October 8, 2025, at 1:00 p.m. at Good News Church, 573 West Twincourt Trail, St. Augustine, Florida 32095.

- I. Roll Call
- II. Audience Comments (*regarding agenda items listed below*)
- III. Landscape & Lake Maintenance Updates
 - A. Brightview (TrailMark)
 - 1. Communication Report
 - 2. Brightview QSA
 - 3. Proposals
 - a. Athletic Field Overseeding
 - b. Dead Tree Removal
 - c. Ratification of Fall Annuals
 - d. Ratification of Water Truck
 - e. Irrigation Issues
 - f. Volleyball Court Drainage
 - B. Ruppert Landscape (Reverie)
 - 1. Report
 - C. Florida Waterways
 - 1. Report

- IV. Discussion Regarding Phase 2 and Phase 3 Pond Banks (Reverie)
- V. Discussion/Consideration of Independent Contractor Agreements and/or Clubs:
 - A. Buy Nothing Group to Utilize Camp House
 - B. Fearless Flag Football to Utilize the Athletic Field for Practice
 - C. Pilates Class
- VI. Consideration of Proposals:
 - A. Doody Daddy for Pet Waste Station Service (TrailMark)
 - B. Folding Chairs and Tables (Reverie)
 - C. All About Water for Pressure Cleaning (Reverie)
 - D. Envera for Service Plan (Reverie)
 - E. Ratification of Proposal with Duck Duck Rooter for Duct Cleaning for Amenity Center (TrailMark)
 - F. Consideration of Hold Harmless Agreement with UPS
 - G. Paver Repair/Sealing/Re-Sanding (TrailMark)
 - H. Voting Precinct Signage
 - I. Water Odyssey for Pool Bucket Replacements
 - J. Taylor Tree Services for Tree work at Kayak Launch
- VII. Approval of Consent Agenda
 - A. Engineer Items
 - 1. Ratification of Requisition No. 182
(2021 Capital Improvement Bonds and Refunding Bonds (AA2, Phase 3B-East Parcel Phase 2))
 - 2. Ratification of Requisition Nos. 118 - 122
(2023 Bond Series (AA2 Phase 3C))
 - 3. Ratification of Requisition No. 101A
(2023 Bond Series (AA3 Phase 3-Phase 12))
 - 4. Ratification of Requisition Nos. 33 – 34
(2024 Project Bond Series)

5. Ratification of Phase 13 Change Order No. 10

6. Ratification of Work Authorization No. 86
2025/2026 General Consulting Engineering Services

B. Approval of Minutes of the August 13, 2025 and September 10, 2025 Meetings

C. Balance Sheet as of September 30, 2025, and Statement of Revenues and Expenses for the Period Ending September 30, 2025 (*will be sent under separate cover*)

D. Assessment Receipt Schedule (*will be sent under separate cover*)

E. Check Register

VIII. Discussion of Resident Occurrence

IX. Consideration of Resolutions

A. Resolution 2026-01, Resetting the Public Hearing Date for Guest Passes

B. Resolution 2026-02, Resetting the Public Hearing Date for Parking & Towing Policies

X. Other Business

XI. Staff Reports

A. Attorney

B. Engineer – Update Regarding TrailMark & Pacetti Road Traffic Signal Improvements

C. Manager – Review of Fiscal Year 2025 Goals & Objectives

D. TrailMark Reports
1. Operations & Amenities
a. Report

E. Reverie Reports
1. DFH Updates

2. Operations (*First Service*) - Report

3. Lifestyles (*OnPlace*) – Report

XII. Supervisor's Requests

XIII. Audience Comments

XIV. Next Scheduled Meeting: November 12, 2025 at 1:00 p.m. @ Good News Church (WGV)

XV. Adjournment

Board Oversight

Supervisor Brofford – Pond Maintenance

Supervisor Sutton – Landscape Maintenance

Supervisor Dunn – TrailMark Amenity Center

Supervisor Gellman – Reverie Amenity Center

Supervisor Hartley - Lifestyles

THIRD ORDER OF BUSINESS

A.

1.



COMMUNICATION REPORT

LOCATION: Trailmark SITE# 520 DATE: 9/26/2025

The following landscape maintenance services were performed on your property today.
If you have any questions about your service please call us at: 904-292-0716

TURF	LANDSCAPE BEDS	FERTILIZATION	PEST CONTROL
Mowing <input checked="" type="checkbox"/> Edging <input checked="" type="checkbox"/> curbs <input checked="" type="checkbox"/> beds <input type="checkbox"/> Weedeating <input checked="" type="checkbox"/> Lakes mowed <input checked="" type="checkbox"/> Blowing <input checked="" type="checkbox"/>	Pruning <input type="checkbox"/> Hedging <input checked="" type="checkbox"/> Handpull weeds <input checked="" type="checkbox"/> Trees <input type="checkbox"/> pruning <input type="checkbox"/> Palms <input type="checkbox"/> pruning <input type="checkbox"/>	Turf <input type="checkbox"/> Trees <input type="checkbox"/> Shrubs <input type="checkbox"/> Annuals <input type="checkbox"/>	Turf <input type="checkbox"/> insects <input type="checkbox"/> weeds <input type="checkbox"/> disease <input type="checkbox"/> Shrubs <input type="checkbox"/> insects <input type="checkbox"/> disease <input type="checkbox"/> Trees <input type="checkbox"/> insects <input type="checkbox"/> disease <input type="checkbox"/> Fire ants <input type="checkbox"/> Weed beds <input type="checkbox"/> spray <input checked="" type="checkbox"/>
IRRIGATION	PLANTING	CLEANUP	OTHER SERVICES PERFORMED
Inspect <input type="checkbox"/> Adjust <input type="checkbox"/> Repair <input type="checkbox"/>	Annuals <input type="checkbox"/> Shrubs <input type="checkbox"/> Mulch <input type="checkbox"/>	Trash <input checked="" type="checkbox"/> Leaves & debris <input checked="" type="checkbox"/>	Grass Cutback <input type="checkbox"/> Interior Gardens weeded <input type="checkbox"/> Annual beds checked & cleaned <input checked="" type="checkbox"/>

COMMENTS, AREAS WHICH REQUIRE SPECIAL ATTENTION OR WORK:

During this weeks visit our team mowed, edge sidewalk around the fields, edge curves along Trailmark Drive, mowed as needed on back creek, line trimmed and blow. Trimmed hedges around the parking lot, sprayed for weeds at Cloverly, Shelmore and muhly beds along the power lines. Sprayed ove the top selective on Ornamental Grasses on the berm from Split Oak to Ferndale, Mowed lakes, 1,2,3,4,5,6,9,10,11,14,15,16,17,18,19,21,22,,23,24,25,26,27 and 28.

Next week we will be mowing as needed throughout the property, trim hedges along Trailmark Drive, Spray for weeds on Trailmark Drive, continue to mow lakes as needed and start on ornamental grass cut back starting at the club house.

Service provided by:

German Martinez Jr.

Received by:

Chinch bug challenges continue in 2025

2024 was arguably the most challenging year in the past decade for Florida chinch bug management. Phone call after email after meeting, I was hearing pest control professionals describe their struggles to control chinch bugs in lawns. None of the insecticides they were applying seemed to provide adequate control, although they have in past years. I was optimistic that this was a fluke. Perhaps the products weren't working because we had unusual weather patterns with extreme drought conditions followed by extreme rain events. Maybe the weather was helping the bugs and making the insecticides less effective. Unfortunately, 2025 is shaping up to be worse.

What is this bug?

The southern chinch bug, *Blissus insularis*, has long been the most economically important insect pest of turfgrass lawns in Florida. This native sap-feeding insect thrives in St. Augustine grass, but attacks zoysia grass and bermudagrass as well. Once a population builds in a lawn, chinch bugs can rapidly kill large areas. There is no commercially available St. Augustine grass, zoysia grass, or bermudagrass varieties known to be resistant to the southern chinch bug. Properly irrigating, fertilizing, mowing, and managing turfgrass is the starting point for effective chinch bug management, but that is easier said than done.

What is resistance?

Insecticide resistance is the increased ability of an insect to survive exposure to an insecticide and reproduce, passing on that ability to survive. Due to our reliance on insecticides to manage this pest, it has a strong track record of developing resistance to them. For example, we have documented cases of southern chinch bug resistance to five insecticide classes, including those most relied upon by the pest control industry, pyrethroids and neonicotinoids. This doesn't mean all chinch bugs are resistant to these chemistries, but it does mean it happens. The most recent research evidence of this was over 15 years ago, meaning they have had plenty of insecticide exposure and time to continue developing

resistance. While we do not yet have confirmed research evidence of resistance in 2025, there is an overwhelming amount of in-the-field evidence of failed control when populations are treated with multiple insecticides within the same chemical classes.

Patience, understanding, and diligence

If you've hired a pest control company to manage your lawn, I encourage you to have patience and understanding when it comes to managing the southern chinch bug. In many cases, their hands are tied and they are doing their best to provide a quality service. Changing companies is not necessarily the solution, as most have access to the same tools. Although there are over 100 insecticide products available to control chinch bugs in lawns, there are really **five** (chemical classes) from a resistance perspective. And not all are equally effective, even before resistance is in the picture.

If you are a pest control professional, I feel for you and encourage you to remain diligent and responsible. Try to expand your programs beyond the two main classes we rely on if you can. Consider IRAC Groups 1A, 15, or 28. Even try branching out into biologicals like azadirachtin or *Beauveria bassiana*, if possible. But continue to comply with the label restrictions.

Looking ahead

In the coming months and years, my lab at UF is committed to addressing this issue and continuing to work towards developing more sustainable solutions to southern chinch bug management. This is a long game, but I am confident we can identify solutions to help the pest control industry and the many millions of FL residents with turfgrass lawns.

Adam G. Dale, PhD

Turfgrass & Ornamental Entomologist

Associate Professor & Associate Chair for Extension

UF IFAS Entomology & Nematology Dept.

by **Adam Dale**

Posted: August 6, 2025



COMMUNICATION REPORT

LOCATION: Trailmark SITE# 520 DATE: 10/3/2025

The following landscape maintenance services were performed on your property today.
If you have any questions about your service please call us at: 904-292-0716

TURF	LANDSCAPE BEDS	FERTILIZATION	PEST CONTROL
Mowing <input checked="" type="checkbox"/> Edging <input checked="" type="checkbox"/> curbs <input checked="" type="checkbox"/> beds <input type="checkbox"/> Weedeating <input checked="" type="checkbox"/> Lakes mowed <input checked="" type="checkbox"/> Blowing <input checked="" type="checkbox"/>	Pruning <input type="checkbox"/> Hedging <input checked="" type="checkbox"/> Handpull weeds <input checked="" type="checkbox"/> Trees <input type="checkbox"/> pruning <input type="checkbox"/> Palms <input type="checkbox"/> pruning <input type="checkbox"/>	Turf <input type="checkbox"/> Trees <input type="checkbox"/> Shrubs <input type="checkbox"/> Annuals <input type="checkbox"/>	Turf <input type="checkbox"/> insects <input type="checkbox"/> weeds <input type="checkbox"/> disease <input type="checkbox"/> Shrubs <input type="checkbox"/> insects <input type="checkbox"/> disease <input type="checkbox"/> Trees <input type="checkbox"/> insects <input type="checkbox"/> disease <input type="checkbox"/> Fire ants <input type="checkbox"/> Weed beds <input type="checkbox"/> spray <input checked="" type="checkbox"/>
IRRIGATION	PLANTING	CLEANUP	OTHER SERVICES PERFORMED
Inspect <input type="checkbox"/> Adjust <input type="checkbox"/> Repair <input type="checkbox"/>	Annuals <input type="checkbox"/> Shrubs <input type="checkbox"/> Mulch <input type="checkbox"/>	Trash <input checked="" type="checkbox"/> Leaves & debris <input checked="" type="checkbox"/>	Grass Cutback <input type="checkbox"/> Interior Gardens weeded <input type="checkbox"/> Annual beds checked & cleaned <input checked="" type="checkbox"/>

COMMENTS, AREAS WHICH REQUIRE SPECIAL ATTENTION OR WORK:

This week while on site we mowed as needed throughout the property, edge curves around the fields, line trimmed and blow.

Sprayed for weeds around the pool area and the main entrance to the property up to parking lot across from Reverie.

Mowed lakes #1,2,3,4,5,6,8,18,19,29 and 30. We also mowed lake between Trailmark and Charmer Trce and between Charmer Trce and Farmfield Dr. We also applied over the top selective on Ornamental Grasses next to power line.

Next week weather permitting we will be mowing as needed throughout the property, edging sidewalks along Trailmark Drive, Spraying for weeds along Trailmark Drive, mowing lakes as needed and cut back Ornamental Grasses.

Service provided by: German Martinez Jr. Received by:

2.

Quality Site Assessment

Prepared for: **Six Mile CDD Trailmark**

General Information

DATE: Tuesday, Sep 09, 2025

NEXT QSA DATE: Monday, Dec 08, 2025

CLIENT ATTENDEES: German Martinez Jr., Daniel Wright

BRIGHTVIEW ATTENDEES: Steve McAvoy

Customer Focus Areas

Clubhouse- focal areas(weeds and debris), Complete site, Entrance appearance, Tornado clean up, Hurricane clean up

Quality you can count on.

7 Seven Standards of Excellence



Site Cleanliness



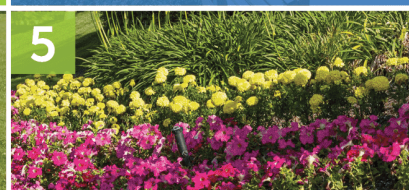
Weed Free



Green Turf



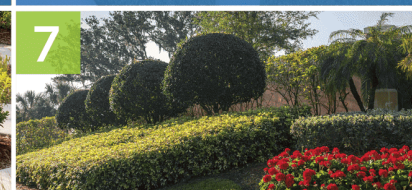
Crisp Edges



Spectacular Flowers



Uniformly Mulched Beds



Neatly Pruned Trees & Shrubs

QUALITY SITE ASSESSMENT

Six Mile CDD Trailmark

Recommendations for Property Enhancements



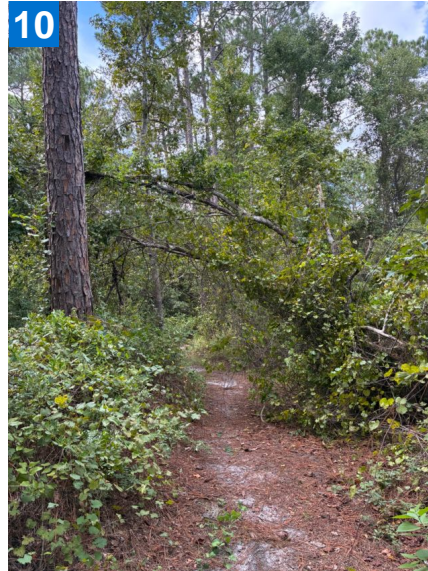
- 1** White rabbit Run 75/87 – there are two large dead pine trees located behind homes that are fall hazards. We will get a quote together to flush cut and drop into preserve.
- 2** There is a large dead pine tree located behind lift station on Trailmark Drive just passed White rabbit run that we recommend dropping as this is a fall hazard
- 3** There is a dead tree along preserve line that is a fall hazard and possibly falling into street. This is located approximately 100 feet south from the white rabbit/Trailmark Drive lift station.
- 4** 815 Farmfield Dr. – there is a large dead pine tree located near the south east corner of home that is considered a fall hazard and should be removed

Recommendations for Property Enhancements



- 5** There is a group of approximately 20 dead pine trees located across 815 Farmfield Dr., Pond entryway. I don't believe these would land on property if they fell, but if there was a hurricane situation, there would be a lot of flying debris.
- 6** 120 wineberry - Residentis requesting tree removal of leaning oak inside preserve. I don't believe this one is a fall hazard, but we will submit a quote per request
- 7** 317 Field flowers Way there is a large dead pine tree behind Home that would be considered a fall hazard that we recommend dropping
- 8** There is a large dead tree on the west side of Trailmark Drive located just before lift station before Golden rod that we Recommend dropping into preserve as this is a fall hazard as well

Recommendations for Property Enhancements



9 There is a large dead pine tree located in center median by entrance that would be considered a fall hazard that should be removed before falling into street. We will follow up with a quote.

10 There is a large fallen tree over hanging trail by entrance. We will get a quote to cut down and move out of the way of trail

Quality Site Assessment

Prepared for: **Six Mile CDD Trailmark**

General Information

DATE: Thursday, Oct 02, 2025
NEXT QSA DATE: Monday, Dec 29, 2025
CLIENT ATTENDEES: Daniel Wright
BRIGHTVIEW ATTENDEES: Steve McAvoy

Customer Focus Areas

Clubhouse- focal areas(weeds and debris), Complete site, Entrance appearance, Tornado clean up, Hurricane clean up

Quality you can count on.

7 Seven Standards of Excellence



Site Cleanliness



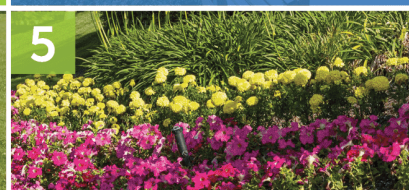
Weed Free



Green Turf



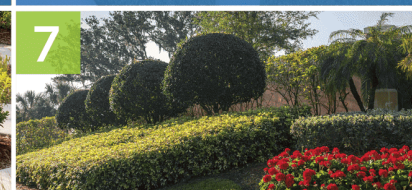
Crisp Edges



Spectacular Flowers



Uniformly Mulched Beds



Neatly Pruned Trees & Shrubs

QUALITY SITE ASSESSMENT

Six Mile CDD Trailmark

Maintenance Items



1 Pool deck is clean and weed free

2 Playground area is clean and weed free

3 There are a few limbs That are encroaching parking area at roundabout north of clubhouse. We will get with our team to have this trimmed back.

4 Juniper around clubhouse area are starting to overhang sidewalk. We will get with our team and have these trimmed back during their next trim rotation in this area.

QUALITY SITE ASSESSMENT

Six Mile CDD Trailmark

Maintenance Items



- 5** turf color is holding and looks healthy and is weed free
- 6** Starting to see a little die back in shillings. It appears this is caused from people cutting through shrub beds. We will get with our team and hand prune and remove. They should fill back in in a few months
- 7** Hard and soft surfaces are being edged on a weekly rotation
- 8** Hard and soft services are being sprayed for weed control on a weekly rotation

QUALITY SITE ASSESSMENT

Six Mile CDD Trailmark

Maintenance Items



- 9** In October, we will start to reduce our mow frequencies as the turf growth slows down with the cooler temps approaching. We will then focus more on detailed items , tree elevation, and winter cutbacks.
- 10** Ornamental grasses are starting to overhang into parking lot area in front of clubhouse. We will get with our team and have these shaved back this month.

Recommendations for Property Enhancements



1 Sunshine Ligustrum have not bounced back from winter freezes. We recommend removing as there is not enough shade in this area to protect them. We recommend replacing with another variety that is more cold tolerant to this area. We will follow up with a quote.

2 Volleyball court area – we recommend elevating turf area located between volleyball court and sidewalk to help hold sand in place as this is washing out during heavy rainfall. We also recommend installing a drainage system along sidewalk to avoid standing water in these areas

3 There is another section that keeps washing out over by court areas along parking lot. We may want to look into installing a channel drain along that sidewalk to help prevent washouts in this area. We will follow up with a quote.

4 With the cold weather approaching we will send over a quote for

QUALITY SITE ASSESSMENT

Six Mile CDD Trailmark

Notes to Owner / Client



- 1** There are a few declining turf areas located up by the exit side of Trailmark entrance where we had some chinch bug activity. These areas were treated 4 times before we were able to eradicate. We are starting to see a new breed of chinch bug growing resistant to chemicals that are being applied. We will forward over some information from the University of Florida so we can help educate the CDD.

QUALITY SITE ASSESSMENT

Six Mile CDD Trailmark

Completed Items



- 1** Summer flowers are still doing well. The next scheduled change out will be mid September.
- 2** Walking path to athletic field needs to be edged and sprayed out. We will get with our team to have this completed this week while on site.
- 3** Athletic field is doing very well with very little weed pressure. We will schedule another week control application in a few weeks and follow up upon completion
- 4** There are a few large weeds located at the east end of the canal's, we will get our teams removed this week while on site

QUALITY SITE ASSESSMENT

Six Mile CDD Trailmark

Completed Items



- 5** Topiary Island has a few tree suckers and weeds as well that we will handle this week while on site

3.

a.

Proposal for Extra Work at Six Mile CDD Trailmark

Property Name Six Mile CDD Trailmark
Property Address 805 Trailmark Drive
St Augustine, FL 32092

Contact Daniel Wright
To Six Mile CDD
Billing Address 475 W Town Pl Ste 114
St Augustine, FL 32092

Project Name Six Mile Cdd Athletic Field Overseeding
Project Description Overseeding

Scope of Work

QTY	UoM/Size	Material/Description	Total
Athletic Field Aeration and Overseeding			\$2,100.00
1.00	LUMP SUM	Athletic field- Aerate and overseed field with rye grass	

For internal use only

SO# 8766109
JOB# 460800520
Service Line 130

Total Price \$2,100.00

THIS IS NOT AN INVOICE

This proposal is valid for thirty (30) days unless otherwise approved by Contractor's Senior Vice President
5811 County Rd 305, Elkton, FL 32033 ph. fax

TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only contained or referred to herein. All materials shall conform to bid specifications.
2. Work Force: Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. License and Permits: Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license requirements of the City, State and Federal Governments, as well as all other requirements of law. Unless otherwise agreed upon by the parties or prohibited by law, Customer shall be required to obtain all necessary and required permits to allow the commencement of the Services on the property.
4. Taxes: Contractor agrees to pay all applicable taxes, including sales or General Excise Tax (GET), where applicable.
5. Insurance: Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Customer, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. Liability: Contractor shall not be liable for any damage that occurs from Acts of God defined as extreme weather conditions, fire, earthquake, etc. and rules, regulations or restrictions imposed by any government or governmental agency, national or regional emergency, epidemic, pandemic, health related outbreak or other medical events not caused by one or other delays or failure of performance beyond the commercially reasonable control of either party. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this Contract within sixty (60) days.
7. Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Customer or not under Customer management and control shall be the sole responsibility of the Customer.
8. Subcontractors: Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
9. Additional Services: Any additional work not shown in the above specifications involving extra costs will be executed only upon signed written orders, and will become an extra charge over and above the estimate.
10. Access to Jobsite: Customer shall provide all utilities to perform the work. Customer shall furnish access to all parts of jobsite where Contractor is to perform work as required by the Contract or other functions related thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the Customer makes the site available for performance of the work.
11. Payment Terms: Upon signing this Agreement, Customer shall pay Contractor 50% of the Proposed Price and the remaining balance shall be paid by Customer to Contractor upon completion of the project unless otherwise, agreed to in writing.
12. Termination: This Work Order may be terminated by the either party with or without cause, upon seven (7) workdays advance written notice. Customer will be required to pay for all materials purchased and work complete to the date of termination and reasonable charges incurred in demobilizing.
13. Assignment: The Customer and the Contractor respectively, bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Customer nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign this Agreement to any company which controls, is controlled by, or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities, consolidation, change of control or corporate reorganization.
14. Disclaimer: This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means, at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hidden defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Customer. If the Customer must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Customer directly to the designer involved.

15. Cancellation: Notice of Cancellation of work must be received in writing before the crew is dispatched to their location or Customer will be liable for a minimum travel charge of \$150.00 and billed to Customer.

The following sections shall apply where Contractor provides Customer with tree care services:

16. Tree & Stump Removal: Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to concrete brick filled trunks, metal rods, etc. If requested mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Customer. Defined backfill and landscape material may be specified. Customer shall be responsible for contacting the appropriate underground utility locator company to locate and mark underground utility lines prior to start of work. Contractor is not responsible damage done to underground utilities such as but not limited to, cables, wires, pipes, and irrigation parts. Contractor will repair damaged irrigation lines at the Customer's expense.
17. Waiver of Liability: Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (International Society of Arboricultural) standards will require a signed waiver of liability.

Acceptance of this Contract

By executing this document, Customer agrees to the formation of a binding contract and to the terms and conditions set forth herein. Customer represents that Contractor is authorized to perform the work stated on the face of this Contract. If payment has not been received by Contractor per payment terms hereunder, Contractor shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Customer. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 15 days after billing.

NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS, MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY

Customer

Signature _____ Title **Operations Manager**

Daniel Wright **September 24, 2025**
Printed Name _____ Date _____

BrightView Landscape Services, Inc. "Contractor"

Signature _____ Title **Account Manager, Senior**

Steve McAvoy **September 24, 2025**
Printed Name _____ Date _____

Job #: **460800520**

SO #: **8766109**

Proposed Price: **\$2,100.00**

b.

Proposal for Extra Work at Six Mile CDD Trailmark

Property Name	Six Mile CDD Trailmark	Contact	Daniel Wright
Property Address	805 Trailmark Drive St Augustine, FL 32092	To Billing Address	Six Mile CDD 475 W Town Pl Ste 114 St Augustine, FL 32092
Project Name	Six Mile Cdd- September list of dead tree removals		
Project Description	General Tree		

Scope of Work

This quote is to flush cut and drop dead trees along preserve areas listed below per qsa report.

White Rabbit bw 75 & 87 - 2 hazardous dead pines

Lift Station on Trail mark drive past White Rabbit- 2 dead pines

815 Farm Field Dr- 1 large dead hazardous pine

Common Area across from 815 Farm Field Dr- approximately 20 dead hazardous pines

120 Wineberry- 1 hazardous leaning Oak tree

317 Field Flowers way- 1 large dead hazardous pine

Trailmark Dr lift station across from mailbox area before Golden Rod- 1 large dead hazardous pine

Center median by entrance 1 large dead hazardous pine tree

North Trail- 2 large fallen tree overhanging nature trail

Trailmark Dr/ Clarys Run- 6 dead pines across from pond along preserve

Rec Pond Lift Station Area- 7 dead pines (5 diseased and 2 lightning strikes)

QTY	UoM/Size	Material/Description	Unit Price	Total
Day rate for tree work				Subtotal
				\$8,333.33
2.00	EACH	Flush cut and drop dead trees along preserve areas listed above. (2 Days)	\$4,166.67	\$8,333.33

For internal use only

SO# 8767997
JOB# 460800520
Service Line 300

Total Price \$8,333.33

THIS IS NOT AN INVOICE

This proposal is valid for thirty (30) days unless otherwise approved by Contractor's Senior Vice President
5811 County Rd 305, Elkton, FL 32033 ph. fax

TERMS & CONDITIONS

- The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only contained or referred to herein. All materials shall conform to bid specifications.
- Work Force:** Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
- License and Permits:** Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license requirements of the City, State and Federal Governments, as well as all other requirements of law. Unless otherwise agreed upon by the parties or prohibited by law, Customer shall be required to obtain all necessary and required permits to allow the commencement of the Services on the property.
- Taxes:** Contractor agrees to pay all applicable taxes, including sales or General Excise Tax (GET), where applicable.
- Insurance:** Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Customer, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
- Liability:** Contractor shall not be liable for any damage that occurs from Acts of God defined as extreme weather conditions, fire, earthquake, etc. and rules, regulations or restrictions imposed by any government or governmental agency, national or regional emergency, epidemic, pandemic, health related outbreak or other medical events not caused by one or other delays or failure of performance beyond the commercially reasonable control of either party. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this Contract within sixty (60) days.
- Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Customer or not under Customer management and control shall be the sole responsibility of the Customer.
- Subcontractors:** Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
- Additional Services:** Any additional work not shown in the above specifications involving extra costs will be executed only upon signed written orders, and will become an extra charge over and above the estimate.
- Access to Jobsite:** Customer shall provide all utilities to perform the work. Customer shall furnish access to all parts of jobsite where Contractor is to perform work as required by the Contract or other functions related thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the Customer makes the site available for performance of the work.
- Payment Terms:** Upon signing this Agreement, Customer shall pay Contractor 50% of the Proposed Price and the remaining balance shall be paid by Customer to Contractor upon completion of the project unless otherwise, agreed to in writing.
- Termination:** This Work Order may be terminated by the either party with or without cause, upon seven (7) workdays advance written notice. Customer will be required to pay for all materials purchased and work complete to the date of termination and reasonable charges incurred in demobilizing.
- Assignment:** The Customer and the Contractor respectively, bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Customer nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign this Agreement to any company which controls, is controlled by, or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities, consolidation, change of control or corporate reorganization.
- Disclaimer:** This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means, at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hidden defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Customer. If the Customer must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Customer directly to the designer involved.

- Cancellation:** Notice of Cancellation of work must be received in writing before the crew is dispatched to their location or Customer will be liable for a minimum travel charge of \$150.00 and billed to Customer.

The following sections shall apply where Contractor provides Customer with tree care services:

- Tree & Stump Removal:** Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to concrete brick filled trunks, metal rods, etc. If requested mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Customer. Defined backfill and landscape material may be specified. Customer shall be responsible for contacting the appropriate underground utility locator company to locate and mark underground utility lines prior to start of work. Contractor is not responsible damage done to underground utilities such as but not limited to, cables, wires, pipes, and irrigation parts. Contractor will repair damaged irrigation lines at the Customer's expense.
- Waiver of Liability:** Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (International Society of Arboricultural) standards will require a signed waiver of liability.

Acceptance of this Contract

By executing this document, Customer agrees to the formation of a binding contract and to the terms and conditions set forth herein. Customer represents that Contractor is authorized to perform the work stated on the face of this Contract. If payment has not been received by Contractor per payment terms hereunder, Contractor shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Customer. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 15 days after billing.

NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS, MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY

Customer

Signature _____ Title **Operations Manager**

Daniel Wright _____ **September 26, 2025**
Printed Name Date

BrightView Landscape Services, Inc. "Contractor"

Signature _____ Title **Account Manager, Senior**

Steve McAvoy _____ **September 26, 2025**
Printed Name Date

Job #: **460800520**

SO #: **8767997**

Proposed Price: **\$8,333.33**

c.

Proposal for Extra Work at Six Mile CDD Trailmark

Property Name Six Mile CDD Trailmark
Property Address Trailmark dr
st augustine, FL 32092

Contact Daniel Wright
To Six Mile CDD
Billing Address 475 W Town Pl Ste 114
St Augustine, FL 32092

Project Name Six Mile CDD Fall Annuals 2025
Project Description Color

Scope of Work

QTY	UoM/Size	Material/Description	Total
Fall Flowers			\$2,175.52
600.00	EACH	Flower Install	
5.00	EACH	Install soil mix	

For internal use only

SO# 8740005
JOB# 460800520
Service Line 140

Total Price \$2,175.52

THIS IS NOT AN INVOICE

This proposal is valid for thirty (30) days unless otherwise approved by Contractor's Senior Vice President
5811 County Rd 305, Elkton, FL 32033 ph. fax

TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only contained or referred to herein. All materials shall conform to bid specifications.
2. Work Force: Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. License and Permits: Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license requirements of the City, State and Federal Governments, as well as all other requirements of law. Unless otherwise agreed upon by the parties or prohibited by law, Customer shall be required to obtain all necessary and required permits to allow the commencement of the Services on the property.
4. Taxes: Contractor agrees to pay all applicable taxes, including sales or General Excise Tax (GET), where applicable.
5. Insurance: Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Customer, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. Liability: Contractor shall not be liable for any damage that occurs from Acts of God defined as extreme weather conditions, fire, earthquake, etc. and rules, regulations or restrictions imposed by any government or governmental agency, national or regional emergency, epidemic, pandemic, health related outbreak or other medical events not caused by one or other delays or failure of performance beyond the commercially reasonable control of either party. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this Contract within sixty (60) days.
7. Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Customer or not under Customer management and control shall be the sole responsibility of the Customer.
8. Subcontractors: Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
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11. Payment Terms: Upon signing this Agreement, Customer shall pay Contractor 50% of the Proposed Price and the remaining balance shall be paid by Customer to Contractor upon completion of the project unless otherwise, agreed to in writing.
12. Termination: This Work Order may be terminated by the either party with or without cause, upon seven (7) workdays advance written notice. Customer will be required to pay for all materials purchased and work complete to the date of termination and reasonable charges incurred in demobilizing.
13. Assignment: The Customer and the Contractor respectively, bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Customer nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign this Agreement to any company which controls, is controlled by, or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities, consolidation, change of control or corporate reorganization.
14. Disclaimer: This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means, at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hidden defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Customer. If the Customer must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Customer directly to the designer involved.

15. Cancellation: Notice of Cancellation of work must be received in writing before the crew is dispatched to their location or Customer will be liable for a minimum travel charge of \$150.00 and billed to Customer.

The following sections shall apply where Contractor provides Customer with tree care services:

16. Tree & Stump Removal: Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to concrete brick filled trunks, metal rods, etc. If requested mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Customer. Defined backfill and landscape material may be specified. Customer shall be responsible for contacting the appropriate underground utility locator company to locate and mark underground utility lines prior to start of work. Contractor is not responsible damage done to underground utilities such as but not limited to, cables, wires, pipes, and irrigation parts. Contractor will repair damaged irrigation lines at the Customer's expense.
17. Waiver of Liability: Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (International Society of Arboricultural) standards will require a signed waiver of liability.

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Customer

Signature _____ Title **Operations Manager**

Daniel Wright _____ **August 20, 2025**
Printed Name Date

BrightView Landscape Services, Inc. "Contractor"

Signature _____ Title **Account Manager, Senior**

Steve McAvoy _____ **August 20, 2025**
Printed Name Date

Job #: 460800520

SO #: 8740005

Proposed Price: \$2,175.52

d.

Proposal for Extra Work at Six Mile CDD Trailmark

Property Name	Six Mile CDD Trailmark	Contact	Greg Kern
Property Address	805 Trailmark Drive St Augustine, FL 32092	To	Six Mile CDD
		Billing Address	475 W Town Pl Ste 114 St Augustine, FL 32092

Project Name Six Mile CDD Trailmark: Water truck weekly rate for new install Rec Pond

Project Description Six Mile CDD Trailmark: Water truck weekly rate for new install Rec Pond

Scope of Work

QTY	UoM/Size	Material/Description	Unit Price	Total
Rec Pond Watering			Subtotal	\$3,250.91
1.00	EACH	Water trailer weekly rate	\$1,433.33	\$1,433.33
20.00	HOUR	Labor to fill and apply water per week	\$86.40	\$1,728.00
1.00	LUMP SUM	Water per week 3200gal per week/ 800 gal per day	\$89.58	\$89.58

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SO# 8759665
JOB# 460800520
Service Line 150

Total Price \$3,250.91

THIS IS NOT AN INVOICE

This proposal is valid for thirty (30) days unless otherwise approved by Contractor's Senior Vice President
5811 County Rd 305, Elkton, FL 32033 ph, fax

TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms written specifications and drawings only contained or referred to herein. All materials shall conform to bid specifications.
2. **Work Force:** Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. **License and Permits:** Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license requirements of the City, State and Federal Governments, as well as all other requirements of law. Unless otherwise agreed upon by the parties or prohibited by law, Customer shall be required to obtain all necessary and required permits to allow the commencement of the Services on the property.
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6. **Liability:** Contractor shall not be liable for any damage that occurs from Acts of God defined as extreme weather conditions, fire, earthquake, etc. and rules, regulations or restrictions imposed by any government or governmental agency, national or regional emergency, epidemic, pandemic, health related outbreak or other medical events not caused by one or other delays or failure of performance beyond the commercially reasonable control of either party. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this Contract within sixty (60) days.
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NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY.

Customer


Signature Title
Daniel Laughlin
Greg Kern
Printed Name Date

District Manager
Chair Person

September 16, 2025

BrightView Landscape Services, Inc. "Contractor"

Account Manager, Senior

Signature Title

Steve McAvoy

September 16, 2025

Printed Name Date

Job #: 460800520

SO #: 8759665

Proposed Price: \$3,250.91

e.

Property Name: Trailmark Front Entrance
Tech Name: Banker
Run Time

Job #: _____
Clock #: _____ of _____
Date: 9/18/25

Prog	Run Days	Start Time	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	23	24	25
Spray Rotor Drip:			R	S	S	S	R	S	S	R	S	S	R	S	S	S	S	S	S	S	S	X	S	S	R	S
A	S M T W TH F S	8pm	15	15	15	15	30	15	15		15	15	15	15	15	15	15	15				15	30	15		
B	S M T W TH F S	8pm																	15	15	15					
C	S M T W TH F S	6am/6m																							10	
D	S M T W TH F S		5							5												5				
E	S M T W TH F S																									
F	S M T W TH F S																									

Broken Head	22" IR leaking				25 12" IR leaking														15 Leaking head						
Broken Riser																									
Missing Head	112" S																								
Change Nozzle	25 near clock	25	15																65		15			25	
Upgrade Head																									
Vehicle Damage																									
Straighten Head																									
Adjust Spray																									
Relocate/ Add Head(s)																									
Leaking Pipe																									
Turf/ Plant Condition																									
Valve Inoperable																									
Good Zone											✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓
Maint. Damage (NO CHARGE)																									

Condition of Clock: _____
Pump Start: _____
Pressurized System: _____
Recycled Water: _____
Rain Sensor: _____

Comments: _____

Landscape Services

Property Name:

Tech Name:

Trailmark Front Clock

Bewies

Irrigation Report

2062

Job #: _____

Clock #: of

Date: 7/8/25

Prog	Run Days	Start Time
A	S M T W TH F S	8pm
B	S M T W TH F S	9pm
C	S M T W TH F S	10pm
D	S M T W TH F S	
E	S M T W TH F S	
F	S M T W TH F S	

[illegible]

Condition of Clock:

Comments:

Pump Start: _____

Pressurized System:

Recycled Water: _____

Rain Sensor: _____

BrightView

Landscape Services

Irrigation Report

Property Name:

Trailmark Closely Clock

Tech Name:

Barker

Run Time

1 of 2

Job #:

Clock #:

of

Date:

9/18/25

Prog	Run Days	Start Time	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
Spray Rotor Drip:			S	R	S	R	S	R	R	R	S	S	R/B	S/B	S	R	S	S	S	R	S	R	R	R	R	S
A	S M T W TH F S	7pm	15	20	20	20	10	20	20	20	10	10	20	10	10	20	20	10	15	20	10	20	20	20	20	10
B	S M T W TH F S	7pm																								
C	S M T W TH F S																									
D	S M T W TH F S																									
E	S M T W TH F S																									
F	S M T W TH F S																									

Broken Head	6K																		3S broken head			1R				
Broken Riser																										
Missing Head																										
Change Nozzle				15											3S				3S							
Upgrade Head	4R			5550																						
Vehicle Damage																										
Straighten Head																										
Adjust Spray																										
Relocate/ Add Head(s)																										
Leaking Pipe															1B											
Turf/ Plant Condition																										
Valve Inoperable																										
Good Zone	✓				✓	✓			✓	✓	✓	✓		✓		✓	✓	✓					✓	✓	✓	✓
Maint. Damage (NO CHARGE)																										

Condition of Clock:

Pump Start:

Pressurized System:

Recycled Water:

Rain Sensor:

Comments:

Sticky valve 13

Landscape Services

Irrigation Report

Job #: _____

Clock #: of

Date: 9/18/25

Property Name: 1 railroad Lowry Clock

Tech Name: Marker

Run Time

[illegible][illegible]

Condition of Clock:

Pump Start:

Pressurized System:

Recycled Water:

Rain Sensor:

Comments:

Landscape Services

(-)

Job #: _____

Property Name: 161mark

Tech Name: Marker

Run Time

Season Count +
"Trailmark Dr
"Back Clock"

Clock #: _____ of _____

Date: 9/18/25

[illegible][illegible]

Condition of Clock:

Comments:

Pump Start: _____

Pressurized System: _____

Recycled Water: _____

Rain Sensor: _____

Rupert doing two wire repair on JEA side
fixing today should be fixed by end of day

BrightView

Landscape Services

Irrigation Report

2-3

Job #: _____

Property Name: Trailmark

Clock #: _____ of _____

Tech Name: Barker

Run Time

Date: 9/18/25

Prog	Run Days	Start Time	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48
Spray Rotor Drip:			S	S	S	S	?	?	?	?																
A	S M T W TH F S		15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15
B	S M T W TH F S																									
C	S M T W TH F S																									
D	S M T W TH F S																									
E	S M T W TH F S																									
F	S M T W TH F S																									

Broken Head																									
Broken Riser																									
Missing Head																									
Change Nozzle																									
Upgrade Head																									
Vehicle Damage																									
Straighten Head																									
Adjust Spray																									
Relocate/ Add Head(s)																									
Leaking Pipe																									
Turf/ Plant Condition																									
Valve Inoperable																									
Good Zone	✓																								
Maint. Damage (NO CHARGE)																									

Condition of Clock: _____

Comments: _____

Pump Start: _____

Pressurized System: _____

Recycled Water: _____

Rain Sensor: _____

Landscape Services

Irrigation Report

Job #: _____

Clock #: _____ of _____

Date: 9/18/25

Property Name: Orchard

Tech Name: Barker

Run Time

[illegible][illegible]

Condition of Clock: _____

Comments:

Pump Start: _____

Pressurized System: _____

Recycled Water: _____

Rain Sensor:

BrightView

Landscape Services

Irrigation Report

Small Pool Clock

Job #: _____

Clock #: _____ of _____

Date: 9/18/25

Property Name: Trailmark

Tech Name: MRC

Run Time

9:00

Prog	Run Days	Start Time	1	2	3	4	5	6	7					
	Spray Rotor Drip:		S	d	d	RS	R	R	d					
A	S M T W TH F S	12pm	40	45	30	30	30	30	30					
B	S M T W TH F S													
C	S M T W TH F S													
D	S M T W TH F S													
Broken Head														
Broken Riser														
Missing Head														
Change Nozzle			SMR			1MPR								
Upgrade head			SS				IS							
Vehicle Damage			Need to be lowered				above grade needs to be lowered							
Straighten Head			heads											
Adjust Spray			above grade											
Relocate/ Add Head(s)														
Leaking Pipe														
Turf/ Plant Condition														
Valve Inoperable				↓	↓			↓	↓					
Good Zone														
Maint. Damage (NO CHARGE)														

Condition of Clock: _____

Pump Start: _____

Pressurized System: _____

Recycled Water: _____

Rain Sensor: _____

Comments: _____

Landscape Services

Irrigation Report

Job #:

Clock #: _____ of _____

Date: 9/18/26

Property Name: Trail Mark

Tech Name: MRC

Run Time

Amenity Clock

[illegible][illegible]

Condition of Clock:

Pump Start:

Pressurized System:

Recycled Water:

Rain Sensor:

Comments:

Abuses for 7,39+40 when got to clock

54064

Valves - 6, 8

Not sure if 25 is a zone

BrightView

Landscape Services

Irrigation Report

Job #: _____

Clock #: _____ of _____

Property Name: 4601/more

Tech Name: MR

Run Time

Amenity clock

Date: 9/18/25

Prog	Run Days	Start Time	28	29	33	34	35	36	37	38	39	40	41	42	49	50	51	52	53	54	55	56	57	58	59	60
Spray Rotor Drip:			R	S		R	S	S	S	S		●	R	R	S	R	S	S	S	S	R	S	S	R	S	R
A	S M T W TH F S	8pm	S	15																						
B	S M T W TH F S	8pm			15	15	10	10	10	10	15	15	15	15	15	15	15	15	15	25	25	15	15	40	15	40
C	S M T W TH F S	5pm		15					15																	
D	S M T W TH F S																									
E	S M T W TH F S																									
F	S M T W TH F S																									

Broken Head		1 1/2" leak				1 1/2" leak										2 Bbs		1 Bb first 15min							
Broken Riser																									
Missing Head																									
Change Nozzle		15			15		45										15	45				15			
Upgrade Head				2R										35	4R	25				5R			4R		3R
Vehicle Damage																									
Straighten Head																									
Adjust Spray																									
Relocate/ Add Head(s)																									
Leaking Pipe						1 line on south side of SW	1 leak on Bub line																		
Turf/ Plant Condition																									
Valve Inoperable																									
Good Zone		↓							✓	X	✓	✓	✓	✓							↓			↓	
Maint. Damage (NO CHARGE)																									

Condition of Clock: _____

Comments: _____

Pump Start: _____

Not sure if 33 is a zone

Pressurized System: _____

Recycled Water: _____

Rain Sensor: _____

BrightView

Landscape Services

Irrigation Report

Property Name: Trail Mart

Tech Name: MRC

Run Time

3 of 3
Amenity Clock

Job #: _____

Clock #: _____ of _____

Date: 9/18/25

Prog	Run Days	Start Time	61	62	63	64	65	66					
	Spray Rotor Drip:		<u>S</u>	<u>R</u>	<u>R</u>	<u>R</u>	<u>S</u>	<u>S</u>					
A	<u>S</u> <u>M</u> <u>T</u> <u>W</u> <u>T</u> <u>H</u> <u>F</u> <u>S</u>	<u>8pm</u>											
B	<u>S</u> <u>M</u> <u>T</u> <u>W</u> <u>T</u> <u>H</u> <u>F</u> <u>S</u>	<u>7pm</u>	<u>15</u>	<u>30</u>	<u>30</u>	<u>45</u>	<u>20</u>	<u>20</u>					
C	<u>S</u> <u>M</u> <u>T</u> <u>W</u> <u>T</u> <u>H</u> <u>F</u> <u>S</u>	<u>5am</u>											
D	<u>S</u> <u>M</u> <u>T</u> <u>W</u> <u>T</u> <u>H</u> <u>F</u> <u>S</u>												
Broken Head							<u>1 1/2" IS LEAKING</u>						
Broken Riser													
Missing Head													
Change Nozzle			<u>45</u>										
Upgrade head					<u>1R</u>								
Vehicle Damage													
Straighten Head													
Adjust Spray													
Relocate/ Add Head(s)													
Leaking Pipe													
Turf/ Plant Condition													
Valve Inoperable				<u>↓</u>		<u>↓</u>		<u>✓</u>					
Good Zone													
Maint. Damage (NO CHARGE)													

Condition of Clock: _____

Pump Start: _____

Pressurized System: _____

Recycled Water: _____

Rain Sensor: _____

Comments: _____

Landscape Services

Irrigation Report

Clock #: of

Property Name: fail mark

Clock #: of

Tech Name: MRC

Run Time

Clarys run Clock

Date: 9/18/25

[illegible][illegible]

Condition of Clock:

Comments:

Pump Start: _____

Pressurized System:

Recycled Water:

Rain Sensor:

Think this block is missing zone

Spawns on only 2 of 3 bridges

17+19 didn't do anything. Involvement

Bridgcat Colborton In No Grays Poppwup

Proposal for Extra Work at Six Mile CDD Trailmark

Property Name Six Mile CDD Trailmark
Property Address 805 Trailmark Drive
 St Augustine, FL 32092

Contact Daniel Wright
To Six Mile CDD
Billing Address 475 W Town Pl Ste 114
 St Augustine, FL 32092

Project Name Six mile CDD Trailmark: PM Repairs

Project Description Six mile CDD Trailmark: PM Repairs

Scope of Work

QTY	UoM/Size	Material/Description	Unit Price	Total
3.00	EACH	Lateral line break repair	\$408.03	\$1,224.08
79.00	EACH	Nozzle Replacement	\$6.41	\$506.30
81.00	EACH	Rotor Nozzle Installed- Rotor heads	\$9.94	\$805.08
5.00	EACH	Rainbird 5012 Installed- Rotor heads	\$70.90	\$354.50
11.00	EACH	Rainbird 5006" Installed- Rotor heads	\$57.24	\$629.69
12.00	EACH	Rainbird 1800 6" Installed- Pop-up Spray Head	\$37.30	\$447.60
13.00	EACH	Rainbird 1800 12" Installed- Pop-up Spray Head	\$46.15	\$600.00
6.00	EACH	Hunter ICD single station decoder installed	\$395.83	\$2,375.00

For internal use only

SO# 8766071
JOB# 460800520
Service Line 150

Total Price \$6,942.25

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5811 County Rd 305, Elkton, FL 32033 ph. fax

TERMS & CONDITIONS

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- Insurance:** Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Customer, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
- Liability:** Contractor shall not be liable for any damage that occurs from Acts of God defined as extreme weather conditions, fire, earthquake, etc. and rules, regulations or restrictions imposed by any government or governmental agency, national or regional emergency, epidemic, pandemic, health related outbreak or other medical events not caused by one or other delays or failure of performance beyond the commercially reasonable control of either party. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this Contract within sixty (60) days.
- Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Customer or not under Customer management and control shall be the sole responsibility of the Customer.
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Customer

Signature	Title	Operations Manager
Daniel Wright		
Printed Name	Date	September 24, 2025

BrightView Landscape Services, Inc. "Contractor"

Signature	Title	Irrigation Manager
Juwan Lamar Dupree		
Printed Name	Date	September 24, 2025

Job #:	460800520		
SO #:	8766071	Proposed Price:	\$6,942.25

Proposal for Extra Work at Six Mile CDD Trailmark

Property Name Six Mile CDD Trailmark
Property Address 805 Trailmark Drive
 St Augustine, FL 32092

Contact Daniel Wright
To Six Mile CDD
Billing Address 475 W Town Pl Ste 114
 St Augustine, FL 32092

Project Name Six mile CDD Trailmark: Investigate low pressure issues

Project Description Six mile CDD Trailmark: Investigate low pressure issues

Scope of Work

QTY	UoM/Size	Material/Description	Unit Price	Total
1.00	LUMP SUM	Six mile CDD Trailmark: Investigate low pressure issues	\$1,500.00	\$1,500.00

For internal use only

SO# 8766071
JOB# 460800520
Service Line 150

Total Price \$1,500.00

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Customer

Operations Manager

Signature Title

Daniel Wright

September 24, 2025

Printed Name Date

BrightView Landscape Services, Inc. "Contractor"

Irrigation Manager

Signature Title

Juwan Lamar Dupree

September 24, 2025

Printed Name Date

Job #: 460800520

SO #: 8766071

Proposed Price: \$1,500.00

f.

Proposal for Extra Work at Six Mile CDD Trailmark

Property Name	Six Mile CDD Trailmark	Contact	Daniel Wright
Property Address	805 Trailmark Drive St Augustine, FL 32092	To Billing Address	Six Mile CDD 475 W Town PI Ste 114 St Augustine, FL 32092
Project Name	Six mile Cdd- Volleyball Court Area area drainage		
Project Description	Enhancement		

Scope of Work

This quote is to install a 12" catch basins, N12 Pipe 4" & 6", and 57 stone to help absorb standing water at corner of sidewalk located along sidewalk south of court areas

QTY	UoM/Size	Material/Description	Total
Drainage- court area			\$8,274.58
1.00	LUMP SUM	Mobilization and labor to dig trench, assemble new pipe and fittings, bury pipe, backfill stone, and rough grade area.	
4.00	EACH	12 " drain box assembly w/ grate- (2 open / 2 closed)	
2.00	EACH	12 " drain box assembly w/ grate- (1 open / 3 closed)	
8.00	EACH	N12 - 4" pipe 20'	
2.00	EACH	N12 - 6" pipe 20'	
8.00	YARD	57 stone installed to backfill pipe	
2.00	EACH	ground fabric roll- 50' x 4' roll	
3.00	EACH	roll of pipe tape	
1.00	LUMP SUM	Material delivery fee	
450.00	SQUARE FEET	Sod Installed- labor to remove turf with sod cutter, rough grade area after drainage install and then install sod	
1.00	DAY	Standard Mini- Excavator - Daily Equipment Rate	
Irrigation			\$720.00
1.00	LUMP SUM	Irrigation modifications and adjustments	

For internal use only

SO# 8773589
JOB# 460800520
Service Line 130

Total Price \$8,994.58

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5811 County Rd 305, Elkton, FL 32033 ph. fax

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Customer

Signature	Title	Operations Manager
Daniel Wright	Date	October 03, 2025
Printed Name		

BrightView Landscape Services, Inc. "Contractor"





Signature	Title	Account Manager, Senior
Steve McAvoy	Date	October 03, 2025
Printed Name		

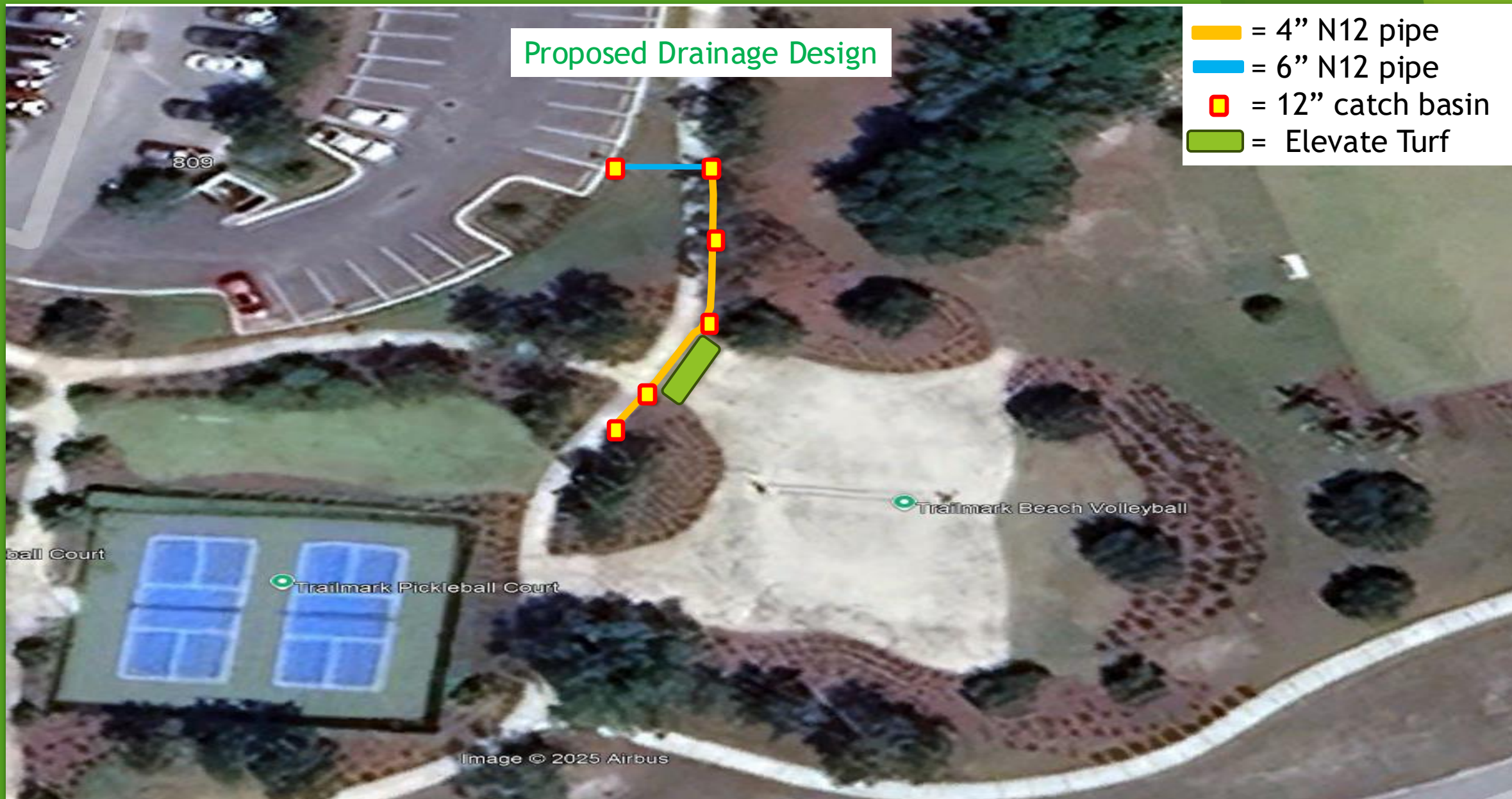
Job #: 460800520

SO #: 8773589

Proposed Price: \$8,994.58

Proposed Drainage Design

-  = 4" N12 pipe
-  = 6" N12 pipe
-  = 12" catch basin
-  = Elevate Turf



C.

1.

Customer Service Report

Customer: Trailmark
Field Biologist: Eduardo Morales

Date of Visit: 9/25/2025
Weather: 94 °F High
80% ☁

Waterway and Ditch Treatments

Site	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Algae		x	x			x					x	x	x	x	x
Submersed Weeds	x					x							x		
Shoreline Grasses & Brush					x	x		x	x	x					
Floating Weeds															
Mosquito Larvicide															
Pond Dye															
Inspection				x			x								
Debris Removal															

Comments: Ponds were treated according to their specific needs as follows: Algae in ponds 2, 3, 6, 11, 12, 13, 14, 15, 16, 17, 18, 20, 21, 23, 28, 32, 34, 36 and 37 was addressed. Weeds were treated in ponds 1, 6, 8, 9, 10, 13, 17, 18, 21, 23, 26, 28, 32, 33 and 37. Inspections performed in ponds 4, 7, 22, 24, 25, 30 and 35.

Carp Program

- ☐ Carp Observed
☐ Barriers Inspected

Flow

- ☒ None
☐ Slight
☐ Visible

Water Clarity

- ☐ < 1' ☐ 2-4'
☒ 1-2' ☐ >4'

Water Levels

- ☐ High
☒ Normal
☐ Low

Fish/Wildlife Observations

- | | | | | |
|--|---|------------------------------------|---|--|
| <input type="checkbox"/> Bass | <input checked="" type="checkbox"/> Anhinga | <input type="checkbox"/> Woodstork | <input checked="" type="checkbox"/> Turtles | <input type="checkbox"/> Other Species:

_____ |
| <input type="checkbox"/> Bream | <input type="checkbox"/> Cormorant | <input type="checkbox"/> Ducks | <input type="checkbox"/> Snakes | |
| <input type="checkbox"/> Catfish | <input checked="" type="checkbox"/> Egrets | <input type="checkbox"/> Osprey | <input checked="" type="checkbox"/> Alligator | |
| <input checked="" type="checkbox"/> Gambusia | <input checked="" type="checkbox"/> Herons | <input type="checkbox"/> Ibis | <input checked="" type="checkbox"/> Frogs | |

Native/Beneficial Vegetation Noted

- | | | | |
|---------------------------------------|---|-----------------------------------|---|
| <input type="checkbox"/> Arrowhead | <input checked="" type="checkbox"/> Bulrush | <input type="checkbox"/> Lotus | <input checked="" type="checkbox"/> Slender Spikerush |
| <input type="checkbox"/> Cordgrass | <input type="checkbox"/> Lily | <input type="checkbox"/> Chara | <input type="checkbox"/> Blue Flag Iris |
| <input type="checkbox"/> Bacopa | <input type="checkbox"/> Golden Canna | <input type="checkbox"/> Naiad | <input type="checkbox"/> Bladderwort |
| <input type="checkbox"/> Pickerelweed | <input type="checkbox"/> Spatterdock | <input type="checkbox"/> Eelgrass | <input type="checkbox"/> Pondweed |

Did you know? The manatee is Florida's official marine mammal. Fossils indicate they have been in Florida waters for millions of years.

Customer Service Report

Customer: Trailmark
Field Biologist: Eduardo Morales

Date of Visit: 9/25/2025
Weather: 94 °F High
80% ☁

Waterway and Ditch Treatments

Site	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
Algae	x	x	x		x	x		x					x		
Submersed Weeds		x	x					x					x		
Shoreline Grasses & Brush		x				x					x				
Floating Weeds															
Mosquito Larvicide															
Pond Dye															
Inspection							x		x	x					x
Debris Removal				x								x		x	

Comments:

Carp Program

- ☐ Carp Observed
☐ Barriers Inspected

Flow

- ☐ None
☐ Slight
☐ Visible

Water Clarity

- ☐ < 1' ☐ 2-4'
☐ 1-2' ☐ >4'

Water Levels

- ☐ High
☐ Normal
☐ Low

Fish/Wildlife Observations

- | | | | | |
|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|--|
| <input type="checkbox"/> Bass | <input type="checkbox"/> Anhinga | <input type="checkbox"/> Woodstork | <input type="checkbox"/> Turtles | <input type="checkbox"/> Other Species:

_____ |
| <input type="checkbox"/> Bream | <input type="checkbox"/> Cormorant | <input type="checkbox"/> Ducks | <input type="checkbox"/> Snakes | |
| <input type="checkbox"/> Catfish | <input type="checkbox"/> Egrets | <input type="checkbox"/> Osprey | <input type="checkbox"/> Alligator | |
| <input type="checkbox"/> Gambusia | <input type="checkbox"/> Herons | <input type="checkbox"/> Ibis | <input type="checkbox"/> Frogs | |

Native/Beneficial Vegetation Noted

- | | | | |
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| <input type="checkbox"/> Bacopa | <input type="checkbox"/> Golden Canna | <input type="checkbox"/> Naiad | <input type="checkbox"/> Bladderwort |
| <input type="checkbox"/> Pickerelweed | <input type="checkbox"/> Spatterdock | <input type="checkbox"/> Eelgrass | <input type="checkbox"/> Pondweed |

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Customer: Trailmark
Field Biologist: Eduardo Morales

Date of Visit: 9/25/2025
Weather: 94 °F High
80% ☁

Waterway and Ditch Treatments

Site	31	32	33	34	35	36	37								
Algae		x		x		x	x								
Submersed Weeds		x					x								
Shoreline Grasses & Brush			x				x								
Floating Weeds															
Mosquito Larvicide															
Pond Dye															
Inspection					x										
Debris Removal															
No access	x														

Comments:

Carp Program

- ☐ Carp Observed
☐ Barriers Inspected

Flow

- ☐ None
☐ Slight
☐ Visible

Water Clarity

- ☐ < 1' ☐ 2-4'
☐ 1-2' ☐ >4'

Water Levels

- ☐ High
☐ Normal
☐ Low

Fish/Wildlife Observations

- | | | | | |
|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|--|
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_____ |
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| <input type="checkbox"/> Catfish | <input type="checkbox"/> Egrets | <input type="checkbox"/> Osprey | <input type="checkbox"/> Alligator | |
| <input type="checkbox"/> Gambusia | <input type="checkbox"/> Herons | <input type="checkbox"/> Ibis | <input type="checkbox"/> Frogs | |

Native/Beneficial Vegetation Noted

- | | | | |
|---------------------------------------|---------------------------------------|-----------------------------------|--|
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| <input type="checkbox"/> Cordgrass | <input type="checkbox"/> Lily | <input type="checkbox"/> Chara | <input type="checkbox"/> Blue Flag Iris |
| <input type="checkbox"/> Bacopa | <input type="checkbox"/> Golden Canna | <input type="checkbox"/> Naiad | <input type="checkbox"/> Bladderwort |
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FOURTH ORDER OF BUSINESS

From: Matthew Reid Matthew.Reid@fsresidential.com 
Subject: Safety Measures for Reverie Pond Voids
Date: October 2, 2025 at 2:55 PM
To: Daniel Laughlin dlaughlin@gmsnf.com, Sarah Sweeting ssweeting@gmsnf.com
Cc: Kevin Andersen kevin.andersen@dreamfindershomes.com

Hey Daniel and Sarah,

As discussed in the last CDD meeting, several areas around the Reverie ponds have long-standing holes or voids that have been present for some time (photo attached). For safety, Toby Salazar, our Maintenance Supervisor, will begin marking these areas with wooden stakes and caution tape. This is intended to provide a clear visual warning for both residents and the landscaper until permanent repairs can be made.

Can you please confirm if this temporary safety measure is acceptable to the CDD? We want to ensure our approach aligns with your expectations until the areas are addressed.

Thank you both for your guidance.

Respectfully,



MATTHEW REID
Community Manager

Reverie at Trailmark
35 Rustic Mill Dr. | St. Augustine, FL 32092
Direct 904.436.5510 | Cell phone 904.504.5882

reveriehoa.com
24/7 Customer Care: 866.378.1099





Memorandum

To: Mr. Daniel Laughlin
Governmental Management Services, LLC

From: ETM, Inc.

Date: October 1, 2025

Subject: Follow-Up Report – Pond Bank Conditions at Reverie Community, Trailmark

On September 24, 2025, ETM conducted a site visit to assess the condition of the pond banks within the Reverie community of Trailmark. Our review identified the following key issues:

- **Stressed, Dying, or Missing Sod** – Sod decline and bare areas were observed, likely caused by irrigation deficiencies or drought stress.
Corrective Action: Re-establish sod and adjust irrigation systems.
- **Non-Sod Vegetation Growth** – Invasive or volunteer vegetation was present in several locations, reducing bank stability.
Corrective Action: Remove non-sod vegetation, re-sod and maintain a routine vegetation management program.
- **Erosion at Bank and Waterline** – Active erosion was noted along the lower banks and water's edge, consistent with wave action.
Corrective Action: Install erosion controls (turf reinforcement mats, coir logs, or riprap), re-sod eroded areas and consider aquatic plantings for stabilization.
- **Eroded Gully Areas** – Concentrated stormwater runoff has created gully erosion in select locations along the banks. These gullies accelerate soil loss and, if left untreated, can expand upslope.
Corrective Action: Regrade gully areas to restore bank contours and re-establish sod. Yard drains have been installed in other locations, and a similar approach should be considered in the additional locations as necessary.
- **Excessive Vegetation Growth** – Mow pond banks in Phase 3 and provide corrective actions as needed.

Conclusion:

The identified issues are correctable with targeted maintenance and stabilization efforts. Implementing the recommended measures will help protect the pond banks, improve aesthetics, and reduce long-term maintenance costs.















Excess vegetation around pond in Phase 3.



Excess vegetation around pond in Phase 3.

FIFTH ORDER OF BUSINESS

B.



FEARLESS FLAG FOOTBALL

GIRLS LEAGUE

GAMES PLAYED AT
TOCOL CREEK
HIGH SCHOOL
SATURDAYS 9/27-11/8

AGE DIVISIONS
3RD-4TH
5TH-6TH
7TH-8TH

WWW.FEARLESSFLAGFOOTBALL.COM

C.

From: **Monica Belazeros** <monbelazeros@gmail.com>

Date: Thu, Sep 11, 2025 at 8:50 PM

Subject: Interest in Starting a Weekly Mat Pilates Class in Our Neighborhood

To: trailmarkmanager@gmsnf.com <trailmarkmanager@gmsnf.com>

Good evening,

I hope this message finds you well!

I'm reaching out because I'm a certified Pilates instructor, and I'm interested in hosting a mat Pilates class right here in our neighborhood. I think it could be a fantastic way for us to stay active and connected.

I'd love to know if it would be possible to organize this, and what steps I'd need to take on my end to make this possible.

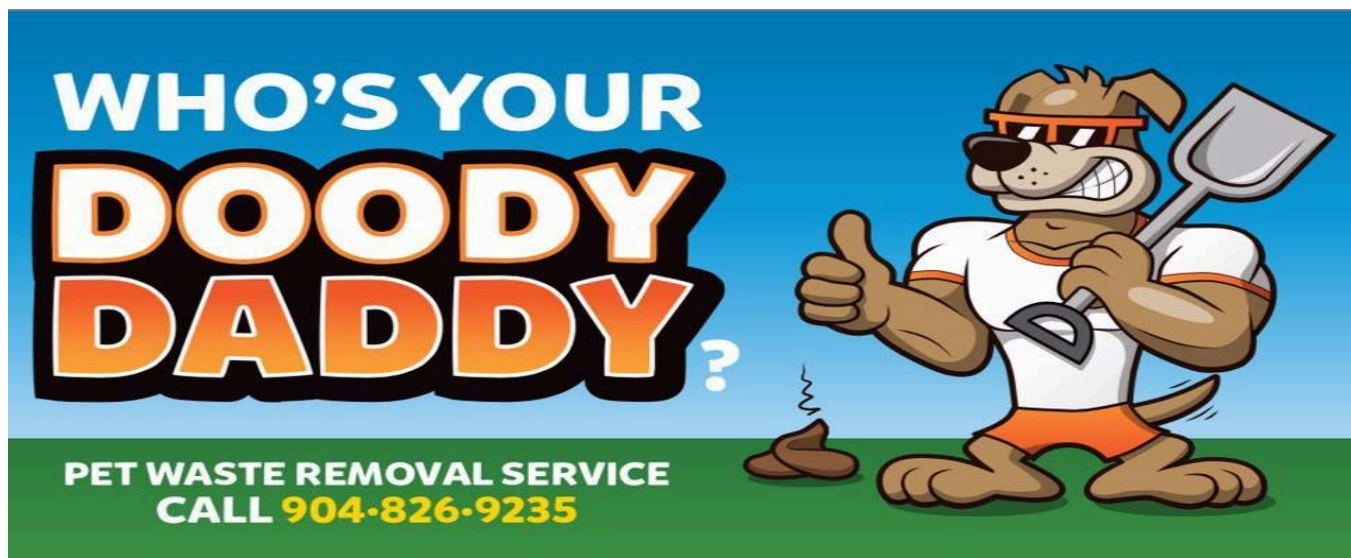
Thank you so much for considering this, and I look forward to your thoughts.

Kindly,

Monica Belazeros
(561)-639-2646

SIXTH ORDER OF BUSINESS

A.



DOODY DADDY SERVICE AGREEMENT

This agreement is in effect as of October 1, 2025 and will stay in effect through October 1, 2026 is made between *Doody Daddy, LLC* and Trailmark HOA whose address is 805 Trailmark Dr, St Augustine, FL 32092, Evergreen Lifestyles Management whose address is 10301 Deerwood Park Blvd, Suite 3200, Jacksonville, FL 32256.

1. **Pet Waste Station Service** – *Doody Daddy* hereby agrees to service the 2 pet waste station(s) located at the above address. Servicing of the stations will occur twice a week. *Doody Daddy* reserves the right to change the assigned day. *Doody Daddy* will purchase and provide all bags for each pet waste station. *Doody Daddy* is not responsible for any damage or repairs needed to any pet waste station.
2. **Trash Can Service** – *Doody Daddy* hereby agrees to service the N/A trash can(s) stations located at above address. Servicing of the trash cans will occur N/A a week. *Doody Daddy* reserves the right to change the assigned day. *Doody Daddy* will purchase and provide all bags for each trash can. *Doody Daddy* is not responsible for any damage or repairs needed to any trash can.
3. **Park & Common Area** – *Doody Daddy* hereby agrees to service the N/A park/common areas located at above address. Servicing will occur N/A a week. *Doody Daddy* reserves the right to change the assigned day.
4. **Billing** – An invoice for the next month's service will be sent at the beginning of each month. This invoice will be due in full by the 15th of that month. If delinquency occurs a late charge of twenty five dollars (\$25.00) will be added to the total of the bill.
5. **Collection of unpaid bills** – If a bill becomes more than 30 days late, *Doody Daddy* reserves the right to pursue collection. A service fee of \$75.00 will be added to a bill that is sent to a collection agency.

6. **Access to Service Area** – It is the customer's responsibility to assure uninhibited access to the service area. If the area is not accessible during the service day, the customer will be charged the normal fee for that days waste removal.

7. **High Grass and Leaves** – The customer is responsible for keeping the grass at a reasonable level and to keep the leaves picked up in the service area. *Doody Daddy* will not return if waste is missed due to overgrown grass or un-raked leaves. If *Doody Daddy* returns to service and it is determined that high grass or un-raked leaves existed at the time of the initial service call, the account will be charged an additional pick-up at the normal weekly rate.

8. **Inclement Weather** – If weather conditions prevent *Doody Daddy* from servicing on the assigned day, *Doody Daddy* will attempt to schedule a make up day. If we are unable to schedule a make up day, we will issue a credit towards the next month's invoice.

9. **Entire Contract** – This Contract contains the entire agreement of the parties regarding the subject matter of this Contract, and there are no other promises or conditions in any other agreement whether oral or written. This Contract supersedes any prior written or oral agreements between the parties.

Monthly contract \$240.00 per month starting 10/01/2025 through 10/01/2026.

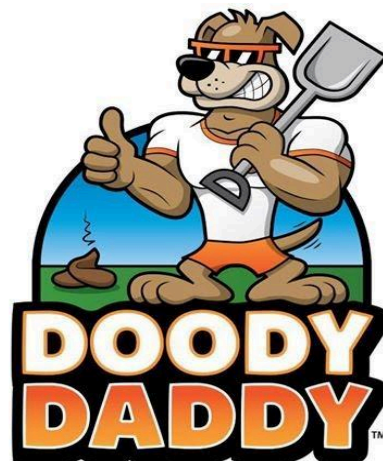
Property Manager Signature _____ Date _____

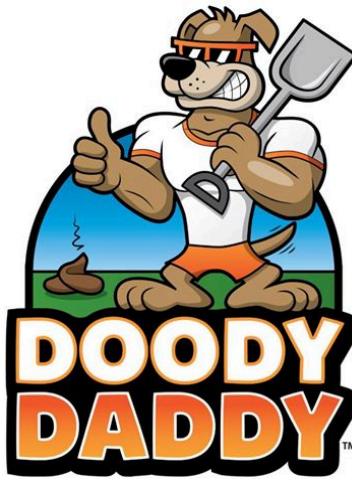
HOA Board President Signature _____ Date _____

Office Number _____ After Hours Number _____

Doody Daddy Signature _____ Date _____

WE THANK YOU FOR CHOOSING DOODY DADDY AS YOUR PET WASTE MANAGEMENT COMPANY, IF YOU HAVE ANY QUESTIONS FEEL FREE TO CALL US AT: 904-826-9235.





Prepared Date
October 1, 2025

PROPOSAL

Prepared for Trailmark

DESCRIPTION OF WORK	VISITS	RATE PER VISIT	MONTHLY TOTAL
Pet Waste Station Service <ul style="list-style-type: none"> Weekly service includes restocking all pick-up bags, liner bags and removal of waste at each station. <u>Doody Daddy will purchase and provide all bags for each pet waste station.</u> Doody Daddy will purchase any additional pet waste stations for the community with a renewed 2 year contract of service. 	2 X Week	\$28 (Based on 2 stations @ \$14 per station per visit)	\$240 (Based on the weekly rate X 4.3 weeks per month. This keeps the payment the same regardless of 4 or 5 services each month.
Trash Can Servicing <ul style="list-style-type: none"> Weekly service includes restocking all liner bags and removal of trash at each can. 	1 X Week	N/A (Based on 0 trash can(s) \$10 per can per week)	N/A
Additional Clean-up Services (optional) <ul style="list-style-type: none"> We will walk a specific pattern removing dog waste from property grounds, common areas, dog parks, residential homes and anywhere in between. Pricing is based on the size of each service area. 	1 x week	N/A	N/A
		TOTAL	\$240

B.

From: Cassie Passantino hello@reverietrailmarklife.com 
Subject: Reverie Agenda Item October Meeting
Date: September 24, 2025 at 12:21 PM
To: Sarah Sweeting ssweeting@gmsnf.com, Daniel Laughlin dlaughlin@gmsnf.com
Cc: Samantha Keim skeim@onplace.life, Kevin Andersen kevin.andersen@dreamfindershomes.com



Good afternoon,

Kevin and our team have reviewed and approved this item. I'm bringing it to your attention for approval by the CDD Board and to request that it be added to the agenda for our October meeting. Thank you!

Currently, we **have 36 chairs and 9 standard tables** in active use. We **also have 6 folding chairs and 5 folding tables**. These are regularly used for events, meetings, and community functions. However, recent events have shown that our existing inventory is not sufficient to meet the growing demand for seating and table space.

The following items are recommended for purchase:

Item	Quantity	Unit Price	Total Cost
Folding Chairs	42	\$27.99	\$1,175.58
Folding Tables	5	\$65.29	\$326.45
Folding Chair Dollies	2	\$225.40	\$450.80
Fiswal 6 Pack Table Cover	1	\$35.14	\$35.14
Total Estimated Cost			\$1,987.97

- **Expanded Seating Capacity:** Adding 42 chairs will bring our total to **78 chairs**, enough to accommodate larger events and eliminate the need for external rentals.
- **Adequate Table Space:** **Upgrading our table inventory from 14 to 19 total tables will greatly enhance our flexibility for event setup.** The additional 5 folding tables can be strategically allocated to support food service areas, décor displays, or other utility functions, while also providing **five extra tables designated for seating, potentially for outdoor use**. This expansion allows us to preserve our existing 9 standard tables exclusively for guest seating, ensuring better organization and flow during events.
- **Improved Storage & Transport:** The two chair dollies will improve efficiency in moving and storing chairs, reducing manual labor and minimizing wear on the furniture.

Kind Regards,



Cassie Passantino
Community Relations & Lifestyle Director
Reverie at Trailmark



(904) 892-8224



hello@reverietrailmarklife.com

C.

ALL ABOUT WATER, LLC

1608 N Summer Ridge Ct
Saint Augustine, FL
32092-3767
+19048265355
<http://www.allaboutwaterstaug.com>



Estimate

ADDRESS
Six Mile Creek CDD – REVERIE AT TRAILMARK
35 Daybreak Dr
St Augustine, FL 32092

ESTIMATE 2308
DATE 09/19/2025

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
		Amenity Center			
	105	Low pressure wash and rinse all 3 buildings and covered porches and remove oxidation on gutters	1	925.00	925.00
	105	Spot free rinse all exterior windows	1	410.00	410.00
	105	Pressure wash all sidewalks around Amenity Center	1	800.00	800.00
	105	Pressure wash curbs around Amenity Center	1	525.00	525.00
	105	Pressure 2 wash mailbox pads and canopies	1	250.00	250.00
	105	Pressure wash Bocce Court & Canopy	1	200.00	200.00
	105	Softwash pool deck	1	750.00	750.00
	105	Pressure wash two canopies at pool	1	150.00	150.00
	105	Pressure wash the pedestrian gate walkway to Trailmark (across from the Dog Park)	1	75.00	75.00
		Front Entrance			
	105	Pressure wash curbs at entrance	1	400.00	400.00
	105	Pressure wash entrance sign and stone monuments	1	350.00	350.00
	105	Low pressure wash and rinse covered area at dog park (no chemicals)	1	350.00	350.00


Our standard pressure washing/soft washing services includes removing organic staining (mold, mildew & dirt). All About Water will not be removing any non-organic staining (oil, rust, and/or paint). These services can be provided at an additional cost.

TOTAL **\$5,185.00**

If the certificate of insurance provided by All About Water is required to have any

additional insured listed, please let us know in advance as a \$100.00 fee will be applied to the final invoice.

DocuSigned by:



C9DC4AAE13A84D3...

Accepted By

9/22/2025

Accepted Date

D.



Quote #: Q-15007-5
 Date: 8/25/2025
 Expires On: 9/30/2025

Envera Systems

Next Generation Security
 1659 Achieva Way
 Dunedin, FL 33648
 Phone: (855) 936-8372 | Email: info@enverasystems.com

Prepared for

Six Mile Creek CDD - The Reverie at Trailmark HOA
 Six Mile Creek CDD - The Reverie
 6200 Lee Vista Blvd, Suite 300
 St. Augustine, Florida 32092

SECURITY CONSULTANT	PHONE	EMAIL
Eddie Coalwell	+1 9044208464	ecoalwell@enverasystems.com

Pricing valid with new 3 Year Agreement.

MONTHLY SERVICE RATES

TERM	3 YEARS	5 YEARS	10 YEARS
Monthly Total	\$2,142.46	\$2,122.74	\$2,107.96

Total Monthly Service Rates will be based on the selected term (applicable sales tax will apply).

MONTHLY SERVICES

Community - Access Control

QTY	MONTHLY SERVICE
1	Database Management

Main Entrance - Virtual Gate Guard

*Custom Hours: 8pm-6am

QTY	MONTHLY SERVICE
1	Envera Kiosk System (Envera-Owned) with Automated License Plate Technology
300	Per Home (Address) Monitoring - Custom Hours*
1	Service & Maintenance Plan

Main Entrance - Backup Internet for Virtual Gate Guard

QTY	MONTHLY SERVICE
1	Monthly Internet Charge

Main Entrance - Access Control for Resident

QTY	MONTHLY SERVICE
1	Service & Maintenance Plan

Main Entrance - Pedestrian Gate

QTY	MONTHLY SERVICE
1	Service & Maintenance Plan

Remote Pedestrian Gate - Access Control

QTY	MONTHLY SERVICE
1	Service & Maintenance Plan

EQUIPMENT & ONE-TIME SERVICES

Main Entrance - Backup Internet for Virtual Gate Guard

QTY	PRODUCT
1	Cradle Point Router

SERVICE & MAINTENANCE PLAN

- During Primary Period, should any equipment need to be serviced or replaced, Envera will not charge for labor or system parts and materials.
- During Renewal Periods, should any equipment need to be serviced or replaced, Envera will not charge for labor and will only charge cost for system parts and materials.
- Ground loops are warranted for a period of 90 days and are not included in the Service & Maintenance Plan
- Service Level Commitment
 - Envera will perform system checks of all cameras on a daily basis.
 - Envera will proactively troubleshoot any discovered issues, which may include sending a technician onsite.
 - Since most issues can be resolved remotely, emergency service requests will be responded to within 24 hours.
- Service and Maintenance Plan excludes accident, vandalism, flood, water, lightning, fire, intrusion, abuse, misuse, an act of God, any casualty, including electricity, unauthorized repair service, modification or improper installation or any other cause beyond the control of Envera, including interruption of electrical power or internet service.

TERMS & CONDITIONS

- Pricing presented in this Quote is based on the purchase of all items as presented.
- Minimum 36-month agreement is required for monthly services (sales tax will be added to all monthly charges).
- Community will be responsible for all costs related to permits, bonds, surveys, drawings or site plan modifications.
- Community will be responsible for all required internet lines with minimum of 5Mbps upload and download speeds for most systems to operate. This may require multiple primary and backup lines throughout the community. Envera's team will work with internet providers to assist Client as necessary.
- Community will be responsible for providing adequate power at all head-end locations.
- Deposit due at signing equal to two (2) months of the monthly services costs prior to Envera scheduling work.
- If purchasing a Virtual Gate Guard or Access Control System, Community will be responsible for providing a list of all residents with addresses, phone numbers, and email addresses in an Excel or CSV format.

VIRTUAL GATE GUARD DETAILS

- Monthly pricing on this quote is based on 300 current homes, with a maximum of 554 homes at full build out. Each additional home (unique address) registered with Envera over 300 will incur an additional \$3.00 per month related to this quote.
- Installation of the equipment will take approximately six weeks to complete and fully test
- Envera's Implementation Team will provide resident onboarding communication.
- Once the system is activated and on-line, Envera will conduct a "soft opening" giving residents 21 days to get acclimated (Guests will be asked where they are going but no guest will be denied entry)
- After the soft opening period expires, all guests will be verified before being granted entry into the community
- Recurring monthly pricing is based on all resident and renters having Envera programmed credentials on their vehicles and unencumbered access to use MyEnvera.com or the MyEnvera App for guest management

COMMUNITY/COMMUNITY+ HARDWARE

- All hardware sold for Community or Community+ software solutions will be shipped for installation by the Client.

E.



Duck Duck Rooter Plumbing, Septic & Air Conditioning
4567 Blanding Blvd, Jacksonville FL 32210
www.DuckDuckRooter.com
904-862-6769

Certified Plumbing Contractor - CFC 1429193
Mechanical Contractor - CMC 1250980
Master Septic Tank Contractor - SM0051487

Certified Underground Utility and Excavation Contractor - CUC 1225195

BILL TO

Six Mile Creek CDD
6200 Lee Vista Boulevard #300
Orlando, FL 32822 USA

ESTIMATE
100547892

ESTIMATE DATE
Jul 31, 2025

JOB ADDRESS

Trailmark
805 Trailmark Drive
St. Augustine, FL 32092 USA

Job: 100334691

ESTIMATE DETAILS

Commercial Duct Cleaning & Commercial Annual Service Agreement:

This proposal includes a Commercial Duct Cleaning visit and an Annual Commercial Service Agreement.

1. Commercial Duct Cleaning Gym & Office:

Uninstall high drop ceiling registers and clean main duct trunk and individual supply runs on a 3-5 ton system(s) & 5-10 ton system. Clean all registers and return grills. Reinstall registers to duct work, silver tape, panduits and mastic seal.

Clean air handlers of dust and debris. Evaporator coils in place, blower wheels, cabinet insulation wipe down and sanitation.

Test all operations.

Included: Scissor lift for high ceiling access. Duct cleaning machine. Two man labor.

Total Systems: 3
Total Supply Registers: 10
Total Return Registers: 6
Ceiling Height: 8-25ft

Labor Warranty On Material: 30 Days

Duct Cleaning Total Price: \$3850.00 (Stand alone, separate from service agreement pricing below)

Customer to provide access at floor level for scissor lift operation to ceiling. Duck Duck AC not responsible for broken/damaged items on property due to scissor lift operation. Must have access upon arrival of starting job.

2. Commercial Annual Service Agreement Gym & Office:

This section of the proposal is for a Maintenance Service Agreement per the attached scope of coverage.

We include the following:

The appropriate fees, licenses and permits as required for our work.

Provide all services under the guidelines of the EPA regulations for handling disposal, storing, transporting, delivery, reclamation, recycling, recovery and reporting.

provide all services under the guidelines of OSHA regulations for jobsite safety and reporting.

Maintenance of () Roof Top Package Units.

Maintenance of () Roof Top Split Systems.

Maintenance of () Mini-splits.

Maintenance of () Roof Top Supply Air Fans.

Maintenance of () Roof Top Exhaust Air Fans.

Maintenance of () Ice Machines.

Maintenance of (3) Split Systems

Maintenance of systems listed above shall include (4) Quarterly visits to remove and replace system filters, clear drain lines, and visually inspect the HVAC equipment and log the operations of the equipment. One of these services will be performed during the full PM Service.

Maintenance of the equipment listed above shall include (1) Annual visit to perform a FULL maintenance cleaning and log the operation of the equipment. Refer to tasking sheets for full scope of work related to this annual service.

This proposal is based on normal working hours, i.e. Monday through Friday 8:00am to 4:30pm.

We exclude the following:

Pollution, connection, tapping, usage or impact fees.

Temporary facilities, i.e. toilets, water, sanitary, storm, electrical, HVAC, utilities, fencing, enclosures, barricades, etc.

Inspection of fire dampers, fire/smoke dampers, smoke dampers or control dampers not listed above.

Unless otherwise noted in this proposal the duct system, dampers, damper assemblies, damper actuators, duct connections, air distribution devices, grilles, flex duct or diffusers are not covered under this agreement.

Separate service or repair work including replacing motors, belts, compressors, coils, electrical components etc.-

(Maintenance only)

Indoor Air Quality testing of any kind unless otherwise noted.

Airside or water side testing and balancing of any kind unless otherwise noted.

Any work pertaining to the fire alarm or fire protection system unless otherwise noted.

Premium time work unless otherwise noted.

Billing and Service Details:

The service agreement will be billed to the customer on a Monthly basis at \$196.60. The yearly total for this contract is \$2359.20

This agreement shall renew to the succeeding year upon the end of the listed terms unless either party gives written notice of intention to not renew this agreement at least (30) days prior to the renewal date. Either party may cancel the renewal with a (30) day written notice.

All emergency demand service calls will be billed at a rate of \$121.50 per hour during normal business hours and \$182.25 per hour during afterhours.

Service agreement customers receive a 10% discount on all parts and supplies used during repairs.

Service agreement customers will receive priority service 24/7/365.

This proposal is good for 30 days from the above referenced date. If you have any questions regarding this proposal, please call;

Justin Perry

HVAC Operations Manager

Duck Duck Air Conditioning

904-862-6769 Office

904-616-6369 Mobile

SUB-TOTAL	\$6,209.20
TAX	\$0.00
TOTAL	\$6,209.20

Thank you for choosing Duck Duck Rooter Plumbing, Septic & Air Conditioning. We greatly appreciate your business.

CUSTOMER AUTHORIZATION

THIS IS AN ESTIMATE, NOT A CONTRACT FOR SERVICES. You have the option to cancel this transaction within 3 business days of signing the estimate without incurring any penalties unless products have been installed on the specified date. The summary above is furnished by Duck Duck Rooter Plumbing, Septic & Air Conditioning as a good faith estimate of work to be performed at the location described above and is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started. I understand that the final cost of the work may differ from the estimate, perhaps materially. THIS IS NOT A GUARANTEE OF THE FINAL PRICE OF WORK TO BE PERFORMED. I agree and authorize the work as summarized on these estimated terms, and I agree to pay the full amount for all work performed.

ACCORDING TO FLORIDA'S CONSTRUCTION LIEN LAW (SECTIONS 713.001-713.37, FLORIDA STATUTES), THOSE WHO WORK ON YOUR PROPERTY OR PROVIDE MATERIALS AND ARE NOT PAID IN FULL HAVE A RIGHT TO ENFORCE THEIR CLAIM FOR PAYMENT AGAINST YOUR PROPERTY. THIS CLAIM IS KNOWN AS A CONSTRUCTION LIEN. IF YOUR CONTRACTOR OR A SUBCONTRACTOR FAILS TO PAY SUBCONTRACTORS, OR MATERIAL SUPPLIERS OR NEGLECTS TO MAKE OTHER LEGALLY REQUIRED PAYMENTS, THE PEOPLE WHO ARE OWED MONEY MAY LOOK TO YOUR PROPERTY FOR PAYMENT, EVEN IF YOU HAVE PAID YOUR CONTRACTOR IN FULL. IF YOU FAIL TO PAY YOUR CONTRACTOR, YOUR CONTRACTOR MAY ALSO HAVE A LIEN ON YOUR PROPERTY. THIS MEANS IF A LIEN IS FILED YOUR PROPERTY COULD BE SOLD AGAINST YOUR WILL TO PAY FOR LABOR, MATERIALS, OR OTHER SERVICES THAT YOUR CONTRACTOR OR SUBCONTRACTOR MAY HAVE FAILED TO PAY. FLORIDA'S CONSTRUCTION LIEN LAW IS COMPLEX AND IT IS RECOMMENDED THAT WHENEVER A SPECIFIC PROBLEM ARISES, YOU CONSULT AN ATTORNEY.

Sign here

Date

F.



Hold Harmless and License Agreement

This Hold Harmless and License Agreement (“License”) is entered into this day of September 26, 2025, between Six Mile Creek CDD (“Licensor”), address: 475 West Town Place, Suite 114. St. Augustine, Fl. 32092, and United Parcel Service, Inc., an Ohio corporation (“Licensee”), address: 2855 Industry Center Road, St. Augustine, FL.

The parties agree as follows:

1. Premises, Use and Term. Licensor hereby agrees to allow Licensee to place Storage Container located at 230 Trailmark Drive, St. Augustine, Fl. 32092 for the period beginning on or after 10/15/25 and ending on or before 1/15/26 (the “Expiration Date”).
2. Hold Harmless and General Liability Insurance. Licensee hereby agrees to indemnify and hold harmless Licensor from and against any liability for personal injury or property damage caused by the Licensee. Licensee shall at all times during the term of this License carry commercial general liability insurance covering Licensee's operations on the Premises, insuring against liability for personal injury, bodily injury, including death and property damage for a minimum of \$1,000,000.00 per occurrence.
3. United Parcel Service agrees to compensate Six Mile Creek CDD a sum of \$2500.00 for the use of land during the dates mentioned above for storing POD's.

Licensor:

Licensee:

United Parcel Service, Inc.

By: _____

Name: _____

Title: _____

By: _____

Name: Steven Smith

Its: UPS St Augustine

G.



Capital Improvement / Aqua Reef Pavers

(845) 544-3290

ESTIMATE	#245
SERVICE DATE	Sep 17, 2025
DEPOSIT DUE	\$3,920.00

CONTACT US
426 Resort Way, Saint Augustine FL 32084, 426 Resort Way
Palatka, FL 32084

(904) 826-6086
Jamesmad0508@gmail.com

ESTIMATE

Services	qty	unit price	amount
Paver Sealer 5 Gal Bucket covers 500 SqFt. 5,534.20 SqFt / 700 = 7.9 10 Year Warranty Applied with Sealed Pavers.	8.0	\$550.00	\$4,400.00
Labor, service, repairs pressure washing and sealing. 4 Guys, 2 Day Job	3.0	\$2,600.00	\$7,800.00

Services subtotal: \$12,200.00

Materials	qty	unit price	amount
Ton Sand 1 Ton of Sand for every 3.2 Pallets	1.0	\$200.00	\$200.00

Materials subtotal: \$200.00

Subtotal	\$12,400.00
----------	-------------

Total	\$12,400.00
Deposit	\$3,920.00

River Stonework & Designs
8570 Philips Hwy suite #101
Jacksonville, FL 32209 USA
+19047337077
phill@riverstonework.com
www.riverstonework.com



Estimate

ADDRESS

Trailmark - Dan Wright
6 Miles Creek CDD
805 Trailmark dr.
St Augustine, FL 32092

ESTIMATE # 16517

DATE 09/17/2025

EXPIRATION DATE 10/17/2025

DATE	ACTIVITY	QTY	RATE	AMOUNT
	*** REPAIR STEPS ***			
	Pavers:Repair	1	3,700.00	3,700.00
	Repair for sinking or uneven pavers.			
	Repair pavers on the steps .			
	We will reuse existing pavers.			

-Pool renovations, will require professional cleaning.
-RSW can cap sprinklers for an additional fee but are not responsible for the functionality of the sprinklers or the moving of sprinklers.
-Weather greatly impacts ability to complete projects within the projected timeframe. Certain steps in the project cannot be completed in overly wet or damp environments.
-If the customer decides to go AGAINST HOA (Not getting approval, submitting a different 2D. etc.) RSW is NOT responsible and will NOT issue a refund. If needed the job can be re-done for an additional cost.
A 7% fee applies if the customer decides to cancel the project after signing their initial contract for any reason (except emergency situations in which RSW will review to waive the fee or not) for cost of 3D drawing, HOA documents provided, etc.

TOTAL

USD 3,700.00

Accepted By

Accepted Date

-Terms of Payment: 50% down and 50% is Due Upon
Completion. Cards accepted with 3% fee.

-Damage to SOD may occur as part of normal construction processes. Customer understands and agrees that River StoneWork (RSW) may replace with new SOD for a unit price of \$450 per pallet. This cost is not included in the proposal price.

River Stonework & Designs
8570 Philips Hwy suite #101
Jacksonville, FL 32209 USA
+19047337077
phill@riverstonework.com
www.riverstonework.com



Estimate

ADDRESS

Trailmark - Dan Wright
6 Miles Creek CDD
805 Trailmark dr.
St Augustine, FL 32092

ESTIMATE # 16518

DATE 09/17/2025

DATE	ACTIVITY	QTY	RATE	AMOUNT
	*** SEALER ***			
	Sealer:SEALER	4,500	2.00	9,000.00
	BACK SIDE			
	Pressure washing (if necessary)			
	Polymeric sand			
	Seal coat application			
	(labor and materials included)			
	*** RSW IS NOT RESPONSIBLE FOR STAINS ON PAVERS.			
	**IF CLIENT MOVES FORWARD WITH SEALER, THEY MUST ENSURE THAT ANY FURNITURE OR ITEMS ARE OUT OF THE AREA BEING WORKED ON FOR A SMOOTH PROCESS. - CLIENT WILL RECIEVE A TIMEFRAME OF START DATE, THIS MUST BE DONE BEFORE PROJECT BEGINS. **			
	Sealer:SEALER	1,900	2.00	3,800.00
	FRONT OF THE CLUB HOUSE			
	Pressure washing (if necessary)			
	Polymeric sand			
	Seal coat application			
	(labor and materials included)			
	** RSW IS NOT RESPONSIBLE FOR STAINS ON PAVERS.			
	**IF CLIENT MOVES FORWARD WITH SEALER,			
	-Terms of Payment: 50% down and 50% is Due Upon Completion. Cards accepted with 3% fee.			
	-Damage to SOD may occur as part of normal construction processes. Customer understands and agrees that River StoneWork (RSW) may replace with new SOD for a unit price of \$450 per pallet. This cost is not included in the proposal price.			

DATE	ACTIVITY	QTY	RATE	AMOUNT
	THEY MUST ENSURE THAT ANY FURNITURE OR ITEMS ARE OUT OF THE AREA BEING WORKED ON FOR A SMOOTH PROCESS. - CLIENT WILL RECIEVE A TIMEFRAME OF START DATE, THIS MUST BE DONE BEFORE PROJECT BEGINS. **			
	Sales			-1,800.00

-Pool renovations, will require professional cleaning.

-RSW can cap sprinklers for an additional fee but are not responsible for the functionality of the sprinklers or the moving of sprinklers.

-Weather greatly impacts ability to complete projects within the projected timeframe. Certain steps in the project cannot be completed in overly wet or damp environments.

-If the customer decides to go AGAINST HOA (Not getting approval, submitting a different 2D. etc.) RSW is NOT responsible and will NOT issue a refund. If needed the job can be re-done for an additional cost.

A 7% fee applies if the customer decides to cancel the project after signing their initial contract for any reason (except emergency situations in which RSW will review to waive the fee or not) for cost of 3D drawing, HOA documents provided, etc.

TOTAL

USD 11,000.00

Accepted By

Accepted Date

-Terms of Payment: 50% down and 50% is Due Upon Completion. Cards accepted with 3% fee.

-Damage to SOD may occur as part of normal construction processes. Customer understands and agrees that River StoneWork (RSW) may replace with new SOD for a unit price of \$450 per pallet. This cost is not included in the proposal price.

ESTIMATE

Coastal PaverScapes, LLC
1971 Dobbs Rd Unit E
St Augustine, FL 32086

Design@coastalpaverscapes.com
+1 (904) 226-3237
www.CoastalPaverScapes.com



Bill to
Dan Wright
GMS-Six Mile Creek CDD
805 Trailmark Dr
St Augustine, FL 32092
845-544-3290

Ship to
Dan Wright
GMS-Six Mile Creek CDD
805 Trailmark Dr
St Augustine, FL 32092
845-544-3290

Estimate details
Estimate no.: 2049
Estimate date: 08/31/2025
Expiration date: 09/14/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Paver Sealing	PAVER WASH/SAND/SEAL MAIN ENTRANCE/LIFESTYLE OFFICE Pull up pavers on steps and around downspouts that are loose/sunken and any area that have sunk or settled through out area Add base/setting material as needed Reset pavers Prep area for sealer application Power wash all paver areas with commercial grade pressure washer (if needed) Apply paver prep/light acid wash to pavers Let paver areas dry completely Apply NOCO Polymeric sand to paver joints Apply sealer to all Main entrance/lifestyle office pavers (Low- gloss, wetlook sealer)	2004	\$2.40	\$4,809.60
2.		Terms & Conditions	This is a proposal on the goods/services named, subject to the conditions noted below: Coastal PaverScapes & Pools, LLC will provide all materials needed for installation unless otherwise noted. ANY ITEMS NOT STATED ARE NOT INCLUDED. Please feel free to ask if there is something you are not sure about.	1	\$0.00	\$0.00

COASTAL PAVERSCAPES & POOLS,

LLC will not be liable for:

1. Property damage from delivery/installation/demolition equipment or any person(s) not under management of Coastal PaverScapes & Pools, LLC.
2. Damages relating to brick delivery and paver base delivery that is possible in areas where pavers and base are delivered. Additional fees will apply if any repairs are requested.
3. Shipping delays, weather delays, and/or production lead times.

General:

1. Additional delivery/material as well as labor fees may apply if additional material is needed due to additions to original project or changes made by the customer. This also applies in such cases that the material needed to complete the project changes due to unforeseen site conditions/situations at the time of the project was quoted.
2. Any additional pavers/materials are property of Coastal PaverScapes & Pools, LLC unless otherwise noted in this contract.
3. All hardscape materials are purchased from Artistic Paver Mfg., Tri-Circle, Belgard or Tremron company unless otherwise noted in this contract.
4. Due to differences in production materials and other factors, brick colors may vary from each production run.
5. While the estimator tries to be as accurate as possible when measuring, in some cases additional material will need to be ordered to complete the project, at the customer's expense.
6. Concrete restraining edges are not meant to be driven on. Any repairs required resulting from this activity will be at the customer's expense.
7. All new Residential paver/hardscape installations are guaranteed with a 3-year Workmanship Warranty, all repairs are guaranteed with a 90-day Workmanship Warranty by Coastal PaverScapes & Pools, LLC. All hardscape material (pavers, wall block, etc..) is guaranteed by a warranty from their respective manufacturer.
8. All sealing applications include a 1-year warranty.
9. All new Commercial paver/hardscape installations are guaranteed with a 1-year Workmanship Warranty.
10. Pool Plaster (Marcite), Pool tile, and Pergolas are guaranteed with a 1-year Workmanship Warranty.

11. Aluminum Pergolas and Patio covers come with a 2-year Workmanship Warranty.
12. All wood pergolas come with a 1-year Workmanship Warranty.
13. Due to the ongoing rise in costs of raw materials and increases in fuel costs, this proposal may be subject to a price increase of up to 3% prior to installation.
14. Late fee of 1.5% will apply to any invoice not paid by due date
- Returns/Refunds:
1. There will be NO RETURNS or REFUNDS on delivered material period.

By signing the proposal, I agree to the payment outlined in the proposal for installation and authorize Coastal PaverScapes & Pools, LLC to commence work on the project. I have read and understood the conditions of this Proposal and recognize that this proposal now serves as a contract.

Total	\$4,809.60
Expiry date	09/14/2025

Accepted date

Accepted by

ESTIMATE

Coastal PaverScapes, LLC
1971 Dobbs Rd Unit E
St Augustine, FL 32086

Design@coastalpaverscapes.com
+1 (904) 226-3237
www.CoastalPaverScapes.com



Bill to
Dan Wright
GMS-Six Mile Creek CDD
805 Trailmark Dr
St Augustine, FL 32092
845-544-3290

Ship to
Dan Wright
GMS-Six Mile Creek CDD
805 Trailmark Dr
St Augustine, FL 32092
845-544-3290

Estimate details

Estimate no.: 2048
Estimate date: 08/31/2025
Expiration date: 09/14/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Paver Sealing	PAVER WASH/SAND/SEAL COVERED POOL DECK SEATING AREA Pull up pavers on steps and around downspouts that are loose/sunken and any area that have sunk or settled through out area Add base/setting material as needed Reset pavers Prep area for sealer application Power wash all paver areas with commercial grade pressure washer (if needed) Apply paver prep/light acid wash to pavers Let paver areas dry completely Apply NOCO Polymeric sand to paver joints Apply sealer to all covered pool deck seating area pavers (Low- gloss, wetlook sealer)	3719	\$2.40	\$8,925.60
2.		Terms & Conditions	This is a proposal on the goods/services named, subject to the conditions noted below: Coastal PaverScapes & Pools, LLC will provide all materials needed for installation unless otherwise noted. ANY ITEMS NOT STATED ARE NOT INCLUDED. Please feel free to ask if there is something you are not sure about.	1	\$0.00	\$0.00

COASTAL PAVERSCAPES & POOLS,

LLC will not be liable for:

1. Property damage from delivery/installation/demolition equipment or any person(s) not under management of Coastal PaverScapes & Pools, LLC.
2. Damages relating to brick delivery and paver base delivery that is possible in areas where pavers and base are delivered. Additional fees will apply if any repairs are requested.
3. Shipping delays, weather delays, and/or production lead times.

General:

1. Additional delivery/material as well as labor fees may apply if additional material is needed due to additions to original project or changes made by the customer. This also applies in such cases that the material needed to complete the project changes due to unforeseen site conditions/situations at the time of the project was quoted.
2. Any additional pavers/materials are property of Coastal PaverScapes & Pools, LLC unless otherwise noted in this contract.
3. All hardscape materials are purchased from Artistic Paver Mfg., Tri-Circle, Belgard or Tremron company unless otherwise noted in this contract.
4. Due to differences in production materials and other factors, brick colors may vary from each production run.
5. While the estimator tries to be as accurate as possible when measuring, in some cases additional material will need to be ordered to complete the project, at the customer's expense.
6. Concrete restraining edges are not meant to be driven on. Any repairs required resulting from this activity will be at the customer's expense.
7. All new Residential paver/hardscape installations are guaranteed with a 3-year Workmanship Warranty, all repairs are guaranteed with a 90-day Workmanship Warranty by Coastal PaverScapes & Pools, LLC. All hardscape material (pavers, wall block, etc..) is guaranteed by a warranty from their respective manufacturer.
8. All sealing applications include a 1-year warranty.
9. All new Commercial paver/hardscape installations are guaranteed with a 1-year Workmanship Warranty.
10. Pool Plaster (Marcite), Pool tile, and Pergolas are guaranteed with a 1-year Workmanship Warranty.
11. Aluminum Pergolas and Patio covers come with a 2-year Workmanship

- Warranty.
12. All wood pergolas come with a 1-year Workmanship Warranty.
13. Due to the ongoing rise in costs of raw materials and increases in fuel costs, this proposal may be subject to a price increase of up to 3% prior to installation.
14. Late fee of 1.5% will apply to any invoice not paid by due date
- Returns/Refunds:
1. There will be NO RETURNS or REFUNDS on delivered material period.


By signing the proposal, I agree to the payment outlined in the proposal for installation and authorize Coastal PaverScapes & Pools, LLC to commence work on the project. I have read and understood the conditions of this Proposal and recognize that this proposal now serves as a contract.

Total		\$8,925.60
Expiry date		09/14/2025

Accepted date

Accepted by

H.

From: Amanda Sims ASims@votesjc.gov 
Subject: Precinct Signage
Date: October 1, 2025 at 12:18 PM
To: ssweeting@gmsnf.com

Hi Sarah:

Is it possible to post a precinct sign somewhere around the voting location at Trailmark?

These signs are not required by law, but we typically post them if a CDD allows. It alerts residents and gets them used to the idea in advance of election day. Example is below. Usually sits at a stop sign height and the county will install.

If not, no big deal, we will place a temporary A-Frame outside on Election Day.





Kindly,

Amanda Sims

Poll Worker Coordinator
for Vicky Oakes, St. Johns County Supervisor of Elections
4455 Avenue A – Suite #101
St. Augustine, FL 32095
Office 904-823-2238
Directline 904-342-5870
Fax 904-823-2249

asims@votesjc.gov

Did you know that Online Voter Registration (OVR) is now available in Florida? You can register to vote or update your voter registration information 24 hours a day from any computer or handheld device at: <https://registertovoteflorida.gov>

*** Under Florida Law, FS 119, email addresses are public record. If you do not want your email address released in response to a public records request, do not send emails to this entity. Instead, please contact this office by phone or in writing.

**** Under Florida Law, FS 119, email addresses are public record. If you do not want your email address released in response to a public records request, do not send emails to this entity. Instead, please contact this office by phone or in writing.*

I.

GRAND TOTAL THIS PROPOSAL WITH OPTIONS SELECTED \$5,062.50

Customer Name	SIX MILE CREEK CDD
Contact Name	Dan Wright
Contact Phone	(845)544-3290
Contact Email	dwright@gmsnf.com
Contact State	Florida

Proposal Number	Quote 2106591
Quote Date	10 / 01 / 2025
Expiration Date	11 / 30 / 2025
Created by	Tanya Turrentine
Created by Email	tanya.turrentine@fountainpeople.com

PROJECT NAME W16333 Trail Mark - Buckets

Repair & Replacement Parts

QTY	Model Number	Product Name	Price Each	Subtotal
2	1-001509-002	Milk Pail, Splash bucket Assembly	\$1,625.00	\$3,250.00

Tariff Surcharge **\$162.50**

Play Features Total **\$3,412.50**



FREIGHT AND PACKAGING

Description	Quantity	Price	Subtotal
Packaging and Crating	1	\$150.00	\$150.00
<input checked="" type="checkbox"/> Freight	1	\$1,500.00	\$1,500.00

Freight and Packaging Total \$1,650.00

GRAND TOTAL THIS PROPOSAL WITH OPTIONS SELECTED \$5,062.50

By Signing this agreement I agree to The Fountain People/Water Odyssey's general terms and conditions of sale.

AGREED TO AND ACCEPTED:

	SHIP TO	BILL TO
COMPANY NAME		
ADDRESS 1		
ADDRESS 2		
CITY		
STATE		
ZIPCODE		
CONTACT NAME		
CONTACT PHONE		
CONTACT EMAIL		

Proposal Pricing: PRICES ARE YOUR COSTS unless specifically noted otherwise in the quote. After the expiration date listed above, we reserve the right to increase prices due to the rise in cost of raw materials, fuel, or other cost increases. When applicable, Fountain People reserves the right to implement a surcharge for significant increases in raw materials, including, but not limited to: fuel, steel, resin, foam and paint. Due to the duration of time between proposals, contracts, and final installation, Fountain People reserves the right to implement this surcharge, when applicable at its sole discretion. **Installation, unloading and storage are not included unless specifically noted in Proposal. See other exclusions section below.**

Taxes: Sales and/or use taxes are **not included** in your proposal. Sales and/or use taxes will be added at time of order unless acceptable tax-exempt documentation is provided.

Purchase: By executing this proposal, or submitting a purchase order pursuant to this proposal (which shall incorporate the terms of this agreement specifically by reference) which is accepted by Fountain People (the "Company"), the purchaser identified above ("you" or the "Purchaser") agrees to purchase Water Odyssey or Fountain People brand equipment ("Equipment") and the services to be provided by the Company, as detailed in the Proposal sections of this agreement, above, or in the relevant purchase order accepted by the Company, for use by Purchaser or for installation by Company or Purchaser on behalf of a third-party who will be the ultimate owner of the Equipment (the ultimate owner of the Equipment, whether Purchaser or a third-party, being the "Owner").

Short Ship and Damage Claims: Purchaser has 3 business days from receipt of the Equipment to file a short ship or damage report in writing to its Company sales representative. Company will not honor claims made after this time. Obvious damage should be noted at time of unloading on the trucking companies' paperwork before accepting receipt of Equipment. Failure to note shipping damage may result in shipping damages not being covered.

Standard Exclusions: This quotation explicitly excludes any and all items not expressly specified or identified above in writing. No other product, parts, equipment, labor or service is included, regardless of any Contract Document, Contract Section, Plans, Specifications, Drawings or Addendum.

Bonding Guidelines: If Purchaser will use or provide the Equipment and Services for an Owner other than Purchaser (including, without limitation, as a subcontractor of Purchaser), Purchaser will include the following statement in Purchaser's contract with Owner: *"The manufacturer's warranty for the Water Odyssey brand Equipment is a separate document between Fountain People and the ultimate owner of the Water Odyssey Equipment brand Equipment, which will be provided to the ultimate owner at the time of completion of the delivery and other services specifically contracted above to be provided by the Fountain people. Due to surety requirements, any performance and/or payment bond will cover only the first year of the Fountain People warranty."*

Insurance Requirements: Company is not required to provide any insurance coverage in excess of Company's standard insurance. A copy of the Company's standard insurance is available for your review prior to acceptance of the Company's proposal.

Payment: Terms of payment will be determined at time of order based on credit and payment history. Deposits may be required. Proposals over \$100,000 will require a deposit – amount to be determined at time of order. All payments must be made to Fountain People, PO Box 807 San Marcos, TX 78666. If the Purchaser or Owner fails or delays in making any required payments, the Company may suspend the fulfillment of its obligations hereunder until such payments are made, or Company may be relieved of its obligations hereunder if payment is more than 60 days past due. Company may use all remedies available to it under current laws including, but not limited to, filing of liens against the property and using a collection agency or the courts to secure the collection of the outstanding debt.

Lien Releases: Upon request by Owner, Company will issue appropriate partial lien releases as corresponding payments are received from Purchaser, but prior to receiving final payment from Purchaser or Owner. Company will provide a full release of liens upon receipt of final payment. In accordance with state laws, Company reserves the right to place a lien on the property if final payment has not been received 10 days prior to the filing deadline for liens.

Site Plan Approval, Permit/s, Permit Fees, Plans, Engineering Drawings, and Surveying: Site plan approval, permits, permit fees, plans, engineering drawings, health department approvals, and surveying are specifically excluded from this agreement and the Services unless specified in the quote section above. The Company does not in any way warrant or represent that a permit or government approval for construction or occupancy will be obtained. Sealed engineered drawings or 3rd party engineering review that are required but not included in above quote will result in an additional cost to Purchaser.

Manufacturing & Delivery Times: Manufacturing lead-time from Company's receipt of the "approved order" is approximately 12 to 14 weeks for standard Equipment, and 16 to 26 weeks for custom Equipment. Delivery is approximately 1 week thereafter. All shipping is FOB our Texas facility. Transfer of ownership of Equipment occurs once the Equipment leaves our facility. Fountain People does not guarantee specific delivery days unless that option is specified and paid for in the quote. In the event a shipment is late due to no fault of Fountain People, Fountain People is not liable for the extra shipping charges paid and does not pay re-mobilizations or other delay charges or liquidated damages.

Returned Product, Deposits, and/or Cancelled Order: Within the first 30 days after shipment from our facility, all returned product(s) and cancelled orders are subject to a 50% restocking fee. Custom products cannot be returned. No returns are available following this 30 day period. All deposits are non-refundable. All expenses incurred are the responsibility of the Purchaser, up to notice of cancellation.

Force Majeure: A party shall be excused from performance (or such performance shall be suspended) for any period and to the extent that it is prevented from completing the Work, in whole or in part, as a direct result of any delay or suspension of work caused by a Force Majeure Event. For purposes of this Subcontract, "**Force Majeure Event**" means a cause or event that is not reasonably foreseeable or otherwise caused by or under control of the party claiming the Force Majeure Event, including acts of God, fires, floods, explosions, wars, hurricane, sabotage, terrorism, vandalism, accident, restraint of government, governmental acts, injunctions, labor strikes (other than those of Subcontractor or its sub-subcontractors that prevent Subcontractor from performing the Work), pandemics, epidemics, and other like events that are beyond the reasonable anticipation and control of the party affected by the Force Majeure Event despite the party's reasonable efforts to prevent, avoid, delay, or mitigate the effect of the acts, events or occurrences, and which events or its effects are not attributable to a party's failure to perform its obligations under this Subcontract, but only to the extent that any of these cause are valid excuses under the Prime Contract. A party effected by a Force Majeure Event shall commence performance completing the Work immediately following such suspension due to a Force Majeure Event.

Indemnification: To the fullest extent permitted by law, Purchaser shall indemnify, defend, and hold harmless the Company and its consultants, agents, and employees or any of them from and against claims, damages, losses and expenses, including, but not limited to, attorneys' fees related to the installation of the Equipment or performance of the services, provided that such claim, damage, loss, or expense is attributable to bodily injury to, sickness, disease, or death of a person, or to injury to or destruction of tangible property, but only to the extent caused by the negligent acts or omissions of the Purchaser or its agents, employees, or subcontractors, or anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss, or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity that would otherwise exist as to a party or person described in Section 15.

THE COMPANY SHALL NOT BE LIABLE FOR ANY INCIDENTAL, CONSEQUENTIAL, SPECIAL, LIQUIDATED, EXEMPLARY, OR PUNITIVE DAMAGES, OR ANY LOSS OF REVENUE, PROFIT, USE OR GOODWILL, WHETHER BASED UPON CONTRACT, TORT (INCLUDING NEGLIGENCE), OR ANY OTHER LEGAL THEORY, ARISING OUT OF A BREACH OF THIS WARRANTY OR IN CONNECTION WITH THE SALE, DELIVERY, INSTALLATION, MAINTENANCE, USE, OPERATION OR REPAIR OF ANY PRODUCT OR SERVICE. IN NO EVENT WILL THE COMPANY BE LIABLE FOR ANY AMOUNT GREATER THAN THE PURCHASE PRICE FOR ANY PRODUCT OR SERVICE PROVIDED BY THE COMPANY. THE FOREGOING LIMITED WARRANTY IS THE SOLE AND EXCLUSIVE WARRANTY FOR THE COMPANY'S PRODUCTS AND SERVICES, AND IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, IN LAW OR IN FACT. SELLER SPECIFICALLY DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR USE OR PURPOSE, AND ANY IMPLIED WARRANTIES ARISING OUT OF COURSE OF DEALING OR PERFORMANCE OR TRADE USAGE. PURCHASER, BY ACCEPTANCE AND USE OF THIS LIMITED WARRANTY, WAIVES ANY RIGHTS IT WOULD OTHERWISE HAVE TO CLAIM OR ASSERT THAT THIS LIMITED WARRANTY FAILS OF ITS ESSENTIAL PURPOSE.

J.

Taylor Tree Services, Inc.
4600 Ave B
St. Augustine, FL 32095 US
+19046922008
taylortreeservicesinc@gmail.com

Estimate

ADDRESS
Six Mile -Trailmark

ESTIMATE #	DATE	
14685	09/30/2025	

ACTIVITY	QTY	RATE	AMOUNT
Tree Work Kayak trail Along trail about 1 mile down Cut/make a path on waterway from fallen trees, limbs This is a Estimate ONLY We do not know what is blocking the waterway Crew will use the same boat as last time Work should not exceed \$4,000 but this is not a guarantee Price will ALL depend on how long the job will take and equipment needs This should only take 1 day We will know better when on site Please sign below X_____	1	4,000.00	4,000.00

Customer is responsible for requesting 811 for all utility locates for stump grinding services. All irrigation lines must be marked. Office staff can order locates upon customer request. Customer is responsible for obtaining any permits or approvals from any city, county or association if required. Please don't hesitate to call our office at 904-692-2008 if you have any questions or concerns.

TOTAL \$4,000.00

Accepted By Accepted Date

If you would like schedule your tree work, for fastest response, please reply to this email or click approved and our office staff will contact you.

SEVENTH ORDER OF BUSINESS

A.

Six Mile Creek Community Development District

ENGINEERING ITEMS

October 8, 2025

1. Ratification of Requisition No. 182
(2021 Capital Improvement Bonds and Refunding Bonds (AA2, Phase 3B-East Parcel Phase 2))
2. Ratification of Requisition Nos. 118 - 122
(2023 Bond Series (AA2 Phase 3C))
3. Ratification of Requisition No. 101A
(2023 Bond Series (AA3 Phase 3-Phase 12))
4. Ratification of Requisition Nos. 33 – 34
(2024 Project Bond Series)
5. Ratification of Phase 13 Change Order No. 10
6. Ratification of Work Authorization No. 86
2025/2026 General Consulting Engineering Services

**Scott A. Wild
District Engineer
England-Thims & Miller, Inc.**

SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT					
REQUISITION SUMMARY					
2021 Capital Improvement and Refunding Bonds (AA2, Ph3B) East Parcel Phase 2) Series 2023 (2023 Project Area-AA2 Ph3C) Capital Improvement Revenue Bonds Series 2024 (2024 Project Area AA3-Ph3)					
Wednesday, October 8, 2025					
REQUISITIONS TO BE RATIFIED					
<u>Date of Requisition</u>	<u>Req No</u>	<u>Payee</u>	<u>Reference</u>		<u>INVOICE AMOUNT</u>
2021 Capital Improvement and Refunding Revenue Bonds (A/C 226000005) (Assessment Area 2, Phase 3B) (East Parcel Phase 2) BOND SERIES (to be ratified)					
October	182	Southern Recreation, Inc.	New pool area trash receptacle - Invoice 10910		\$ 3,075.00
2021 Capital Improvement and Refunding Revenue Bonds (A/C 226000005) (Assessment Area 2, Phase 3B) (East Parcel Phase 2) BOND SERIES					\$ 3,075.00
<u>Date of Requisition</u>	<u>Req No</u>	<u>Payee</u>	<u>Reference</u>		<u>INVOICE AMOUNT</u>
2023 Capital Improvement Revenue Bonds (Series 2023) 2023 Project Area (Assessment Area 2 PH3C) BOND SERIES (to be ratified)					
October	118	ETM	Trailmark East Parcel - Phase 3 CEI (WA#73) Invoice 221541 (August 2025)		\$ 300.00
October	119	Brightview Landscape Services	Trailmark East Parcel - Temporary generator install - Invoice 9508509		\$ 7,000.00
October	120	Brightview Landscape Services	Trailmark East Parcel - Recreation Pond Watering - Invoice 9527590		\$ 3,250.91
October	121	Brightview Landscape Services	Trailmark East Parcel - Recreation Pond Berm Install - Invoice 9533104		\$ 175,123.35
October	122	SES Environmental Resource SOL	Haul Road Restoration - Invoice 41372		\$ 3,300.00
		2023 Capital Improvement Revenue Bonds (Series 2023) 2023 Project Area (Assessment Area 2 PH3C) BOND SERIES			\$ 188,974.26
<u>Date of Requisition</u>	<u>Req No</u>	<u>Payee</u>	<u>Reference</u>		<u>INVOICE AMOUNT</u>
2023 Capital Improvement Revenue Bonds (Series 2023) 2023 Project Area (Assessment 3 PH3-Phase 12) BOND SERIES (to be ratified)					
October	101A	ETM	Trailmark Phase 12 - CEI (WA#70) Invoice 221555 (Aug 2025)	\$ 75.00	\$ 1,077.50
			Pacetti Road Traffic Signal CEI (WA#84) Invoice 221540 (Aug 2025)	\$ 1,002.50	
2023 Capital Improvement Revenue Bonds (Series 2023-Phase 12) 2023 Project Area BOND SERIES					\$ 1,077.50
<u>Date of Requisition</u>	<u>Req No</u>	<u>Payee</u>	<u>Reference</u>		<u>INVOICE AMOUNT</u>
2024 Capital Improvement Revenue Bonds (Series 2024) 2024 Project Area BOND SERIES (to be ratified)					
October	33	England-Thims & Miller, Inc.	Phase 13 CEI - Invoice 221539 (WA#80) (Aug 2025)		\$ 1,140.00
October	34	First Coast Electric	Phase 13 - Installation of an electrical meter - Invoice 16592		\$ 6,360.00
			2024 Capital Improvement Revenue Bonds (Series 2024) 2024 Project Area BOND SERIES		\$ 7,500.00
TOTAL REQUISITIONS TO BE RATIFIED \$ 200,626.76					

CHANGE ORDER

No. 10

DATE OF ISSUANCE: September 24, 2025

EFFECTIVE DATE: September 24, 2025

OWNER: Six Mile Creek Community Development District

CONTRACTOR: Jax Utilities Management, Inc.

Contract: Trailmark Phase 13

Project: Trailmark Phase 13

OWNER's Contract No. N.A.

ENGINEER's Contract No. 21-363-01

ENGINEER: England – Thims and Miller, Inc.

You are directed to make the following changes in the Contract Documents:

Description: Intersection lighting/mobilization, Rec Pond Grading & Sod, and Pond 37 Grading & Sod

Reason for Change: St. Johns County Requirements

Attachments: (List documents supporting change) Jax Utilities Management, Inc. Change Order Request dated 9/24/2025

By execution of this change order document, the Contractor acknowledges that all issues related to Contract Time and Compensation for the work associated with these changes are resolved.

CHANGE IN CONTRACT PRICE:
Original Contract Price <u>\$ 8,763,666.00</u>
Net Increase/ Decrease from previous Change Orders No. <u>0</u> to No. <u>9</u> <u>\$186,255.24</u>
Contract Price prior to this Change Order: <u>\$ 8,949,921.24</u>
Net Increase/ Decrease of this Change Order: <u>\$ 99,049.50</u>
Contract Price with all approved Change Orders: <u>\$ 9,048,970.74</u>

CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial Completion: <u>450</u> Ready for final payment: <u>510</u> (days)
Net change from previous Change Orders No. <u>-0-</u> to No. <u>-9-</u> Substantial Completion: <u>550</u> Ready for final payment: <u>550</u> (days)
Contract Times prior to this Change Order: Substantial Completion: <u>1009</u> Ready for final payment: <u>1069</u> (days)
Net Increase this Change Order: Substantial Completion: <u>0</u> Ready for final payment: <u>0</u> (days)
Contract Times with all approved Change Orders: Substantial Completion: <u>1009</u> Ready for final payment: <u>1069</u> (days)

RECOMMENDED:

By: [Signature]
ENGINEER (Authorized Signature)

APPROVED:

By: Michelle Sutton
OWNER (Authorized Signature)

ACCEPTED:

By: Scott Mason
CONTRACTOR (Authorized Signature)

Date: 9/24/2025

Date: 09/29/2025

Date: 9/25/25

EJCDC 1910-8-B (1996 Edition)

Prepared by the Engineers Joint Contract Documents Committee and endorsed by The Associated General Contractors of America and the Construction Specifications Institute.

CHANGE ORDER REQUEST



Serving NE Florida Since 1974

Project: Trailmark 13
 Owner: Six Mile Creek CDD
 Engineer: England-Thims & Miller

Change Order No: 10
 Date: 9/24/2025
 Contract for: SITE WORK

Charlie Freshwater - President | Steven Jordan - CFO | Rick Johns - Vice President

SCOPE

The contract is changed as follows:

Owner Direct Purchase Credit for Water, Sewer & Storm Materials

Item	Previous Change Orders	Qty	Unit	Unit Price	Total Price
01	Material Purchase	1	LS	-\$1,223,506.76	-\$1,223,506.76
02	Replace MH Base	1	LS	\$19,278.00	\$19,278.00
03	2 Rain Days	2	EA	\$0.00	\$0.00
04	2 Rain Days	2	EA	\$0.00	\$0.00
05	5 Rain Days	5	EA	\$0.00	\$0.00
06	Import Fill	18,288	CY	\$19.14	\$350,000.00
07	Sleeve Deduction	1	LS	-\$58,546.00	-\$58,546.00
08	Traffic Signal	1	LS	\$990,842.00	\$990,842.00
09	Mill & Pave Trailmark Alley	1	LS	\$108,188.00	\$108,188.00

SUMMARY

The original Contract Sum was:

\$ 8,763,666.00

The net change by previously authorized Change Orders:

\$186,255.24

The Contract Sum prior to this Change Order was:

\$ 8,949,921.24

The Contract Sum will be increased (decreased) by
this Change Order in the amount of:

\$99,049.50

The new Contract Sum including this Change Order will be:

\$ 9,048,970.74

TIME

The original commencement date was: 4/16/2024

Original days to Substantial Completion was: 450 days

Date: 7/10/2025

Original days to Final Completion was: 510 days

Date: 9/8/2025

Days added prior to this change order was: 559 days

Days will be increased (decreased) by: 0 days

Current Substantial Completion: 1009 days

Date: 1/20/2027

New days to Substantial Completion: 1009 days

Date: 1/20/2027

Current Final Completion: 1069 days

Date: 3/21/2027

New days to Final Completion: 1069 days

Date: 3/21/2027



Serving NE Florida Since 1974

Charlie Freshwater - President | Steven Jordan - CFO | Rick Johns - Vice President

9/24/2025

Change Order Proposal & Scope of Work

Project: Trailmark 13
CO # 10
Owner: Six Mile Creek CDD
Engineer: England-Thims & Miller
Geotech: ECS of Florida, LLC
Surveyor:

Item		Quantity	Units	Unit Price	Total Price
Trailmark Pacetti Lighting					
1	Lighting	1	LS	\$35,000.00	\$35,000.00
2	Additional MOB Horizontal Arm	1	EA	\$8,500.00	\$8,500.00
Rec Pond Re-Grade Pond & Sod Banks					
3	Add Fill & Grade Pond Banks	1	LS	\$4,800.00	\$4,800.00
4	Sod Pond Banks	8550	SY	\$4.50	\$38,475.00
5	Additional Sod	317	SY	\$4.50	\$1,426.50
Pond 37 Re-Grade Pond & Sod Banks					
6	Additional Fill & Grade Sod Banks	1	LS	\$3,000.00	\$3,000.00
7	Sod Additional Fill at Pond Banks	1744	SY	\$4.50	\$7,848.00
					\$0.00
					\$0.00
					\$0.00
Total					\$99,049.50

SMC CDD Change Order 10 JUM Phase 13







JUM Signed 9-25-25

Final Audit Report

2025-09-29

Created:	2025-09-25
By:	Shelley Blair (blairs@etminc.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAXloncOiKO3XytOa5Z-3mCYzD2E6Y2Bq7

"SMC CDD Change Order 10 JUM Phase 13 JUM Signed 9-25-25" History

-  Document created by Shelley Blair (blairs@etminc.com)
2025-09-25 - 1:04:20 PM GMT
-  Document emailed to michelle.sixmilecreek@gmail.com for signature
2025-09-25 - 1:04:28 PM GMT
-  Email viewed by michelle.sixmilecreek@gmail.com
2025-09-29 - 8:37:45 PM GMT
-  Signer michelle.sixmilecreek@gmail.com entered name at signing as Michelle Sutton
2025-09-29 - 8:38:41 PM GMT
-  Document e-signed by Michelle Sutton (michelle.sixmilecreek@gmail.com)
Signature Date: 2025-09-29 - 8:38:43 PM GMT - Time Source: server
-  Agreement completed.
2025-09-29 - 8:38:43 PM GMT

SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT
WORK AUTHORIZATION NO. 86
2025/2026 GENERAL CONSULTING ENGINEERING SERVICES

Scope of Work

England, Thims & Miller, Inc. shall provide general consulting engineering services for the Six Mile Creek Community Development District as directed by the Board of Supervisors or their designee. General consulting services shall include, but not be limited to:

- 1. Attending Meetings
- 2. Preparation of Engineering Reports and Studies
- 3. Preparation of Cost Estimates and Budgets
- 4. Technical Support for Community Development District Staff
- 5. Development and Analysis of District Projects
- 5. Operation and Maintenance Inspections
- 7. Prepare Presentation Documents for District Meetings

The outlined services shall be performed on a time and material basis at the currently approved rate and expense schedule. The estimated fee shall not be exceeded without further authorization. This estimated fee is not a guaranteed maximum cost.

ESTIMATED FEE\$35,000.00

Basis of Estimated Fee (12 Months)

ENGLAND - THIMS & MILLER, INC.
HOURLY FEE SCHEDULE - 2025

CEO / Chairman / Founder	\$ 475.00 / Hr.
Executive Vice President	\$ 370.00 / Hr.
Principal - Vice President	\$ 305.00 / Hr.
Vice President	\$ 295.00 / Hr.
Senior Advisor	\$ 325.00 / Hr.
Senior Engineer / Senior Project Manager	\$ 255.00 / Hr.
Project Manager / Construction Project Manager	\$ 225.00 / Hr.
Director	\$ 210.00 / Hr.
Engineer	\$ 190.00 / Hr.
Assistant Project Manager	\$ 165.00 / Hr.
Senior Planner / Planning Manager	\$ 225.00 / Hr.
Senior Environmental Scientist	\$ 240.00 / Hr.
Planner	\$ 170.00 / Hr.
CEI Senior Project Engineer	\$ 320.00 / Hr.
Senior Construction Representative	\$ 205.00 / Hr.
Construction Representative	\$ 180.00 / Hr.
CEI Inspector	\$ 140.00 / Hr.
Senior Landscape Architect	\$ 215.00 / Hr.
Landscape Architect	\$ 190.00 / Hr.
GIS Director	\$ 205.00 / Hr.
GIS Solutions / Engineer / Manager	\$ 185.00 / Hr.
GIS Analyst	\$ 155.00 / Hr.
GIS Consultant	\$ 165.00 / Hr.
GIS Specialist	\$ 150.00 / Hr.
Senior Engineering Designer	\$ 170.00 / Hr.
Senior Landscape Designer	\$ 170.00 / Hr.
Engineering / Landscape Designer	\$ 155.00 / Hr.
Engineering Intern	\$ 150.00 / Hr.
CADD / GIS Technician	\$ 145.00 / Hr.
Project Coordinator / CSS	\$ 120.00 / Hr.
Administrative Support	\$ 110.00 / Hr.

* ETM's standard hourly billing rates are reevaluated annually, prior to the beginning of the calendar year.

Revised December 27, 2024

Cost such as subconsultants, printing, telephone, delivery service, mileage and travel shall be invoiced at direct costs plus 15%.


WA#86

Page 2


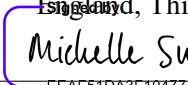
Time of Performance

Services rendered will commence upon District approval and will be completed on or before September 30, 2026.

Approval

Submitted by: 
England, Thims & Miller, Inc.

Date: September 8, 2025

Approved by: 

Six Mile Creek Community Development District

Date: 2025-09-17

B.

MINUTES OF MEETING
SIX MILE CREEK
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Wednesday, August 13, 2025 at 2:00 p.m. at the Renaissance World Golf Village Resort, 500 South Legacy Trail, St. Augustine, Florida.

Present and constituting a quorum were:

Michelle Sutton	Chairperson
Heather Brofford	Vice Chairperson
Wendy Hartley	Supervisor
Jacob Dunn <i>by phone</i>	Supervisor
Mindy Gellman	Supervisor

Also, present were:

Sarah Sweeting	District Manager
Wes Haber	District Counsel
Scott Wild	District Engineer
Rich Gray	GMS
Alison Mossing	GMS
Elena Barron	GMS
Cassie Passantino	OnPlace
Matt Reid	First Service
Steve McAvoy	Brightview
Oscar Meranda	Ruppert
Kevin Anderson	Dreamfinders

The following is a summary of the actions taken at the August 13, 2025 Six Mile Creek Community Development District's regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Sweeting called the meeting to order at 2:00 p.m. Four Supervisors were in attendance constituting a quorum. Mr. Dunn joined by phone.

SECOND ORDER OF BUSINESS

Audience Comments

Ms. Sweeting opened the audience comment period regarding agenda items.

Resident (Judy Cotton) spoke regarding the history of her program and the walk for victims and survivors. This walk is held in the park, and she asked permission for the walk to occur on the CDD property.

THIRD ORDER OF BUSINESS

Landscape & Lake Maintenance Update

A. Brightview (TrailMark)

1. Communication Report

Mr. McAvoy reviewed the BrightView Communication report. This included maintenance and mowing, grass clean-up, trimming, and spraying for weeds. He discussed elevation of trees will be a three-week rotation. He discussed excessive weed growth process, and the spraying will be done this week. He noted there is another proposal on an area of 5 trees to be elevated with the same price.

2. Brightview QSA

Mr. McAvoy reviewed the QSA including quarterly maintenance, trees to be elevated, weed control, pruning, and trimming, Ms. Sweeting asked for any questions on the QSA.

3. Discussion of Landscape Maintenance Proposal

Ms. Sweeting stated this was approved and amended at the last meeting and this proposal provides additional details on the landscape maintenance services offered. The current cost of the landscape contract is for \$422,050 and Brightview has proposed to lower the cost to \$367,000 and include the pond bank mowing as close to the water's edge and residential fence line. There was no motion needed this was approved at the last meeting and the agreement will be brought back for review.

4. Consideration of Proposal

a. Drainage Proposal for Pickleball Court Area

Ms. Sweeting stated this proposal is to remove standing water in the pickleball area for \$2,004.90. Mr. McVoy explained the cause for standing water.

On MOTION by Ms. Sutton, seconded by Ms. Brofford, with all in favor, the Drainage Proposal for Pickleball Court Area, was approved.

b. Tree Elevation between Clubhouse Entrance and Athletic Field

Ms. Sweeting stated this proposal is for \$800. Mr. McVoy noted this rotation will remain the same.

On MOTION by Ms. Sutton, seconded by Ms. Brofford, with all in favor, the Proposal for Tree Elevation Between the Clubhouse Entrance and the Athletic Field, was approved.

B. Ruppert Landscape (Reverie)

1. Report

Mr. Reid reviewed the report to include maintenance of annual flowers, a new rotation will begin in September, weeding, trimming, treatments, turf maintenance with insecticide treatments, fertilizer application, sodding, and elevation of trees. He reviewed the schedule on ponds and rotations. Mr. Reid stated there were more weeds on the TrailMark side and asked for attention to that area.

2. Consideration of Proposals

a. Palm Pruning at Amenity Center

Ms. Sweeting stated this proposal is for palm pruning for \$2,132.

On MOTION by Ms. Sutton, seconded by Ms. Gellman, with all in favor, the Proposal for Palm Pruning at the Amenity Center, was approved.

b. Dead Pine Tree Removal (462 Amberwood Drive)

Ms. Sweeting stated this proposal is for removal of a pine tree on Amberwood Drive for \$1,365.

On MOTION by Ms. Sutton, seconded by Ms. Gellman, with all in favor, the Proposal for the Dead Pine Tree Removal, was approved.

c. Pine Tree Debris Cleanup Near Amenity Parking Lot

Ms. Sweeting stated the proposal is for debris clean up near the amenity center for \$1,289.

On MOTION by Ms. Sutton, seconded by Ms. Gellman, with all in favor, the Proposal for the Pine Tree Debris Cleanup Near Amenity Parking Lot, was approved.

C. Florida Waterways

1. Report

Ms. Sweeting stated there is a copy provided in the packet. She noted there was no representative at the meeting. The Board had several questions on the ponds, the barriers, the canals, and the debris and trash in the pond. The trash concerns were noted this should be covered in the contract. The cattails were discussed and have been addressed for stormwater management. Mr. Reid will go on-site and check the areas of concern.

The Board requested a proposal for additional carp to address the algae blooms. Other areas were discussed. Mr. Dunn asked for a proposal to clean out the ponds for an additional cost. The engineer will be consulted for other areas.

FOURTH ORDER OF BUSINESS

Discussion/Consideration of Independent Contractor Agreements:

A. Mobile Beauty Bar

Ms. Sweeting stated this item is for the beauty bar and was approved with the previous staff. The contractor presented her service that is provided to the residents.

On MOTION by Ms. Sutton, seconded by Ms. Brofford, with all in favor, the Proposal for the Mobile Beauty Bar, was approved.

B. Reverie Craft Club Request for Vendor

Ms. Sweeting stated this is for Reverie craft club and they are looking for Board approval for an outside vendor to attend the club meeting. It was noted they didn't want outside vendors without the appropriate insurance and proper documentation.

Ms. Sutton stated she wanted to follow protocol. Mr. Haber made comments on the legal documentation and a hold harmless clause.

On MOTION by Ms. Sutton, seconded by Ms. Hartley, with all in favor, the Proposal for the Reverie Craft Club Request for Vendor, was approved.

C. Move with MADD Event Request

Ms. Sweeting stated this is for the event with MADD. Registration process was explained with prior attendance of around 75 participants. Further discussion was held on use of CDD bathrooms, the port a potty, wear and tear on facilities, rules and policies, and a possible hold harmless agreement. A resident offered to take care of the restroom and be responsible for clean-up. The Board noted it is the problem with the sewer system.

After discussion the Board approved, subject to obtaining the port a potty.

On MOTION by Ms. Sutton, seconded by Ms. Brofford, with all in favor, the MADD Event Request, was approved.

FIFTH ORDER OF BUSINESS

Consideration of Proposals:

A. Play Academy for Pickleball and Swim Lessons

Ms. Sweeting stated this was tabled until this meeting. A representative joined the meeting by phone to explain his program and provide background information. He stated he had nine signed up for swim lessons. The Board asked about times for coordination with other residents using the pool.

The Board requested he keep the groups small and establish times coordinated with staff for his program. Other Board concerns were contracts, survival classes, age groups, adult classes would be available, crowded times at the pool, clear schedules and activities for pool use, and having a structure. A contract was requested.

The Board requested a business plan, a clear schedule in the contract, group only, no adults, not survival classes, not every day, no private lessons, and not using the lap pool. The proposal will be sent to the Board.

On MOTION by Ms. Sutton, seconded by Ms. Hartley, with all in favor, the Proposal for the Play Academy for Pickleball and Swim Lessons, was approved subject to group only lessons, 2 time/week, scheduling with staff, and ages 3-12.

B. Resurfacing Volleyball Court

Ms. Sweeting stated there are 4 separate proposals. It was noted the last proposal is for install only. The proposal from Taylor Anthony is for \$4,500. Concerns were voiced with the sand and rain issues. The Board decided to approve the Taylor Anthony proposal.

On MOTION by Ms. Sutton, seconded by Ms. Brofford, with all in favor, the Proposal for Resurfacing the Volleyball Court, was approved.

C. Preventative Maintenance Plan for Reverie Gate – Sunbelt Access Systems

Ms. Sweeting stated this provides 2 separate plans due to split gate plan. She added last month the Board approved the silver plan for \$755. The proposal in the packet is for \$795 for the silver plan. The explanation was the silver provides labor, and upgrades can be added later. The increase was for the 4 motors not 2 motors. The Board ask for the amount spent on repairs. It was estimated at \$10,000.

Concerns were voiced with the gate problems in the past, budgeting for gate repairs, approving the silver plan due to labor being provided in the pricing, and rarely having issues with going out, the issues are with the gate coming in. The Board asked if they could do a split plan.

The recommendation was made to start at the lowest level, evaluate, and then decide on the increase. The Board ask asked for the silver for the gates coming in only. They will follow-up with this question. Mr. Dunn asked for termination provision in the contract if needed. It was explained the \$795 is for per gate system for an annual total of \$6,360.

After discussion the Board agreed on the silver plan.

On MOTION by Ms. Gellman, seconded by Ms. Sutton, with all in favor, the Proposal from Sunbelt Access Systems for Silver Preventative Maintenance Plan for Reverie Gate, was approved.

D. Kayak/Canoe Launch Signage

Ms. Sweeting stated this proposal is for the Kayak/Canoe Launch signage. This is for the replacement sign for \$790. The suggestion was made for using composite material. Questions were voiced on the breakdown of costs.

On MOTION by Ms. Sutton, seconded by Ms. Brofford, with all in favor, the Proposal for the Kayak/Canoe Launch Signage, was approved.

E. Installation of Benches

Ms. Sweeting stated this proposal is for installation of the benches. An explanation was provided on the material on the benches, having GMS install for savings, shipping costs, and if other proposals were provided. It was noted the same company provided the other benches in the community and will match others. Other discussion was held on the budget concerns, locations, trash can issue, and pricing for additional benches and trash cans.

The Board discussed concerns with the cost for freight, and Mr. Anderson noted that it was noted freight was non-negotiable, the material, installation to be done by GMS or the company to save \$500. The proposal with Southern Recreation is for \$7,945.

On MOTION by Ms. Brofford, seconded by Ms. Hartley, with all in favor, the Proposal for Installation of Benches, was approved.

F. Fitness Pro for Quarterly Preventative Maintenance

Ms. Sweeting stated this proposal is for Fitness Pro for quarterly preventative maintenance.

On MOTION by Ms. Sutton, seconded by Ms. Brofford, with all in favor, the Proposal for Fitness Pro for Quarterly Preventative Maintenance, was approved.

G. Permanent Lighting for Amenity Center

Ms. Sweeting stated there were 3 proposals provided. It was noted the only difference in the 3 proposals are the warranty cost. Board discussed the locations of the lights; this is being permanent lighting and adding the holiday lighting. The recommendation was for the better warranty option with Bingle for \$8,757.20. The Board discussed budget options, line items, and capital.

On MOTION by Ms. Brofford, seconded by Ms. Sutton, with all in favor, the Proposal for Permanent Lighting, was approved.

H. Vending Machine Door Enclosure

Ms. Sweeting stated there were 3 proposals for the vending machine door enclosure. This proposal was to help with vandalism and keep the machine cooler, and the different vendors offered different options. It was recommended to go with All Weather Contractors. Ms. Gellman was concerned about using O&M or capital in the budget.

On MOTION by Ms. Hartley, seconded by Ms. Brofford, with all in favor, the Proposal for the Vending Machine Door Enclosure, was approved.

I. Preventative Maintenance for AC / Duct Cleaning for Amenity Center

Ms. Sweeting stated this is for AC/Duct cleaning for the amenity center. It was noted the area was very dirty, and this needed to be done at some point. This would require the gym to be closed for 4-5 days.

Other discussion was held on costs, maintenance, initial cleaning, preventative maintenance, GMS staff can only change filters, GMS is not HVAC certified, past issues, warranties, and it was noted the Duck Duck Air Conditioning proposal option with maintenance.

Mr. Dunn ask for another proposal option from Chiller. The Board requested staff to check with Chiller for a possible proposal.

After discussion this item was tabled until the next meeting with proposals.

SIXTH ORDER OF BUSINESS**Approval of Consent Agenda****A. Engineer Items – Requisition Summary**

Ms. Sweeting stated the requisition summary was included in the packet for \$566,892.75. She explained the breakdown of the costs. Ms. Gellman asked for a very specific breakdown with audit items for Reverie. Reverie has gone overbudget.

B. Agreement with Brightview Landscape Services, Inc. for Landscape Installation (TrailMark 12 Kiosk (Partial); TrailMark Pocket Park; TrailMark 13 Parks)**C. Balance Sheet as of July 31, 2025 and Statement of Revenues and Expenses for the Period Ending June 30, 2025****D. Assessment Receipt Schedule – 97% Collected****E. Check Register**

On MOTION by Ms. Gellman, seconded by Ms. Brofford, with all in favor, the Consent Agenda, was approved.

SEVENTH ORDER OF BUSINESS**Discussion/Consideration Items:****A. TrailMark Amenity Policies**

Ms. Sweeting stated the current policies are included in the agenda with changes marked in red and additional policies marked in yellow. It was noted it should have numbers instead of bullets. The alcohol policy section should have changes from bullets to numbers.

On MOTION by Ms. Brofford, seconded by Ms. Sutton, with all in favor, the Proposal for the TrailMark Amenities Policies Changes, was approved.

B. Parking & Towing Policies, Resolution 2025-11 Setting a Public Hearing Date

Ms. Sweeting stated this resolution is for parking restrictions and the requirement for a public hearing. It was explained the policy changes on the times of parking. It was noted there was no current policy for the CDD. It was explained the issues include parking and overnight parking in open spaces, having to replace the grass, needing to have a towing policy, identify the areas with parking problems, and have signs. The Board would like to enforce the parking and will set the public hearing for October 8, 2025.

Mr. Haber recommended having signs where they do not want parking and create a specific parking policy. Mr. Haber explained if you have a policy there must be sign.

Discussion ensued on where signs would be place, the areas to have no towing, signs will be developed, overnight in amenity center and no parking in green spaces. Staff would send out an email blast, and staff will create maps for community awareness. Ms. Harley was delegated to work with staff.

On MOTION by Ms. Sutton, seconded by Ms. Brofford, with all in favor, Resolution 2025-11 for Parking and Towing Policies, Resolution 2025-11 Setting a Public Hearing Date, was approved.

C. Fishing Policies

Ms. Sweeting noted the copy of proposed fishing policies are included in the agenda packet. Board concerns were people walking on private property to fish or walk, easement area,

and trespassing on people's back yard. The Board discussed the policy needs clarification on CDD property, access, the pond bank, walking on pond banks, and specific wording in the policies.

On MOTION by Ms. Brofford, seconded by Ms. Gellman, with all in favor, the Proposal on Fishing Policies, was approved.

D. Agreement with Reverie Homeowners' Association, Inc. for Facility Management Services

Ms. Sweeting stated this is the agreement with Reverie Homeowner's Association for facility management that was discussed at the last meeting. It was noted they need to decide on moving forward with DreamFinders, staff members, CDD budget, HOA budget, transition from developer representation to homeowner representatives on the Board, facility manager staff position salary for budget, positions and salaries budget, updating budget and HOA budgets to be coordinated, and developer funding increase.

Mr. Haber suggested approving the agreement in substantial form authorizing the Board member to work on the descriptions, so everything matches, and funds offset by developer funding. Ms. Gellman will work with Kevin on the coordination of this agreement.

On MOTION by Ms. Sutton, seconded by Ms. Gellman, with all in favor, the Agreement with Reverie Homeowner's Association, Inc. for Facility Services, was approved.

E. Voting Precinct

Ms. Sweeting stated this was in the packet for TrailMark Amenities Center as a future voting precinct. This can be a benefit to the community and should not include early voting. This would be for the primary and the general election.

On MOTION by Ms. Sutton, seconded by Ms. Brofford, with all in favor, the Proposal for Voting Precinct, was approved.

EIGHTH ORDER OF BUSINESS

Fiscal Year 2025/2026 Budget

A. Overview of Budget

Ms. Sweeting stated this will be the public hearing for the 2025/2026 budget. It was noted the budget remains the same except for Reverie assessments to increase with the increased amount

of \$255.31 per platted lot. Assessments are anticipated to increase in Reverie and notices were mailed to those residents. It was noted the increase is due to the amount of developer contribution being reduced. The budget process was reviewed.

B. Board Discussion

Ms. Sweeting asked for Board discussion on the budget. There were no comments.

C. Public Hearing Adopting the Budget for Fiscal Year 2025/2026

It was asked for a motion to open the public hearing.

On MOTION by Ms. Sutton, seconded by Ms. Brofford, with all in favor, Opening the Public Hearing, was approved.

Ms. Sweeting asked for public comments.

There was a question as to why the developer reduction occurred. Explanation was provided. Matt's salary and HOA budget was discussed and the effect on the budget. The Reverie amenity upgrades are in place and are funded by the developer.

Sue Mentor (Osprey Mills Lane) asked about money set aside for additional pool repairs. The capital reserve line item is set aside for that project.

Ms. Sweeting asked for a motion to close the public hearing.

On MOTION by Ms. Sutton, seconded by Ms. Gellman, with all in favor, Closing the Public Hearing, was approved.
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1. Consideration of Resolution 2025-12, Relating to the Annual Appropriations and Adopting the Budget for Fiscal Year 2026

Mr. Haber stated this resolution will formally adopt the budget. He commented on having an amendment adding the changes to add Mr. Reid's salary and the increase of the developer contribution. This would not impact the assessment. It was noted Mr. Reid's salary was at \$103.012. It was stated so we would include a line item identifying the facility manager and increase the developer contribution. This motion will approve subject to the adjustments.

On MOTION by Ms. Brofford, seconded by Ms. Hartley, with all in favor, Resolution 2025-12, Relating to the Annual Appropriation and Adopting the Budget for Fiscal Year 2026, was approved.

2. Consideration of Resolution 2025-13, Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2026

It was stated this relates to the budget and levies the Reverie assessments formally reflected in the increased budget and the O&M for TrailMark and debt assessments and will appear on the tax bill. This authorizes staff to send the budget to the county.

On MOTION by Ms. Brofford, seconded by Ms. Gellman, with all in favor, Resolution 2025-13, Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2026, was approved.

D. Consideration of Developer Funding Agreement with DFC Reverie (*will be sent under separate cover*)

Ms. Sweeting stated a copy is provided. It was stated they are working on the parties signing the agreements subject to what lots they own. The funding agreement and developer contribution was discussed. There were questions on the payments, and the payment process of 90 days was explained. Concerns were expressed on the 90-day notices being too long. The 50% payment will be made.

On MOTION by Ms. Gellman, seconded by Ms. Brofford, with all in favor, the Developer Funding Agreement with DFC Reverie, was approved.

NINTH ORDER OF BUSINESS

**Consideration of Resolution 2025-14,
Resetting the Public Hearing Dates to
Adopt Rates Related to Guest Passes**

Ms. Sweeting stated the Board previously set a public hearing date and there have been new requirements on the notices. This will reset the public hearing to September 10th.

On MOTION by Ms. Sutton, seconded by Ms. Brofford, with all in favor, Resolution 2025-14, Resetting the Public Hearing Dates to September 10th to Adopt Rates Related to Guest Passes, was approved.

TENTH ORDER OF BUSINESS

Other Business

There being no comments, the next item followed.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Haber had nothing to report but offered to take questions.

B. Engineer – Update Regarding TrailMark & Pacetti Road Traffic Signal Improvements

Ms. Sweeting stated she would contact Mr. Wild for updates on traffic signal improvements. Board discussion ensued on alternate ways as a solution for traffic and for a temporary solution. Mr. Dunn asked if were asking the county to provide them.

C. Manager

Ms. Sweeting stated she had nothing further to report.

D. TrailMark Reports

1. Operations (*RealManage*)

a. Report

Ms. Barren provided updates on the recent events and the website. Future events were discussed with bands and food trucks.

E. Reverie Reports (First Service)

1. DFH Updates

Reverie reports were provided to the Board. He talked about the pool closing for patching.

2. Operations (*First Service*) – Report

Ms. Passantino provided updates on the prior events, the showcase, and updates on future events. She discussed pickleball open play and the contract to include in the newsletter.

3. Lifestyles (*OnPlace*) – Report

OnPlace provided an update on recent and upcoming events at Reverie. The Site 3 mail kiosk has been approved for Reverie. Other topics discussed and email blast. Other updates were

discussed on the kitchen and additional items such as fire pits, grills and a flagpole. He is exploring information on message Boards, tables and chairs.

Landscaping update was provided and other activities such as spraying, fertilizations, gate issues and control panel, inspection is needed, paving issue and not giving information to the community.

The Board asked for a list of all the problems and damages that had occurred. Other discussion ensued on a due date on notifications of damages and working on an extension, examples of damage, timelines, paver issue, and other examples of issues.

The Board assigned Ms. Sutton as the spokesperson for the issues.

On MOTION by Ms. Sutton, seconded by Ms. Hartley, with all in favor, the Assignment of Ms. Sutton as the Spokesperson for the Damages, was approved.

On MOTION by Ms. Sutton, seconded by Ms. Hartley, with all in favor, the Proposal for the Phase 3 Kisok, was approved.

TWELFTH ORDER OF BUSINESS

Supervisor's Requests

There being no other business, the next item followed.

THIRTEENTH ORDER OF BUSINESS

Audience Comments

- Cindy Walters spoke on the mailboxes and lack of communication and community input.
- It was noted this is controlled by the post office. The mailbox kiosk location was discussed. Future information is needed for the move. Another issue was this is supposed to be a gated community, and a construction entrance was needed for workers.
- Alice spoke on paving issues and asked about the pie shape on her road improvements and what starts the process for improvements with the sidewalks, trees & benches.
- Robin spoke on the Reverie policy update from June 11th and the lap pool. She noted there are water aerobics. She spoke on curbs and pavers, her sprinkler was cut and noted this was a disaster. She would like to know who will fix her property issues.
- A question was asked for a clarification on the guest passes public hearing. She would like transparency.

- A question was asked on a regulation on when construction can start. She understood the time was after 7:00 a.m. She has construction traffic beginning at 6:00 a.m.
- Christopher spoke on speeding and asked about adding stop signs and find out about a traffic study.
- Harold spoke on parking enforcement and towing and emergencies that may occur.
- Sue Minter stated there is a resident who can do benches.

The Board made a clarification on guest passes, transparency, future emails, and the CDD website.

FOURTEENTH ORDER OF BUSINESS

Next Scheduled Meeting – September 10, 2025 at 2:00 p.m. @ Renaissance World Golf Village Resort

The next scheduled meeting is September 10, 2025, at 2:00 p.m. at Renaissance World Golf Village Resort.

FIFTEENTH ORDER OF BUSINESS

Adjournment

Ms. Sweeting asked for a motion to adjourn.

On MOTION by Ms. Sutton, seconded by Ms. Gellman, with all in favor, the meeting adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

MINUTES OF MEETING
SIX MILE CREEK
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Six Mile Creek Community Development District was held on Wednesday, September 10, 2025 at 2:00 p.m. at the Renaissance World Golf Village Resort, 500 South Legacy Trail, St. Augustine, Florida.

Present and constituting a quorum were:

Michelle Sutton <i>joined late</i>	Chairperson
Heather Brofford	Vice Chairperson
Wendy Hartley	Supervisor
Jacob Dunn	Supervisor

Also, present were:

Daniel Laughlin	District Manager
Wes Haber <i>by phone</i>	District Counsel
Scott Wild <i>by phone</i>	District Engineer
Sarah Sweeting	GMS
Rich Gray	GMS
Alison Mossing	GMS
Elena Barron	GMS
Dan Wright	GMS
Cassie Passantino	OnPlace
Matt Reid	First Service
Kyle Carasea	Ruppert
Kevin Andersen	Dreamfinders

The following is a summary of the actions taken at the September 10, 2025 Six Mile Creek Community Development District's regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Laughlin called the meeting to order at 10:00 a.m. Three Supervisors were present in person constituting a quorum.

SECOND ORDER OF BUSINESS

Audience Comments

Mr. Laughlin opened the audience comment period regarding agenda items. Hearing no comments, the next item followed.

THIRD ORDER OF BUSINESS

Landscape & Lake Maintenance Update

A. Brightview (TrailMark)

1. Communication Report

Brightview provided the landscape report to the Board.

2. Brightview QSA

Mr. Laughlin asked for any questions or comments on the QSA. Hearing no comments.

B. Ruppert Landscape (Reverie)

1. Report

Mr. Carasea provided the Ruppert Monthly Landscape Report to the Board. Ms. Brofford asked if the pulled flowers are being kept to donate to the residents.

C. Florida Waterways

1. Report

Mr. Laughlin stated the Florida Waterways report is on page 21 of the agenda package. He asked for any questions or comments to take back to the company.

2. Work Authorization No. 85 from England-Thims & Miller for Pond Map

Mr. Laughlin spoke about stocking the ponds with carp and barriers. Florida Waterways recommended having a map drafted by the engineer. A map would be about \$1,500.

On MOTION by Ms. Brofford, seconded by Ms. Hartley, with all in favor, Work Authorization No. 85 from England-Thims & Miller for Pond Map for \$1,500, was approved 3-0.
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FOURTH ORDER OF BUSINESS

**Discussion Regarding Phase 2 Pond Banks
(Reverie)**

A. Mobile Beauty Bar

Ms. Brofford spoke about the pond bank erosion issues in Reverie Phases 2 & 3. The large central pond in Phase 2, the Northern bank. The Engineer is needed to do a pond bank inspection to document the root cause and what needs to be done. Mr. Dunn noted they also need to identify where the responsibility lies between the CDD and the developer/builder portion of it. Ms. Brofford and Kevin will send all communication and documentation to Wes to seek answers from Greenpoint. Mr. Haber suggested using a flag, caution tape or signage to make people aware that danger exists around the pond banks. He stated fixing it and seeking recovery later to eliminate the risk of liability is advisable. Tabled to the next month.

FIFTH ORDER OF BUSINESS**Acceptance of Fiscal Year 2025 Audit Engagement Letter**

Mr. Laughlin stated this is the letter to authorize the audit firm to begin the 2025 audit.

On MOTION by Ms. Brofford, seconded by Mr. Dunn, with all in favor, Accepting the Fiscal Year 2025 Audit Engagement Letter, was approved 3-0.

SIXTH ORDER OF BUSINESS**Consideration of Proposals:****A. Envera for Service Plan (Reverie)**

This item was tabled and will be added to next month's agenda.

B. Preventative Maintenance for AC/Duct Cleaning for Amenity Center (TrailMark)

Mr. Laughlin presented the proposal from Chiller Medic for AC maintenance.

On MOTION by Ms. Brofford, seconded by Mr. Dunn, with all in favor, the Proposal from Chiller Medic for AC Maintenance (TrailMark Amenity Center), was approved 3-0.

Mr. Laughlin reviewed the proposal from Snyder for duct cleaning.

On MOTION by Ms. Brofford, seconded by Mr. Dunn, with all in favor, the Proposal from Snyder for Duct Cleaning (TrailMark Amenity Center), was approved 3-0.

C. Holiday Lighting (TrailMark)

The Board discussed holiday lighting for the entrance and monument. Ms. Brofford will work with staff.

On MOTION by Ms. Brofford, seconded by Mr. Dunn, with all in favor, NTE \$12,000 for Holiday Lighting and Authorized Supervisor Brofford to Work with Staff, was approved 3-0.

D. Removal of Cattails from Ponds

SEVENTH ORDER OF BUSINESS

Approval of Consent Agenda

- A. Engineer Items**
 - 1. Requisition Summary**
 - 2. Work Authorization No. 86**
- B. Ratification of Agreement with Brightview Landscape Services, Inc. for Landscape and Well Pump Installation (Recreation Pond Area)**
- C. Ratification for First Amendment to Agreement with Brightview Landscape Services, Inc. for Landscape Installation at TM 12 Kiosk Partial, TM 11 Pocket Park, TM 13 Parks**
- D. Ratification of Proposals**
 - 1. First Coast Electric for Phase 13 Service**
 - 2. American Swimming Pool Co. (Reverie)**
 - 3. Chambers Cooling Company for Pool Heater Leak & Replacement (Reverie)**
- E. Approval of Minutes of the July 9, 2025 Meeting**
- F. Balance Sheet as of August 31, 2025 and Statement of Revenues and Expenses for the Period Ending August 31, 2025**
- G. Assessment Receipt Schedule**
- H. Check Register**

On MOTION by Ms. Hartley, seconded by Ms. Brofford, with all in favor, the Consent Agenda, was approved 3-0.

EIGHTH ORDER OF BUSINESS

Discussion/Consideration Items:

- A. Host Charitable Drives at Reverie**

**Ms. Sutton joined the meeting at this time.*
- B. Rental of Welcome Center, Resolution 2025-15, Setting a Public Hearing Date to Adopt Rates**

Mr. Laughlin stated this is a public hearing to adopt rates for potential rental of the welcome center. Ms. Sweeting stated when advertising for the public hearing, the Board can do a range of what they want the rates to be and then at the hearing decide exactly which rate they would like. The deposit amount was changed to \$350. Rental rate \$150 to \$250.

On MOTION by Ms. Sutton, seconded by Ms. Brofford, with all in favor, Resolution 2025-15 and Setting a Public Hearing for November 12, 2025 to Adopt Rental Rates for Welcome Center. Change Deposit Amount to \$350 for the Welcome Center and Camphouse, Rental Rate \$150-\$250, No Access to Pool, No Wet Bathing Suit Permitted in Welcome Center, was approved 4-0.

C. Construction Access (Reverie)

Mr. Andersen discussed the construction access. The Board directed construction vehicles to continue to use the main entrance (Reverie).

D. Kitchen Passthrough (Reverie)

Mr. Anderson provided a brief update regarding the kitchen passthrough.

NINTH ORDER OF BUSINESS

Other Business

There being no comments, the next item followed.

TENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Haber had nothing to report but offered to take questions.

B. Engineer – Update Regarding TrailMark & Pacetti Road Traffic Signal Improvements

Mr. Wild provided a brief update regarding the traffic signal improvement.

C. Manager – Discussion of Fiscal Year 2026 Goals & Objectives

Mr. Laughlin stated currently the Fiscal Year 2026 goals & objectives are the same as Fiscal Year 2025.

On MOTION by Ms. Hartley, seconded by Ms. Brofford, with all in favor, the Fiscal Year 2026 Goals & Objectives, was approved 4-0.

D. TrailMark Reports**1. Operations (*RealManage*)****a. Report**

Ms. Barron provided an update regarding recent improvements and upcoming events. She asked the Board if the Camphouse doors can be unlocked for TrailMarket so if someone uses their keycard, they will be able to get into the Camphouse to use the bathrooms. No grill allowed when renting the camphouse.

Ms. Sutton spoke about a resident who is being verbally abusive. Mr. Haber will send a letter of suspension to attend October meeting. Suspension immediately if he approaches anyone.

E. Reverie Reports (First Service)**1. DFH Updates**

DFH provided an update on the Phase 3 mail kiosk – submitted for permit.

2. Operations (*First Service*) – Report

Mr. Reid provided an update regarding general maintenance at Reverie including gate extension, gas fire pit installation, and sound panels.

Ms. Brofford noted she has received emails from Sean in Reverie who wants to donate some equipment (dip bar). Contact Sean notifying him the CDD can't receive the dip bar.

3. Lifestyles (*OnPlace*) – Report

Ms. Passantino provided an update on recent and upcoming events at Reverie.

ELEVENTH ORDER OF BUSINESS**Supervisor's Requests**

Jacob Dunn – Reminded the Supervisors about signing for Prime Sports.

TWELFTH ORDER OF BUSINESS**Audience Comments**

- **Anita Smith (Reverie)** – Spoke about visible pond erosion and asked for the number of the pond behind her home. Mr. Gray stated it is R1. Trees are eroding. Kids using a path from TrailMark, there is no path and it's just a way into the development. Nobody has put

a fence on it like they did for the rest of Reverie. She requested a fence along Skyline Lane to keep the kids out. Kids are fishing in the pond.

- **Chris Conway** – Noted the Board approved \$1,500 for the pond survey and talked 4-5 months ago that the developer should already have that information. He spoke about speeding and a traffic study. A traffic study can't be conducted until the entire District is built out.

THIRTEENTH ORDER OF BUSINESS

**Next Scheduled Meeting – October 8, 2025
at 1:00 p.m. @ Good News Church (WGV)**

The next scheduled meeting is October 8, 2025, at 1:00 p.m. @ Good News Church (WGV).

FOURTEENTH ORDER OF BUSINESS

Adjournment

Mr. Laughlin asked for a motion to adjourn.

On MOTION by Ms. Sutton, seconded by Ms. Brofford, with all in favor, the meeting was adjourned.
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Secretary/Assistant Secretary

Chairman/Vice Chairman

E.

Six Mile Creek

Community Development District

Summary of Invoices

September 01, 2025 - September 30, 2025

Fund	Date	Check No.'s	Amount
General Fund			
	9/2/25	812-819	\$ 44,117.04
	9/10/25	820-829	18,765.81
	9/17/25	830-834	44,533.35
	9/23/25	835-841	12,983.97
	9/24/25	842	47,314.38
			<hr/>
			\$ 167,714.55
Reverie Fund			
	9/2/25	529-531	\$ 8,175.05
	9/10/25	517-538	22,790.93
	9/17/25	539-544	11,564.70
	9/23/25	545-551	8,937.81
	9/24/25	552	72,882.62
			<hr/>
			\$ 124,351.11
Payroll			
	<u>September 2025</u>		
	Heather S. Brofford	50280	\$ 184.70
	Jacob T. Dunn	50281	184.70
	Michelle M. Sutton	50282	184.70
	Wendy S. Hartley	50583	184.70
			<hr/>
			\$ 738.80
TOTAL			\$ 292,804.46

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
9/17/25	00286	8/28/25 7386	202508 320-53800-46000	INVSTG LIGHTS-AMNTY CNTR	*	295.00	
		8/28/25 7386	202508 320-53800-47600	INVSTG LGHTS-KAYAK LAUNCH	*	225.00	
				ALLSTAR ELECTRICAL CONTRACTORS INC			520.00 000830
9/17/25	00170	9/11/25 9502412	202509 320-53800-46300	RECENTER FLOAT/PRIME PUMP	*	1,500.00	
				BRIGHTVIEW LANDSCAPE SERVICES, INC.			1,500.00 000831
9/17/25	99999	9/17/25 VOID	202509 000-00000-00000	VOID CHECK	C	.00	
				*****INVALID VENDOR NUMBER*****			.00 000832
9/17/25	00001	8/01/25 204	202508 310-51300-34000	MANAGEMENT FEES AUG25	*	3,750.00	
		8/01/25 204	202508 310-51300-35200	WEBSITE ADMIN AUG25	*	105.00	
		8/01/25 204	202508 310-51300-35100	INFORMATION TECH AUG25	*	157.50	
		8/01/25 204	202508 310-51300-31300	DISSEMINATION SVCS AUG25	*	1,143.33	
		8/01/25 204	202508 310-51300-51000	OFFICE SUPPLIES AUG25	*	1.62	
		8/01/25 204	202508 310-51300-42000	POSTAGE AUG25	*	240.46	
		8/01/25 204	202508 310-51300-42500	COPIES AUG25	*	395.85	
		8/01/25 204	202508 310-51300-41000	TELEPHONE AUG25	*	275.92	
		8/01/25 204A	202505 310-51300-49100	SAMSUNG 34" MONITOR	*	266.73	
		8/01/25 204A	202505 310-51300-49100	LOGITCH WRLS KEYBRD&MOUSE	*	26.08	
		8/01/25 204A	202505 310-51300-49100	GAMING MOUSE PAD	*	9.27	
		8/01/25 204A	202505 310-51300-49100	SURGE PRTCTR-10OUTLT/2USB	*	36.52	
		8/01/25 204A	202505 310-51300-49100	HP ENVY 17.3 LAPTOP-1TB	*	1,492.59	
		8/01/25 204A	202505 310-51300-49100	TAX AND FEES	*	102.63	
		9/01/25 213	202509 310-51300-34000	MANAGEMENT FEES SEP25	*	3,750.00	
		9/01/25 213	202509 310-51300-35200	WEBSITE ADMIN SEP25	*	105.00	

SIXM SIX MILE CREEK TVISCARRA

AP300R	YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER										RUN 10/07/25		PAGE 4	
*** CHECK DATES 09/01/2025 - 09/30/2025 ***														
GENERAL FUND														
BANK C GENERAL FUND														
CHECK DATE	VEND#INVOICE.....		...EXPENSED TO...			VENDOR NAME		STATUS	AMOUNTCHECK.....			
		DATE	INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS			AMOUNT		#	
		9/01/25	213	2025	09	310-51300-	35100		*		157.50			
				INFORMATION TECH SEP25										
		9/01/25	213	2025	09	310-51300-	31300		*		1,143.33			
				DISSEMINATION SVCS SEP25										
		9/01/25	213	2025	09	310-51300-	42000		*		256.52			
				POSTAGE SEP25										
		9/01/25	213	2025	09	310-51300-	42500		*		654.60			
				COPIES SEP25										
		9/01/25	213	2025	09	310-51300-	41000		*		115.49			
				TELEPHONE SEP25										
		9/01/25	214	2025	09	330-53800-	12100		*		8,668.33			
				FIELD MGMT SEP25										
		9/01/25	214	2025	09	330-53800-	12200		*		8,668.33			
				FACILITY MGMT SEP25										
		9/01/25	214	2025	09	330-53800-	46700		*		3,000.00			
				JANITORIAL SEP25										
		9/01/25	214	2025	09	330-53800-	12500		*		7,390.75			
				MAINTENANCE TECH SEP25										
GOVERNMENTAL MANAGEMENT SERVICES											41,913.35	000833		
9/17/25	00026	9/04/25	28104	2025	09	310-51300-	31400		*		600.00			
				FY25 ARBITRAGE SERIES2007										
GRAU AND ASSOCIATES											600.00	000834		
9/23/25	00287	9/19/25	201392	2025	09	330-53800-	46000		*		4,495.00			
				INSTL 2 GATES/PAINT/CLEAN										
ALL WEATHER CONTRACTORS INC											4,495.00	000835		
9/23/25	00170	9/19/25	9506923	2025	09	320-53800-	46201		*		2,175.52			
				FALL FLOWERS INSTALL										
BRIGHTVIEW LANDSCAPE SERVICES, INC.											2,175.52	000836		
9/23/25	00288	9/22/25	14568	2025	09	330-53800-	46000		*		540.00			
				RPLC FLTRS/CLRD DRAIN LNS										
CHILLER MEDIC INC.											540.00	000837		
9/23/25	00053	9/15/25	83151391	2025	09	330-53800-	46800		*		316.37			
				QTRLY PEST CONTROL SEP25										
FLORIDA PEST CONTROL											316.37	000838		
9/23/25	00028	9/11/25	170	2025	09	330-53800-	46000		*		423.00			
				PRESSURE WASHING - SEP25										
RIVERSIDE MANAGEMENT SERVICES, INC.											423.00	000839		
9/23/25	00274	7/01/25	12949	2025	06	330-53800-	46000		*		2,984.08			
				COMPRESSOR/COMPR. INSTALL										
THIGPEN HEATING & COOLING, INC.											2,984.08	000840		

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
9/23/25	00285	9/03/25 57342	202509 320-53800-46600	REM BAL-SAND, VBALL COURT	*	2,050.00	
				TAYLOR ANTHONY 365, LLC			2,050.00 000841
9/24/25	00019	9/19/25 29764	202509 300-15500-10000		*	8,121.00	
			FY26 GEN.LIAB/PUBLIC OFFC				
		9/19/25 29764	202509 300-15500-10000		*	39,193.38	
			FY26 PROPERTY INSURANCE				
				EGIS INSURANCE ADVISORS LLC			47,314.38 000842
TOTAL FOR BANK C						167,714.55	
TOTAL FOR REGISTER						167,714.55	

SIXM SIX MILE CREEK TVISCARRA

*** CHECK DATES 09/01/2025 - 09/30/2025 ***

REVERIE
BANK D REVERIE FUND

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
9/02/25	00009	7/31/25 W74928	202507 340-53800-46501	SPA REPAIR-STOP BTTN RPLC	*	946.22	
				AMERICAN ELECTRICAL CONTRACTING, INC			946.22 000529
9/02/25	00069	7/03/25 9611	202507 340-53800-46501	SVC CALL-SPA TIMER REPLAC	*	541.42	
		7/24/25 9622	202507 340-53800-46501	HEATR DIAG/RPLC ASSM/SHLD	*	1,112.26	
				CHAMBERS COOLING COMPANY INC			1,653.68 000530
9/02/25	00023	8/26/25 11075194	202507 340-53800-12400	CAM ONSITE 06/28-07/11	*	396.15	
		8/26/25 11075194	202507 340-53800-12100	ONSITE ADMIN 06/28-07/11	*	2,122.00	
		8/26/25 11075194	202507 340-53800-12200	FIELD MGMT 06/28-07/11	*	2,700.00	
		8/26/25 11075194	202507 340-53800-12400	ONSITE REIMB 06/28-07/11	*	357.00	
				THE REVERIE HOMEOWNERS' ASSOCIATION			5,575.15 000531
9/10/25	00018	9/01/25 6747	202509 340-53800-46500	POOL MAINTENANCE SEP25	*	2,060.00	
				FSJ POOL SERVICES LLC DBA AMERICAS			2,060.00 000532
9/10/25	00019	9/08/25 1303060E	202508 340-53800-43200	35 RUSTIC MILL DR - POOL	*	151.00	
				FLORIDA NATURAL GAS			151.00 000533
9/10/25	00004	9/02/25 759533	202509 300-15500-10000	ALARM MONITOR SRVCS OCT25	*	4,030.61	
				HIDDEN EYES LLC DBA ENVERA SYSTEMS			4,030.61 000534
9/10/25	00050	9/01/25 JAK09250	202509 340-53800-46700	JANITORIAL SERVICES SEP25	*	1,399.89	
				JANI-KING OF JACKSONVILLE			1,399.89 000535
9/10/25	00055	8/27/25 753903	202508 320-53800-46300	RPLC DECODERS/VALVE	*	3,794.91	
		8/29/25 755524	202508 320-53800-46600	TREE REMOVAL - BIERGARTEN	*	1,932.21	
		8/29/25 755535	202508 340-53800-46600	TREE DEBRIS RMVL-AMNT CTR	*	1,289.35	
		8/31/25 753203	202508 320-53800-46200	LANDSCAPE MGMT AUG25	*	7,292.98	
				RUPPERT LANDSCAPE, LLC			14,309.45 000536
				SIXM SIX MILE CREEK TVISCARRA			

*** CHECK DATES 09/01/2025 - 09/30/2025 ***

REVERIE
BANK D REVERIE FUND

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
9/10/25	00027	8/31/25 60414810	202508 340-53800-51000	YLW/CYAN/BLK/MGTA TNR CRT	*	760.45	
				STAPLES			760.45 000537
9/10/25	00030	9/02/25 10864/4	202509 340-53800-47500	ALK BAT 20P,PLR6",CBLTIES	*	72.54	
		9/03/25 10869/4	202509 340-53800-47500	WATER JET NOZZLE	*	6.99	
				TURNER WGV LLC			79.53 000538
9/17/25	00008	8/28/25 AC08004	202508 340-53800-51000	4 ROLLS/CS;900 WIPES/ROLL	*	358.00	
				COMMERCIAL FITNESS PRODUCTS, INC			358.00 000539
9/17/25	00002	9/01/25 2509-RT	202509 320-53800-47700	PET WASTE STAT SRVC-SEP25	*	482.00	
				DOODY DADDY			482.00 000540
9/17/25	00066	9/01/25 202246	202509 320-53800-46400	WEED & ALGAE CNTRL SEP25	*	1,150.00	
				FLORIDA WATERWAYS INC			1,150.00 000541
9/17/25	00055	8/29/25 755533	202508 340-53800-46201	AMENTY CENTR-PALM PRUNING	*	2,132.21	
		8/29/25 755534	202508 320-53800-46600	TREE RMV-462 AMBERWOOD DR	*	1,360.78	
				RUPPERT LANDSCAPE, LLC			3,492.99 000542
9/17/25	00023	9/15/25 11080139	202507 340-53800-12400	CAM ONSITE 07/12-07/25	*	396.15	
		9/15/25 11080139	202507 340-53800-12100	ONSITE ADMIN 07/12-07/25	*	2,122.00	
		9/15/25 11080139	202507 340-53800-12200	FIELD MGMT 07/12-07/25	*	2,700.00	
		9/16/25 11076227	202507 340-53800-12400	MEDICAL INSURANCE JUL25	*	788.00	
				THE REVERIE HOMEOWNERS' ASSOCIATION			6,006.15 000543
9/17/25	00030	9/16/25 10939/4	202509 340-53800-47500	INSECTICIDE,HOSE,SPRINKLR	*	75.56	
				TURNER WGV LLC			75.56 000544
9/23/25	00033	9/03/25 10102025	202509 300-15500-10000	DJ-KARAOKE 10/10/25	*	200.00	
				GARY A WHITAKER			200.00 000545

SIXM SIX MILE CREEK TVISCARRA

CHECK	VEND#INVOICE.....		...EXPENSED TO...				VENDOR NAME	STATUS	AMOUNTCHECK.....	
DATE		DATE	INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS			AMOUNT	#
TOTAL FOR REGISTER										124,351.11		



INVOICE

Six Mile CDD
475 W Town Pl Ste 114
St Augustine FL 32092

Customer #: 22539664
Invoice #: 9484172
Invoice Date: 9/1/2025
Cust PO #:

Job Number	Description	Amount
460800520	Six Mile CDD Trailmark Exterior Maintenance For September Landscape Maintenance <i>SEP 25</i> 001-320-53800-46200 DW 9/2/25	35,170.83
Total invoice amount		35,170.83
Tax amount		
Balance due		35,170.83

Terms: Net 15 Days

If you have any questions regarding this invoice, please call -

Please detach stub and remit with your payment

Did you know that BrightView now offers auto ACH as a payment method? Discover the convenience and safety of automatic ACH bill payment for your recurring billing. Please contact autopay@brightview.com or your branch point of contact for more information on how to sign up on Auto Pay.

Payment Stub

Customer Account#: 22539664
Invoice #: 9484172
Invoice Date: 9/1/2025

Amount Due: \$35,170.83

Thank you for allowing us to serve you

Please reference the invoice # on your check
and make payable to:

Six Mile CDD
475 W Town Pl Ste 114
St Augustine FL 32092

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

INVOICE

C Buss Enterprises Inc
152 Lipizzan Trl
Saint Augustine, FL 32095-8512

clayton@cbussenterprises.com
+1 (904) 710-8161
www.cbussenterprises.com



Bill to

Six Mile Creek CDD
6200 Lee Vista Boulevard
Suite 300
Orlando, FL 32822

Invoice details

Invoice no.: 4288
Terms: Net 30
Invoice date: 08/25/2025
Due date: 09/24/2025

#	Product or service	Description	Qty	Rate	Amount
1.	POOL SERVICE	MONTHLY POOL SERVICE: SEPTEMBER	1	\$1,800.00	\$1,800.00
2.	TRICHLOR	PER LB	63	\$7.95	\$500.85
3.	LIQUID BLEACH	PER GAL	5	\$4.75	\$23.75
Total					\$2,324.60

THANK YOU FOR YOUR BUSINESS! PLEASE MAKE CHECKS
PAYABLE TO C BUSS ENTERPRISES AND MAIL TO 152 LIPIZZAN
TRAIL, ST. AUGUSTINE, FL 32095

Pool Maintenace
001-330-53800-46500
DW
8/26/25

Original



Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

INVOICE

Total Invoice	\$1,923.64
Invoice Number	7183605
Invoice Date	8/28/25
Sales Order Number/Type	4924286 SL
Branch Plant	74
Shipment Number	5903929

Sold To: 484851
ACCOUNTS PAYABLE
SIX MILE CREEK CDD
6200 Lee Vista Blvd
Ste 300
Orlando FL 32822

Pool Maintenance
001-330-53800-46500
DW
8/29/25

Ship To: 495952
TRAIL MARK
805 Trailmark Dr
St Augustine FL 32092-7634

Net Due Date	Terms	FOB Description	Ship Via	Customer P.O.#			P.O. Release		Sales Agent #
9/27/25	Net 30	PPD Origin	HWTG						381
Line #	Item Number	Item Name/ Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
1.000	41930	Azone - EPA Reg. No. 7870-1	N	600.0000	GA	\$3.0484	GA	5,802.0 LB	\$1,829.04
		1 LB BLK (Mini-Bulk)		600.0000	GA			5,802.0 GW	
1.010	Fuel Surcharge	Freight	N	1.0000	EA	\$12.0000			\$12.00
2.000	42871	Sulfuric Acid 38-40%	N	1.0000	DD	\$67.6046	DD	162.0 LB	\$67.60
		15 GA DD		1.0000	DD			172.0 GW	
2.001	699922	15 GA Blu/Black Deldrum	N	1.0000	DD	\$15.0000	RD	10.0 LB	\$15.00
		DELDRM 1H1/X1.9/250		1.0000	RD			10.0 GW	

Related Order #: 04924286

***** Receive Your Invoice Via Email *****

Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com
or call 612-331-6910 to get it setup on your account.

Page 1 of 1

Tax Rate

0 %

Sales Tax

\$0.00

Invoice Total

\$1,923.64

No Discounts on Freight
IMPORTANT: All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose.
NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION.

CHECK REMITTANCE:
Hawkins, Inc.
P.O. Box 860263
Minneapolis, MN 55486-0263

WIRING CONTACT INFORMATION:
Email: Credit.Dept@Hawkinsinc.com

Phone Number: (612) 331-6910
Fax Number: (612) 225-6702

FINANCIAL INSTITUTION:
US Bank
800 Nicollet Mall
Minneapolis, MN 55402

Account Name: Hawkins, Inc.
Account #:
ABA/Routing #:
Swift Code#: USBKUS44IMT
Type of Account: Corporate Checking

ACH PAYMENTS:
CTX (Corporate Trade Exchange) is our preferred method. Please remember to include in the addendum the document numbers pertaining to the payment.
For other than CTX, the remit to information may be emailed to Credit.Dept@Hawkinsinc.com

CASH IN ADVANCE/EFT PAYMENTS:
Please list the Hawkins, Inc. sales order number or your purchase order number if the invoice has not been processed yet.

This contractor and subcontractor shall abide by the requirements of 41 CFR §§60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

www.hawkinsinc.com

Job# 1636175

Invoice Number
25-62714

Invoice Date
9/1/25

Page:
1

Fax:

Site Address:

Trailmark Amenity Center
805 Trailmark Dr.
St. Augustine, FL 32092

Customer ID: TA-3315-5F

Service Department: 371-4931
Monitoring Center: 800-318-9486
Installation: 371-4931

Please include invoice number on payment

25-62714

Subtotal	34.95
Sales Tax	
Total Invoice Amount	34.95
Payment Received	0.00
TOTAL	34.95



Staples
ATTN: FSSC
500 Staples Dr
Framingham, MA 01702

Federal ID: 04-3390816

SIX MILE CREEK CDD
Attention: VISCARRA
475 W TOWN PLACE
SUITE 114
ST AUGUSTINE, FL 32092

Summary Number 7006726906

Invoice Number	Invoice Amount
6041481059	\$26.38
Invoice Date	Due Date
08/31/2025	09/30/2025
Order Number	Terms
7662722139-000-001	Net 30 Days
Bill To	Customer Account
@D24563	RCH 27258318

Ordered By	Order Date
ELENA BARRON	08/08/2025
Deliver To	Approved By
ELENA BARRON	
Ship-to ID	
805TRAILMARK	
Ship-to Name	
TRAILMARK AMENITY CENTER	

Detail Invoice

Budget Center	BC Description
---------------	----------------

PO Number	PO Description
-----------	----------------

PO Release	PO Release Description
------------	------------------------

Shipping Address

805 TRAILMARK DR, SAINT AUGUSTINE, FL, 32092-7634

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
1	364979	FLOOR SIGN MLI-LNGUL CAUTION	364979	EA	2	\$13.19	\$26.38	\$0.00	\$26.38

Subtotal: \$26.38
Freight/Other: \$0.00
Tax (\$0.00%): \$0.00
Total: \$26.38

Approved
001-330-53800-51000 Operating Supplies |
\$26.38
EB 9/2/25

Please Remit All Payments To:	
ACH	Check
Wells Fargo Account: Routing: 121000248 ARRemittance@Staples.com	Staples PO Box 70242 Philadelphia, PA 19176-0242

For invoice and payment related inquiries please call 888-753-4103

Page: 1



Staples
ATTN: FSSC
500 Staples Dr
Framingham, MA 01702

Federal ID: 04-3390816

SIX MILE CREEK CDD
Attention: VISCARRA
475 W TOWN PLACE
SUITE 114
ST AUGUSTINE, FL 32092

Summary Number 7006726906

Invoice Number	Invoice Amount
6041481060	\$42.79
Invoice Date	Due Date
08/31/2025	09/30/2025
Order Number	Terms
7663758813-000-001	Net 30 Days
Bill To	Customer Account
@D24563	RCH 27258318

Ordered By	Order Date
ELENA BARRON	08/25/2025
Deliver To	Approved By
ELENA BARRON	
Ship-to ID	
805TRAILMARK	
Ship-to Name	
TRAILMARK AMENITY CENTER	

Detail Invoice

Budget Center BC Description

PO Number PO Description

PO Release PO Release Description

Shipping Address

805 TRAILMARK DR, SAINT AUGUSTINE, FL, 32092-7634

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
1	24451934	LABEL MAKER TAPES	24451934	PK	1	\$42.79	\$42.79	\$0.00	\$42.79

Subtotal: \$42.79
Freight/Other: \$0.00
Tax (\$0.00%): \$0.00
Total: \$42.79

Approved

001-330-53800-51000 Operating Supplies | \$42.79

EB 9/2/25

Please Remit All Payments To:

ACH	Check
Wells Fargo Account: Routing: 121000248 ARRemittance@Staples.com	Staples PO Box 70242 Philadelphia, PA 19176-0242

For invoice and payment related inquiries please call 888-753-4103

Page: 1



Staples
ATTN: FSSC
500 Staples Dr
Framingham, MA 01702

Federal ID: 04-3390816

SIX MILE CREEK CDD
Attention: VISCARRA
475 W TOWN PLACE
SUITE 114
ST AUGUSTINE, FL 32092

Summary Number 7006726906

Invoice Number	Invoice Amount
6041481061	\$75.58
Invoice Date	Due Date
08/31/2025	09/30/2025
Order Number	Terms
7662425331-000-001	Net 30 Days
Bill To	Customer Account
@D24563	RCH 27258318

Ordered By	Order Date
ELENA BARRON	08/04/2025
Deliver To	Approved By
ELENA BARRON	
Ship-to ID	
805TRAILMARK	
Ship-to Name	
TRAILMARK AMENITY CENTER	

Detail Invoice

Budget Center	BC Description
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PO Number	PO Description
-----------	----------------

PO Release	PO Release Description
------------	------------------------

Shipping Address

805 TRAILMARK DR, SAINT AUGUSTINE, FL, 32092-7634

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
1	814865	LINER WASTE 38X60SUPRHVY150/BX	814865	CT	2	\$37.79	\$75.58	\$0.00	\$75.58

Subtotal: \$75.58
Freight/Other: \$0.00
Tax (\$0.00%): \$0.00
Total: \$75.58

Approved
001-320-53800-46700 Janitorial Services | \$75.58
EB 9/2/25

Please Remit All Payments To:	
ACH	Check
Wells Fargo Account: Routing: 121000248 ARRemittance@Staples.com	Staples PO Box 70242 Philadelphia, PA 19176-0242

For invoice and payment related inquiries please call 888-753-4103

Page: 1



Staples
ATTN: FSSC
500 Staples Dr
Framingham, MA 01702

Federal ID: 04-3390816

SIX MILE CREEK CDD
Attention: VISCARRA
475 W TOWN PLACE
SUITE 114
ST AUGUSTINE, FL 32092

Summary Number 7006726906

Invoice Number	Invoice Amount
6041481064	\$138.56
Invoice Date	Due Date
08/31/2025	09/30/2025
Order Number	Terms
7662996073-000-001	Net 30 Days
Bill To	Customer Account
@D24563	RCH 27258318

Ordered By	Order Date
ELENA BARRON	08/13/2025
Deliver To	Approved By
ELENA BARRON	
Ship-to ID	
805TRAILMARK	
Ship-to Name	
TRAILMARK AMENITY CENTER	

Detail Invoice

Budget Center BC Description

PO Number PO Description

PO Release PO Release Description

Shipping Address

805 TRAILMARK DR, SAINT AUGUSTINE, FL, 32092-7634

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
1	373470	CWP MULTIF BRN 250SH/RL	373470	CT	3	\$33.99	\$101.97	\$0.00	\$101.97
2	887836	CW RECYLCLE 2PLY STD BT 350/48	887836	CT	1	\$36.59	\$36.59	\$0.00	\$36.59

Subtotal: \$138.56
Freight/Other: \$0.00
Tax (\$0.00%): \$0.00
Total: \$138.56

Approved

001-320-53800-46700 Janitorial Services | \$138.56

EB 9/2/25

Please Remit All Payments To:	
ACH	Check
Wells Fargo Account: Routing: 121000248 ARRemittance@Staples.com	Staples PO Box 70242 Philadelphia, PA 19176-0242

For invoice and payment related inquiries please call 888-753-4103

Page: 1



Staples
ATTN: FSSC
500 Staples Dr
Framingham, MA 01702

Federal ID: 04-3390816

SIX MILE CREEK CDD
Attention: VISCARRA
475 W TOWN PLACE
SUITE 114
ST AUGUSTINE, FL 32092

Summary Number 7006726906

Invoice Number	Invoice Amount
6041481065	\$23.49
Invoice Date	Due Date
08/31/2025	09/30/2025
Order Number	Terms
7911680182-000-001	Net 30 Days
Bill To	Customer Account
@D24563	RCH 27258318

Ordered By	Order Date
ELENA BARRON	08/21/2025
Deliver To	Approved By
ELENA BARRON	
Ship-to ID	
805TRAILMARK	
Ship-to Name	
TRAILMARK AMENITY CENTER	

Detail Invoice

Budget Center **BC Description**

PO Number **PO Description**

PO Release **PO Release Description**

Shipping Address

805 TRAILMARK DR, SAINT AUGUSTINE, FL, 32092-7634

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
1	887835	JUMBO ROLL TISSUE 2PLY 1000FT	887835	CT	1	\$23.49	\$23.49	\$0.00	\$23.49

Subtotal: \$23.49
Freight/Other: \$0.00
Tax (\$0.00%): \$0.00
Total: \$23.49

Approved

001-320-53800-46700 Janitorial Services | \$23.49

EB 9/2/25

Please Remit All Payments To:	
ACH	Check
Wells Fargo Account: Routing: 121000248 ARRemittance@Staples.com	Staples PO Box 70242 Philadelphia, PA 19176-0242

For invoice and payment related inquiries please call 888-753-4103

Page: 1



Staples
ATTN: FSSC
500 Staples Dr
Framingham, MA 01702

Federal ID: 04-3390816

SIX MILE CREEK CDD
Attention: VISCARRA
475 W TOWN PLACE
SUITE 114
ST AUGUSTINE, FL 32092

Summary Number 7006726906

Invoice Number	Invoice Amount
6041481066	\$138.56
Invoice Date	Due Date
08/31/2025	09/30/2025
Order Number	Terms
7663897002-000-001	Net 30 Days
Bill To	Customer Account
@D24563	RCH 27258318

Ordered By	Order Date
ELENA BARRON	08/27/2025
Deliver To	Approved By
ELENA BARRON	
Ship-to ID	
805TRAILMARK	
Ship-to Name	
TRAILMARK AMENITY CENTER	

Detail Invoice

Budget Center BC Description

PO Number PO Description

PO Release PO Release Description

Shipping Address

805 TRAILMARK DR, SAINT AUGUSTINE, FL, 32092-7634

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
1	373470	CWP MULTIF BRN 250SH/RL	373470	CT	3	\$33.99	\$101.97	\$0.00	\$101.97
2	887836	CW RECYLCLE 2PLY STD BT 350/48	887836	CT	1	\$36.59	\$36.59	\$0.00	\$36.59

Subtotal: \$138.56
Freight/Other: \$0.00
Tax (\$0.00%): \$0.00
Total: \$138.56

Approved
001-320-53800-46700 Janitorial Services | \$138.56
EB 9/2/25

Please Remit All Payments To:	
ACH	Check
Wells Fargo Account: Routing: 121000248 ARRemittance@Staples.com	Staples PO Box 70242 Philadelphia, PA 19176-0242

For invoice and payment related inquiries please call 888-753-4103

Page: 1



Staples
ATTN: FSSC
500 Staples Dr
Framingham, MA 01702

Federal ID: 04-3390816

SIX MILE CREEK CDD
Attention: VISCARRA
475 W TOWN PLACE
SUITE 114
ST AUGUSTINE, FL 32092

Summary Number 7006726906

Invoice Number	Invoice Amount
6041481062	\$132.16
Invoice Date	Due Date
08/31/2025	09/30/2025
Order Number	Terms
7662078964-000-001	Net 30 Days
Bill To	Customer Account
@D24563	RCH 27258318

Ordered By	Order Date
ELENA BARRON	07/30/2025
Deliver To	Approved By
ELENA BARRON	
Ship-to ID	
805TRAILMARK	
Ship-to Name	
TRAILMARK AMENITY CENTER	

Detail Invoice

Budget Center **BC Description**

PO Number **PO Description**

PO Release **PO Release Description**

Shipping Address

805 TRAILMARK DR, SAINT AUGUSTINE, FL, 32092-7634

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
1	373470	CWP MULTIF BRN 250SH/RL	373470	CT	3	\$31.79	\$95.37	\$0.00	\$95.37
2	887836	CW RECYCLE 2PLY STD BT 350/48	887836	CT	1	\$36.79	\$36.79	\$0.00	\$36.79

Subtotal: \$132.16
Freight/Other: \$0.00
Tax (\$0.00%): \$0.00
Total: \$132.16

Approved
001-320-53800-46700 Janitorial Services | \$132.16
EB 9/2/25

Please Remit All Payments To:	
ACH	Check
Wells Fargo Account: Routing: 121000248 ARRemittance@Staples.com	Staples PO Box 70242 Philadelphia, PA 19176-0242

For invoice and payment related inquiries please call 888-753-4103

Page: 1

THIGPEN

HEATING & COOLING, INC.

Since 1962

Please remit payment to:

Thigpen Heating and Cooling, Inc.
2801 Dawn Road, Jacksonville FL 32207
Phone: 904-448-1962 Website: www.thigpenac.com
License # CAC056726 | CAC056729 | CN208226

INVOICE : 0014335

Bill To : 158040
Six Mile Creek CDD 805 Trailmark Dr SAINT AUGUSTINE, FL 32092 Phone :(845)544-3290

Invoice Date : 08/06/2025	Install Date :
Service Order : 040377	Page : 1 of 2
Serviced At : 158040	
Trailmark Amenity Center 805 Trailmark Drive St. Augustine, FL 32092	

Contact	Telephone	Call Type	Customer PO	Terms
		CSVC		COD

Service Requested :

water is leaking from return vents in hallway and office. There was another company out there recently that replaced the compressor \$199 + repairs 904-759-8890 (rich) Open til 5pm - Lock box if after 5pm

Service Comments :

7/22/25 - CX states water leaking from vents in hallway. - Found heavily impacted filters, replaced filters that were provided by CX. - Flushed drain lines and ran drain solve through lines. - Need to setup a survey to give CX a quote for maintenance plan.

Description	Mfg Name	Model	Serial No
Air Handler	TRANE	TWE090E100AA	16165NBLBA
Qty	Description	Price	Extended
1	Commercial Diagnostic	179.00	179.00
1	Commercial Environmental Fee	20.00	20.00
1	CLEAR DRAIN BLOCK - FLUSH WITH CHEMICALS L2	149.00	149.00
1	REMOVE & REPLACE CUSTOMER SUPPLIED FILTER	15.00	15.00
Total Parts for Unit			363.00
Total Labor for Unit			0.00

Facility repairs and Maintenance
001-330-53800-46000
DW
8/26/25

See Over < 2 >

THIGPEN

HEATING & COOLING, INC.

Since 1962

Please remit payment to:

Thigpen Heating and Cooling, Inc.
2801 Dawn Road, Jacksonville FL 32207
Phone: 904-448-1962 Website: www.thigpenac.com
License # CACO56726 | CACO56729 | CN208226

INVOICE : 0014335

Bill To : 158040
Six Mile Creek CDD 805 Trailmark Dr SAINT AUGUSTINE, FL 32092 Phone :(845)544-3290

Invoice Date : 08/06/2025	Install Date :
Service Order : 040377	Page : 2 of 2
Serviced At : 158040	
Trailmark Amenity Center 805 Trailmark Drive St. Augustine, FL 32092	

Contact	Telephone	Call Type	Customer PO	Terms
		CSVC		COD

PLEASE REMIT TO: Thigpen Heating & Cooling, Inc 2801 Dawn Road Jacksonville, FL 32207
--

Materials:	363.00
Misc:	0.00
Trip Charge:	0.00
Labor:	0.00
Subtotal:	363.00
Sales Tax:	0.00
Total:	363.00 USD
Balance Due:	363.00 USD

Big-n-Lil Custom Creations, Inc.

Invoice

D/B/A
Signtalk Graphix
12610 Cachet Drive
Jacksonville, FL 32223

Date	Invoice #
7/25/2025	5599

Bill To	
Six Mile Creek CDD TrailMark Trail Signs	Daniel Wright Operations Manager Trail Mark P: (845) 544-3290 E: dwright@gmsnf.com GMS

Ship To
Kayak launch

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	net up front for custo...		7/25/2025			

Quantity	Item Code	Description	Price Each	Amount
1	Digital Decals	24"x48" with HD optically clear laminate applied onto Plexiglass in the field to replace damaged decal (Kayak Launch area)	200.00	200.00T
1	Acrylic Sign	24"x48"x1/8" clear lexan to cover decal if wanted (optional)	200.00	200.00T
1	Misc. Items	replace damaged trim pieces with either wood or composite faux trim	200.00	200.00T
2	Labor	to cut and fit new trim pieces	95.00	190.00T
		Sales Tax	0.00%	0.00
Repairs & Maintenance 001-320-53800-46000 DW 9/3/25				

			Total		\$790.00
Phone #	Fax #	E-mail			
904-737-9119	904-737-4005	signtalkgraphix@gmail.com			



Bling! Jacksonville
10221-3 Beach Boulevard
Jacksonville, FL
32246

Invoice 10216410
Invoice Date 9/2/2025
Payment Term Due Upon Receipt

Billing Address
6 Mile Creek CDD (Dan Wright)
805 Trailmark Dr
Saint Augustine, FL 32092 USA

Job Address
6 Mile Creek CDD (Dan Wright)
805 Trailmark Dr
Saint Augustine, FL 32092 USA

Description of work

Installation of Gemstone Permanent Lighting to the front of the amenity center at 805 Trailmark Dr.

50% deposit of \$4,378.60 will be due prior to installation date. Remainder due \$4,378.60 will be invoiced at completion.

Service #	Description	Quantity	Your Price	Total
COM - Permanent Gemstone	Gemstone Permanent Lighting System	340.00	\$24.98	\$8,493.20
Power Kit 12v 400	Power Kit 12V 400W	1.00	\$264.00	\$264.00

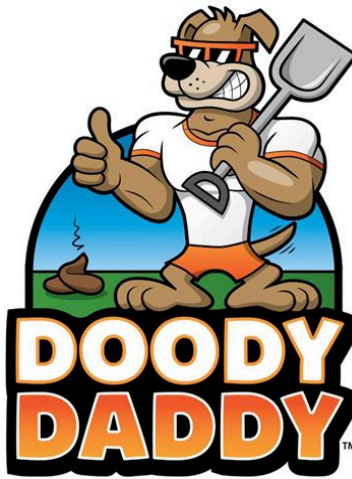
Holiday decorations
001-320-53800-47300
DW
9/3/25

Sub-Total	\$8,757.20
Tax	\$0.00
Total	<u>\$8,757.20</u>
Payment	\$0.00
Balance Due	\$8,757.20

Thank you for choosing Bling!

This invoice is agreed and acknowledged. Payment is due upon receipt. A service fee will be charged for any returned checks, and a financing charge of 1% per month shall be applied for overdue amounts.

I find and agree that all work performed by Bling! of Jacksonville has been completed in a satisfactory and workmanlike manner. I have been given the opportunity to address concerns and/or discrepancies in the work provided, and I either have no such concerns or have found no discrepancies or they have been addressed to my satisfaction. My signature here signifies my full and final acceptance of all work performed by the contractor.



September 1, 2025

Invoice No.
2509-TSMC

INVOICE

Prepared for Six Mile Creek CDD
805 Trailmark Dr. St. Augustine, FL 32092

DESCRIPTION OF WORK	STATIONS	VISITS	TOTAL
Servicing for - September <ul style="list-style-type: none">Pet Waste Station Maintenance	2 stations	2 X Week	\$206
Dog park - general Maintenance 001-320-53800-47700 DW 9/9/25			
		TOTAL	\$206
		PAID :	

Six Mile Creek Community Development District
6200 Lee Vista Boulevard Ste 300
Orlando, FL 32822

August 29, 2025

Invoice No: 221551

Total This Invoice \$3,000.00

Project 22397.02000 Six Mile Creek - 2024/2025 General Consulting Engineering Services (WA#82)

Professional Services rendered through August 23, 2025

Phase 01. General Consulting Engineering Services

Labor

			Hours	Rate	Amount
Senior Engineer/Senior Project Manager					
Wild, Scott	7/26/2025	1.00	255.00	255.00	
coordination with Daniel on misc. issues					
Wild, Scott	8/16/2025	1.00	255.00	255.00	
req coordination					
Project Manager/Construction Project Man					
Brooks, Jeffrey	7/26/2025	3.00	225.00	675.00	
Site visit to 55 Dolcetto DR regarding drainage - with report.					
Brooks, Jeffrey	8/16/2025	2.00	225.00	450.00	
382 Farmfield DR - site visit and Pond bank erosion investigation					
CEI Sr. Inspector					
Brown, Corey	8/2/2025	3.00	180.00	540.00	
Site visit/inspection, and email correspondence for settling/broken curb inlet concrete.					
Administrative Support					
Blair, Shelley	7/26/2025	.50	110.00	55.00	
Create and distribute requisitions					
Blair, Shelley	8/2/2025	.50	110.00	55.00	
Email Correspondence-signed requisitions					
Blair, Shelley	8/2/2025	.50	110.00	55.00	
Create and distribute Requisition					
Blair, Shelley	8/2/2025	.50	110.00	55.00	
Requisition and email correspondence					
Blair, Shelley	8/2/2025	1.00	110.00	110.00	
Reserve account requisitions research and creation					
Blair, Shelley	8/9/2025	.25	110.00	27.50	
Email Correspondence					
Blair, Shelley	8/9/2025	1.00	110.00	110.00	
Create 8/13 CDD meeting agenda items and distribute					
Blair, Shelley	8/9/2025	1.00	110.00	110.00	
Edit and distribute SMC Reserve requirement requisitions					
Blair, Shelley	8/16/2025	.50	110.00	55.00	
Email Correspondence and requisitions					

Blair, Shelley	8/16/2025	.50	110.00	55.00
Email correspondence and requisitions				
Blair, Shelley	8/23/2025	.25	110.00	27.50
Email Correspondence				
Blair, Shelley	8/23/2025	1.00	110.00	110.00
Create and distribute requisitions				

Totals	17.50	3,000.00
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Total Labor	3,000.00
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Billing Limits	Current	Prior	To-Date
Labor	3,000.00	26,435.50	29,435.50
Limit			30,000.00
Remaining			564.50

Total this Phase	\$3,000.00
------------------	------------

Phase	XP.	Expenses
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Total this Phase	0.00
------------------	------

Total This Invoice	<u><u>\$3,000.00</u></u>
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Elite Amenities NE FL, LLC

4116 Running Bear Lane
Saint Johns, FL 32259 US
(904) 710-0172
eric@eliteamenities.com

INVOICE

BILL TO
Sarah Sweeting
Trailmark - Six Mile Creek CDD
805 Trailmark Dr
St Augustine, FL 32092

INVOICE 1833
DATE 05/01/2025
TERMS Net 30
DUE DATE 05/25/2025

DATE	DESCRIPTION	QTY	RATE	AMOUNT
------	-------------	-----	------	--------

	May 25th Services	1	213.28	213.28
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BALANCE DUE **\$213.28**

Pool attendants
001-330-53800-12400
DW
9/8/25

Invoice

Florida Waterways, Inc.

3832-010 Baymeadows Road
PMB 379
Jacksonville, FL 32217
904.801.LAKE (5253)
www.FloridaLake.com

Date: 09/01/2025
Invoice No.: 202247
Due Date: 10/01/2025

Six Mile Creek CDD - Trailmark
475 West Town Place, Ste 114
St. Augustine FL 32092

Qty	Item	Description	Unit Price	Total
1	Recurring Monthly Service	Aquatic Weed and Algae Control Lake Maintenance 001-320-53800-46400 DW 9/3/25	\$4,145.00	\$4,145.00

Total \$4,145.00
Balance Due \$4,145.00

If you have any questions about this invoice, please contact
Melissa Schwartz at melissa@floridapond.com or 904.801.LAKE (5253), Ext. 2

Thank You For Your Business!



ACCOUNT NAME		ACCOUNT #	INV DATE
Six Mile Creek Cdd C/O Gms Llc		764132	08/31/25
INVOICE #	INVOICE PERIOD	CURRENT INVOICE TOTAL	
0007301694	Aug 1- Aug 31, 2025	\$227.04	
PREPAY (Memo Info)	UNAPPLIED (included in amt due)	TOTAL CASH AMT DUE*	
\$0.00	\$0.00	\$227.04	

BILLING ACCOUNT NAME AND ADDRESS	PAYMENT DUE DATE: SEPTEMBER 30, 2025
Six Mile Creek Cdd C/O Gms Llc 475 West Town Place, Ste 114 Saint Augustine, FL 32092	Legal Entity: Gannett Media Corp. Terms and Conditions: Past due accounts are subject to interest at the rate of 18% per annum or the maximum legal rate (whichever is less). Advertiser claims for a credit related to rates incorrectly invoiced or paid must be submitted in writing to Publisher within 30 days of the invoice date or the claim will be waived. Any credit towards future advertising must be used within 30 days of issuance or the credit will be forfeited. All funds payable in US dollars.

BILLING INQUIRIES/ADDRESS CHANGES 1-877-736-7612 or smb@ccc.gannett.com

FEDERAL ID 47-2390983

Save A Tree! Gannett is going paperless. Enjoy the convenience of accessing your billing information anytime and pay online. To avoid missing an invoice, sign up today by going to <https://gcil.my.site.com/financialservicesportal/s/>.

Date	Description	Amount
8/1/25	Balance Forward	\$876.24
8/11/25	PAYMENT - THANK YOU	-\$67.28
8/21/25	PAYMENT - THANK YOU	-\$808.96

Package Advertising:

Start-End Date	Order Number	Product	Description	PO Number	Package Cost
8/6/25	11518381	SAG St Augustine Record	Notice of Rulemaking		\$139.36
8/14/25	11501056	SAG St Augustine Record	Six Mile Mtg Schedul	Six Mile Mtg Schedul	\$87.68

As an incentive for customers, we provide a discount off the total invoice cost equal to the 3.99% service fee if you pay with Cash/Check/ACH. Pay by Cash/Check/ACH and Save!

Total Cash Amount Due	\$227.04
Service Fee 3.99%	\$9.06
*Cash/Check/ACH Discount	-\$9.06
*Payment Amount by Cash/Check/ACH	\$227.04
Payment Amount by Credit Card	\$236.10

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT

ACCOUNT NAME		ACCOUNT NUMBER		INVOICE NUMBER		AMOUNT PAID
Six Mile Creek Cdd C/O Gms Llc		764132		0007301694		
CURRENT DUE	30 DAYS PAST DUE	60 DAYS PAST DUE	90 DAYS PAST DUE	120+ DAYS PAST DUE	UNAPPLIED PAYMENTS	TOTAL CASH AMT DUE*
\$227.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$227.04
REMITTANCE ADDRESS (Include Account# & Invoice# on check)				TO PAY BY PHONE PLEASE CALL:		TOTAL CREDIT CARD AMT DUE
Gannett Florida LocaliQ PO Box 631244 Cincinnati, OH 45263-1244				1-877-736-7612		\$236.10
				To sign up for E-mailed invoices and online payments please go to https://gcil.my.site.com/financialservicesportal/s/		

00007641320000000000000073016940002270467172

LOCALiQ[®]

FLORIDA

PO Box 631244 Cincinnati, OH 45263-1244

AFFIDAVIT OF PUBLICATION

Sarah Sweeting
Six Mile Creek Cdd C/O Gms Llc
475 West Town Place, Ste 114

Saint Augustine FL 32092

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Coordinator of the St Augustine Record, published in St Johns County, Florida; that the attached copy of advertisement, being a Public Notices, was published on the publicly accessible website of St Johns County, Florida, or in a newspaper by print in the issues of, on:

08/06/2025

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Subscribed and sworn to before me, by the legal clerk, who is personally known to me, on 08/06/2025

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

Publication Cost: \$139.36

Tax Amount: \$0.00

Payment Cost: \$139.36

Order No: 11518381

Customer No: 764132

of Copies:

1

PO #:

THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

MARIAH VERHAGEN
Notary Public
State of Wisconsin

NOTICE OF RULEMAKING BY SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT

In accordance with Chapters 120 and 190, Florida Statutes, the Six Mile Creek Community Development District ("District") hereby gives the public notice of its intent to adopt rules related to the operation and use of the District's amenity facilities by establishing guest pass rates ("Proposed Rule"). The Proposed Rule number is 2025-01. Prior Notice of Rule Development was published in The St. Augustine Record on July 30, 2025. A public hearing will be conducted by the Board of Supervisors of the District on September 10, 2025, at 2:00 p.m. at the World Golf Village Renaissance St. Augustine Resort, 500 South Legacy Trail, St. Augustine, Florida 32092 relative to the adoption of the Proposed Rule. Pursuant to Sections 190.011(5) and 190.012(3), Florida Statutes, the Proposed Rule will not require legislative ratification. The proposed rates include:

Type	Rate
Additional Guest Passes	\$50.00

The specific grant of rulemaking authority for adoption of the Proposed Rule includes Sections 190.011(5), 120.54 and 120.81, Florida Statutes. The specific law implemented in the Proposed Rule include but are not limited to 190.035(2).

A statement of estimated regulatory costs, as defined in Section 120.541(2), Florida Statutes, has not been prepared relative to the Proposed Rule. Any person who wishes to provide the District with a proposal for a lower cost regulatory alternative as provided by Section 120.541(1), Florida Statutes, must do so in writing within twenty-one (21) days after publication of this notice.

The proposed rates may be amended at the public hearing pursuant to discussion by the Board and public comment. For more information regarding the public hearing, the Proposed Rule, or for a copy of the Proposed Rule and the related incorporated documents, if any, please contact the District Manager, c/o Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, Ph: (904) 940-5850 ("District Manager's Office").

This public hearing may be continued to a date, time, and place to be specified on the record at the hearing. If anyone chooses to appeal any decision of the Board with respect to any matter considered at a public hearing held in response to a request for such a public hearing, such person will need a record of the proceedings and should accordingly ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which such appeal is to be based. At the hearing, one or more Supervisors or staff may participate in the public hearing by speaker telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Daniel Laughlin
District Manager

LOCALiQ

FLORIDA

PO Box 631244 Cincinnati, OH 45263-1244

AFFIDAVIT OF PUBLICATION

Sarah Sweeting
Six Mile Creek Cdd C/O Gms Llc
475 West Town Place, Ste 114

Saint Augustine FL 32092

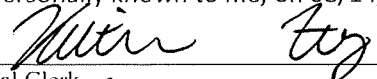
STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Coordinator of the St Augustine Record, published in St Johns County, Florida; that the attached copy of advertisement, being a Govt Public Notices, was published on the publicly accessible website of St Johns County, Florida, or in a newspaper by print in the issues of, on:

08/14/2025

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Subscribed and sworn to before me, by the legal clerk, who is personally known to me, on 08/14/2025



Legal Clerk



Notary, State of WI, County of Brown

8.25.26

My commission expires

Publication Cost:	\$87.68	
Tax Amount:	\$0.00	
Payment Cost:	\$87.68	
Order No:	11501056	# of Copies:
Customer No:	764132	1
PO #:	Six Mile Mtg Schedul	

THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

MARIAH VERHAGEN
Notary Public
State of Wisconsin

NOTICE OF MEETINGS SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT

The Board of Supervisors of the Six Mile Creek Community Development District will hold its regularly scheduled public meetings for Fiscal Year 2026 at 1:00 p.m. at the Good News Church, 573 West Twin-court Trail, St. Augustine, Florida 32095 on the second Wednesday of each month as follows or otherwise noted:

October 8, 2025
November 12, 2025
December 10, 2025
January 14, 2026
February 11, 2026
March 11, 2026
April 8, 2026
May 13, 2026
June 10, 2026
July 8, 2026
August 12, 2026
September 9, 2026

The meetings are open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for the meetings may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). The meetings may be continued to a date, time, and place to be specified on the record at the meetings. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at the meetings because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at the meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Daniel Laughlin
District Manager
Pub: 08/14/25 #11501056

Invoice # 0017
Gary Whitaker
131 Seasons Court
St. Augustine Florida, 32092

www.strictlyentertainmentdjs.com

This agreement shall cover the disc jockey performance at the following affair:

Date Of Event: Friday September 26, 2025

Type Of Event: Music Bingo

Hours Of Music: 6:30pm – 8:30pm

Additional services: N/A

Approved
E.B. 9/2/25
001-320-53800-47200 Special Events

Location Of Event: Trailmark Camphouse

Client (s) Name: Six Mile Creek CDD – Attention: Board Of Directors

Address: 475 West Town Place, Suite # 114, St Augustine, FL, 32092

Phone number:

Email address:

Deposit: None - Non refundable and all personal checks or money orders are made payable to “**Gary Whitaker**” only.

Balance : \$200.00 - The Balance is due on September 26, 2025. Final payment must be in the form of cash, check, money order and all checks or money orders are made payable to “**Gary Whitaker**”.

Guest Total:

DJ Gary Whitaker

Date: July 25, 2025

Client _____ Date: _____
131 Seasons Court, St Augustine FL, 32092 <914.443.9115 > djgary22@hotmail.com

Please return (1) copy of invoice and deposit by the date of _____ to secure date*****

Municipal Asset Management, Inc.

25288 Foothills Drive North
Suite 225
Golden, CO 80401
(303) 273-9494

INVOICE

INVOICE NO: 0619633

DATE: 9/1/2025

To: Six Mile Creek Community Development Dist
Terresa Viscarra
475 West Town Place, Suite 114
St. Augustine, FL 32092

DUE DATE	RENTAL PERIOD
10/7/2025	

PMT NUMBER	DESCRIPTION	AMOUNT
32	Lease payment for Tax-Exempt Lease Purchase Agreement dated October 19, 2022 for the purchase of fitness equipment (Trailmark)	2,859.34

TOTAL DUE

\$2,859.34

Please detach coupon and return with check payable to MUNICIPAL ASSET MANAGEMENT, INC. and remit to address above.

If you have any questions concerning this invoice,
call: Municipal Asset Management, Paul Collings, (303) 273-9494.


THANK YOU FOR YOUR BUSINESS!

Invoice #	Due Date	Total Due	Amount Enclosed
0619633	10/7/2025	\$2,859.34	

Six Mile Creek Community Development Dist
Terresa Viscarra
475 West Town Place, Suite 114
St. Augustine, FL 32092

Municipal Asset Management, Inc.
25288 Foothills Drive North
Suite 225
Golden, CO 80401

PAYMENT REQUESTED FROM:



Seq#: 000001
Six Mile Creek Cdd
6200 Lee Vista Blvd
Ste 300
Orlando, FL 32822-5149

SERVICE INVOICE

Invoice number:
83255988

Due date:
10/1/2025

Total due:
\$296.55

Bill To number:
2994637

Invoice date:
9/1/2025



Invoice

Thank you for trusting BUG OUT to protect your business. A summary of your services is listed below along with the total amount due. Pay by phone by calling 877-284-8688

INVOICE DETAILS

LAWN CARE SERVICE

Six Mile Creek Cdd Trailmark Amenities Center
805 TRAILMARK DR
SAINT AUGUSTINE , FL ON 9/1/2025

296.55

SUBTOTAL: \$296.55

TOTAL DUE: \$296.55

Pest control
001-330-53800-46800
DW
9/3/25

Payment Receipt. Please Return with Payment Remittance

Amount due: \$296.55
Payment due: 10/1/2025

To pay by phone call 877-284-8688.

Customer name:
SIX MILE CREEK CDD
Bill To number:
2994637
Invoice number:
83255988



www.florida.bugoutservice.com

Mail this form with payment to:


BUG OUT
PO BOX 740608
CINCINNATI OH 45274-0608

002994637000000000083255988000029655202510010001

LATE PAYMENT FEE INFORMATION

In the event that full payment is past due, a late payment fee will be added to the unpaid late balance. The late payment fee is equal to 1.5% per month (18% annual rate) of the unpaid late balance, or such lesser amount as may be the maximum amount permitted by law. This late payment fee will appear on the monthly statement. A minimum late charge of \$1.00 may be imposed.



Invoice: 57134

2220 CR 210 West, Ste 108, Box 302
Saint Johns, FL 32259
904-230-3386

Date 8/15/2025
Terms Due on receipt
PO Number
Account #

Bill To

Six Mile Creek CDD
805 Trailmark Dr
St Augustine, FL 32092

Property Address

Six Mile Creek CDD
805 Trailmark Dr
St Augustine, FL 32092

Date/Time	Description	Quantity	Price	Total
8/15/2025	50% Deposit for Landscape Project, Total Project for sand installation for new Volleyball Court is \$4,500.00	1.00	2450.00	2450.00

001-320-53800-46600
Landscape contingency
DW
8/19/25

Subtotal:	2450.00
Invoice Total:	\$2,450.00
Account Balance:	\$2,450.00

PAYMENT COUPON

Taylor Anthony 365, LLC
2220 CR 210 West, Ste 108, Box 302
Saint Johns, FL 32259
904-230-3386

Six Mile Creek CDD
805 Trailmark Dr
St Augustine, FL 32092

Terms Due on receipt
Account #
PO Number

Invoice # 57134
Invoice Date 8/15/2025
Invoice Balance \$2,450.00
Account Balance \$2,450.00
Amount Enclosed

**Allstar Electrical Contractors Inc.**

135 Jenkins Street Suite 105B #107
Saint Augustine, FL 32086 US
(904)460-1001
allstar@allstar-electric.org
<http://www.allstar-electric.org>

INVOICE

BILL TO
Six Mile Creek CDD

Electric
001-320-53800-43000
DW
9/10/25

INVOICE 7386
DATE 08/28/2025
TERMS Net 15
DUE DATE 09/12/2025

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Sales:Sales Item Investigating Amenity Center Parking Lot Lights and Driveway lights to determine the fixture model numbers for ordering of parts. Contacted Sales Rep in Orlando who will be back in touch with us on parts cost.	1	295.00	295.00
	Visionaire Lighting Pavilion 2 LED Drivers. 7 of 1 type and 1 of another type are currently out.			
	Sales:Sales Item Investigating power problem at Kayak Launch with lighting that is out. Reset 1 GFCI and bypassed photo eye to check lighting. Found no power and two of the receptacles and pole lights. Require additional time approved to locate potential buried Junction box or broken wires. Also noted 1 landscape light out that most likely just needs a new bulb.	1	225.00	225.00
	Sending additional estimate on what we think it might take to repair lights but will have to work on a time and material basis for more troubleshooting.			
	Also recommending raising up all receptacles to be higher so as not to be potentially flooded due to mulch and how low they were originally mounted.			

Please send checks to 135 Jenkins Street Suite 105B #107, St.
Augustine, FL 32086
Our Family Company appreciates your Business!
Please do not hesitate to contact us for any reason.

BALANCE DUE

\$520.00

Pay invoice

All Materials provided by ASECI are warrantied for 1 year after the Date of the work performed.
There will be a 1% Late fee at 15 days past due and an Accrued Late Fee per 30 days past due

License #EC13012959

Sold To: 22539664
Six Mile CDD
475 W Town Pl Ste 114
St Augustine FL 32092

Customer #: 22539664
Invoice #: 9502412
Invoice Date: 9/11/2025
Sales Order: 8751996
Cust PO #:

Project Name: Six Mile CDD Trailmark: 596 Trailmark dr pump work
Project Description: Six Mile CDD Trailmark: 596 Trailmark dr pump work

Job Number	Description	Amount
460800520	<p>Found pump running not pumping water. Thermostat appeared to be ok but pump appeared to be over heated. Repaired overheated fittings. Tested.</p> <p>Found nothing wrong but pump. It had lost prime. Primed pump. Fittings were not over heated and I pressure tested system. We need to bring the boat back to recenter the suction float to center so it does not bounce out of water and suck air.</p> <p>Recentered float on suction line and retired it off to bank tested ran irr.</p> <p>Pump lost prime. Primed pump, tested and ran system through all zones. Motor got to 125 degrees Sending quote for a drive set up and or to add a check valve and a fan to circulate air through pump hose to try and eliminate heat inside.</p> <p>Six Mile CDD Trailmark</p> <p>Irrigation repairs 001-320-53800-46300 DW 9/11/25</p>	1,500.00



Customer #: 22539664
Invoice #: 9502412
Invoice Date: 9/11/2025
Sales Order: 8751996
Cust PO #:

Job Number	Description	Amount
	Six Mile CDD Trailmark: 596 Trailmark dr pump work	
	Total Invoice Amount	1,500.00
	Taxable Amount	
	Tax Amount	
	Balance Due	1,500.00

If you have any questions regarding this invoice, please call

Please detach stub and remit with your payment

Amount Due: \$ 1,500.00

Please reference the invoice # on your
check and make payable to

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

Governmental Management Services, LLC

475 West Town Place, Suite 114
St. Augustine, FL 32092

Invoice

Invoice #: 204
Invoice Date: 8/1/25
Due Date: 8/1/25
Case:
P.O. Number:

Bill To:
Six Mile Creek CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - August 2025		3,750.00	3,750.00
Website Administration - August 2025		105.00	105.00
Information Technology - August 2025		157.50	157.50
Dissemination Agent Services -August 2025		1,143.33	1,143.33
Office Supplies		1.62	1.62
Postage		240.46	240.46
Copies		395.85	395.85
Telephone		275.92	275.92
Best Buy - Monitor and Supplies for Six Mile Creek CDD		1,933.82	1,933.82
Total			\$8,003.50
Payments/Credits			\$0.00
Balance Due			\$8,003.50

Governmental Management Services, LLC

475 West Town Place, Suite 114
St. Augustine, FL 32092

Invoice

Invoice #: 213
Invoice Date: 9/1/25
Due Date: 9/1/25
Case:
P.O. Number:

Bill To:
Six Mile Creek CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - September 2025		3,750.00	3,750.00
Website Administration - September 2025		105.00	105.00
Information Technology - September 2025		157.50	157.50
Dissemination Agent Services -September 2025		1,143.33	1,143.33
Postage		256.52	256.52
Copies		654.60	654.60
Telephone		115.49	115.49
Total			\$6,182.44
Payments/Credits			\$0.00
Balance Due			\$6,182.44

475 West Town Place, Suite 114
St. Augustine, FL 32092

Invoice #: 214
Invoice Date: 9/1/25
Due Date: 9/1/25
Case:
P.O. Number:

Six Mile Creek CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

[illegible]

Grau and Associates

1001 W. Yamato Road, Suite 301
Boca Raton, FL 33431
www.graucpa.com

Phone: 561-994-9299

Fax: 561-994-5823

Six Mile Creek Community Development District
6200 Lee Vista Boulevard
Suite 300
Orlando, FL 32822

Invoice No. 28104
Date 09/04/2025

SERVICE	AMOUNT
Project: Arbitrage - Series 2007 FYE 6/30/2025	
Arbitrage Services	
Arbitrage	\$ <u>600.00</u>
Subtotal:	<u><u>600.00</u></u>
Total	600.00
Current Amount Due	\$ <u><u>600.00</u></u>

0 - 30	31 - 60	61 - 90	91 - 120	Over 120	Balance
600.00	0.00	0.00	0.00	0.00	600.00

Payment due upon receipt.



Invoice

Date:	Invoice #:
9/19/2025	201392

1702 Lindsey Road
Jacksonville, FL 32221-6791
Office 904-781-7060

Bill To

Six Mile Creek CDD
Governmental Management Svcs
475 West Town Place
St. Augustine, FL 32092

Email

dwright@gmsnf.com

Terms

Due Upon Receipt

Work Performed At

Six Mile Creek CDD
805 Trailmark Dr
St. Augustine, FL 32092

Dan Wright

Purchase Order

-

Rep

PM DAVID BANE

Work Order

265948

Item	Description	Amount
	<p>Final Billing</p> <p>Vending machine security gates.</p> <p>Fabricated and 2 gates out of 2x2 aluminum tubing add 1-inch pickets and line with expanded sheet metal to keep people from reaching through.</p> <p>Fabricated two gate posts out of aluminum with mounting pads.</p> <p>Gates must swing open and secure flush with walls on either side and not impede any doors.</p> <p>Installed gates on property and provided a combination lock.</p> <p>Painted new work white with a DTM Sherwin Williams product.</p> <p>Cleaned jobsite and disposed of debris.</p> <p>Facility repairs & maintenance 001-330-53800-46000 DW 9/22/25</p>	\$4,495.00

ALL WORK WAS INSPECTED AND PERFORMED IN A PROFESSIONAL MANNER.
All material is guaranteed to be as specified, and the above work was completed in a substantial workmanlike manner. This is a full invoice due and payable by above due date in accordance with our agreement. Late charges will be assessed thereafter due date listed above at a rate of 1.5% per month. All disputes are to be submitted in writing by mail, fax or email within 30 days from invoice date. You further agree to waive any right to jury trial in any action relating to these services or the payment thereof. In any action to collect past due amounts, customer shall pay all reasonable attorney's fees incurred.

Subtotal:	\$4,495.00
Sales Tax:	\$0.00
Invoice Total:	\$4,495.00
Payments and Credits:	\$0.00
Total Due:	\$4,495.00



Customer #: 22539664
Invoice #: 9506923
Invoice Date: 9/19/2025
Sales Order: 8740005
Cust PO #:

Project Description: Color

Terms: Net 15 Days

If you have any questions regarding this invoice, please call

Please detach stub and remit with your payment

Amount Due: \$ 2,175.52

Please reference the invoice # on your
check and make payable to

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655



RESIDENTIAL AND COMMERCIAL LIC: CAC1818565
Email: david@chillermedic.com Phone #: 904-814-9677

Billing Address
Six Mile Creek CDD
805 Trailmark Drive
St. Augustine, FL 32092 USA

Chiller Medic Inc.
8933 Western Way, Suite #18, Jacksonville,
Florida 32256 United States
(904) 814-9677

Facility repairs/Maintenance
001-330-53800-46000
DW
9/22/25

Invoice 14568
Invoice Date 9/22/2025
Completed Date 9/22/2025
Payment Term Net 30
Due Date 10/22/2025

Job Address
Six Mile Creek CDD
805 Trailmark Drive
St. Augustine, FL 32092 USA

Service #	Description	Quantity	Your Price	Total
01 Commercial Labor	Unit #'s - Amenities center Multipurpose room Serial #'s - Model #'s - Description of work completed for this job: Found that the system is running good with good pressures and subcooling, all motors/compressor tested good. Outdoor capacitor is reading slightly out of range on the fan side of the capacitor and recommend that it be replaced. Indoor coil is clean, replaced the filter and blew out the drain line as well.	1.00	\$540.00	\$540.00
01 Commercial Labor	Unit #'s - gym unit Serial #'s - Model #'s - Description of work completed for this job: Found that the system is running good with good pressures and subcooling, all motors/compressor tested good. Capacitor in the older condenser is weak and needs replaced, the newer condenser capacitor tested within range. Indoor was clean but sparted it doen with coil cleaner as there was a slight drip at the top where the drip kit wasn't covering. Indoor belt was good amd blew out the drain line, safety switch is defective and needs replaced. Replaced all three filters as well.	0.00	\$0.00	\$0.00
01 Commercial Labor	Unit #'s - Hallway/office unit Serial #'s - Model #'s - Description of work completed for this job: Found that the system is running good with good pressures and subcooling, all motors/compressor tested good. Outdoor capacitor tested good but the indoor capacitor tested weak and needs replaced. Indoor coil was clean and blew out the drain line as well, filter was replaced with a new one.	0.00	\$0.00	\$0.00
05 Estimate	The qoute sent is for if the parts are replaced during the next maintenance if not there will be a two hour minimum to come back out and replace.	1.00	\$0.00	\$0.00

Sub-Total	\$540.00
Tax	\$0.00
Total	<u>\$540.00</u>
Payment	\$0.00
Balance Due	\$540.00

Thank you for choosing Chiller Medic Inc.

This invoice is agreed and acknowledged. Payment is due upon receipt. A service fee will be charged for any returned checks, and a financing charge of 1% per month shall be applied for overdue amounts.

PAYMENT REQUESTED FROM:

Seq#: 000001
Six Mile Creek Cdd
805 Trailmark Dr
St Augustine, FL 32092-7634



SERVICE INVOICE

Invoice number:
83151391
Due date:
10/15/2025
Total due:
\$316.37
Bill To number:
2688246
Invoice date:
9/15/2025



Invoice

Thank you for trusting FLORIDA PEST CONTROL to protect your business. A summary of your services is listed below along with the total amount due. Pay by phone by calling 904-824-7217

INVOICE DETAILS

PEST CONTROL MAINTENANCE316.37

Six Mile Creek Cdd

805 Trailmark Dr

St Augustine , FL ON 9/15/2025

SUBTOTAL: \$316.37

TOTAL DUE: \$316.37


Pest control
001-330-5380046800
DW
9/17/25

Payment Receipt. Please Return with Payment Remittance

Amount due: \$316.37
Payment due: 10/15/2025
To pay by phone call 904-824-7217.

Customer name:
Six Mile Creek Cdd
Bill To number:
2688246
Invoice number:
83151391



Mail this form with payment to:

FLORIDA PEST CONTROL
PO BOX 740608
CINCINNATI OH 45274-0608

002688246000000000083151391000031637202510150004

Riverside Management Services, Inc
475 West Town Place
Suite 114
St. Augustine, FL 32092

Invoice

Invoice #: 170
Invoice Date: 9/11/2025
Due Date: 9/11/2025
Case:
P.O. Number:

Bill To:
Six Mile Creek
475 West Town Place Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Pressure Washing Service - Trailmark CDD - August 2025		423.00	423.00
APPROVED			
REPAIRS & MAINTENANCE - 423.00\$			
001-330-53800-46000			
DW			
9/16/25			

Alison Moring
9-17-25

Total	\$423.00
Payments/Credits	\$0.00
Balance Due	\$423.00

Riverside Management Services, Inc.

9655 Florida Mining Blvd. W, Bldg. 300, Suite 305, Jacksonville, Florida 32257

Service Detail

Bill To: SIX MILE CREEK
Trailmark CDD

Invoice Date: 9/1/25

Due Date: Upon Receipt

Amount Due: \$ 423.00

<u>Date</u>	<u>Description</u>	<u>Amount</u>
	Pressure washed patio area included overhead spider eggs, patio furniture and paver stone areas	\$ 423.00

Hot Water and Chemical Treatment to remove dirt, mildew, and algae.

TOTAL AMOUNT DUE: \$ 423.00

Should you have any questions, please contact Rich Gray @ (904) 759-8890
or rgray@msnf.com

Remit Payment



Since 1962

Please remit payment to:

Thigpen Heating and Cooling, Inc.

2801 Dawn Road, Jacksonville FL 32207

Phone: 904-448-1962 Website: www.thigpenac.com

License # CACO56726 | CACO56729 | CN208226

INVOICE : 0012949

Bill To : 158040
Six Mile Creek CDD 805 Trailmark Dr SAINT AUGUSTINE, FL 32092

Invoice Date : 07/01/2025	Install Date : 06/05/2016
Service Order : 039163	Page : 1 of 2
Serviced At : 158040	
Six Mile Creek CDD 805 Trailmark Dr SAINT AUGUSTINE, FL 32092	

Contact	Telephone	Call Type	Customer PO	Terms
	(845)544-3290	CSVC		NET 30 DAYS

Service Requested :

PART IN CUSTOMER CONFIRMED FOR AFTER LUNCH . PLEASE CALL (845) 544-3290,DAN WRIGHT OTW . ANGIE PO# 105809 P# COM14872 SHIPPING FROM GAINESVILLE TO SHOP quote to replace compressor. quote includes recovery and disposal of refrigerant, compressor and filter drier replacement, pressure test work performed, evacuate system down to 500 microns and recharge system with new refrigerant.

Service Comments :

6/25/25 Installed new compress on unit servicing the office and bathrooms. Pressure test ,vacuum and restart and tested. Added 9 lb 410 a to reach proper operating temperature and pressure.

Description	Mfg Name	Model	Serial No
Condenser	TRANE	4TWR4030G1000AA	16182551BF
Qty	Description	Price	Extended
1	2.5 TON FACTORY SCROLL COMPRESSOR R410A	1,953.45	1,953.45
1	RECOVER REFRIGERANT & RECLAIM 2.5 TON SYSTEM	125.00	125.00
1	PULL VACUUM ONLY	195.98	195.98
9	ADD R410A BY THE POUND	78.85	709.65
1	compressor	0.00	0.00
9	R410A	0.00	0.00
Total Parts for Unit			2,984.08
Total Labor for Unit			0.00



Since 1962

Please remit payment to:

Thigpen Heating and Cooling, Inc.

2801 Dawn Road, Jacksonville FL 32207

Phone: 904-448-1962 Website: www.thigpenac.com

License # CACO56726 | CACO56729 | CN208226

INVOICE : 0012949

Bill To : 158040
Six Mile Creek CDD 805 Trailmark Dr SAINT AUGUSTINE, FL 32092

Invoice Date : 07/01/2025	Install Date : 06/05/2016
Service Order : 039163	Page : 2 of 2
Serviced At : 158040	
Six Mile Creek CDD 805 Trailmark Dr SAINT AUGUSTINE, FL 32092	

Contact	Telephone	Call Type	Customer PO	Terms
	(845)544-3290	CSVC		NET 30 DAYS

Facility repairs & Maintenance
001-330-53800-46000
DW
9/19/25

PLEASE REMIT TO:

Thigpen Heating & Cooling, Inc

2801 Dawn Road
Jacksonville, FL 32207

Materials:	2,984.08
Misc:	0.00
Trip Charge:	0.00
Labor:	0.00
Subtotal:	2984.08
Sales Tax:	0.00
Total:	2984.08 USD
Balance Due:	2984.08 USD



Invoice: 57342

2220 CR 210 West, Ste 108, Box 302
Saint Johns, FL 32259
904-230-3386

Date 9/3/2025
Terms Due on receipt
PO Number
Account #

Bill To

Six Mile Creek CDD
805 Trailmark Dr
St Augustine, FL 32092

Property Address

Six Mile Creek CDD
805 Trailmark Dr
St Augustine, FL 32092

Date/Time	Description	Quantity	Price	Total
9/3/2025	Dirt Work	0.46	4500.00	4500.00
9/3/2025	Yellow Builders Sand per yard	40.00	0.00	0.00

Subtotal:	4500.00
Invoice Total:	\$4,500.00
Account Balance:	\$2,050.00

001-320-53800-46600
Landscape Contingency
DW
9/17/25

PAYMENT COUPON

Taylor Anthony 365, LLC
2220 CR 210 West, Ste 108, Box 302
Saint Johns, FL 32259
904-230-3386

Six Mile Creek CDD
805 Trailmark Dr
St Augustine, FL 32092

Terms Due on receipt
Account #
PO Number

Invoice # 57342
Invoice Date 9/3/2025

Invoice Balance \$2,050.00
Account Balance \$2,050.00

Amount Enclosed



INVOICE

Customer	Six Mile Creek Community Development District
Acct #	187
Date	09/19/2025
Customer Service	Kristina Rudez
Page	1 of 1

Six Mile Creek Community Development District
c/o Governmental Management Services
219 E Livingston St
Orlando, FL 32801

Payment Information	
Invoice Summary	\$ 120,197.00
Payment Amount	
Payment for:	Invoice#29764
100125193	

Thank You

Please detach and return with payment



Customer: Six Mile Creek Community Development District

Invoice	Effective	Transaction	Description	Amount
29764	10/01/2025	Renew policy	Policy #100125193 10/01/2025-10/01/2026 Florida Insurance Alliance Package - Renew policy Due Date: 9/19/2025 #19 001-300-155000-10000 \$8,121 General Liability/Public Officials 001-300-155000-10000 \$39,193.38 Property Insurance - Trailmark	120,197.00

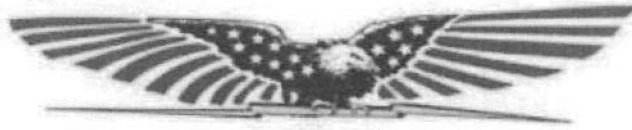
Please Remit Payment To:
 Egis Insurance and Risk Advisors
 P.O. Box 748555

Total
\$ 120,197.00

Thank You

FOR PAYMENTS SENT OVERNIGHT: Bank of America Lockbox Services, Lockbox 748555, 6000 Feldwood Rd. College Park, GA 30349
 TO PAY VIA ACH: Accretive Global Insurance Services LLC
 Routing ACH: 121000358 Account: 1291776914

Remit Payment To: Egis Insurance Advisors	(321)233-9939	Date
P.O. Box 748555		09/19/2025
Atlanta, GA 30374-8555	accounting@egisadvisors.com	



American Electrical

Contracting, Inc.

EC13007311

9016 Philips Highway, Jacksonville, FL 32256 | Office (904) 737-7770 | Fax (904) 737-1099

SOLD TO Six Mile Creek CDD 6200 LeeVista Blvd #300 Orlando, FL 32822	INVOICE Invoice Number: W74928 Invoice Date: Jul 31/25 Terms: Customer Code: 6200LEEVIS Reference: RP Customer Order: Work Order #: 00076127 Work Order Type: T&M Job Location: FSR/Reverie by Trailma Called By: Matt Starting Date: Jul 8/25 Completion Date: Jul 22/25
JOB LOCATION FSR/Reverie by Trailmark 35 Rustin Mill Drive St. Augustine, FL. 32092 904-504-5882	

Description	Qty	Price	Total
Work Performed 7/8/25 -Need (1) NO contact and (1) NL contact. -Currently old button is not working. 7/22/25 -Replaced emergency stop button and spa is working. Labor - \$803.00 Material - \$143.22 Total - \$946.22		002-340-53800-46501 Received: 8/15/25 Approved: Matthew Reid LCAM	
Make Payments online at: www.american-electrical.com/payonline/invoice-payment			
Total Invoice			946.22



American Electrical

Contracting, Inc.

EC13007311

9016 Philips Highway, Jacksonville, FL 32256 | Office (904) 737-7770 | Fax (904) 737-1099

SOLD TO

Six Mile Creek CDD
6200 LeeVista Blvd #300
Orlando, FL 32822

JOB LOCATION

FSR/Reverie by Trailmark
35 Rustin Mill Drive
St. Augustine, FL. 32092
904-504-5882

INVOICE

Invoice Number: W74928
Invoice Date: Jul 31/25
Terms:
Customer Code: 6200LEEVIS
Reference: RP
Customer Order:
Work Order #: 00076127
Work Order Type: T&M
Job Location: FSR/Reverie by Trailma
Called By: Matt
Starting Date: Jul 8/25
Completion Date: Jul 22/25

Chambers Cooling Company
PO Box 441093
Jacksonville, FL 32244 US
ChambersCooling@gmail.com



INVOICE

BILL TO

Six Mile Creek CDD - Reverie
475 West Town Place, Ste 114
St. Augustine, FL 32092

INVOICE # 9611

DATE 07/03/2025

DUE DATE 08/16/2025

TERMS Net 30

DESCRIPTION	QTY	RATE	AMOUNT
Repairs			
Spa Timer Switch Replacement	1	475.00	475.00
Materials			
Intermatic 15-Min Timer	1	66.42	66.42

Customer requested replacement timer switch for spa body operation.

BALANCE DUE

\$541.42

Picked up direct replacement part.

On-site staff located circuit breaker mounted to vac pack.

002-340-53800-46501

Received: 8/26/25

Temporarily interrupted power and replaced timer switch.

Approved: Matthew Reid LCAM

Checked condition of emergency stop switch per request.

Stop switch contacts are corroded and continuity is sporadic.

Found 3Ø circulation pump with no power.

Checked condition of motor starter and auxiliary relays.

~Recommended electrical contractor for diagnosis/repair of motor starting components.

Pay invoice

Chambers Cooling Company
PO Box 441093
Jacksonville, FL 32244 US
ChambersCooling@gmail.com



INVOICE

BILL TO

Six Mile Creek CDD - Reverie
475 West Town Place, Ste 114
St. Augustine, FL 32092

INVOICE # 9622

DATE 07/24/2025

DUE DATE 08/23/2025

TERMS Net 30

DESCRIPTION	QTY	RATE	AMOUNT
Labor	1	615.00	615.00
Diagnostic Service & Repair			
Material	1	356.36	356.36
UG / Bypass Assembly			
Materials	1	135.75	135.75
Protek Shield - Sacrificial Anode			
Materials	1	5.15	5.15
Brass Plug			

Found heater operation interrupted by limit fault.

BALANCE DUE

\$1,112.26

Reset fault and restarted heater.

Measured fuel pressures @ 10.4/7.1 in.wc

Checked condition of pilot and main burner flames

Heated spa body from 92 to 95 without interruption.

002-340-53800-46501

Received: 8/26/25

Approved: Matthew Reid LCAM

Found slow water leak at loose inlet union and analog temperature gauge. Temporarily interrupted heater and filter pump operation for internal manifold inspection.

Found UG Bypass corroded and debris in manifold.

Found protek shield in poor condition.

Customer approved repair.

Replaced UG Bypass assembly.

Replaced protek shield.

Removed broken-flush gauge threads with extraction tool and installed brass plug.

Resumed filter pump and heater operation.

Heater is sustaining combustion at this time.

Note: Limit fault could also be caused by intermittent pump operation / restrictive filter media. Confirmed water flow is sufficient at this time.

HEATER DIAG / BYPASS ASSM / PROTEK SHLD

REVERIE

— AT TRAIL MARK —



INVOICE

Invoice #: 11075194
 Invoice date: 8/26/2025
 Entity: OSPU
 Net 30
 6/28/2025
 7/11/2025

Billing Address:

FirstService Residential
 1601 SW 80th Terrace
 Plantation, FL 33324
 GL CODE 41011-00

Customer:

Six Mile Creek CDD- Reverie
 475 West Town Place, Ste 114
 St. Augustine, FL 32092

Position Title	Employee	Percentage	Type	Hours	Amount
CAM, Onsite Reimbursable	Matthew Reid	10%	HOL	8.00	\$39.62
340 538 124			REG	72.00	\$356.54
				Subtotal	\$396.15
Admin, Onsite Property	Paula Linge	100%	HOL	8.00	\$212.20
121			REG	72.00	\$1,909.80
				Subtotal	\$2,122.00
Field MGMT	Toby Salazar	100%	HOL	8.00	\$270.00
122			PTO	\$4.00	\$135.00
			REG	\$68.00	\$2,295.00
				Subtotal	\$2,700.00
Onsite Reimbursable	Matthew Reid	10%	Phone		\$7.00
Onsite Reimbursable	Toby Salazar	100%	Auto		\$300.00
Onsite Reimbursable	Toby Salazar	100%	Phone		\$50.00
				Subtotal	\$357.00
				Invoice Subtotal	\$5,575.15
				Tax	\$0.00
				TOTAL	\$5,575.15

CAM ONSITE 06/28-07/11
 ONSITE ADMIN 06/28-07/11
 FIELD MGMT 06/28-07/11
 ONSITE REIMB 06/28-07/11 #357

Approved by CAM:

Matthew Reid

8/26/2025

Thank You!

Position Title	Employee	Percentage	Type	Hours	Amount
----------------	----------	------------	------	-------	--------

Reid, Matthew

ID: 25651

Time Period: 06/28/2025 - 07/11/2025

80.00 Total Hours

Pay Code Summary

Regular 72.00 HRS

Holiday 8.00 HRS

DATE	TIME	PAY CODE	DETAILS
06/28/2025			
06/29/2025			
06/30/2025	8.00 HRS	Hours Worked	
Regular			
8:00 AM - 4:00 PM			
07/01/2025	8.00 HRS	Hours Worked	
Regular			
8:00 AM - 4:00 PM			
07/02/2025	8.00 HRS	Hours Worked	
Regular			
8:00 AM - 4:00 PM			
07/03/2025	8.00 HRS	Hours Worked	
Regular			
8:00 AM - 4:00 PM			
07/04/2025	8.00 HRS	4th of July	
Regular			
8:00 AM - 4:00 PM			
07/05/2025			
07/06/2025			
07/07/2025	8.00 HRS	Hours Worked	
Regular			
8:00 AM - 4:00 PM			

DATE	TIME	PAY CODE	DETAILS
07/08/2025	8.00 HRS	Hours Worked	
Regular			8:00 AM - 4:00 PM
07/09/2025	8.00 HRS	Hours Worked	
Regular			8:00 AM - 4:00 PM
07/10/2025	8.00 HRS	Hours Worked	
Regular			8:00 AM - 4:00 PM
07/11/2025	8.00 HRS	Hours Worked	
Regular			8:00 AM - 4:00 PM

Linge, Paula
ID: 108815
Time Period: 06/28/2025 - 07/11/2025

80.00 Total Hours

Pay Code Summary

Regular	72.00 HRS
Holiday	8.00 HRS

DATE	TIME	PAY CODE	DETAILS
06/28/2025	09:30 AM - 05:30 PM	Time Pair Entry	
06/29/2025	09:30 AM - 05:30 PM	Time Pair Entry	
06/30/2025			
07/01/2025			
07/02/2025	08:25 AM - 04:25 PM	Time Pair Entry	
07/03/2025	08:25 AM - 04:25 PM	Time Pair Entry	
07/04/2025	8.00 HRS	4th of July	
07/05/2025	09:30 AM - 05:30 PM	Time Pair Entry	
07/06/2025	09:30 AM - 05:30 PM	Time Pair Entry	
07/07/2025			
07/08/2025			
07/09/2025	08:25 AM - 04:25 PM	Time Pair Entry	
07/10/2025	08:25 AM - 04:25 PM	Time Pair Entry	
07/11/2025	08:26 AM - 04:26 PM	Time Pair Entry	

Salazar, Toby R
ID: 88950
Time Period: 06/28/2025 - 07/11/2025

80.00 Total Hours

Pay Code Summary

Regular	68.00 HRS
Holiday	8.00 HRS
Total Time Off 1	4.00 HRS
PTO	4.00 HRS

DATE	TIME	PAY CODE	DETAILS
06/28/2025			
06/29/2025			
06/30/2025	07:00 AM - 03:00 PM	Time Pair Entry	
07/01/2025	07:00 AM - 03:00 PM	Time Pair Entry	
07/02/2025	07:00 AM - 03:00 PM	Time Pair Entry	
07/03/2025	07:00 AM - 03:00 PM	Time Pair Entry	
07/04/2025	8.00 HRS	4th of July	
07/05/2025			
07/06/2025			
07/07/2025	07:00 AM - 03:00 PM	Time Pair Entry	
07/08/2025	07:00 AM - 03:00 PM	Time Pair Entry	
07/09/2025	07:00 AM - 03:00 PM	Time Pair Entry	
07/10/2025	06:00 AM - 02:00 PM	Time Pair Entry	
07/11/2025	4.00 HRS	PTO	
	07:00 AM - 11:00 AM	Time Pair Entry	

**FSJ Pool Services, LLC. dba America's Swimming
Pool Co. of St. Augustine**

52 Tuscan Way Suite 202 Box # 243
St. Augustine, FL 32092
+19047883111
staugustine@asppoolco.com
www.asppoolco.com/st-augustine/



BILL TO

Six Mile Creek - Reverie
6200 Lee Vista Boulevard
Suite 300
Orlando, FL 32801

INVOICE 6747

DATE 09/01/2025 **TERMS** Net 10

DATE	ACTIVITY	DESCRIPTION	AMOUNT
	MAINTENANCE	Swimming Pool Maintenance	2,060.00

002-340-53800-46500
Received: 9/2/25
Approved: Matthew Reid LCAM

TOTAL DUE \$2,060.00



REVERIE CLUBHOUSE - POOL SERVICE

35 RUSTIC MILL DRIVE
St Augustine, FL 32092-0000

TECO Account Number: 221008790000

Details of Charges

Previous Balance	\$230.59
Payments Received	\$230.59 CR
Balance Forward	\$0.00

Current Gas Service Charges for August 2025

Gas Charge	\$98.54
Transportation (210.1 Therms @ \$0.0849)	\$17.84
Fuel	\$2.67
Customer Charge	\$6.95
Sales Taxes - County	\$0.00
Sales Taxes - State	\$0.00
Finance Charge	\$25.00
Total Due by 10/01/2025	\$151.00

Invoice 1303060ES

Bill Group #

Statement Date

Current Charges

Balance Forward

Payment Due

Page 1 of 2

51439

09/08/2025

\$151.00

\$0.00

10/01/2025

877-436-4427

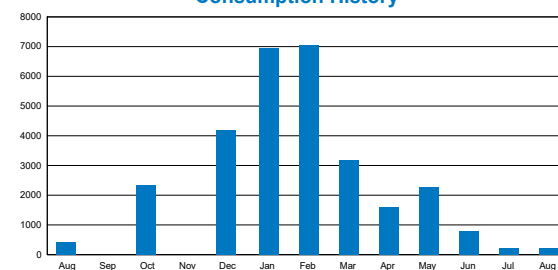
onlyfng.com

customerservice@onlyfng.com

For Emergencies or Gas Leaks (24/7) Call TECO

1-877-832-6747

Consumption History



How We Calculated Your Charges

Variable Rate: INSIDE FERC FGT Z3

Meter Start	Meter End	Days of Service	Therms Used	Fuel Used	Fuel Rate	Fuel Charges	RatePerTherm	Gas Charges
08/01/2025	08/30/2025	30	210.1	5.7	\$0.469	\$2.67	\$0.469	\$98.54

ARE YOU USING CLICK?

FNG commercial customers can access all their accounts in one place, pay online, enroll in paperless billing and even analyze energy costs! Get your access to the CLICK portal by visiting click.onlyfng.com or contacting your energy manager.



PO BOX 570828
ATLANTA, GA 30357

Please tear off and return stub with your payment.

Bill Group # 51439
Invoice # 1303060ES
Total Due by 10/01/2025 \$151.00

Amount Enclosed (checks payable to **FLORIDA NATURAL GAS**)

\$ _____

To pay by ACH, please contact our Customer Care team at 877.436.4427

REVERIE CLUBHOUSE - POOL SERVICE
ACCOUNTS PAYABLE
6200 LEE VISTA BLVD, STE 300
ORLANDO, FL 32822-0000

FLORIDA NATURAL GAS
P.O. BOX 934726
ATLANTA, GA 31193-4726

1 0514391303060ES 4 00015100



**Florida
Natural
Gas®**

REVERIE CLUBHOUSE - POOL SERVICE

Invoice 1303060ES

Bill Group #

Statement Date

Current Charges

Balance Forward

Payment Due

Page 2 of 2

51439

09/08/2025

\$151.00

\$0.00

10/01/2025

Envera

8281 Blaikie Court
Sarasota, FL 34240
(941) 556-7066

Invoice	
Invoice Number 759533	Date 09/02/2025
Customer Number 300389	Due Date 10/01/2025

Page: 1

Customer Name	Customer Number	PO Number	Invoice Date	Due Date
Six Mile Creek CDD-The Reverie	300389		09/02/2025	10/01/2025

Quantity	Description	Months	Rate	Amount
2173 - Gate Access - Six Mile Creek CDD-The Reverie - Entrance, Pacetti Rd, Saint Augustine, FL				
1.00	Service & Maintenance 10/01/2025 - 10/31/2025	1.00	\$321.62	\$321.62
1.00	Service & Maintenance 10/01/2025 - 10/31/2025	1.00	\$8.99	\$8.99
1.00	Envera Kiosk System 10/01/2025 - 10/31/2025	1.00	\$500.00	\$500.00
1.00	Data Management 10/01/2025 - 10/31/2025	1.00	\$200.00	\$200.00
1.00	Virtual Gate Guard Monitoring 10/01/2025 - 10/31/2025	1.00	\$3,000.00	\$3,000.00
Subtotal:				\$4030.61
Tax				\$0.00
Payments/Credits Applied				\$0.00
Invoice Balance Due:				\$4030.61

Date	Invoice #	Description	Amount	Balance Due
9/2/2025	759533	Monitoring Services	\$4030.61	\$4030.61

Envera

8281 Blaikie Court
Sarasota, FL 34240
(941) 556-7066

Invoice	
Invoice Number 759533	Date 09/02/2025
Customer Number 300389	Due Date 10/01/2025

Net Due: \$4,030.61
Amount Enclosed: _____

Six Mile Creek CDD-The Reverie
6200 Lee Vista Blvd Ste 300
Orlando, FL 32822

REMIT TO:
Envera
PO Box 2086
Hicksville, NY 11802

**Remit To:**

JANI-KING OF JACKSONVILLE
5700 ST. AUGUSTINE ROAD
JACKSONVILLE FL 32207
(904) 346-3000

Invoice	
Date	Number
09/01/2025	JAK09250237
Due Date	Cust #
09/30/2025	480046
Invoice Amount	Amount Remitted
\$ 1,399.89	

Sold To:

SIX MILE CREEK CDD

6200 LEE VISTA BLVD

STE 300

ORLANDO

FL 32801

For:

THE REVERIE AT TRAILMARK

35 RUSTIC MILL DR

ST AUGUSTINE

FL 32092

Make All Checks Payable To: JANI-KING OF JACKSONVILLE
RETURN THIS PORTION WITH YOUR PAYMENT

JANI-KING OF JACKSONVILLE

Commercial Cleaning Services

(904) 346-3000

**Sold To:**

SIX MILE CREEK CDD

6200 LEE VISTA BLVD

STE 300

ORLANDO

FL 32801

For:

THE REVERIE AT TRAILMARK

35 RUSTIC MILL DR

ST AUGUSTINE

FL 32092

Invoice No	Date	Cust No	Slsmn No	PO Number	Franchisee	Due Date
JAK09250237	09/01/2025	480046	MINI PEREZ		PRO-FRESH TEAM, INC	09/30/2025
Quantity	Description				Unit Price	Extended Price
1	MONTHLY CONTRACT BILLING AMOUNT FOR SEPTEMBER 002-340-53800-46700 Received: 8/27/25 Approved: Matthew Reid LCAM <					



INVOICE

Date	Invoice#
Aug 27,2025	753903

Please Remit Payment to:
Ruppert Landscape LLC
P.O. Box 780912
Philadelphia, PA 19178-0912

AP

Six Mile Creek CDD

6200 Lee Vista Boulevard
Suite 300
Orlando, FL 32822

Agreement with:

Six Mile Creek CDD

6200 Lee Vista Boulevard
Suite 300
Orlando, FL 32822

Property Name	Terms	Due Date	Order Number
Six Mile Creek CDD /Reverie (261006)	Net 30 Days	Sep 26,2025	4406462

Description	Price	Total
<p>Two Wire Repairs</p> <p>Received a service call regarding the drying conditions in the turf areas. Upon arrival at the property and conducting an inspection of the controller, it was determined that the decoder module was malfunctioning. After replacing the decoder module, we identified that zones 2, 23, 69, and 100 required new decoders. Additionally, we discovered that zone 15 had a malfunctioning 1.5-inch valve, which was also replaced.</p> <p>Controller 1 Zone 2 (1) Rainbird decoder 1 station Zone 15 Repair / replace 1.5" standard valve Zone 23 (1) Rainbird decoder 1 station Zone 69 (1) Rainbird decoder 1 station Zone 100 (1) Rainbird decoder 1 station Zone 1 (1) Decoder module</p>	<p>\$3,794.91</p>	<p>\$3,794.91</p>

For billing questions contact Colleen Ryan Tel: 904-778-1030

For customer service contact Jr., Oscar Leonel Miranda Tel: 904-312-0382

Thank you for your business!

Subtotal:	\$3,794.91
Sales Tax:	\$0.00
Amount Due:	\$3,794.91

Payment by Check or ACH is preferred. Banking details supplied by request. Invoices paid by Credit Card will be subject to a 3% processing fee to cover incurred charges.

**INVOICE**

Date	Invoice#
Aug 29,2025	755524

Please Remit Payment to:
Ruppert Landscape LLC
P.O. Box 780912
Philadelphia, PA 19178-0912

AP

Six Mile Creek CDD
6200 Lee Vista Boulevard
Suite 300
Orlando, FL 32822

Agreement with:

Six Mile Creek CDD
6200 Lee Vista Boulevard
Suite 300
Orlando, FL 32822

Property Name	Terms	Due Date	Order Number
Six Mile Creek CDD /Reverie (261006)	Net 30 Days	Sep 28,2025	4375197

Description	Price	Total
<p>Tree Removal Biergarten Remove and stump grind the dead tree in the back of Biergarten, located along the pond. All debris will be removed and hauled offsite.</p> <p>Dead Tree Removal</p> <p>002-320-53800-46600 Received: 9/1/25 Approved: Matthew Reid LCAM</p>	\$1,932.21	\$1,932.21

For billing questions contact Colleen Ryan Tel: 904-778-1030

For customer service contact Jr., Oscar Leonel Miranda Tel: 904-312-0382

Thank you for your business!

Payment by Check or ACH is preferred. Banking details supplied by request. Invoices paid by Credit Card will be subject to a 3% processing fee to cover incurred charges.

Subtotal:	\$1,932.21
Sales Tax:	\$0.00
Amount Due:	\$1,932.21

**INVOICE**

Date	Invoice#
Aug 29,2025	755535

Please Remit Payment to:

Ruppert Landscape LLC
P.O. Box 780912
Philadelphia, PA 19178-0912

AP**Six Mile Creek CDD**

6200 Lee Vista Boulevard
Suite 300
Orlando, FL 32822

Agreement with:**Six Mile Creek CDD**

6200 Lee Vista Boulevard
Suite 300
Orlando, FL 32822

Property Name	Terms	Due Date	Order Number
Six Mile Creek CDD /Reverie (261006)	Net 30 Days	Sep 28,2025	4442362

Description	Price	Total
Removal of the Pine Tree debris in front of the Amenity Center and around the parking lot. 002-340-53800-46600 Received: 9/1/25 Approved: Matthew Reid LCAM	\$1,289.35	\$1,289.35

For billing questions contact Colleen Ryan Tel: 904-778-1030

For customer service contact Jr., Oscar Leonel Miranda Tel: 904-312-0382

Thank you for your business!

Payment by Check or ACH is preferred. Banking details supplied by request. Invoices paid by Credit Card will be subject to a 3% processing fee to cover incurred charges.

Subtotal:	\$1,289.35
Sales Tax:	\$0.00
Amount Due:	\$1,289.35

**INVOICE**

Date	Invoice#
Aug 31,2025	753203

Please Remit Payment to:

Ruppert Landscape LLC
P.O. Box 780912
Philadelphia, PA 19178-0912

AP**Six Mile Creek CDD**

6200 Lee Vista Boulevard
Suite 300
Orlando, FL 32822

Agreement with:**Six Mile Creek CDD**

6200 Lee Vista Boulevard
Suite 300
Orlando, FL 32822

Property Name	Terms	Due Date	Order Number
Six Mile Creek CDD /Reverie (261006)	Net 30 Days	Sep 30,2025	

Description	Price	Total
Landscape Management For August As Per Contract, Due Sep 30, 2025 002-320-53800-46200 Received: 8/31/25 Approved: Matthew Reid LCAM	\$7,292.98	\$7,292.98

For billing questions contact Colleen Ryan Tel: 904-778-1030

For customer service contact Jr., Oscar Leonel Miranda Tel: 904-312-0382

Thank you for your business!

Payment by Check or ACH is preferred. Banking details supplied by request. Invoices paid by Credit Card will be subject to a 3% processing fee to cover incurred charges.

Subtotal:	\$7,292.98
Sales Tax:	\$0.00
Amount Due:	\$7,292.98



Staples
ATTN: FSSC
500 Staples Dr
Framingham, MA 01702

Federal ID: 04-3390816

SIX MILE CREEK CDD

Attention: VISCARRA
475 W TOWN PLACE
SUITE 114
ST AUGUSTINE, FL 32092

Summary Number 7006726906

Invoice Number	Invoice Amount
6041481063	\$760.45
Invoice Date	Due Date
08/31/2025	09/30/2025
Order Number	Terms
7662557937-000-001	Net 30 Days
Bill To	Customer Account
@D24563	RCH 27258318
Ordered By	Order Date
MATTHEW REID	08/05/2025
Deliver To	Approved By
MATTHEW REID	
Ship-to ID	
REVERIE	
Ship-to Name	
REVERIE AMENITY CENTER	

Detail Invoice

Budget Center	BC Description
PO Number	PO Description
PO Release	PO Release Description
Shipping Address	

35 RUSTIC MILL DRIVE,ST. AUGUSTINE,FL,32092

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
1	24399007	HP 414A YEL LJ TONER CARTRIDGE	24399007	EA	2	\$136.69	\$273.38	\$0.00	\$273.38
2	24398985	HP 414A CYAN LJ TONER CART	24398985	EA	1	\$136.69	\$136.69	\$0.00	\$136.69
3	24398989	HP 414X HY BLACK LJ TNR CART	24398989	EA	1	\$213.69	\$213.69	\$0.00	\$213.69
4	24398991	HP 414A MAGTA LJ TONER CART	24398991	EA	1	\$136.69	\$136.69	\$0.00	\$136.69

002-340-53800-51000
Received: 9/1/25
Approved: Matthew Reid LCAM

Subtotal: \$760.45
Freight/Other: \$0.00
Tax (\$0.00%): \$0.00
Total: \$760.45

Please Remit All Payments To:	
ACH	Check
Wells Fargo Account: Routing: 121000248 ARRemittance@Staples.com	Staples PO Box 70242 Philadelphia, PA 19176-0242

TURNER WGV LLC
6205 STATE ROAD 16
ST. AUGUSTINE FL 32094

PAGE NO 1

PHONE: (904) 907-2424

CUST NO:	JOB NO:	PURCHASE ORDER:	REFERENCE:	TERMS:	CLERK:	DATE / TIME:
4055	000			NET 20TH	MRP	9/16/25 10:24

DUE DATE: 10/20/25 TERMINAL: 402

SOLD TO:

SIX MILE CREEK COMMUNITY
6200 Lee Vista Blvd, St 300

Orlando FL

SHIP TO:

TAX: WG0 STORE 4 NONTAX

INVOICE: 10939 /4

SKU	MFG PART #	DESCRIPTION	SUGG	UNITS	PRICE /PER	EXTENSION
7508088	0220910	INSECT KILLER RTU 1.1GAL	19.99	1	16.99 EA	16.99 SN
7384704	BS-6-90/25	BAMBOO STAKES 3' 25PK	9.59	1	9.59 EA	9.59 N
73006	864751-1013	HOSE FLEXOGEN 5/8"X75'	41.99	1	41.99 EA	41.99 N
7367840	1804HDS	SPRINKLR DUAL 4"PRO HALF	6.99	1	6.99 EA	6.99 N
002-340-53800-47500 Received: 9/9/25 Approved: Matthew Reid LCAM						

TAXABLE	0.00
NON-TAXABLE	75.56
SUBTOTAL	75.56

(TOBY SALAZAR)
** AMOUNT CHARGED TO STORE ACCOUNT **

75.56

TAX AMOUNT	0.00
------------	------

TOTAL	75.56
--------------	--------------

TOT WT: 21.80

YOU SAVED:3.00

X 
Received By

#33

Invoice : 10102025

Exp: 092025

062 300 155 1000

DJ - KARAOKE 10/10/25

Gary Whitaker
131 Seasons Court
St Augustine FL 32092
914 - 443 - 9115
djgary22@hotmail.com

www.strictlyentertainmentdjs.com

This agreement shall cover the disc jockey performance at the following affair:

Date Of Event: Friday October 10, 2025

Type Of Event: Karaoke night

Hours Of Music: 6:00pm - 8:00pm

Additional services: N/A

Location Of Event: Reverie at Trailmark

Client (s) Name: Six Mile Creek CDD / Reverie at Trailmark

Address: 475 W. Town Place, Suite 114, St Aug, FL, 32092

Phone number:

Email address: hello@reverietrailmarklife.com

Deposit: None - Non refundable and all personal checks or money orders are made payable to "Gary Whitaker" only.

Balance: \$200.00 — The Balance is due on October 10, 2025, and must be in the form of a check, US money order or cash and all checks or money orders are made payable to "Gary Whitaker".

Guest Total:

Overtime rate: - \$100.00 per hour (if available)

Additional Information:

D.J. Gary Whitaker

Date: September 3, 2025

Client: _____

Date: _____

Please return (1) copy of contract and deposit by the date of _____ to secure date *****

Envera

8281 Blaikie Court
Sarasota, FL 34240
(941) 556-7066

Invoice	
Invoice Number 760324	Date 09/22/2025
Customer Number 300389	Due Date 11/01/2025

Page: 1

Customer Name	Customer Number	PO Number	Invoice Date	Due Date
Six Mile Creek CDD-The Reverie	300389		09/22/2025	11/01/2025

Quantity	Description	Months	Rate	Amount
1.00	Six Mile Creek CDD-The Reverie - Entrance, Pacetti Rd, Saint Augustine, FL Add Res as of 8/31/25 09/01/2025 - 10/31/2025	2.00	\$30.00	\$60.00
			Subtotal:	\$60.00
			Tax	\$0.00
			Payments/Credits Applied	\$0.00
			Invoice Balance Due:	\$60.00

MyEnvera Count as of 8/31/25. 3 additional homes @ \$10.00 each

Date	Invoice #	Description	Amount	Balance Due
9/22/2025	760324	Monitoring Services	\$60.00	\$60.00

Envera

8281 Blaikie Court
Sarasota, FL 34240
(941) 556-7066

Invoice	
Invoice Number 760324	Date 09/22/2025
Customer Number 300389	Due Date 11/01/2025

Net Due: \$60.00
Amount Enclosed: _____

Six Mile Creek CDD-The Reverie
6200 Lee Vista Blvd Ste 300
Orlando, FL 32822

REMIT TO:
Envera
PO Box 2086
Hicksville, NY 11802

**Remit To:**

JANI-KING OF JACKSONVILLE
5700 ST. AUGUSTINE ROAD
JACKSONVILLE FL 32207
(904) 346-3000

Invoice	
Date 09/18/2025	Number JAK09250540
Due Date Upon Receipt	Cust # 572002
Invoice Amount \$ 91.64	Amount Remitted

Sold To:

SIX MILE CREEK CDD

6200 LEE VISTA BLVD

STE 300

ORLANDO

002-340-53800-46900

Received: 9/18/25

Approved: Matthew Reid LCAM

FL 32801

For:

THE REVERIE AT TRAILMARK

35 RUSTIC MILL DR

ST AUGUSTINE

FL 32092

Make All Checks Payable To: JANI-KING OF JACKSONVILLE
RETURN THIS PORTION WITH YOUR PAYMENT

JANI-KING OF JACKSONVILLE

Commercial Cleaning Services

(904) 346-3000

**Sold To:**

SIX MILE CREEK CDD

6200 LEE VISTA BLVD

STE 300

ORLANDO

FL 32801

For:

THE REVERIE AT TRAILMARK

35 RUSTIC MILL DR

ST AUGUSTINE

FL 32092

Invoice No	Date	Cust No	Slsmn No	PO Number	Franchisee	Due Date				
JAK09250540	09/18/2025	572002	MINI PEREZ		BRACEY SOLUTION, LLC	Upon Receipt				
Quantity	Description				Unit Price	Extended Price				
1	MULTIFOLD WHITE, 4,000CT PAPER TOWEL				35.36	35.36				
1					TOILET TISSUE, 96CT/CASE				56.28	56.28
2					CLIENT SUPPLIES				TOTAL	91.64
Pay On-Line: https://linktr.ee/janikingjax Make All Checks Payable To: JANI-KING OF JACKSONVILLE					Amount of Sale		\$ 91.64			
					Sales Tax		\$ 0.00			
					Total		\$ 91.64			

#65

Trivia Facilitator 07/25
002 340 538 472

INVOICE

FAST JAXTRIVIA.com

Jacksonville's Best Trivia Shows!

Bill: Six Mile Creek CDD- Reverie
Invoice Number: 2025-003
Show: Reverie At TrailMark, 35 Rustic MI Dr, St. Augustine, FL 32092
Date of Service: Friday, July 25, 2025
Service Provided: Trivia Facilitator
Payment Due: \$195.40

Mailing address:

Fast Jax Trivia

1119 Romaine Circle East

Jacksonville, FL 32225

(904) 233-7792

Billing address:

Six Mile Creek CDD- Reverie

475 W. Town Place, Suite 114, St. Augustine, FL 32092

#68 Trivia Facilitator 08/15
602 340 538 472

INVOICE

FAST JAXTRIVIA.com

Jacksonville's Best Trivia Shows!

Bill: Six Mile Creek CDD- Reverie
Invoice Number: 2025-004
Show: Reverie At TrailMark, 35 Rustic MI Dr, St. Augustine, FL 32092
Date of Service: Friday, August 15, 2025
Service Provided: Trivia Facilitator
Payment Due: \$212.34

Mailing address:

Fast Jax Trivia

1119 Romaine Circle East

Jacksonville, FL 32225

(904) 233-7792

Billing address:

Six Mile Creek CDD- Reverie

475 W. Town Place, Suite 114, St. Augustine, FL 32092

65

Trivia Facilitator 09/25

002 340 538 472

INVOICE

FAST JAXTRIVIA.com

Jacksonville's Best Trivia Shows!

Bill: Six Mile Creek CDD- Reverie
Invoice Number: 2025-005
Show: Reverie At TrailMark, 35 Rustic MI Dr, St. Augustine, FL 32092
Date of Service: Friday, September 26, 2025
Service Provided: Trivia Facilitator
Payment Due: \$195.40

Mailing address:

Fast Jax Trivia

1119 Romaine Circle East

Jacksonville, FL 32225

(904) 233-7792

Billing address:

Six Mile Creek CDD- Reverie

475 W. Town Place, Suite 114, St. Augustine, FL 32092

Municipal Asset Management, Inc.

25288 Foothills Drive North
Suite 225
Golden, CO 80401
(303) 273-9494

INVOICE

INVOICE NO: 0619647

DATE: 9/15/2025

To: Six Mile Creek Community Development Dist
Terresa Viscarra
475 West Town Place, Suite 114
St. Augustine, FL 32092

DUE DATE	RENTAL PERIOD
10/27/2025	

PMT NUMBER	DESCRIPTION	AMOUNT
33	Lease payment for Tax-Exempt Lease Purchase Agreement dated July 20, 2022 for the purchase of fitness equipment	2,278.89

TOTAL DUE

\$2,278.89

Please detach coupon and return with check payable to MUNICIPAL ASSET MANAGEMENT, INC. and remit to address above.

If you have any questions concerning this invoice,
call: Municipal Asset Management, Paul Collings, (303) 273-9494.

THANK YOU FOR YOUR BUSINESS!

Invoice #	Due Date	Total Due	Amount Enclosed
0619647	10/27/2025	\$2,278.89	

Six Mile Creek Community Development Dist
Terresa Viscarra
475 West Town Place, Suite 114
St. Augustine, FL 32092

Municipal Asset Management, Inc.
25288 Foothills Drive North
Suite 225
Golden, CO 80401

#23



INVOICE

Invoice #: 11082670
Invoice date: 9/22/2025
Entity: OGPU
 Net 30
 7/26/2025
 8/8/2025

Billing Address:

FirstService Residential
 1601 SW 80th Terrace
 Plantation, FL 33324
 GL CODE 41011-00

Customer:

Six Mile Creek CDD- Reverie
 475 West Town Place, Ste 114
 St. Augustine, FL 32092

Position Title	Employee	Percentage	Type	Hours	Amount
CAM, Onsite Reimbursable	Matthew Reid	10%	REG	80.00	\$396.15
				Subtotal	\$396.15
Admin, Onsite Property	Paula Linge	100%	REG	80.00	\$2,122.00
				Subtotal	\$2,122.00
Field MGMT	Toby Salazar	100%	REG	56.00	\$1,890.00
				Subtotal	\$1,890.00
Onsite Reimbursable	Matthew Reid	10%	Phone		\$7.00
Onsite Reimbursable	Toby Salazar	100%	Auto		\$300.00
Onsite Reimbursable	Toby Salazar	100%	Phone		\$50.00
				Subtotal	\$357.00
				Invoice Subtotal	\$4,765.15
				Tax	\$0.00
				TOTAL	\$4,765.15

Approved by CAM:

Matthew Reid

9/22/2025

CAM ONSITE 07/26 - 08/08

Thank You!

ONSITE ADMIN

002 340 538 124

FIELD MGMT

121

ONSITE REIMB

122

124

Reid, Matthew
ID: 25651
Time Period: 07/26/2025 - 08/08/2025

80.00 Total Hours

Pay Code Summary

Regular 80.00 HRS

DATE	TIME	PAY CODE	DETAILS
07/26/2025			
07/27/2025			
07/28/2025	8.00 HRS	Hours Worked	Regular 8:00 AM - 4:00 PM
07/29/2025	8.00 HRS	Hours Worked	Regular 8:00 AM - 4:00 PM
07/30/2025	8.00 HRS	Hours Worked	Regular 8:00 AM - 4:00 PM
07/31/2025	8.00 HRS	Hours Worked	Regular 8:00 AM - 4:00 PM
08/01/2025	8.00 HRS	Hours Worked	Regular 8:00 AM - 4:00 PM
08/02/2025			
08/03/2025			
08/04/2025	8.00 HRS	Hours Worked	Regular 8:00 AM - 4:00 PM
08/05/2025	8.00 HRS	Hours Worked	Regular 8:00 AM - 4:00 PM

DATE	TIME	PAY CODE	DETAILS
08/06/2025	8.00 HRS	Hours Worked	
Regular 8:00 AM - 4:00 PM			
08/07/2025	8.00 HRS	Hours Worked	
Regular 8:00 AM - 4:00 PM			
08/08/2025	8.00 HRS	Hours Worked	
Regular 8:00 AM - 4:00 PM			

Linge, Paula
ID: 108815
Time Period: 07/26/2025 - 08/08/2025

80.00 Total Hours

Pay Code Summary

Regular 80.00 HRS

DATE	TIME	PAY CODE	DETAILS
07/26/2025	09:30 AM - 05:30 PM	Time Pair Entry	
07/27/2025	09:30 AM - 05:30 PM	Time Pair Entry	
07/28/2025			
07/29/2025			
07/30/2025	08:25 AM - 04:25 PM	Time Pair Entry	
07/31/2025	08:30 AM - 04:30 PM	Time Pair Entry	
08/01/2025	08:30 AM - 04:30 PM	Time Pair Entry	
08/02/2025	09:30 AM - 05:30 PM	Time Pair Entry	
08/03/2025	09:30 AM - 05:30 PM	Time Pair Entry	
08/04/2025			
08/05/2025			
08/06/2025	09:00 AM - 05:00 PM	Time Pair Entry	
08/07/2025	08:30 AM - 04:30 PM	Time Pair Entry	
08/08/2025	08:25 AM - 04:25 PM	Time Pair Entry	

:

:

Salazar, Toby R
ID: 88950
Time Period: 07/26/2025 - 08/08/2025

56.00 Total Hours

Pay Code Summary

Regular 56.00 HRS

DATE	TIME	PAY CODE	DETAILS
07/26/2025			
07/27/2025			
07/28/2025	06:00 AM - 02:00 PM	Time Pair Entry	
07/29/2025	07:00 AM - 03:00 PM	Time Pair Entry	
07/30/2025	07:00 AM - 03:00 PM	Time Pair Entry	
07/31/2025			
08/01/2025			
08/02/2025			
08/03/2025			
08/04/2025			
08/05/2025	07:00 AM - 03:00 PM	Time Pair Entry	
08/06/2025	07:00 AM - 03:00 PM	Time Pair Entry	
08/07/2025	07:00 AM - 03:00 PM	Time Pair Entry	
08/08/2025	06:30 AM - 02:30 PM	Time Pair Entry	

:

:

#23

REVERIE

— AT TRAIL MARK —



Customer:

Six Mile Creek CDD - Reverie
475 West Town Place, Ste 114
St. Augustine, FL 32092

Billing Address:

FS Residential
1601 SW 80th Terrace, Plantation, FL, 33324
GL CODE 41011-00

INVOICE

Invoice Number 11084452
Invoice Date 9/22/25
Terms Net 30
Period Begin 8/1/2025
Period End 8/31/2025

Total Amount Due: \$788.00

Medical Insurance

Period	Position	Employee	Amount
August 2025	Maintenance Supervisor	Salazar, Toby	\$788.00
Subtotal			\$788.00

Subtotal \$788.00
Tax \$0.00
Total **\$788.00**

Medical Insurance Aug 25
002 340 538 124
Exp: 08/2025

PAGE NO 1

CUST NO:	JOB NO:	PURCHASE ORDER:	REFERENCE:	TERMS:	CLERK:	DATE / TIME:
4055	000			NET 20TH	ACP	9/8/25 10:19

TAX: WG0 STORE 4 NONTAX

SKU	MFG PART #	DESCRIPTION	SUGG	UNITS	PRICE /PER	EXTENSION
2825040	49-22-1110	SAWZALL RECIP SAW SET	21.99	1	21.99 EA	21.99 N
2033090	6509-31	MW RECIP SAW 12AMP	129.00	1	129.00 EA	129.00 N
		002-320-53800-47800 Received: 9/8/25 Approved: Matthew Reid LCAM				

X 
Received By



INVOICE

Customer	Six Mile Creek Community Development District
Acct #	187
Date	09/19/2025
Customer Service	Kristina Rudez
Page	1 of 1

Six Mile Creek Community Development District
c/o Governmental Management Services
219 E Livingston St
Orlando, FL 32801

Payment Information	
Invoice Summary	\$ 120,197.00
Payment Amount	
Payment for:	Invoice#29764
100125193	

Thank You

Please detach and return with payment



Customer: Six Mile Creek Community Development District

Invoice	Effective	Transaction	Description	Amount
29764	10/01/2025	Renew policy	Policy #100125193 10/01/2025-10/01/2026 Florida Insurance Alliance Package - Renew policy Due Date: 9/19/2025 #15 002-300-15500-10000 \$72,882.62 Property Insurance - Reverie	120,197.00

Please Remit Payment To:
 Egis Insurance and Risk Advisors
 P.O. Box 748555

Total
\$ 120,197.00

Thank You

FOR PAYMENTS SENT OVERNIGHT: Bank of America Lockbox Services, Lockbox 748555, 6000 Feldwood Rd. College Park, GA 30349
 TO PAY VIA ACH: Accretive Global Insurance Services LLC
 Routing ACH: 121000358 Account: 1291776914

Remit Payment To: Egis Insurance Advisors	(321)233-9939	Date
P.O. Box 748555		09/19/2025
Atlanta, GA 30374-8555	accounting@egisadvisors.com	

NINTH ORDER OF BUSINESS

A.

RESOLUTION 2026-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT RESETTING THE PUBLIC HEARING ON THE DISTRICT'S ADOPTION OF RULES RELATING TO RATES REGARDING DISTRICT AMENITY FACILITIES; AMENDING RESOLUTION 2025-14 TO SET THE PUBLIC HEARING THEREON; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Six Mile Creek Community Development District ("District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, as amended, and

WHEREAS, the Board of Supervisors of the District ("Board") previously adopted Resolution 2025-14, setting the public hearing to consider the District's adoption of rules relating to rates regarding district amenity facilities on district property, and set the hearing thereon for October 8, 2025, at 1:00 p.m. at Good News Church, 573 West Twincourt Trail, St. Augustine, Florida 32095.

WHEREAS, the Board desires to reset the public hearing to be held on November 12, 2025, at 1:00 p.m. at Good News Church, 573 West Twincourt Trail, St. Augustine, Florida 32095.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. PUBLIC HEARING RESET. Resolution 2025-14 is hereby amended to reflect that the public hearing is reset to November 12, 2025, at 1:00 p.m. at Good News Church, 573 West Twincourt Trail, St. Augustine, Florida 32095.

SECTION 2. AUTHORIZED TO PUBLISH NOTICE. The District Secretary is directed to publish notice of the hearing in accordance with Florida law.

SECTION 3. RESOLUTION 2025-14 OTHERWISE REMAINS IN FULL FORCE AND EFFECT. Except as otherwise provided herein, all of the provisions of Resolution 2025-14 continue in full force and effect.

SECTION 3. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect upon its passage and adoption by the Board.

PASSED AND ADOPTED this 8th day of October, 2025.

ATTEST:

**SIX MILE CREEK COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

B.

RESOLUTION 2026-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT RESETTING THE PUBLIC HEARING ON THE DISTRICT'S ADOPTION OF RULES RELATING TO PARKING ON DISTRICT PROPERTY; AMENDING RESOLUTION 2025-11 TO SET THE PUBLIC HEARING THEREON; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Six Mile Creek Community Development District ("District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, as amended, and

WHEREAS, the Board of Supervisors of the District ("Board") previously adopted Resolution 2025-11, setting the public hearing to consider the District's adoption of rules relating to parking on district property, and set the hearing thereon for October 8, 2025, at 1:00 p.m. at Good News Church, 573 West Twincourt Trail, St. Augustine, Florida 32095.

WHEREAS, the Board desires to reset the public hearing to be held on November 12, 2025, at 1:00 p.m. at Good News Church, 573 West Twincourt Trail, St. Augustine, Florida 32095.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SIX MILE CREEK COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. PUBLIC HEARING RESET. Resolution 2025-11 is hereby amended to reflect that the public hearing is reset to November 12, 2025, at 1:00 p.m. at Good News Church, 573 West Twincourt Trail, St. Augustine, Florida 32095.

SECTION 2. AUTHORIZED TO PUBLISH NOTICE. The District Secretary is directed to publish notice of the hearing in accordance with Florida law.

SECTION 3. RESOLUTION 2025-11 OTHERWISE REMAINS IN FULL FORCE AND EFFECT. Except as otherwise provided herein, all of the provisions of Resolution 2025-11 continue in full force and effect.

SECTION 3. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect upon its passage and adoption by the Board.

PASSED AND ADOPTED this 8th day of October 2025.

ATTEST:


**SIX MILE CREEK COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

NINTH ORDER OF BUSINESS

B.

From: Scott Wild wilds@etminc.com 
Subject: FW: SMC Traffic Signal Update
Date: October 3, 2025 at 8:59 AM
To: Sarah Sweeting ssweeting@gmsnf.com



Sarah,

My update is below. Please let me know if you have any questions, or need additional information. Thank you.

The signal mast arm shop drawings were approved and returned to the traffic signal subcontractor on July 13, 2025. The fabrication of the mast arms is estimated to take 9-12 months from that date. The contractor will mobilize at that time to resume the signal construction.

Additionally, the horizontal portion of the existing signal was removed on October 2, 2025. The vertical pole will remain in place.



Scott Wild, P.E.

WildS@etminc.com | cell: 904.610.2008 | office: 904.265.3120

etminc.com | [Career Opportunities](#)

C.



Six Mile Creek Community Development District Performance Measures/Standards & Annual Reporting Form

October 1, 2024 – September 30, 2025

1. Community Communication and Engagement

Goal 1.1: Public Meetings Compliance

Objective: Hold at least six regular Board of Supervisor meetings per year to conduct CDD related business and discuss community needs.

Measurement: Number of public board meetings held annually as evidenced by meeting minutes and legal advertisements.

Standard: A minimum of five board meetings were held during the Fiscal Year.

Achieved: Yes ☐ No ☐

Goal 1.2: Notice of Meetings Compliance

Objective: Provide public notice of meetings in accordance with Florida Statutes, using at least two communication methods.

Measurement: Timeliness and method of meeting notices as evidenced by posting to CDD website, publishing in local newspaper and via electronic communication.

Standard: 100% of meetings were advertised per Florida statute on at least two mediums (i.e., newspaper, CDD website, electronic communications).

Achieved: Yes ☐ No ☐

2. Infrastructure and Facilities Maintenance

Goal 2.1: Field Management and/or District Management Site Inspections

Objective: Field manager and/or district manager will conduct quarterly inspections per District Management services agreement to ensure safety and proper functioning of the District's infrastructure.

Measurement: Field manager and/or district manager visits were successfully completed, as evidenced by field manager and/or district manager's reports, notes or other record keeping method.

Standard: 100% of site visits were successfully completed as described within field management services agreement

Achieved: Yes ☐ No ☐

3. Financial Transparency and Accountability

Goal 3.1: Annual Budget Preparation

Objective: Prepare and approve the annual proposed budget by June 15 and final budget was adopted by September 30 each year.

Measurement: Proposed budget was approved by the Board before June 15 and final budget was adopted by September 30 as evidenced by meeting minutes and budget documents listed on CDD website and/or within district records.

Standard: 100% of budget approval & adoption were completed by the statutory deadlines and posted to the CDD website.

Achieved: Yes ☐ No ☐

Goal 3.2: Financial Reports

Objective: Publish to the CDD website the most recent versions of the following documents: Annual audit, current fiscal year budget with any amendments, and most recent financials within the latest agenda package.

Measurement: Annual audit, previous years' budgets, and financials are accessible to the public as evidenced by corresponding documents on the CDD's website.

Standard: CDD website contains 100% of the following information: Most recent annual audit, most recent adopted/amended fiscal year budget, and most recent agenda package with updated financials.

Achieved: Yes ☐ No ☐

Goal 3.3: Annual Financial Audit

Objective: Conduct an annual independent financial audit per statutory requirements and publish the results to the CDD website for public inspection, and transmit to the State of Florida.

Measurement: Timeliness of audit completion and publication as evidenced by meeting minutes showing board approval and annual audit is available on the CDD's website and transmitted to the State of Florida.

Standard: Audit was completed by an independent auditing firm per statutory requirements and results were posted to the CDD website and transmitted to the State of Florida.

Achieved: Yes ☐ No ☐

Chair/Vice Chair: _____
Print Name: _____
Six Mile Creek Community Development District

Date: _____

District Manager: _____
Print Name: _____
Six Mile Creek Community Development District

Date: _____

D.

1.

a.

Six Mile Creek

Community Development District

Field Operations & Amenity Management Report

10/8/2025



Daniel Wright

FIELD OPERATIONS MANAGER
GOVERNMENTAL MANAGEMENT SERVICES

Elena Barron

AMENITY MANAGER
GOVERNMENTAL MANAGEMENT SERVICES

Six Mile Creek
Community Development District

Field Operations & Amenity Management Report
October 8th, 2025

To: Board of Supervisors

From: Daniel Wright
Field Operations Manager

Elena Barron
Amenity Manager

RE: Six Mile Creek Field Operations & Amenity Management Report – October 8th, 2025

The following is a review of items related to Field Operations, Maintenance, and Amenity management at Six Mile Creek.



Events & Community Information

Events

- Fall Paint Night was on 9/12. Residents painted fall-themed trucks with leaves, pumpkins, and personalized bumpers. Great turnout! Next paint night, “Cocoa & Canvas”, is scheduled for 10/10.
- Star Night with Ancient City Astronomy was on 9/24 at 8PM. Despite early cloud cover, the night cleared, allowing residents to see the Milky Way, Saturn, and other stars. Another good turnout!
 - Ancient City suggested moving future events to a “darker” location, as headlights from cars on Trailmark Dr. occasionally interfered with telescope use. Currently, we have found no alternate feasible neighborhood location.
- We had Musical Bingo Night on 9/26 in the Camp House. Despite humidity, the event was a success, with winners receiving prizes. Residents had good feedback, wanting this event to continue!
- Chick Fil A hosted dinner on 9/30 from 5-7PM at the Amenity Center.

Other

- Touch a truck is planned for 11/1 from 11am-2pm. I’ve booked not as many vendors as I anticipated, but enough to be able to host the event.
- Moved Groove in the Grove to 11/8 (to start after the MADD event if it happens permitting stipulation to host that event) from 1-4pm due to scheduling conflicts on 11/22. I’ve booked Katch-22 for the band and plan to do the “Battle of the Bands” theme next year in 2026.
- I will be sending out RSVPs for photos with Santa in November’s newsletter.
- Amenity Rentals for the Camp House are filling up for the remainder of this year.

Event Photos



Weekly Maintenance Responsibilities

Listed below are weekly maintenance responsibilities:

- Roadways, pickleball courts, playgrounds, pool areas, sports complexes, and parking lots are inspected for debris and any necessary repairs.
- All trash receptacles are checked daily and emptied as needed.
- All pool furniture is straightened and organized at the start of each day.
- Lighting inspections are conducted every month, and bulbs are replaced as needed.
- The entryway, back patio, Front Patio, Pool deck, front sidewalks, and surrounding area are inspected for debris.
- All gym equipment is inspected monthly to ensure it's in proper working order.
- Further maintenance tasks are conducted on an as-needed basis. Examples of these developments are listed in the following pages.

Completed Projects



Additional Maintenance Tasks completed

- GMS painted the posts around the pool deck that hold various supplies.
- The area around the vending machine enclosure was pressure washed.
- The screens at the Camp House were repaired and metal mesh barriers were installed to help prevent continuous tears.



GMS painted the walls and windowsills around the Fitness Center.



GMS repaired fence at entrance to Trailmark.



GMS replaced the volleyball net.

COMPLETED OBJECTIVES

- Preventative maintenance on gym equipment was completed.
- Preventative AC work was completed.
- Duct cleaning at the Amenity Center was completed.
- Permanent lighting for the Amenity building is in the process of being installed.

Upcoming Maintenance Tasks/Objectives

- Water fountain at the Fitness Center repair
- Holiday lighting
- Install benches/garbage cans when they are delivered
- Parking lot lights/entrance lights
- Pool buckets
- Gym repairs for equipment

Conclusion

For any questions or comments regarding the above information, please contact Elena Barron, Amenity Manager, at Trailmarkmanager@gmsnf.com or Daniel Wright, Operations Manager, at dwright@gmsnf.com.

